

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, June 25, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, and Matt Tippets were present. Commissioner Jack Lytle was here for part of the meeting and had to leave early. Auditor/Recorder Keri Pallesen, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:03 a.m. by Commissioner Asay.

Also present: Sandy Kunkel of Dutch John Town Council, Debbie Weaver, Linda Gilmore, Rebecca Dilg, Brianne Carter and Sgt. Travis Dupaix

**Issue Updates:** Commissioner Asay asked for updates and then asked the attorney Niel Lund if he had heard anything from Summit County on the annexation and Niel said he hasn't followed through on it since we sent the letter. Commissioner Asay noted that Debbie Weaver hadn't heard anything either, but the sale of Spirit Lake Lodge had fallen through and the roof had fallen in due to the snow load. Summit County has started a new PLI process, so we will see what happens.

**Citizen Comments:** Commissioner Asay asked for comments and Sandy Kunkel from the Dutch John Town Council was here to discuss the Freedom Festival. Sandy had contacted Keri Pallesen and the Sheriff. The Sheriff has agreed to have law enforcement there, but it was not sure that Search and Rescue was going to participate, so Ms. Kunkel was encouraged to talk with the Sheriff to clarify if they will be involved or not. Sandy said she was willing to help with the mowing, but Commissioner Lytle thought that he and Trevor Brooksby could handle it. Ms. Kunkel asked why the MOU was needed. We are a participant in providing the land and helping out. The main reason is our insurance coverage is requesting it and we are just making it better. An MOU could be created, so the Town could approve it on Monday and we could approve at next week's Commission Meeting. It was asked about renewability and it was thought it could easily be 5 or 10 years or have an automatic renewal if no changes are needed. It was thought that the Town attorney should be included in the process, but the Attorney was asked to put it together. Ms. Kunkel was thanked for hers and the Town's efforts to put the activity on. Mrs. Kunkel said let's just keep the lines of Communication open and we'll have a great event.

**Approve Minutes:** No Minutes were available for review this week.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register of June 24, 2019 for \$27,550.00 was prepared by the Auditor/Recorder's Office. Commissioner Tippets made a motion to approve the Open Invoice Register of June 24, 2019 in the amount of \$27,550.00. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

**Disbursement Listing:** The Auditor/Recorder's Office provided the Disbursement Listing. Commissioner Lytle motioned to accept the County Disbursement Listing dated June 18-June 24, 2019. Commissioner Tippets seconded the motion. All were in favor. The motion carried.

**Cash Summary:** A Cash Summary dated June 24, 2019 was provided by the Clerk/Treasurer's Office. Commissioner Lytle thanked Brian Raymond and Kyle of Pelorus for doing the rectify things and doing the Journal Entries. There was a question about the ones that are not fixed and it was thought that they would fix themselves over time due to reimbursements. Fund 16 is

VOWA Grant and Economic Development is not getting the Mineral Lease payments like it used to. Commissioner Lytle made the motion to acknowledge the County Cash Summary dated June 24, 2019. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

**Purchase Orders:** No purchase orders were presented for today's meeting.

**Correspondence:** Commissioner Lytle said he sent out the letter from last week and asked about PILT payment. Mr. Raymond said that there was a payment of 141,000 and last year it was \$192,000 and last year had an additional payment to make up for deficits in past years. Commissioner Lytle also asked about SRS and Mr. Raymond said that he needs to get with Trevor to finalize the use of this money. The rules have changed to make it easier, but it still needs to be worked through. We can help homeowners that are surrounded by forest and it is specific to helping them clear their property within 200 feet of their home.

Commissioner Asay said he had received some correspondence from Lincoln Berthold saying he will be here tomorrow at 10 and Commissioner Asay will be out of town for another meeting. So Matt can sign the plat. There is a UBAG meeting on Thursday, so he could pop in before that.

**Commission Calendar Review:** Commissioner Tippetts said he would not be here for next week's Commission Meeting. There will be a closed session with those looking at the Jail. Commissioner Lytle said that he spoke with Sheriff Travis Tucker of Duchesne County and he works with UBTECH and his first impression was that it was a long way from anywhere. That is a consideration that we need to keep in mind before we go too far down this road. We should probably have some discussion with Senator Winterton. Commissioner Lytle said he has to leave early today.

## **Policy and Legislation Items:**

### **Discussion and Consideration Of Salary Adjustment For Trevor Brooksby:**

Commissioner Lytle said Trevor met another milestone in his certification process and so the agreement was to give him an adjustment for completing that. Commissioner Tippetts motioned to approve the \$.25 salary adjustment for Trevor Brooksby based on the agreement when he was hired. Commissioner Asay seconded the motion. All were in favor. The motion carried. Commissioner Tippetts noted that the road department hired somebody last week and Commissioner Asay said he saw the paperwork yesterday.

**Discussion And Consideration Of Resolution 19-08: A Resolution Amending Dutch John Utility Water And Sewer Rates And Policies:** There was some discussion about this last week and it was added to the agenda to see if there was any need to ratify the approval. The Attorney said that he felt that there was enough notice that it did not need to be approved again, but it could be ratified. Commissioner Lytle motioned to ratify the previously approved Resolution and Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Resolution 19-09: A Resolution Adopting Final Tax Rates And Budgets For Daggett County For 2019:** Commissioner Lytle asked how this compares to last year and there was a question if there needed to be a hearing. The attorney said that a hearing is only needed if the rate is increased. Keri Pallesen was summoned and came into the meeting and explained that we don't need a hearing and it's too late if you want to increase the rate now. We are not in a hurry on this if you want more information. The certified tax rate will fluctuate depending on the values that come in. You can collect the same budget amount as last year plus new growth.

It's not just the same tax rate as it will change every year. We are close to the high, but there is room to raise it next year, but you will have to start that process in October. Centrally Assessed values can impact the rate if it drops. What we are doing is fairly consistent with what we have done in previous years. Commissioner Lytle motioned to approve Resolution 19-09 although the resolution in the packet did not have it on it. Mrs. Pallesen said she would get a printed copy with the Resolution number on it. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Ratification Of 2019 Tax Sale Held On May 30, 2019:**

Auditor/Recorder Keri Pallesen sent this out and Mr. Raymond noted that there was a .13 discrepancy from what COINS charged and what was advertised and listed as the redemption price. The issue was discussed and was tabled for further investigation.

**Discussion And Consideration Of Possible Changes To The County Nepotism Policy:**

Mr. Raymond said that this item was on the agenda due to the conversation in last week's meeting. Commissioner Tippetts said the reason he thought it might need to change is our policy says we can hire a relative if they are the "only" qualified applicant and the state allows for the "most" qualified. The State Code exempts small counties that have small populations at a distance greater than 40 miles. There was discussion that we can hire the "most" qualified applicant and our policy only allows a family member if they are the only qualified and not just the "best" qualified candidate. Keri Pallesen brought up the case where two candidates are equally qualified and one is a relative. We have to prove all three cases when hiring someone that is a relative of a current employee and may have some supervision of the candidate. The attorney suggested some verbiage from State code and it was suggested that the wording be included and not just the reference. Commissioner Lytle made a motion and then rescinded it. Commissioner Lytle then made the motion to change Section 14 of the County Policy to reflect State Code section 52:3:4 regarding Nepotism. Commissioner Tippetts seconded the motion and all were in favor. The motion carried.

**Discussion And Consideration Of Municipal Building Authority Issues And Entity**

**Registration:** Commissioner Lytle said that he needs to be excused, but asked about the Municipal Building Authority and Mr. Raymond said that we had received our entity designation for the County and are working on the Redevelopment Agency (RDA). We needed to have a listing of the directors for the Municipal Building Authority and Commissioner Lytle said he thought the Commission were the board members.

**Discussion And Consideration Of Enterprise Zone Application: and the Discussion And Consideration Of Resolution 19-10: A Resolution Approving Application For Renewal Of The Daggett County Enterprise Zone:** These were tabled as the application is not ready.

**Discussion And Consideration Of Municipal Building Authority Issues And Entity**

**Registration (Cont'd):** Mr. Raymond said we discussed this briefly before Commissioner Lytle left. Keri Pallesen asked if there was documentation that the Municipal Building authority was set-up and Mr. Raymond said he found documentation, but it was originally non-commissioners as board members, but the attorney said that he thought the motion was that the Commission would temporarily be the board until they could reestablish the board. Keri suggested that we look through the minutes and find out what was done. If this is the case then we need to have a discussion, but Mr. Raymond said he can report the Commissioners as the board members and if it changes then he will update the state with the changes.

A recess was taken at 10:38 am until 11:00 am.

**Discussion and Consideration Of Economic Development With Linda Gilmore and Rebecca Bilg of GOED:** Linda Gilmore and Rebecca Dilg were here today and discussed the opportunities the State Office of Rural Economic Development offers it can all be seen online at [business.utah.gov/rural](http://business.utah.gov/rural). There are 10 programs for rural areas and some of them are complicated. Brianne Carter asked if the effort to do the Enterprise Zone designation was worth pursuing and Linda and Rebecca explained that agriculture is the biggest user of this in rural areas. They can invest in new equipment and hire some more help and then they get a tax credit. You have to go out and let people know about this. Linda said this is probably one of the best business opportunities for rural counties. The Non Profit part is totally different and could help people and businesses that invest in the community and even if it's not a large amount of money it could encourage investment and be a place to start! Requests for credits for infrastructure would rate higher than one time events as the infrastructure can be used over and over. There are also outdoor recreation grants, but we struggle to come up with the matching funds. There are other uses for TRT than marketing that could help come up with matching funds. Linda and Rebecca reviewed the GOED website and talked about the programs that could benefit the County and area businesses, like the Recycling Market Development Zone Tax Credits and the Rural Co-working and Innovation Center (RCIC) Grant Program, which could possibly be used to retool the jail for other uses. This grant is \$500,000 for all sites to share. another program is the Rural Economic Development Incentive where employees could be hired from here, but the company can be anywhere. The Rural Fast track Grant is another one for employees. The Rural Rapid Manufacturing Grant is for full-time employees and very specific. All the jobs need to be 110% of the Average wage, which is about \$37,000 per year. Targeted Business Tax Credits have been used in Daggett County before. The last item on the rural business website is Videos, Webinars and Presentations, which has more information on each of these programs.

Linda Gilmore then talked about the Strategic Plan that GOED is working on and each county should have their own plan and Debbie has been working on getting the County's updated. The AOG CED's or Community Economic Development and we have been part of that in the past. Debbie Weaver said she wanted to add something to the plan about EMS and the ambulance and asked if there was anything else that needs to be added. Mr. Raymond asked if the Shooting Range made it into the plan and it was not. Brianne Carter noted that she is part of the Economic Development Board and this is new to her, so there needs to be some better communication. Linda suggested that the goal could be to get more community involvement and all the projects could be under one goal. Linda asked if the Commission still wanted to meet with the Governor and everyone said they did want him to come out here, and they have been working on this strategic plan and it's pretty close to being ready. What are the top two or things that the state can help you with and which of these things are low hanging fruit. This is a bottom up approach and it has to be more than one person and the commission, it needs to be the whole community working together. You need more options to get people to stay an extra day.

There was discussion about competition and how it helps businesses and creates a better environment and Roger Brooks program was also remembered if everyone could work together to improve the destination. Tying flies could be something people could do in the winter and Brianne Carter talked about how the Flaming Gorge Resort did that when she worked there they had employee tying flies when it was slow, so they could be sold during the busy season. Linda was excited to hear that some businesses were doing this.

EMTs are needed and its hard because of the time commitment and the training. Sgt. Dupaix said that the basic is 150 hours of training. Linda suggested that there are so many medical people in the urban areas and maybe they could help in your area during the summertime and take the pressure off the locals who are doing it all year. Housing is one of the issues. Are there families that could put

these people up? Brianne Carter asked if summer employees could get trained and work on their days off? What about changing sprinklers when they are not on runs. Sgt. Dupaix said he had talked to some Forest Service employees and they just didn't think it was worth the effort. Linda Gilmore suggested looking at recognition and service awards that could counteract some of the negativity going on at this time. What about County employees being EMTs and given permission to leave to go on runs and still get their pay, which would save some money for the on call pay. The County could pay for the training. Parents and others doing it could set an example for their kids and others. Recognize those that get through the training. Recognize the first responders in the newsletters and at a barbeque or something. Sgt. Dupaix said that Mandy Boren has been an EMT going on 10 years and never been recognized by the County as a whole, but has been recognized by Sheriff's Office/EMS. Raising the Positive and the volunteerism ought to be one of your goals on the strategic plan. There are things we can do to help this and get them out during Daggett Days. July 4th the Manila Fire Department will be doing an event at the park. Pride in the Community could be something to work on. Debbie Weaver said that Morgan's Fire Department has a waiting list for people to get involved. It's a pride thing.

**Discussion And Consideration Of Resolution 19-10: A Resolution Approving Application For Renewal Of The Daggett County Enterprise Zone:** Linda Gillmore said the Non Profit Application is different than the Enterprise Zone Commissioner Tippets motioned to accept Resolution 19-10 showing support from the Commission for the Enterprise Zone. Commissioner Asay seconded the motion. All were in favor and the motion carried. Commissioner Asay expressed some frustration with the negativity and the needs that are being unmet for housing and other things. Linda Gilmore pointed out that there was some good discussion earlier about having employees be EMTs and pay them as a county employee and other options for recognizing those in the community who are serving. Last week there was 60 teams that participated in a basketball tournament, which was pretty cool. We are growing slowly, but it doesn't show, as many are not full-time residents. Linda said that workforce development is a good goal to keep working at. Our natural increase is not helping as most of the kids graduate and move away. They will come back, so Linda said to start marketing on Facebook to recognize and appreciate the efforts of those who are serving the community and talk about all the fun things that are going on to help promote to the kids that have moved away.

**Closed Session: Discussion And Negotiation Of Possible Land Sales:** No Closed session was held.

Commissioner Tippets motioned to adjourn at 12:31 pm.

/s/ Randy Asay  
Commissioner Randy Asay

s/ Brian Raymond  
Clerk/Treasurer\_Brian Raymond

/s/ Jack Lytle  
Commissioner Jack Lytle

/s/ Matt Tippets  
Commissioner Matt Tippets