

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

July 2, 2019
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: Elaine Goodey, Ryan Thompson,
Nichole Sparks

Kristi Hidalgo, Town Clerk

Absent: Councilmember Lloyd Bytheway

Public Attendance: Bunny Arnold, Kathy Ravsten, Bryan Goodsell, Scott Archibald – Sunrise Engineering

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:18 p.m. Councilmember E. Goodey led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo excused Councilmember L. Bytheway from the meeting. He is not feeling well.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held June 4, 2019. Councilmember R. Thompson motioned for the Clarkston Town Council to approve and adopt the minutes of June 4, 2019. Councilmember E. Goodey seconded the motion. All in favor "Aye". Motion carried

2. NEW BUSINESS

Field Trip to Water System Springs – The Council met prior to the meeting at 6:30 pm and drove up to the water system springs to specifically examine Mylar Spring. Mayor Hidalgo voiced concern that there is a lot of overgrowth of weeds and vegetation at the site and wondered why it hasn't been mowed. Water Operator Bryan Goodsell stated that it was mowed last year before the Sanitary Survey. Mr. Goodsell said that it is hard to mow up there. It tears up the tractor mower every time. Mayor Hidalgo wondered about spraying to kill the weeds and vegetation. Scott Archibald from Sunrise Engineering stated that the State of Utah usually doesn't allow chemical spraying to kill weeds around drinking water springs. Councilmember N. Sparks wondered why there were no professional development plans drawn up for Mylar Spring. Mr. Archibald only has a hand drawn plan to go off of. Mr. Archibald stated that Mervyn Thompson was the mayor of Clarkston when the spring was developed and recommended talking to him to see if he recollects how it was developed. Mayor Hidalgo offered to talk to Mervyn Thompson about Mylar Spring. Mayor Hidalgo stated that the most economical and smart thing to do would be to camera the pipes that are already there to determine what needs to be redeveloped. Mr. Archibald agreed and stated that sending a camera down

the pipes would provide more information to know the magnitude of what you are going after so that you have enough resources when you go in. The camera would help fine tune what needs to be done and would help secure funding for the project. Mr. Archibald stated that you need to have an idea of what the project entails before you can go after funding. Mr. Archibald recommended and feels that it would be valid and beneficial to get rid of the vegetation at the site, try to get the root systems out of the way and then camera the pipes one time to help define the magnitude of the situation and decide what needs to be done. Mayor Hidalgo asked Mr. Archibald to provide the town with options and cost estimates of what the worst case scenario would be and the minimum that could be done so the Council has something to look at to make a decision on redevelopment plans for Mylar Spring. Mr. Archibald replied that he would prepare three options and cost estimates for the Council to consider. Mayor Hidalgo asked Mr. Archibald to look for resources to fund the project as well. Councilmember N. Sparks wondered what the time frame is for redeveloping springs. Mr. Archibald said that it depends on maintenance, redeveloping the spring correctly in the first place and state regulations, which frequently change. Mr. Archibald concluded that redeveloping Mylar Spring is something that the Council needs to be mindful of and be proactive with but the town is not under any condemnation or any state mandate. There is not a health risk to the citizens. Mr. Archibald reiterated that he wanted to make sure that everyone understands that this approach is being proactive in protecting the resources that are there. There are some issues with Mylar Spring that do need to be addressed and taken care of.

New Business License Application – McKenzie Christensen – McKenzie Christensen was not present at the Town Council Meeting. Mayor Hidalgo stated that the name of her business is Pines and Pros. It is a taxidermy business. Ms. Christensen would turn animal capes/ hides into décor and hunting trophies. There are no parking requirements. Monthly sales depends on the cliental that she brings in. One taxidermy project takes longer than nine months to complete. The Council had some concerns about the chemicals that would be used and the disposal of them. The Council decided to invite Ms. Christensen to the next Town Council Meeting to be held August 6, 2019 to answer questions regarding her business.

3. DEPARTMENTS

Mayor Hidalgo – Fire Department – Had nothing to report.

Councilmember R. Thompson – Youth Council – Councilmember R. Thompson reported that the Youth Council are in the process of planning some summer activities, games, and movie nights for the youth. Councilmember R. Thompson stated that the Blue Ray DVD Player and projector need to be replaced. They are outdated.

Town Float – Councilmember R. Thompson reported that he is waiting on a cost estimate to have the trailer deck redone. The Youth Council would like to be involved in this project.

National Night Out Against Crime - Councilmember R. Thompson stated that National Night Out Against Crime will be August 19, 2019 at 6:00 pm.

Councilmember E. Goodey – Emergency Car Kit – Councilmember E. Goodey stated that she was going to leave a box for the Emergency Car Kit drawing at the Town Hall. Citizens that come into the Town Hall that know who their Emergency Block Captain is can put their name in the box for the drawing. The drawing will take place at National Night Out Against Crime on August 19, 2019.

Pony Express Days – Councilmember E. Goodey stated that she appreciated everyone's help on Pony Express Days. Pony Express Days cost the town approximately \$3,000 this year. Councilmember E. Goodey reiterated that the town needs to purchase a new projector and Blue Ray DVD Player before next year's Pony Express Days.

Councilmember N. Sparks – June Warrant List – Councilmember N. Sparks presented the Warrant List for June 2019. Councilmember R. Thompson motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember E. Goodey seconded the motion. All in favor "Aye"

Cemetery Department – New Employee – Councilmember N. Sparks reported that it has become evident that the cemetery is too big of a project for James Morris. Randall Smith has been hired as a Cemetery Sexton and started Monday July 1, 2019. Frank Holmes will still be utilized as a Cemetery Assistant. Councilmember N. Sparks declared that she informed Mr. Morris that upon hiring Mr. Smith his hours would be drastically reduced. Councilmember N. Sparks stated that the intent was not to bring on a second sexton but to get someone that was capable of managing that big of a project.

Ludma – Councilmember N Sparks stated that she was going to have Brent Godfrey present the State of Housing Presentation to the LUDMA Commission that he presented to the Town Council earlier this year. Councilmember N. Sparks would like the LUDMA Commission to be aware of this information and compare it to the Clarkston Town General Plan and determine if anything needs to be done to protect the town from contractors coming out here and trying to put high density housing in. Mayor Hidalgo reminded Councilmember N. Sparks of Ordinance 19-02 that the Council passed on May 7, 2019 requiring every construction site to provide a dumpster for trash control and a toilet facility. Mayor Hidalgo wondered if that requirement had been added to the building permit checklist. Councilmember N. Sparks stated that LUDMA was working on it. Mayor Hidalgo asked Councilmember N. Sparks to have Deputy Clerk Christina Atkinson notify and send a copy of the ordinance to the current contractors that are in the process of construction to make sure they know about the ordinance and are in compliance with it.

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday August 6, 2019 at 7:00 p.m.

Public Comment

Bunny Arnold – Bunny Arnold stated that she had two things to say. The first thing was an issue with animal control. Mrs. Arnold wondered if new people moving into the community know that there is a leash law. Mrs. Arnold stated that her new neighbor has a dog that is always in her garden. Mayor Hidalgo stated that Mrs. Arnold could call Cache County Animal Control and they would come out and talk to them about it. They would only give them a warning the first time. Councilmember R. Thompson suggested talking to the new neighbor first about the problem to see if it could be resolved without having to involve animal control.

Mrs. Arnold stated that her other issue was the cemetery. Mrs. Arnold suggested that the town have a Cemetery Clean-up Day to get caught up. Mrs. Arnold said that the cemetery looked great for Memorial Day but now it looks horrible. Mrs. Arnold declared that she has been going out and mowing, weed eating and watering her own cemetery plot because it just isn't getting done. Mrs. Arnold said that a lot of other people have also been doing this. Councilmember N. Sparks replied that you have to give someone the benefit of the doubt and give them the opportunity to perform. The Council was doing that but has now realized that it's too big of a job for James Morris and a new sexton has been hired. Together they are trying to get it back into shape. Mrs. Arnold exclaimed that she would be willing to take her grand kids out to the cemetery and help clean things up. Mayor Hidalgo stated that what the town is doing is trying to find someone that can do the job. Councilmember N. Sparks assured Mrs. Arnold that the Cemetery is her top priority right now.

5. ADJOURN

There being no further business to come before the Council, Councilmember E. Goodey motioned that the Clarkston Town Council Meeting adjourn. Councilmember R. Thompson seconded the motion. All members present voted "Aye". Motion carried. The meeting adjourned at 8:10 p.m.

Kristi Hidalgo
Clarkston Town Clerk



Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
10-44-220 Mileage							
440	KRISTI HIDALGO	062419	Mileage	06/24/2019	84.39	84.39	06/24/2019
10-44-240 OFFICE SUPPLIES & EXPENSE							
827	AMPARO PEREZ	061819	PAVILION REFUND	06/18/2019	25.00	25.00	06/24/2019
487	CACHE VALLEY PUBLISHING	1904286	PUBLIC HEARING PUBLICATIO	05/25/2019	65.60	65.60	06/10/2019
690	ZEROREZ CACHE VALLEY, LLC	10826	TOWN HALL CARPET CLEANIN	05/01/2019	84.00	84.00	06/10/2019
10-44-270 UTILITIES							
246	COMCAST	061019	FIRE DEPT PHONE	05/29/2019	90.28	90.28	06/10/2019
189	DOMINION ENERGY	061019	UTILITIES	05/22/2019	27.34	27.34	06/10/2019
762	HORIZON WIRELESS	CON14857	FAX SERVICE	06/01/2019	25.00	25.00	06/10/2019
219	ROCKY MOUNTAIN POWER	061719	UTILITIES	06/17/2019	52.86	52.86	06/24/2019
10-44-280 PLANNING & ZONING							
651	CHRISTINA ATKINSON	062419	MILEAGE	06/24/2019	58.68	58.68	06/24/2019
826	DAREN MICHAELIS	061019	RESIDENTIAL BUILDING BOND	05/28/2019	1,000.00	1,000.00	06/10/2019
10-44-320 E911 FEES							
685	LOGAN CITY	061819	911 FEE	06/20/2019	783.00	783.00	06/24/2019
10-44-330 SANITATION COLLECTION FEES							
685	LOGAN CITY	061819	SANITATION	06/20/2019	4,683.81	4,683.81	06/24/2019
10-44-620 MISC SUPPLIES/SERVICES							
415	DOORMASTER	4242	TOWN HALL BAY DOORS	05/09/2019	245.00	245.00	06/24/2019
Total ADMINISTRATION:					7,224.96	7,224.96	
FIRE & RESCUE							
10-53-250 FIRE & RESCUE EQUIPMENT							
196	SAM'S CLUB MC/SYNCB	061019	FIRE DEPT. EQUIPMENT/ SUPP	05/02/2019	315.00	315.00	06/10/2019
10-53-260 FIRE DEPT. GRANT							
449	BOUNDTREE MEDICAL, LLC.	83229009	EMT SUPPLIES	06/03/2019	15.99	15.99	06/10/2019
10-53-270 FUEL/OIL & UTILITIES							
189	DOMINION ENERGY	061019	UTILITIES	05/22/2019	23.84	23.84	06/10/2019
234	R. L. MILLER ENTERPRISES IN	802	Fuel Usage	05/30/2019	82.68	82.68	06/24/2019
219	ROCKY MOUNTAIN POWER	061719	UTILITIES	06/17/2019	186.08	186.08	06/24/2019
Total FIRE & RESCUE:					623.59	623.59	
ROADS & STREETS DEPARTMENT							
10-60-255 FUEL & OIL							
189	DOMINION ENERGY	061019	UTILITIES	05/22/2019	21.19	21.19	06/10/2019
10-60-350 CONTRACT SERVICES							
810	CACHE COUNTY ROAD/WEED	1428	WEED SPRAYING	06/11/2019	400.00	400.00	06/24/2019
10-60-420 ROAD UTILITIES/STREET LIGHTS							
219	ROCKY MOUNTAIN POWER	061719	UTILITIES	06/17/2019	635.47	635.47	06/24/2019
Total ROADS & STREETS DEPARTMENT:					1,056.66	1,056.66	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
651	CHRISTINA ATKINSON	061019	REIMBURSEMENT - PARKS DE	05/21/2019	62.45	62.45	06/10/2019
651	CHRISTINA ATKINSON	062419	MILEAGE	06/24/2019	62.56	62.56	06/24/2019
175	LOWES	914119	PARKS MISC	05/04/2019	47.17	47.17	06/10/2019
175	LOWES	914120	PARKS MISC	05/04/2019	62.15	62.15	06/10/2019
175	LOWES	914589	PARKS MISC	05/21/2019	5.28	5.28	06/10/2019

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175	LOWES	914767	PARKS MISC	05/15/2019	5.04	5.04	06/10/2019
219	ROCKY MOUNTAIN POWER	061719	UTILITIES	06/17/2019	15.67	15.67	06/24/2019
10-70-440 PONY EXPRESS							
103	Al's Trophies & Frames	236869	PLAQUE-CITIZEN OF THE YEAR	08/21/2019	28.39	28.39	06/24/2019
461	CAL-RANCH STORES	6367/6	PONY EXPRESS HORSE RACE	06/20/2019	149.87	149.87	06/24/2019
336	GODFREY, DANNY	061719	PONY EXPRESS - SKEET SHOO	06/17/2019	116.10	116.10	06/24/2019
168	LEE'S MARKET PLACE	325094	PONY EXPRESS FUNDRAISER	06/21/2019	197.71	197.71	06/24/2019
830	LYNN'S CAR AUDIO	3453	SOUND SYSTEM ASSISTANCE	06/21/2019	119.39	119.39	06/24/2019
638	NICOLE GODFREY	062219	PONY EXPRESS - BINGO	06/24/2019	318.45	318.45	06/24/2019
196	SAM'S CLUB MC/SYNCB	061019	PONY EXPRESS - HORSE RAC	05/02/2019	825.00	825.00	06/10/2019
196	SAM'S CLUB MC/SYNCB	061019	PONY EXPRESS - PLINKO & PI	05/02/2019	448.34	448.34	06/10/2019
196	SAM'S CLUB MC/SYNCB	061019	PONY EXPRESS - SOUND SYST	05/02/2019	1,940.00	1,940.00	06/10/2019
196	SAM'S CLUB MC/SYNCB	061019	PONY EXPRESS - HORSE RAC	05/02/2019	425.00	425.00	06/10/2019
641	SHELDON WHITNEY	061019	PONY EXPRESS - CAR SHOW	06/10/2019	150.00	150.00	06/10/2019
203	SQUARE ONE PRINTING	364524	PONY EXPRESS SCHEDULE FL	06/21/2019	4.44	4.44	06/24/2019
10-70-450 TOWN PAGEANT DINNER							
829	AUSTIN MILLER	062419	PARK PROJECT - CEMENT	06/24/2019	410.00	410.00	06/24/2019
803	BROOKS ATKINSON	062419	Contract Services - Park Excavati	06/24/2019	110.00	110.00	06/24/2019
828	CALL'S CONCRETE CUTTING	1106	PARKS PROJECT	06/21/2019	185.00	185.00	06/24/2019
739	ROCKY MOUNTAIN LANDSCAP	6604	PARKS CEMENT PROJECT - G	06/17/2019	575.00	575.00	06/24/2019
10-70-820 CIVIC CENTER UTILITIES							
189	DOMINION ENERGY	061019	UTILITIES	05/22/2019	9.40	9.40	06/10/2019
219	ROCKY MOUNTAIN POWER	061719	UTILITIES	06/17/2019	38.83	38.83	06/24/2019
10-70-840 CIVIC CENTER SUPPLIES/MAINT							
196	SAM'S CLUB MC/SYNCB	061019	CIVIC CENTER MISC.	05/02/2019	14.93	14.93	06/10/2019
690	ZEROREZ CACHE VALLEY, LLC	10626	CIVIC CENTER CARPET CLEAN	05/01/2019	245.70	245.70	06/10/2019
Total PARKS & RECREATION:					6,571.87	6,571.87	
Total GENERAL FUND:					15,477.08	15,477.08	
WATER UTILITY FUND							
WATER DEPARTMENT							
51-81-250 WATER DEPT EQUIP-SUPPLY/MAINT							
156	HYDRO SPECIALTIES COMPAN	21851	WATER PARTS	05/28/2019	2,092.64	2,092.64	06/10/2019
175	LOWES	901253	WATER PARTS	05/03/2019	25.64	25.64	06/10/2019
175	LOWES	901672	WATER PARTS	04/29/2019	106.39	106.39	06/10/2019
51-81-270 UTILITIES							
219	ROCKY MOUNTAIN POWER	061719	UTILITIES	06/17/2019	110.53	110.53	06/24/2019
51-81-350 CONTRACT SERVICES							
140	DOUBLE C CONSTRUCTION	1241	INSTALL NEW WATER SERVICE	05/10/2019	770.00	770.00	06/10/2019
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	191385	WATER SAMPLING	06/06/2019	20.00	20.00	06/24/2019
51-81-740 RESTRICTED/CAPITAL IMPROVEMENT							
207	SUNRISE ENGINEERING, INC.	0103427	IMPACT FEE ANALYSIS	05/21/2019	950.00	950.00	06/10/2019
Total WATER DEPARTMENT:					4,075.20	4,075.20	
Total WATER UTILITY FUND:					4,075.20	4,075.20	
CEMETERY PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-710 MAINTENANCE							
327	HOBBS TURF FARMS	22855	SOD	05/20/2019	156.00	156.00	06/24/2019
322	LLOYD H. FACER TRUCKING	49517	SAND	05/24/2019	199.03	199.03	06/24/2019
322	LLOYD H. FACER TRUCKING	49536	TOP SOIL	05/31/2019	189.00	189.00	06/24/2019
721	NAPA AUTO PARTS OF LOGAN	96-88879	CEMETERY PARTS	05/10/2019	49.13	49.13	06/10/2019
196	SAM'S CLUB MC/SYNCB	061019	CEMETERY MISC.	05/02/2019	47.18	47.18	06/10/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
71-40-810	MISC/IMPROVEMENTS						
140	DOUBLE C CONSTRUCTION	1241	BURIALS	05/10/2019	200.00	200.00	06/10/2019
Total PERPETUAL CARE DEPARTMENT:					840.34	840.34	
Total CEMETERY PERPETUAL CARE FUND:					840.34	840.34	
Grand Totals:					20,392.62	20,392.62	

Dated: 7-2-19Mayor: N. Craig HidalgoCity Council: R L THOUNicholas Sparks
Elaine MoodyCity Recorder: Kristi Hidalgo

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.