

**NOTICE AND AGENDA
AUGUST 27, 2019**

Notice is hereby given that the City Council of Blanding, Utah will hold a Regular Council Meeting on August 27, 2019, at the City Office, 50 West 100 South Street, which meeting will begin promptly at 7:00 pm. The agenda shall be as follows:

TIME	ITEM	PAGE
7:00 PM	I CALL TO ORDER / WELCOME	
	II PRAYER / THOUGHT - Anyone in attendance is invited to notify the Mayor prior to the meeting if they would like to offer a prayer or thought.	
	III PLEDGE OF ALLEGIANCE	
	IV APPROVAL OF CONSENT AGENDA - MINUTES AND FINANCIAL DISBURSEMENTS	
	V DECLARATION OF CONFLICTS OF INTEREST	
	 1. OPEN FORUM	
	Anyone wishing to address the Council on any item is invited to do so. Open forum is an opportunity for the public to bring information to the Council. Clarifying questions may be asked by the Council, but it is not an appropriate time for substantive discussion.	
	2. REPORTS/DEPARTMENTAL REPORTS	
	A. Project Status Report - Terry Ekker	
	B. Financial Status Report - Kim Palmer	(10)
	3. AGENDA ITEMS - Items for Discussion/Consideration of Approval	
	A. New Business Recognition - Mayor Lyman	
	B. Planning Commission Appointments - Mayor Lyman	
	C. BATC Proposed Bylaw Changes - Cheryl Bowers / Pratt Redd	(12)
	D. Park Pavillion Reservations - Jeremy Redd/David Palmer	
	4. INFORMATION	
	5. EXECUTIVE SESSION - IF NECESSARY	
9:00 PM	6. ADJOURNMENT	

In compliance with the ADA, individuals needing special accommodations during this meeting may call the City Offices at (435) 678-2791 at least twenty-four hours in advance. Every effort will be made to provide the appropriate services. One or more members may participate in the meeting electronically, according to Blanding City Ordinance 1-5-5-F regarding electronic meeting participation. All agenda times are approximate.

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
AUGUST 13, 2019
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Joe B. Lyman

Kd Perkins

Cheryl Bowers

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

City Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

City Community Development:

Bret Hosler

City Police Chief:

JJ Bradford

City Economic Development Specialist:

Pratt Redd

Recreation Director:

David Palmer

Absent: Logan Shumway

Others Attending: Valarie Turk, Kara Laws

Prayer/Thought - The prayer/thought was offered by Logan Monson

1. The Pledge of Allegiance was recited.
2. **Councilmember Bowers moved to approve the minutes and financial disbursements of the July 23, 2019 meeting. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the July 2019 Water Report

Mr. Ekker reported annual precipitation at 156.7% of normal. 119 acre feet was treated in July. Water from Dry Wash Reservoir is currently running into the 3rd reservoir to replace water being used for irrigation.

B. Chief Bradford presented the July 2019 Police Report

Total incidents during the month of July were down compared to last year. Officer Trey McDonald attended emergency vehicle training and Officer Hillhouse completed a phlebotomy course. Mayor Lyman commented on his ride-alongs with the officers, stating his admiration of their professionalism and desire to serve the community.

C. David Palmer presented the July 2019 Recreation Report

Mr. Palmer shared that there are 240 participants playing soccer this year, which equates to 20 teams. Football registration has been completed and teams will be drafted very soon.

5. AGENDA

A. Landscaping Contract Discussion - Jeremy Redd

Mr. Redd stated the three-year landscaping contract with Cedar Canyon Enterprises will be completed in October. He asked Council if there was any interest in extending the contract or if they would like it put out for bid. Council unanimously agreed the three year contract be put out for bid..

B. Water & Sewer Impact Fee Adjustment - Terry Ekker/Jeremy Redd

Leading the discussion, Mr. Ekker stated the following, "An impact fee is a one-time charge to new development for the purpose of raising funds for the construction of improvements required by the new growth and to maintain the current level of service." He reminded Council the study was requested by DWQ when funding for the east side sewer was received.

Mr. Ekker also discussed how the proposed fees were calculated in the study and stated that no grant funding was included in the numbers, which would have increased the rate substantially. Mr.Redd stated that if impact fees are not charged, growth would have to be paid for by all customers, through increased rates.

Councilmember Bowers expressed a concern that the increase may deter future development. Councilmember Monson reiterated that if not paid for by impact fees the growth would be funded through rates by all customers. It may also affect the opportunity to acquire further funding. Councilmember Turk suggested moving forward in the process and see what feedback is received from the community. Adjustments to the proposed rates can be changed before final approval.

Councilmember Turk moved to accept the recommendations from the study and schedule a public hearing. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Monson Councilmember Turk
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Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

C. Electric Rate Study/Rate Change Adoption/Power Cost Adjustment - Jeremy Redd

Mr. Redd reminded Council that the proposed resolution is approving the new rate structure, not an increase in the rates. Most customers will see little if any change to their bills.

Councilmember Monson moved to approve Resolution 7-23-2019-1 - Electric Rate Changes, Power Cost Adjustment and Related Matters. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Monson Councilmember Turk
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Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Mr. Redd also told Council the new rate structure would be implemented with the September billing.

D. BATC Proposed Bylaws Changes - Cheryl Bowers/Pratt Redd

Pratt Redd discussed the needed changes to the current bylaws, stating the changes will make the bylaws more applicable to the area. The new bylaws call for a six member board, which includes a chairperson rather than a president. Four meetings will be held yearly and members must attend at least two to remain on the board. It was also pointed out that the board will include one non-tourism member. This will add a little different perspective in the discussions. Mr. Jeremy Redd told Council the BATC is an advisory board, which will make suggestions and

recommendations only. Direction in spending tourism funds will come from the Council. Approval of the document will take place at the next Council meeting.

6. INFORMATION

Councilmember Bowers invited Council to attend a Town Hall meeting on Wednesday, August 21 at 7:00 p.m. at Monticello High School. Topics of discussion will include a proposal to divide the County, holding state judicial system accountable, expecting the San Juan County Commission to uphold the will of the people initiative and San Juan County litigation.

7. ADJOURNMENT

Councilmember Perkins moved to enter an executive session. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Monson Councilmember Turk
Those voting NAY	NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered an executive session at 8:46 p.m.

Councilmember Turk moved to return to an open session. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Monson Councilmember Turk
Those voting NAY	NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council returned to open session at 9:12 p.m.

Councilmember Perkins moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:14 p.m.

By: _____

Kim Palmer, Deputy Recorder

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:14 p.m.

By: _____

Kim Palmer, Deputy Recorder

City of Blanding
Invoice Register - 8/6/2019 to 8/21/2019 - All Invoices

8/21/2019

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
461461	A SPOT OF SHADE	47575	8/8/2019	8/8/2019	\$52.00			
					52.00	5340250	EQUIPMENT - SUPPLIES & M	LOTS CLEANED UP
19H0347	CHEMTECH-FORD LABORATORIES	47576	8/8/2019	8/8/2019	\$80.00			
					80.00	5140250	EQUIPMENT - SUPPLIES & M	WATER TEST
19H0351	CHEMTECH-FORD LABORATORIES	47595	8/14/2019	8/14/2019	\$56.00			
					56.00	5140250	EQUIPMENT - SUPPLIES & M	WATER TEST
	Vendor Total:				\$136.00			
08162019	CITY OF BLANDING	1855	8/16/2019	8/16/2019	\$8,157.69			
					8,157.69	103510	COURT FINES/FOREFEITURE	TRANSFER - JULY
747001922-19	DPC INDUSTRIES, INC	47596	8/14/2019	8/14/2019	\$2,051.08			
					2,051.08	5140250	EQUIPMENT - SUPPLIES & M	CHLORINE
08012019	EMERY TELCOM		8/8/2019	8/8/2019	(\$75.00)			
					-75.00	1052250	Police EQUIPMENT - SUPPLIE	INTERNET SERVICE
Refund: 4585001	FLEMING, OPAL	47597	8/15/2019	8/15/2019	\$30.00			
					30.00	531310	ACCOUNTS RECEIVABLE	Refund: 458500173 - FLEMING,
08052019	FRONTIER COMMUNICATIONS	47577	8/8/2019	8/8/2019	\$309.77			
					309.77	1066280	Wellness Center TELEPHONE	WELLNESS CENTER PHONE
Refund: 4070970	MYRICK, JIM	47580	8/12/2019	8/12/2019	\$24.06			
					24.06	531310	ACCOUNTS RECEIVABLE	Refund: 407097017 - MYRICK,
INV135658	PACKARD WHOLESALE CO	47584	8/12/2019	8/12/2019	\$92.33			
					69.24	1066250	Wellness Center EQUIPMENT -	VENDING
					23.09	1066260	Wellness Center BUILDINGS -	CLEANING SUPPLIES
INV135661	PACKARD WHOLESALE CO	47584	8/12/2019	8/12/2019	\$42.15			
					42.15	1066260	Wellness Center BUILDINGS -	CLEANING SUPPLIES
	Vendor Total:				\$134.48			
INV1175	PALMER, LANE	47585	8/12/2019	8/12/2019	\$2,500.00			
					2,500.00	1050310	<i>* Funds coming from SDC Grant.</i> Visitor Cntr PROFESSIONAL/T	PHOTOGRAPHS & VIDEOS
08122019	RAMSAY, MIKAELA LEE	47591	8/8/2019	8/8/2019	\$75.00			
					75.00	1048240	P&Z OFFICE EXPENSE & SUP	PLANNING COMMISSION
370732	REDD'S ACE HARDWARE	47559	8/6/2019	8/6/2019	\$4.99			
					4.99	5440250	EQUIPMENT - SUPPLIES & M	SUPPLIES AND EQUIPMENT
370781	REDD'S ACE HARDWARE	47559	8/6/2019	8/6/2019	\$14.99			
					14.99	5240250	EQUIPMENT - SUPPLIES & M	SUPPLIES AND PARTS
370793	REDD'S ACE HARDWARE	47559	8/6/2019	8/6/2019	\$133.97			
					133.97	5140250	EQUIPMENT - SUPPLIES & M	WEED SPRAY
370797	REDD'S ACE HARDWARE	47559	8/6/2019	8/6/2019	\$12.00			
					12.00	5140250	EQUIPMENT - SUPPLIES & M	SUPPLIES AND PARTS
370812	REDD'S ACE HARDWARE	47559	8/6/2019	8/6/2019	\$4.99			
					4.99	1060250	Streets EQUIPMENT - SUPPLI	SUPPLIES AND PARTS
370871	REDD'S ACE HARDWARE	47586	8/7/2019	8/7/2019	\$21.17			
					21.17	1060250	Streets EQUIPMENT - SUPPLI	SUPPLIES
370931	REDD'S ACE HARDWARE	47586	8/7/2019	8/7/2019	\$14.69			
					14.69	5340250	EQUIPMENT - SUPPLIES & M	TRUCK SUPPLIES
370953	REDD'S ACE HARDWARE	47586	8/8/2019	8/8/2019	\$14.79			
					14.79	1050250	Visitor Cntr EQUIPMENT - SUP	SUPPLIES
370963	REDD'S ACE HARDWARE	47586	8/8/2019	8/8/2019	\$32.37			
					32.37	1050250	Visitor Cntr EQUIPMENT - SUP	SUPPLIES

City of Blanding
Invoice Register - 8/6/2019 to 8/21/2019 - All Invoices

8/21/2019

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370976	REDD'S ACE HARDWARE	47586	8/8/2019	8/8/2019	\$4.59	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES
370997	REDD'S ACE HARDWARE	47586	8/8/2019	8/8/2019	\$22.99	1050250	Visitor Cntr EQUIPMENT - SUP	LIGHT BULBS
371039	REDD'S ACE HARDWARE	47586	8/9/2019	8/9/2019	\$1.59	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES
371126	REDD'S ACE HARDWARE	47586	8/12/2019	8/12/2019	\$19.99	5140250	EQUIPMENT - SUPPLIES & M	SUPPLIES
371157	REDD'S ACE HARDWARE	47586	8/12/2019	8/12/2019	\$14.61	5140250	EQUIPMENT - SUPPLIES & M	SUPPLIES
371201	REDD'S ACE HARDWARE	47586	8/12/2019	8/12/2019	\$11.97	1065250	ParksRec EQUIPMENT - SUPP	WASP SPRAY
371227	REDD'S ACE HARDWARE	47586	8/13/2019	8/13/2019	\$19.99	5140250	EQUIPMENT - SUPPLIES & M	SUPPLIES
371313	REDD'S ACE HARDWARE	47598	8/14/2019	8/14/2019	\$176.26	5140250	EQUIPMENT - SUPPLIES & M	WEED SPRAY
371324	REDD'S ACE HARDWARE	47598	8/14/2019	8/14/2019	\$27.99	5140250	EQUIPMENT - SUPPLIES & M	SUPPLIES
371332	REDD'S ACE HARDWARE	47598	8/14/2019	8/14/2019	\$34.99	1065250	ParksRec EQUIPMENT - SUPP	SUPPLIES
371362	REDD'S ACE HARDWARE	47598	8/14/2019	8/14/2019	\$5.98	1060250	Streets EQUIPMENT - SUPPLI	SUPPLIES
	Vendor Total:				\$594.91			
201916089	RITER ENGINEERING COMPANY	47599	8/14/2019	8/14/2019	\$14.97	5340250	EQUIPMENT - SUPPLIES & M	SUPPLIES
08072019	ROCKY MOUNTAIN POWER	47587	8/7/2019	8/7/2019	\$1,753.41	5140270	UTILITIES	WELL A - <i>Testing</i>
08192019	San Juan ATV Safari	47603	8/19/2019	8/19/2019	\$500.00	1050310	Visitor Cntr PROFESSIONAL/T	ATV SAFARI
07312019	SJ COUNTY LANDFILL OPERATIONS	47588	8/7/2019	8/7/2019	\$542.64	5740310	PROFESSIONAL/TECHNICAL	TRANSFER STATION DUMPIN
08122019	SPILLMAN, SHYANNE	47592	8/8/2019	8/8/2019	\$75.00	1053310	Fire PROFESSIONAL/TECHNI	BUILDING CLEANING
3421657536	STAPLES ADVANTAGE	47600	8/8/2019	8/8/2019	\$341.97	5340240	OFFICE EXPENSE & SUPPLIE	OFFICE MATERIALS
3421657537	STAPLES ADVANTAGE	47600	8/8/2019	8/8/2019	\$104.59	5340240	OFFICE EXPENSE & SUPPLIE	OFFICE MATERIALS
	Vendor Total:				\$446.56			
0719BLAN	SUMMIT ENERGY	47601	8/8/2019	8/8/2019	\$8,516.06	5440255	NATURAL GAS PURCHASES	JULY NATURAL GAS PURCHA
13370204768	SWIRE COLCA-COLA USA	47589	8/7/2019	8/7/2019	\$56.88	1066250	Wellness Center EQUIPMENT -	COLA FOR VENDING
13370204820	SWIRE COLCA-COLA USA	47589	8/7/2019	8/7/2019	\$53.76	1066250	Wellness Center EQUIPMENT -	COLA FOR VENDING
	Vendor Total:				\$110.64			
RFD 553343246.	TSOSIE, PRISCILLA	47602	8/15/2019	8/15/2019	\$70.32	532290	CUSTOMER DEPOSITS	Deposit Refund: 553343246 - T

City of Blanding
Invoice Register - 8/6/2019 to 8/21/2019 - All Invoices

8/21/2019

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name.</u>	<u>Description</u>
08162019	UTAH STATE TAX COMMISSION	2	8/16/2019	8/16/2019	\$10,204.00			
					1,831.28	102300	SALES TAX PAYABLE	SALES TAX
					7,150.86	532300	SALES TAX PAYABLE	SALES TAX
					1,221.86	542300	SALES TAX PAYABLE	SALES TAX
08162019	UTAH STATE TREASURER	1856	8/16/2019	8/16/2019	\$6,000.73			
					6,000.73	103510	COURT FINES/FOREFEITURE	JULY COURT REPORT
08012019	VERIZON WIRELESS DATA	47590	8/7/2019	9/6/2019	\$392.91			
					392.91	1052280	Police TELEPHONE	DATA
RFD 553343141.	WAGNER, HENRY		8/19/2019	8/19/2019	\$173.24			
					173.24	532290	CUSTOMER DEPOSITS	Deposit Refund: 553343141 - W
		Total:			\$42,790.47			
					1,831.28	102300	GL Account Summary	
					14,158.42	103510	SALES TAX PAYABLE	
					75.00	1048240	COURT FINES/FOREFEITURE	
					70.15	1050250	P&Z OFFICE EXPENSE & SUP	
					3,000.00	1050310	Visitor Cntr EQUIPMENT - SUP	
					-75.00	1052250	Visitor Cntr PROFESSIONAL/T	
					392.91	1052280	Police EQUIPMENT - SUPPLIE	
					75.00	1053310	Police TELEPHONE	
					32.14	1060250	Fire PROFESSIONAL/TECHNI	
					53.14	1065250	Streets EQUIPMENT - SUPPLI	
					179.88	1066250	ParksRec EQUIPMENT - SUPP	
					65.24	1066260	Wellness Center EQUIPMENT -	
					309.77	1066280	Wellness Center BUILDINGS -	
					20,167.93		Wellness Center TELEPHONE	
							Total	
					2,591.89	5140250	EQUIPMENT - SUPPLIES & M	
					1,753.41	5140270	UTILITIES	
					4,345.30		Total	
					14.99	5240250	EQUIPMENT - SUPPLIES & M	
					54.08	531310	ACCOUNTS RECEIVABLE	
					243.56	532290	CUSTOMER DEPOSITS	
					7,150.86	532300	SALES TAX PAYABLE	
					446.56	5340240	OFFICE EXPENSE & SUPPLIE	
					81.66	5340250	EQUIPMENT - SUPPLIES & M	
					7,976.70		Total	
					1,221.86	542300	SALES TAX PAYABLE	
					4.99	5440250	EQUIPMENT - SUPPLIES & M	
					8,516.08	5440255	NATURAL GAS PURCHASES	
					9,742.91		Total	
					542.64	5740310	PROFESSIONAL/TECHNICAL	
					\$42,790.47		GL Account Summary Total	

City of Blanding
FINANCIAL REPORT - JULY 2019

	Prior Year Period Actual	Current Year Period Actual	Period Budget	Notes
Change in Net Position				
Revenue:				
Property Taxes	\$ 70,409.89	\$ -	\$ -	
Sales Tax	\$ 1,624.12	\$ 69,534.83	\$ 63,837.83	
Room Tax	\$ 3,993.48	\$ 3,613.35	\$ 5,847.35	
Franchise Fees	\$ 766.68	\$ 876.31	\$ 724.77	
Licenses and permits	\$ 11,257.15	\$ 2,698.89	\$ 1,588.00	
Intergovernmental revenue	\$ 14,382.32	\$ 5,854.49	\$ 59,051.32	Fed/County Fire grants not received
Charges for services	\$ 26,025.16	\$ 766.68	\$ 2,417.00	Yearly Hanger rentals - paid in June
Fines and forfeitures	\$ -	\$ 11,924.98	\$ 8,595.00	
Interest	\$ 1,448.79	\$ 20,944.66	\$ 15,750.00	Savings - 2.866%
Wellness Center Revenue	\$ -	\$ 30,760.40	\$ 24,559.62	
Sales/Property	\$ -	\$ 20.00	\$ 1,625.00	No sales
Visitor Center	\$ 6,975.00	\$ 5,308.67	\$ 1,351.31	Forest service donation
Baseball Revenue	\$ 75.00	\$ (540.00)	\$ -	
Softball Revenue	\$ -	\$ (585.00)	\$ -	
Soccer Revenue	\$ -	\$ 7,790.00	\$ 6,975.00	
Football Revenue	\$ -	\$ 640.00	\$ 74.41	Registrations coming in August
Volleyball Revenue	\$ -	\$ -	\$ -	
Basketball Revenue	\$ -	\$ -	\$ -	
Tournament Revenue	\$ -	\$ -	\$ -	
Sundry Revenues	\$ -	\$ 17.25	\$ 41,042.00	
Total Revenue:	\$ 136,957.59	\$ 159,625.51	\$ 233,438.61	
Expenditures:				
General government				
Council	\$ 2,217.06	\$ 1,718.71	\$ 2,292.00	
Court	\$ 4,308.71	\$ 4,564.58	\$ 5,213.00	
Administrative	\$ 34,648.42	\$ 42,236.85	\$ 39,857.00	
Attorney	\$ 3,000.00	\$ -	\$ 2,500.00	
Planning and zoning	\$ 4,636.06	\$ 5,060.37	\$ 5,768.00	
Police	\$ 53,323.87	\$ 55,926.40	\$ 81,833.12	
Fire	\$ 3,294.94	\$ 3,645.11	\$ 12,410.18	
Class C roads	\$ -	\$ 3,769.28	\$ -	
Streets and shop	\$ 5,021.27	\$ 14,327.44	\$ 14,036.14	
Airport	\$ 151.94	\$ 2,803.84	\$ 3,293.00	
City Engineer	\$ 2,644.19	\$ 2,713.91	\$ 2,899.00	
Visitors Center	\$ 25,355.69	\$ 11,104.58	\$ 11,447.00	
Parks and recreation	\$ 25,845.04	\$ 33,725.17	\$ 34,580.79	
Wellness Center	\$ 103,723.82	\$ 119,189.67	\$ 104,689.06	Pump, repairs, chemicals
Total Expenditures:	\$ 268,171.01	\$ 300,785.91	\$ 320,818.29	

	Prior Year Period Actual	Current Year Period Actual	Period Budget	
51 Water Fund				
Income or Expense				
Income From Operations:				
Operating income	\$ 97,245.34	\$ 94,075.31	\$ 91,790.55	
Operating expense	\$ 79,816.82	\$ 89,957.52	\$ 75,848.79	
Total Income From Operations:	\$ 17,428.52	\$ 4,117.79	\$ 15,941.76	
Depreciation added back in	\$ 44,792.62	\$ 45,240.02	\$ 27,529.00	
Net Income	\$ 62,221.14	\$ 49,357.81	\$ 43,470.76	
52 Sewer Fund				
Income or Expense				
Income From Operations:				
Operating income	\$ 41,623.37	\$ 45,544.71	\$ 42,938.74	
Operating expense	\$ 35,974.20	\$ 48,426.36	\$ 47,971.00	
Total Income From Operations:	\$ 5,649.17	\$ (2,881.65)	\$ (5,032.26)	
Depreciation added back in	\$ 5,242.41	\$ 10,348.95	\$ 5,250.00	
Net Income	\$ 10,891.58	\$ 7,467.30	\$ 217.74	
53 Electric Fund				
Income or Expense				
Income From Operations:				
Operating income	\$ 221,548.67	\$ 210,930.38	\$ 223,091.55	
Operating expense	\$ 191,268.97	\$ 193,518.67	\$ 211,730.50	
Total Income From Operations:	\$ 30,279.70	\$ 17,411.71	\$ 11,361.05	
Depreciation added back in	\$ 11,046.16	\$ 16,252.07	\$ 16,147.00	
Net Income	\$ 41,325.86	\$ 33,663.78	\$ 27,508.05	
54 Natural Gas Fund				
Income or Expense				
Income From Operations:				
Operating income	\$ 36,679.77	\$ 38,649.46	\$ 31,839.85	
Operating expense	\$ 56,025.35	\$ 50,665.12	\$ 55,800.85	
Total Income From Operations:	\$ (19,345.58)	\$ (12,015.66)	\$ (23,961.00)	
Depreciation added back in	\$ 9,243.13	\$ 2,408.88	\$ 2,700.00	
Net Income	\$ (10,102.45)	\$ (9,606.78)	\$ (21,261.00)	
55 Storm Water Fund				
Income or Expense				
Income From Operations:				
Operating income	\$ 11,874.16	\$ 11,897.48	\$ 11,878.00	
Operating expense	\$ 2,779.15	\$ 2,891.02	\$ 22,902.00	No participation
Total Income From Operations:	\$ 9,095.01	\$ 9,006.46	\$ (11,024.00)	
Depreciation added back in	\$ 1,638.22	\$ 1,711.66	\$ 1,708.00	
Net Income	\$ 10,733.23	\$ 10,718.12	\$ (9,316.00)	
57 Solid Waste Fund				
Income or Expense				
Income From Operations:				
Operating income	\$ 17,445.39	\$ 20,144.42	\$ 18,335.00	
Operating expense	\$ 3,397.72	\$ 30,733.22	\$ 4,940.50	two months of Waste Management statements
Total Income From Operations:	\$ 14,047.67	\$ (10,588.80)	\$ 13,394.50	
Depreciation added back in		\$ 49.19	\$ 49.00	
Net Income	\$ 14,047.67	\$ (10,539.61)	\$ 13,443.50	

BLANDING AREA TRAVEL COUNCIL BYLAWS

Article I- Purpose, Memberships, and Rules

Section 1 - Purpose

The purpose of the Blanding Area Travel Council (BATC) is to promote recreation, tourism, and events in San Juan County, specifically in the central region of the County stretching from Halls Crossing to Hovenweep, and including Goosenecks State Park, Lake Powell, Fry Canyon, Natural Bridges National Monument, Blanding City, Edge of the Cedars State Park Museum, Bears Ears National Monument, and Hovenweep National Monument.

The BATC works with Blanding City Council, San Juan County Commission, San Juan County Visitor Services department and the San Juan County Travel Advisory Board, as well as with local travel and tourism-related businesses to promote tourism and recreation in Blanding and the surrounding area.

The BATC is made up of Blanding Area residents or business owners who collect Transient Room Taxes or provide services related to tourism. Members must participate in at least two (2) BATC meetings per year to hold voting rights.

Section 2 - Compliance

The Bylaws of the BATC shall be approved by the Blanding City Council and are intended to comply with current City ordinances. Should any part of the Bylaws be deemed to be in conflict with either a City ordinance or the Utah state statute, the higher authority will prevail.

Section 3 - Membership

To be considered a member of the BATC an individual must have an interest in the promotion of tourism and recreation in the Blanding area, and be a Blanding Area (84511) resident or business owner as identified in section 1.

Once annually, at the annual meeting of the BATC, members of the BATC will elect a Board of Directors consisting of a Chairman, Vice Chairman and up to four (4) board members. The Blanding City Administrator (or designee) will be responsible for all financial functions of the board. The immediate past Chairman will also be a recognized officer of the BATC.

Membership of the BATC Board shall consist of individuals who are residents of the Blanding Area and appointed by the Blanding Area Travel Council members, for a term of 2 years, including reserved appointment for one (1) non-tourism related seat. A majority of the members shall be current employees of entities in the county that are subject to Transient Room Tax or provide tourism related services. The balance of the board's membership shall be employees of recreational facilities, short-term rentals, convention facilities, museums, cultural attractions, or other tourism related industries located within the Blanding Area.

Any Board members, including the Chairman, may be removed from the Board, or suspended therefrom by a $\frac{2}{3}$ majority vote of the other board members at a duly called meeting of the BATC. Such suspension or removal may be with or without cause, and the person suspended shall be given an opportunity to be present, and to be heard at the meeting. Sufficient advance

notice of the proposed suspension or removal will be given to enable him/her to prepare a suitable response thereto.

Section 4 - Meetings

At least one regular meeting shall be scheduled each quarter. Meetings may be postponed or canceled but at least four meetings per year will be required.

The Board shall conduct official business in open and public meetings. Discussion of business matters should be in compliance with the "Open and Public Meetings Act," with the exception of certain matters that may be discussed in "closed meetings." Closed meetings should be limited to the discussion as defined in state code.

Annual notice of regular public meetings should be printed in the public press with dates, times, and places of meetings specified. If emergency meetings are required, public notice should be made in the most practical manner.

One official annual meeting of the BATC full membership will be scheduled and held each January. Other meetings of the BATC may be held as determined by the board. BATC members are encouraged to attend other board meetings and will be entitled to participate in discussions.

Section 5 - Quorum and Voting Majority

In order to act on a motion or to make any decision, the number of voting members (including the Chairman) at a meeting, must constitute a quorum. A quorum shall constitute the next highest whole number of the voting members divided by two. (A quorum of six voting members is three.)

A "majority" of votes cast is required to pass those motions not specified to require a "two-thirds majority."

A "majority" is defined as the next highest whole number above the quotient of votes cast divided by two.

A "two-thirds majority" is defined as the next highest whole number above the product of the votes cast times the fraction two-thirds ($\frac{2}{3}$). For example, with four votes cast, the two-thirds product is the number 2.66, and three votes (the next highest whole number) are required to make a "two-thirds majority."

Section 6- Minutes

All BATC meetings are open to the public, and will be recorded digitally.

Section 7- Rules of Order

Meetings shall be conducted under parliamentary procedure, using Robert's Rules of Order, Revised, as the authority.

Section 8- Agenda

An agenda shall be prepared by the Chairman or Vice-Chairman and furnished to each member and posted to the public at least 24 hours before the meeting. The agenda should show all items in proper order, according to the order of business. The Board must vote a time extension in order to continue beyond the approved time for adjournment.

The agenda officer shall be the Chairman, and he/she must approve and authorize any agenda item. Any member may submit an item for consideration on the agenda, if offered in a timely manner and approved by the Chairman.

The Board must not act on items not on the agenda; to do so is contrary to the provisions of the law. No action may be taken in a closed meeting.

Section 9- Order of Business

Meetings are to be presided over by the Chairman, or in his/her absence, the Vice-Chairman or other designee. The board should conduct business in the order stated in the agenda unless deviations are approved by the Board to expedite the completion of the agenda. The following guidelines are suggested:

- A. Begin the meeting on time
- B. Distribute copies of previous minutes and other correspondence and reports to the Board as far in advance as possible.
- C. Delegate as much review of work as possible to committees or officers for consideration where appropriate.
- D. Concentrate on board policies, and seek to spend discussion time in proportion to the importance of the issue.
- E. Keep the discussion to the point and under control.

When discussion strays, the Chairman or presiding officer may call for order, or any member of the Board may call for "a point of order," which is a privileged motion, to get the discussion back in control.

A meeting cannot be declared adjourned without a motion and a second.

Section 10 – Role of the Chairman

The Chairman, or his/her substitute, is to preside over meetings and to do the following:

- A. Encourage discussion.
- B. Receive motions that are in order, or if out of order, suggest when the motions might be appropriate.
- C. Restate motions.
- D. Suggest motions.
- E. Keep order.
- F. Call for the vote on any motion.
- G. Adhere to the order of the business.
- H. Call for committee and other reports.

The Chair should require that BATC members address the Chair when making motions or seeking recognition to engage in discussion. The Chair may rule any motion out of order. To

appeal an adverse decision of the Chair, any member may call for an “appeal from the decision of the Chair”. A majority vote is required to overrule the Chair. The Chair may, if hearing no objection, declare minutes or other motions passed or approved by unanimous consent.

Article II- Duties of the Board

Section I - Officers of the Board

The Board shall be elected biennially at the annual membership meeting of the BATC by a majority vote of those members in attendance. If an office becomes vacant during the year, the Board may elect a replacement to serve the remainder of the term. The Blanding City Mayor will also be permitted to appoint replacements to serve the remainder of the term.

Section 2 - Duties of the Chairman

In addition to the Chairman’s duties in presiding over meetings, the Chairman shall:

- A. Conduct an orientation session for all new Board members during the first month of their appointment.
- B. Appoint committees as needed.
- C. Attend County Commission meetings when needed.
- D. Act as liaison with other community boards and interests and assign Board members to serve on these boards as necessary.
- E. Enforce the Bylaws of the BATC.
- F. Represent the policies established by the Blanding City Council.
- G. Act as a spokesperson to the City Council and County Commission on critical issues.

Section 3 - Duties of the Vice-Chairman

The Vice-Chairman shall:

- A. Stand in the stead of the Chairman when needed.
- B. Assist the Chairman in all ways possible.
- C. Act as Chairman when the Chairman is absent or when he/she delegates that authority.

Section 4- Duties of Members of the Board

Members of the Board shall:

- A. Accept committee assignments.
- B. Give recommendations to the BATC Board concerning the expenditure of funds for advertising and marketing as approved by the County Council.
- C. Establish marketing strategies and direct the BATC Board on how to carry out those strategies.

Except when acting on BATC business in a regular Board meeting or as a member of an authorized committee, Board members have no privileges beyond those of other citizens to

records, materials, or brochures that belong to the BATC.

To remain in good standing, Board members must attend three (3) scheduled meetings

- A. A Board member that is absent for more than three (3) of the regularly scheduled meetings in a year, without being excused, will be automatically dismissed from the Board. Meetings that are changed or rescheduled after the official dates have been posted for the year do not apply towards attendance requirements.
- B. If a Board member has attended two committee meetings, as a committee member, this would excuse one (1) absence from the regularly scheduled meetings, which is a privilege that could be taken advantage of only one time per year, per member.
- C. A Board member may attend a regularly scheduled meeting via electronic means by notifying the Chairman at least 2 hours prior to the meeting in question, which would also allow the Member the ability to garner the necessary information for the Board member to use to call in. This will be effective only if there is a quorum present at the anchor location.
- D. A Board member must be present at each meeting through at least three-quarters of the scheduled agenda to constitute a presence.
- E. A dismissed Board member will not be able to apply for a Board vacancy for the remainder of the term.

Article III - Bylaws Revision

Section 1 - Suspension of the Rules

In the event of unforeseen circumstances that render these Bylaws encumbering, the Bylaws of the BATC may be suspended as provided for in Robert's Rules of Order, Revised.

Section 2 - Revision

Revisions of the Bylaws must be approved by the Blanding City Council.

Revised this 13th day of August 2019.

Mayor, Blanding City

Chairman, BATC