



**CITY COUNCIL MEETING
OF THE CITY OF CEDAR HILLS
Tuesday, August 27, 2019 7:00 p.m.**

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a **City Council Meeting on Tuesday, August 27, 2019, beginning at 7:00 p.m.** at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting and anyone is invited to attend.

COUNCIL MEETING

1. Call to Order Pledge led by C. Andersen and Invocation given by C. Miller
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

CONSENT AGENDA (Consent items are only those which require no further discussion or are routine in nature. All items on the Consent Agenda are adopted by a single motion)

4. Minutes from the July 16, 2019 Work Session & City Council Meeting

CITY REPORTS AND BUSINESS

5. City Manager
6. Mayor and Council

SCHEDULED ITEMS & PUBLIC HEARINGS

7. Discussion on Utility Rates
8. Review/Action on a Resolution making Assignments to Members of the City Council, Staff and Residents to Certain Boards, Committees and Entities
9. Review/Action on Modifying the RFQ for Legal Services

REPORTS/PRESENTATIONS/RECOGNITIONS

10. Recognition/Presentation to Lieutenant Gregg Ludlow

ADJOURNMENT

11. Adjourn

Posted this 23rd day of August, 2019

/s/ Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the city's website at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting.
- An Executive Session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	8/27/2019

City Council Agenda Item

SUBJECT:	Utility Rates Discussion
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Charl Louw, Finance Director
BACKGROUND AND FINDINGS: What are the current utility rates and what are they funding. The city has the following monthly fees: garbage, recycling, paramedic/fire, culinary water, Central Utah water purchases (CUP), pressurized irrigation, storm drain, and sewer. These rates may change annually based on increased operating costs like contractual adjustments, planned capital improvements, and debt service coverage requirements.	
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT: For the last fiscal year, garbage fees totaled \$420,268.20, recycling fees totaled \$109,718.92, fire/paramedic fees totaled \$219,664.59, culinary water fees totaled \$638,180.12, (CUP) water purchases fees totaled \$149,969.30, pressurized irrigation fees totaled \$1,016,901.42, storm drain fees totaled \$352,172.66 and sewer fees totaled \$1,118,209.18. Garbage and recycling were adjusted for the current fiscal year based on the city's contract with Waste Management that adjusts annually. Storm drain and culinary water fees were also adjusted 6.5% and 6.4% respectively based on the Utility Rate update by Bowen Collins performed in 2016 that takes into account planned improvements within the next ten years, debt service coverage, and operating costs.	
SUPPORTING DOCUMENTS: Utility Revenues and Related Expenses, Garbage and Recycling Breakdown	
RECOMMENDATION: Not applicable	
MOTION: Not applicable	

For FYE June 30, 2018

	Utility Rate Fees	Operating costs	Funded Capital Improvements & Equipment	Debt Service Principal	Debt Service interest	Depreciation	Admin/Finance Support allocation	Total Expenses
Garbage (2)	\$ 411,296.14	\$ 306,321.51	\$ -	\$ -	\$ -	\$ -	\$ 104,974.63	\$ 411,296.14
Recycling (2)	72,354.62	64,832.26	-	-	-	-	7,522.36	72,354.62
Fire/Paramedic	187,189.84	680,496.04	-	-	-	-	-	680,496.04
Culinary Water (1)	616,812.62	427,773.91	13,008.14	166,800.00	86,149.43	186,697.34	-	880,428.81
Water Purchases (CUP)	149,128.36	170,561.60	-	-	-	-	-	170,561.60
Pressurized Irrigation (1)	1,023,260.58	668,138.81	19,512.20	250,200.00	129,224.15	280,046.00	-	1,347,121.17
Storm Drain	327,511.67	269,792.11	369,074.87	-	-	68,000.04	-	706,867.02
Sewer	1,091,435.00	743,384.25	51,113.27	-	-	139,999.92	-	934,497.44

For FYE June 30, 2019 not final

	Utility Rate Fees	Operating costs	Funded Capital Improvements & Equipment	Debt Service Principal	Debt Service interest	Depreciation estimates	Admin/Finance Support allocation	Total Expenses
Garbage (2)	\$ 420,268.20	\$ 307,336.83	\$ -	\$ -	\$ -	\$ -	\$ 112,931.37	\$ 420,268.20
Recycling (2)	109,718.92	88,584.58	-	-	-	-	21,134.34	109,718.92
Fire/Paramedic (3)	219,664.59	1,063,360.96	-	-	-	-	-	1,063,360.96
Culinary Water (1)	638,180.12	356,515.60	69,995.04	215,600.00	75,718.46	188,000.00	-	905,829.10
Water Purchases (CUP)	149,969.30	154,049.00	-	-	-	-	-	154,049.00
Pressurized Irrigation (1)	1,016,901.42	572,945.98	104,992.55	323,400.00	113,577.69	282,000.00	-	1,396,916.22
Storm Drain	352,172.66	243,506.03	271,169.55	-	-	80,000.00	-	594,675.58
Sewer	1,118,209.18	743,384.25	157,506.80	-	-	145,000.00	-	1,045,891.05

General Note: Debt service covenants require 1.25 ratio of revenue to operating expenses, which excludes depreciation and amortization, pension allocation

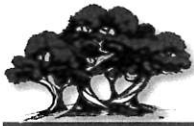
(1) Since culinary wells are multipurpose and also used for pressurized irrigation, 60% is estimated for PI usage and 40% culinary water

These allocations are used in the operating costs, capital improvements, debt service, and depreciation

(2) Customer garbage and recycling changes, payment processing, collections, etc. are performed by finance and the front desk

(3) Includes unfinalized liability and expense for leaving Lone Peak Fire District

	Fiscal Year 2018-2019 Fees	June 2019 # of Containers											
Garbage 1	10.99	2454											
Garbage 2	10.99	694											
Recycle 1	6.90	1201											
Recycle 2	5.00	53											
	City WM cost before contractual adjustments	WM 3.5 % CPI increase	WM Rate Adj	WM Recycling Surcharge	Northpoint Dumping Costs	City's Total External Cost	City's Overhead Cost Allocation	Fiscal Year 2019- 2020 Fees					
Garbage 1	\$ 5.20	3.5%	\$ 0.18	\$ -	\$ 3.18	\$ 8.56	\$ 2.44	\$ 11.00					
Garbage 2	\$ 3.55	3.5%	\$ 0.12	\$ -	\$ 3.18	\$ 6.85	\$ 2.45	\$ 9.30					
Recycle 1	\$ 6.11	3.5%	\$ 0.21	\$ 1.05	\$ -	\$ 6.32	\$ 1.88	\$ 8.20					
Recycle 2	\$ 4.61	3.5%	\$ 0.16	\$ 1.05	\$ -	\$ 4.77	\$ 1.88	\$ 6.65					



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	8/27/2019

City Council Agenda Item

SUBJECT:	Assignment of Councilmember to the Sustainability Coalition of Utah County
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager
BACKGROUND AND FINDINGS: City Councilmembers, Staff and Residents act as resources, liaisons, and on some boards and committees may be voting members. The Mayor, with advice and consent of the City Council, makes assignments to various boards, committees and entities.	
PREVIOUS LEGISLATIVE ACTION: N/A	
FISCAL IMPACT: N/A	
SUPPORTING DOCUMENTS: Proposed Resolution.	
RECOMMENDATION: Staff recommends the City Council consider the Mayors assignment and approve the proposed resolution.	
MOTION: To approve / not approve Resolution No. _____, a resolution assigning members of the City Council, Staff and Residents of the City of Cedar Hills, Utah, to certain Boards, Committees, and Entities.	

RESOLUTION NO. _____

A RESOLUTION MAKING ASSIGNMENTS TO MEMBERS OF THE CITY COUNCIL, STAFF, AND RESIDENTS OF THE CITY OF CEDAR HILLS, UTAH, TO CERTAIN BOARDS, COMMITTEES, AND ENTITIES.

WHEREAS, the Mayor of the City of Cedar Hills, Utah, desires to make assignments to members of the City Council, staff, and residents to certain boards, committees, and entities; and

WHEREAS, The City Council of the City of Cedar Hills has determined that it would be in the best interest of the community to have councilmember, staff, and resident participation on certain boards, committees, and entities;

NOW THEREFORE, the City Council of the City of Cedar Hills, Utah, resolves to consent and approve the Mayor's assignment of Councilmember _____ to the Sustainability Coalition of Utah County.

PASSED AND APPROVED this 27th day of August, 2019

Jenney Rees, Mayor

ATTEST:

Colleen A. Mulvey, City Recorder



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	August 27, 2019

City Council Agenda Item

SUBJECT:	Review/Action on Amending the Deadline for Legal Services RFQ
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

Cedar Hills last went out to bid on legal services in March of 2015. In that meeting, the City Council selected Kirton McConkie to serve the City's legal needs. The City has been well served by Kirton McConkie over the years; however, a recent request to adjust the monthly retainer for legal services has brought up the question of how much the City should pay for legal services. The Mayor and City Council must decide what level of service they are willing to budget related to legal services falling within the monthly retainer; under any contract litigation is billed outside the monthly retainer. An RFQ will be prepared and sent to the City Council and Mayor for review. We anticipate that there would need to be a period to accept proposals, and have them reviewed by staff and the Council. Staff will establish a timeline for proposals to be submitted, and for a decision to be made.

In order to give adequate time to firms wishing to respond to the RFQ for legal services, staff would like to extend the deadline for RFQ submissions by at least three weeks. Staff would like to extend the deadline from August 30 to September 20 at 12:00.

PREVIOUS LEGISLATIVE ACTION:

City Council selected Kirton McConkie as the City's legal services provider in March 2015.

FISCAL IMPACT:

Unknown at this time.

SUPPORTING DOCUMENTS:

None

RECOMMENDATION:

N/A

MOTION:

To approve/not approve the proposed extension to the deadline for submissions for the request for qualifications for legal services.