

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, July 2, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay and Jack Lytle were present, while Commissioner Matt Tippetts was excused. Auditor/Recorder Keri Pallesen, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:04 a.m. by Commissioner Asay.

Also present: Sandy Kunkel, Christian, Joe, and Barry Colovich, Thompson Davis, David Orr, and Sgt. Travis Dupaix

**Issue Updates:** Commissioner Asay asked for updates and Commissioner Lytle said Jesse Platt called and is starting to get the grass mowed on the RDA property for this weekend. The Committee is still hunting for money and sponsors for the PRCA Rodeo and we need everyone's help. Public Lands meeting scheduled for Friday has been cancelled. Commissioner Lytle asked to be excused for the meeting on the 16th

**Citizen Comments:** Sandy asked if the Commission wanted her to go now and she was asked to wait for the agenda item.

**Approve Minutes:** No Minutes were available for review this week.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register of July 1, 2019 for \$91,871.07 was prepared by the Auditor/Recorder's Office. Commissioner Asay noted a couple of big items on there were the audit and capital leases for the Sheriff's office. Commissioner Lytle wondered where the sheriff's office was on the lexipol. Commissioner Lytle made a motion to approve the Open Invoice Register of July 1, 2019 in the amount of \$91,871.07. Commissioner Asay seconded the motion. All were in favor. The motion carried.

**Disbursement Listing:** The Auditor/Recorder's Office provided the Disbursement Listing. Commissioner Lytle motioned to accept the County Disbursement Listing dated June 25-July 1, 2019 in the amount of \$27,550.00. Commissioner Asay seconded the motion. All were in favor. The motion carried.

**Cash Summary:** A Cash Summary dated July 1, 2019 was provided by the Clerk/Treasurer's Office. Commissioner Lytle noted things are getting squared away and asked about the PTIF 3200 fund and Mr. Raymond explained it is the money received for registrations of boats, cars, campers, etc. Most dispersals come from Zions and if there isn't enough in Zions, then it pulls from the PTIF account. Commissioner Lytle made the motion to acknowledge the County Cash Summary dated July 1, 2019. Commissioner Asay seconded the motion. All were in favor. The motion carried.

**Purchase Orders:** No purchase orders were presented for today's meeting.

**Correspondence:** Commissioner Lytle asked about the info in the packet and Mr. Raymond said that he had included a PILT letter and a draft proposal for Emergency Management and Community Wildfire Preparedness Plan, but probably has nothing to do with getting the district set

up. Commissioner Lytle noted the cost is about \$60,000 and maybe we can work with the towns on some of the cost.

**Commission Calendar Review:** Commissioner Lytle said he has a Seven County Infrastructure meeting tomorrow, Wednesday July 3rd. Commission Asay said he couldn't think of anything else.

**Policy and Legislation Items:**

**Discussion And Consideration Of Fireworks/Fire Bans in Unincorporated Daggett County:** Commissioner asked about this and Mr. Raymond said the Clerk/Treasurer's Office has had several inquiries about the status of having fires and fireworks. It was unclear if the past restrictions were lifted. The Sheriff came into the meeting and said he felt like all past restrictions placed by the State Fire Marshall were mirrored by the County and have probably expired. Attorney Niel Lund said the County Ordinance says "no individual, business, company or entity shall set off or light any fireworks in the County except as granted permission by the County Commission." Each individual firework is separate offense. This only applies when we are in a drought, but we are not in a drought right now.

**Discussion And Consideration Of Local Consent For Single Event Alcohol Permit For The Annual Single Fly At Red Canyon Lodge:** Commissioner Lytle motioned to approve the local consent for Alcohol at the Single Fly Event at the Red Canyon Lodge. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Ratification Of 2019 Tax Sale Held On May 30, 2019:** Auditor/Recorder Keri Pallesen explained that there was a small discrepancy and this is what was advertised. Commissioner Lytle motioned to ratify the numbers provided by the Auditor/Recorder. Commissioner Asay seconded the motion and all were in favor. The motion carried. 28:30

**Discussion And Consideration Of Purchasing KnowInk Poll Pad For Elections:** Clerk/Treasurer Brian Raymond said that this item was on the agenda due to a conversation he had at last week's Clerk's meeting. There is about \$200 on a state grant and it costs about \$1400. There is no aircard included, we would have to purchase or borrow one. Having a poll pad would be helpful to the poll workers who will be interacting with voters so they can have the needed information at their fingertips. Next year we have three elections: Presidential Primary, Regular Primary and the General Election in November. We only had about 40 people vote on the machines in the general election and 17 for the primary, so it's a bit of money for that little use. We have info on paper, and can continue to do that, but it is harder to make changes on voting day. Mr. Raymond was asking the Commission what they thought on it as he could go either way. It's an expense that is not huge, but would require internet here and in Dutch John, so an air card could be used. The Commission left it up to Mr. Raymond to gather more information and make a decision. Commissioner Lytle asked for a recess at 9:38 am and came back into regular session at 9:40 am.

**Discussion And Consideration Of Freedom Festival MOU Between Town of Dutch John And Daggett County:** Sandy Kunkel said that the Dutch John Town Council and the Attorney had reviewed the MOU and signed it. Attorney Niel Lund said it needed the description of the property to be used. Commissioner Lytle looked up the parcel number and it was added to the MOU. Keri

Pallesen was asked if she was good with the information provided and she said with the insurance information and a signed MOU she was okay with it. Commissioner Lytle motioned to approve the MOU and then rescinded his motion to make a motion to go in and out of Redevelopment Agency. Commissioner Asay seconded the motion and all were in favor. The motion carried. Commissioner Lytle then motioned from both the RDA and the County's participation to ratify the Memorandum of Understanding (MOU) for the use of the property as described as RDA as parcel 02-0017-0100 for fireworks and associated activities. There was no other property tied into the agreement, so the MOU is just for the RDA. Commissioner Asay seconded the motion; all were in favor and the motion carried. Signatures were affixed and copies were made for the Town and County. Mrs. Kunkel appreciated the Commission's assistance.

**Closed Session: Discussion And Negotiation Of Possible Land Sales:** Motion to go into Closed session was made for the purchase exchange or lease of real property by Commissioner Lytle and Commissioner Asay seconded the motion. Roll Call Vote was taken . Commissioner Lytle voted "Aye" and Commissioner Asay voted "Aye" so the motion carried.

Motion to go out of Closed Session was made at 12:34 pm by Commissioner Lytle and Commissioner Asay seconded the motion. All were in favor and the motion carried.

Commissioner Lytle motioned to adjourn at 12:36 pm.

/s/ Randy Asay  
Commissioner Randy Asay

s/ Brian Raymond  
Clerk/Treasurer\_Brian Raymond

/s/ Jack Lytle  
Commissioner Jack Lytle

/s/ Matt Tippetts  
Commissioner Matt Tippetts