

Minutes of Work Session

Board of Education Ogden City School District 1950 Monroe Boulevard, Ogden Utah

A Work Session of the Board of Education of Ogden City School District was held Thursday, August 1, 2019 beginning at 5:00 PM in the Board Room. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker
Nancy Blair ~ *excused*
Susan Richards
Sunni Wilkinson
Jennifer Zundel

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Ken Crawford, Support Services Director
Vincent Ardizzone, STEM Administrator
Sarah Roberts, Executive Director
Tim Peters, Executive Director
Stephanie Christensen, Lead Counselor
Steve Torman, Facilities & Operations Supervisor

1. Work Session, Board Room

- a. BDK Project Management Report
Presenter: Ken Crawford, Support Services

Mr. Crawford gave a report to the board regarding the Mound Fort Innovation Center and Ben Lomond PE Facility construction projects. Tour for board members is planned for tomorrow at 3:00 p.m. at the Mound Fort Innovation Center and will include a tour of science wing remodel. This project is about one week behind schedule; furnishings are arriving next week. At the Ben Lomond site, the baseball field is being moved and leveled; tennis courts are currently being used for parking; soccer field contains excess dirt; and most of the work is next to the football field. Rain delay of 18 days due to wet spring; August 21, 2020 is the new substantial completion date. VCBO Architects Field Report was provided to the board.

Chris Kartchner, BDK, gave a report to the board regarding the bond construction projects. Wasatch Elementary design has been completed and is currently out for bid. We currently have six pre-qualified general contractors for this project; bids are due August 8, 2019 and will be presented for board approval on August 15, 2019. Main corridor upgrades and door replacement have been added as per the fire marshal.

Horace Mann Elementary design is progressing rapidly and will go to board for approval in January. Polk Elementary is a complex project integrating the existing building with new construction. Construction will begin as soon as school is out in May 2020 and is anticipated to be a two-year construction project. T.O. Smith is slated to begin design this fall.

Questions regarding costs, construction bids, and process for sharing basic information with general public were addressed by Mr. Kartchner.

- b. Polk Elementary Update
Presenter: FFKR Architects Abe Nielsen, Greta Anderson, and Elizabeth Morgan

Landscape Architect Abe Nielsen gave a report to the board regarding the Polk Elementary project. He gave a general overview of school design and discussed constraints with Polk property and existing school. Fourteen trees will be removed; over 70 new trees will be planted. Bus pickup and drop off area will be on the property rather than on the street. Back of house functions will be on the south end of the property, such as deliveries for kitchen and trash removal. Faculty and staff will give input on play areas and equipment.

Mr. Nielsen responded to questions regarding distance from main entrance to bus pickup and drop off area, and explained the trees to be planted will be a variety of species for shade and screening. Greta Anderson gave a report to the board regarding the school design and layout of classroom suites by grade level. Elizabeth Morgan gave a report to the board regarding the exterior building components. She reviewed the diagrams of the building from each angle and discussed how the new building will tie into the existing building. The 1993 media center addition will remain and be incorporated with the new construction. Exterior brick and ornamentation such as gargoyles will be preserved or recreated.

Questions regarding the location of the main office and security consultants who review design of the entry were addressed. It was noted the difference in floor levels between old and new construction, which is approximately two feet, will be addressed with ramps.

c. Astro Camp Vision Presentation

Presenter: Vincent Ardizzone, STEM Administrator

Mr. Ardizzone gave a brief report to the board regarding Astro Camp for 2018-19 and introduced Annika Jensen, Astro Camp Director. Mrs. Jensen gave a presentation to the board regarding field trips during the school year and summer programs. She shared experiences and summer camp offerings for 2019. Guest speakers were invited to give presentations to summer camp participants and bring the real-world aspect into camp. Cost for four-day summer camp is \$292, field trips range from \$30-\$100; leadership training courses are also offered for adult groups. Astro Camp vision for the future will be discussed in the Student Achievement committee and brought to the board at a later date.

d. Recommended Procedure Change Regarding Board Policy 8.101 School Credits and Graduation Requirements

Presenter: Sarah Roberts, Executive Director

Mrs. Roberts gave a presentation to the board regarding increasing school credits for graduation. Procedural changes have been made in Board Policy 8.101 School Credits and Graduation Requirements to increase rigor and college/career readiness. Secondary school principals shared what they are doing to meet and exceed these new targets at each of their schools. Board members asked questions and school administrators responded. It was noted the Basic Diploma with 24 credits will only be available at George Washington High School for 2019-20.

e. Annual Comprehensive Guidance Review

Presenter: Executive Director Tim Peters and Lead Counselor Stephanie Christensen

Mr. Peters gave a presentation to the board regarding the annual progress of our College and Career School Counseling Program. He introduced Mrs. Christensen to speak about academic rigor and achievement. Our next review for secondary schools will be in 2021; this is on a six-year cycle. During this year we will be conducting surveys to gather data for this review. Our elementary school counseling team will become the first team to meet the same set of standards for secondary school counselors. Mrs. Christensen explained how school counselors spend their day and the progress made specifically with our ELL population at Ben Lomond High School.

2. **Regular Session, Board Room**

a. *Action Item:* Administrative Appointments

Presenter: Superintendent Rich K. Nye, PhD

Three administrator appointments were recommended for the 2019-20 school year. It was recommended that Ross Lunceford be appointed as principal of Mound Fort Junior High School; Jileen Mortensen be appointed as principal of Lincoln Elementary School; and Maridee Harrison be appointed as principal of Horace Mann Elementary School.

MOTION: Board member Joyce Wilson moved to approve administrative appointments for the 2019-20 school year, seconded by Jennifer Zundel. The motion carried unanimously.

b. *Action Item:* Facilities & Operations/IT Roof Replacement

Presenter: Steve Torman, Facilities & Operations

Two companies have bid on the project to replace the roof and skylights on the Facilities & Operations/IT Building #11 on the District Campus. This will take care of all the leaking areas and protect our IT server room, which is critical to Ogden School District's operations. It is recommended to award the bid to Northface Roofing for the bid amount of \$349,200. About half of the skylights will be eliminated during the process.

MOTION: Board member Joyce Wilson moved to award the bid to Northface Roofing to replace the roof and skylights on the Facilities & Operations/IT Building #11 on the district campus, seconded by Douglas B. Barker. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

Board Member Douglas B. Barker will represent Ogden School District at the USBA Delegate Assembly on August 9-10, 2019 in Sandy, Utah. President Belnap adjourned the meeting at 7:37 p.m.

President

Business Administrator