



**SOUTH SALT LAKE
CITY ON THE
MOVE**

CITY COUNCIL

BEN PENDER
COREY THOMAS
SHARLA BEVERLY
PORTIA MILA
SHANE SIWIK
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**South Salt Lake City Council
Work Meeting**

Public notice is hereby given that the **South Salt Lake City Council** will hold a Work Meeting on **Wednesday, April 17, 2019** in the City Council Chambers, 220 East Morris Avenue, Suite 200, commencing at **6:00 p.m.**, or as soon thereafter as possible.

Conducting: Ben Pender, Council Chair

MATTERS FOR DISCUSSION:

1. Parental Leave Discussion
2. Budget Basics

Adjourn

Posted April 12, 2019

Those needing auxiliary communicative aids or other services for this meeting should contact Craig Burton at 801-483-6027, giving at least 24 hours' notice.

CITY OF SOUTH SALT LAKE
CITY COUNCIL WORK MEETING

COUNCIL MEETING

Wednesday April 17, 2019
6:00 p.m.

CITY OFFICES

220 East Morris Avenue #200
South Salt Lake, Utah 84115

PRESIDING
CONDUCTING

Council Chair Ben Pender
Council Chair Ben Pender

COUNCIL MEMBERS PRESENT:

Sharla Bynum, Ray deWolfe, Mark Kindred, Portia Mila, Ben Pender
Shane Siwik and Corey Thomas

STAFF PRESENT:

Mayor Cherie Wood
Charee Peck, Chief of Staff
Hannah Vickery, Deputy City Attorney
Kyle Kershaw, Finance Director
Jack Carruth, Police Chief
Terry Addison, Fire Chief
Mont Roosendaal, Public Assets Director
Sharen Hauri, Urban Design Director
Aaron Wiet, Parks and Recreation Director
Antoinette Evans, Urban Livability Manager
Lisa Forrester, Court Division Manger
Alex White, Planning Division Manager
Tory Laws, Wastewater Division Manager
Dave Alexander, Streets Division Manager
Corby Talbot, Storm Water Division Manager
Jason Taylor, Water Division Manager
Jim Hignite, Building Inspector Manager
Craig Burton, City Recorder
Ariel Andrus, Deputy City Recorder

Matters for Discussion

- 1. Parental Leave Discussion.** Council Member Kindred invited a representative from Salt Lake City and Salt Lake County to attend this evening's meeting to discuss Parental Leave and how they run this program in their organization.

Salt Lake County representative, Nilsa Carter, said the Salt Lake County parental leave policy was passed in August 2017. Their policy allows for six weeks of paid leave upon birth or adoption of a child.

Salt Lake City Representative, Carolyn Campbell, said Salt Lake City’s policy was put into place at the beginning of 2017. Their policy is similar to Salt Lake County.

Council Member Kindred asked how parental leave is budgeted for in their entities.

Ms. Carter said Salt Lake County didn’t not look at this policy as a budget item. They looked at how this policy would affect business rather than cost. The County didn’t feel there would be a financial burden as paid leave would be paid regardless of this policy or not.

Ms. Campbell said Salt Lake City has \$170,000 budgeted for this benefit. Salt Lake City said this benefit is not just an expense but it is a retention tool for the City.

Finance Director, Kyle Kershaw addressed the information sheet given to the Council. A copy is attached and incorporated by this reference. He said this sheet outlines the total possible costs for parental leave. The costs were identified by having to bring in extra help to cover the areas of the City that would be short staffed due to someone being out on leave. Salt Lake County and Salt Lake City have a lot more employees than South Salt Lake so they may not have the problem of being short staffed or having to bring in an extra employee.

Ms. Campbell said that there are certain positions that Salt Lake City has to account for overtime or temporary help. Salt Lake City had to budget accordingly for these instances.

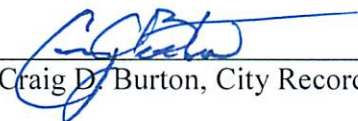
City Staff and the Council discussed where the budgeted amount came from and why that number may be different from Salt Lake City or Salt Lake County.

2. **Budget Basics.** Mr. Kershaw presented Budget Basics to the Council. A copy is attached and incorporated by this reference.

The meeting adjourned at 7:02 p.m.



~~Ben Pender, Council Chair~~
L. SHANE SIWIK Vice-CHAIR



Craig D. Burton, City Recorder

April 17, 2019

CITY COUNCIL - WORK MEETING
LIST OF ATTENDEES

NAME

ADDRESS

REPRESENTING

Susan Boulden

419 E Burton Av

Self

Kim Thomas

2295 S 300E

Self

Abri Carter

6141 FOX Hills Dr

Self

Eric Hammond

523 Canabra Ct

Moreton & Company

Carolyn Cox

1941 Michigan Av

Moreton & Company

Darlene McDonald

2918 E 2965 S

Self

Nisa Carter

10141 FOX Hills Dr

S.L. Co.

Carolyn Campbell

451 State Street

Salt Lake City

Doug Armstrong

Courace Armstrong

South Salt Lake's Budgeted Funds

General Fund

Capital
Improvements
Fund

Water Utility
Fund

Sewer Utility
Fund

Solid Waste
Utility Fund

Redevelopment
Fund

Insurance
Reserve Fund

Debt Service
Fund

General Fund:

Main operating fund for City services:

Administrative:

Budget Department	Administration
Budgeted Divisions	Mayor's Office, Human Resources, Arts Council, Information Technology, Finance, City Recorder
Budget Department	City Council
Budget Department	Justice Court
Budget Department	City Attorney
Budgeted Divisions	Prosecution, Public Defender
Budget Department	Public Buildings
Budgeted Divisions	City Hall, Columbus, Creekside, Scott School, Central Park Center

Public Safety:

Budget Department	Police
Budget Department	Fire
Budgeted Divisions	Ambulance Services
Budget Department	Urban Livability
Budgeted Divisions	Code Enforcement, Animal Services
Budget Department	Emergency Dispatch

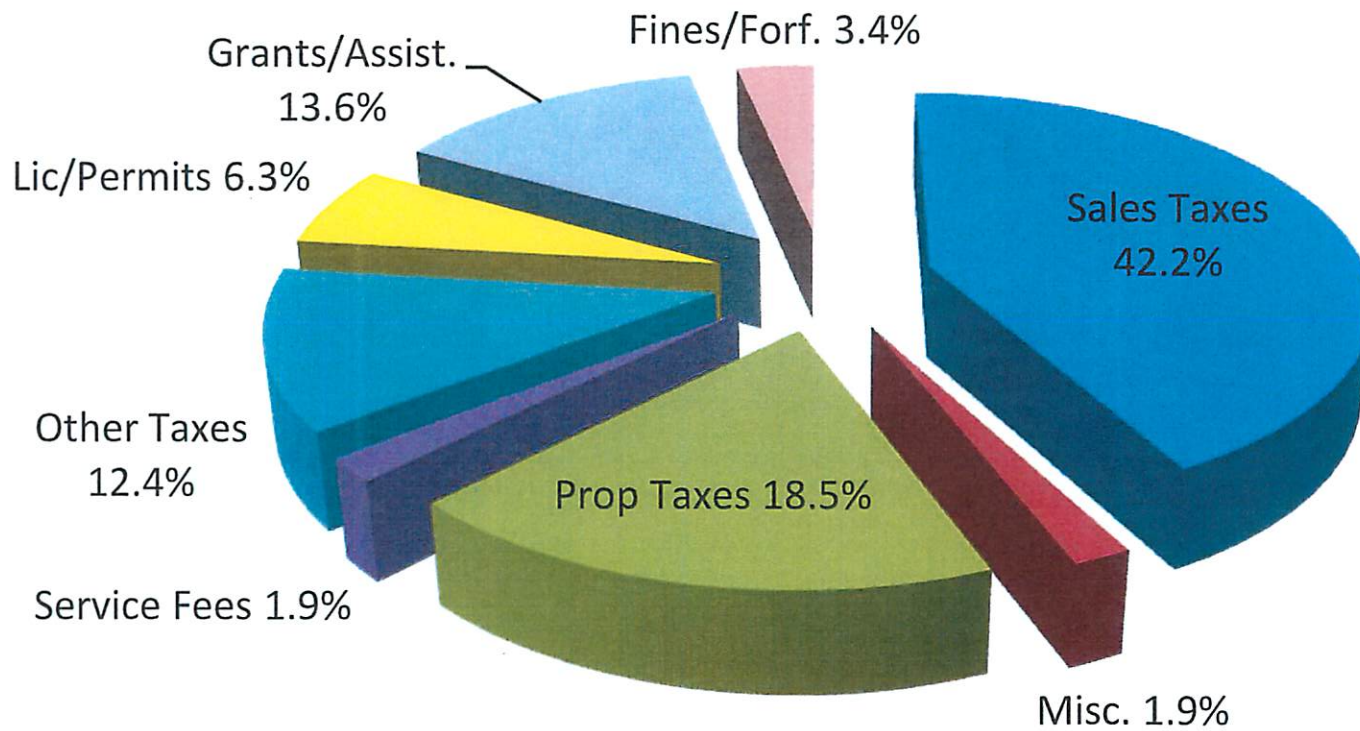
Public Works:

Budget Department	Streets
Budgeted Divisions	Concrete Improvements
Budget Department	Engineering
Budgeted Divisions	Storm Water
Budget Department	Public Assets
Budgeted Divisions	Fleet, Public Facilities
Budget Department	Community Development
Budgeted Divisions	Planning, Zoning, Building Inspection, Business License

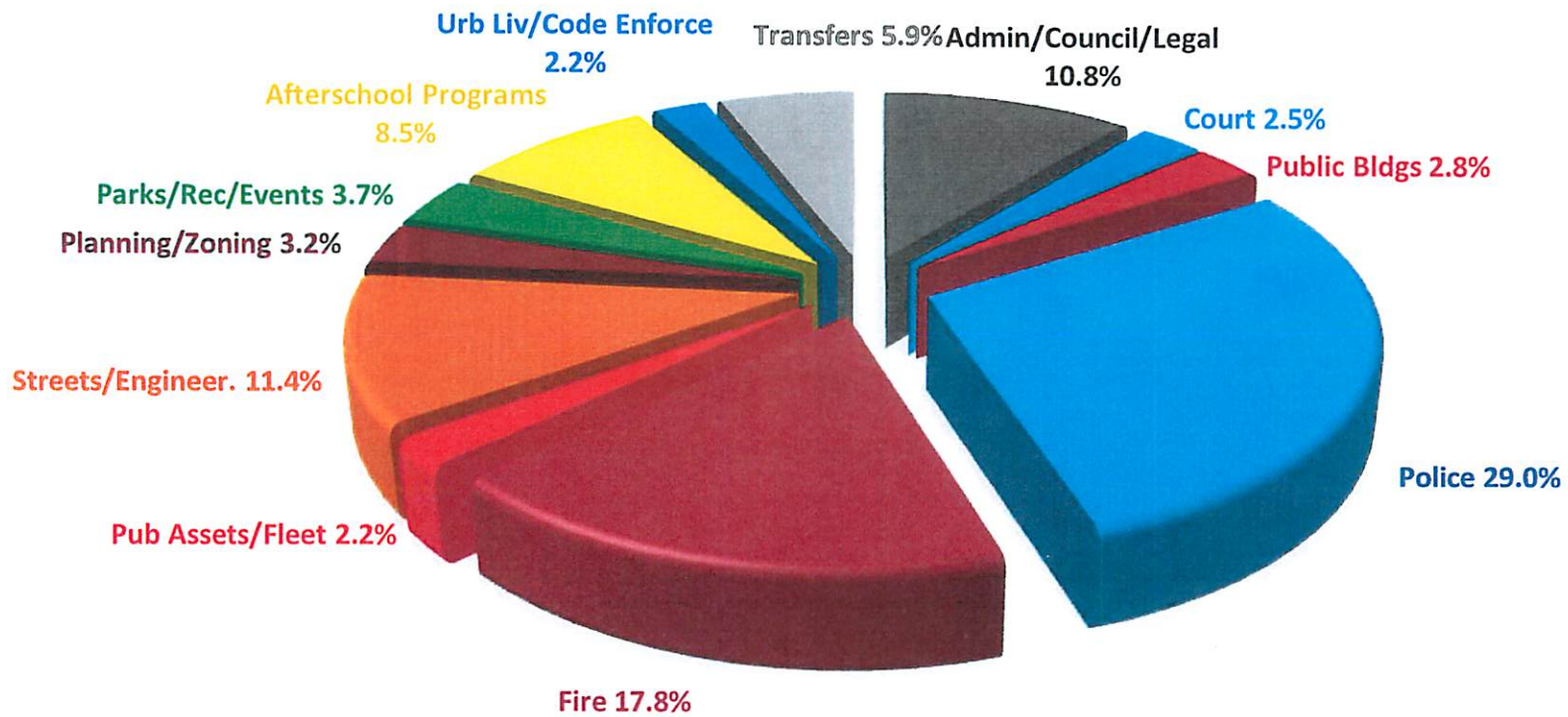
Parks, Recreation, Cultural, Events:

Budget Department	Parks
Budget Department	Recreation
Budget Department	Community Events
Budget Department	Promise SSL

WHERE IT COMES FROM - GENERAL FUND REVENUE FY 2018



WHERE IT GOES - GENERAL FUND EXPENDITURES FY 2018



Capital Improvements Fund

Used for large equipment acquisitions and infrastructure improvements recommended by General Fund departments.

Reasons to have a Capital Improvements Fund:

1. To remove large and/or infrequent expenditures from the General Fund which leads to more consistent comparisons of annual departmental operating costs.
2. Large reserves of funds can accumulate to finance large projects and acquisitions. No restrictions on fund balance levels.

Capital Improvement Fund revenue consists primarily of an allocation of sales taxes, grants/assistance, appropriations of fund balance.

Enterprise (Utility) Funds

Used in order to deliver a specific service, or utility, to residents and businesses

Currently the City has three enterprise funds:

- Water Utility Fund
- Sewer Utility Fund
- Solid Waste Utility Fund

Revenue is generated by assessing fees and rates for services.

- Water rates and associated fees
- Sewer rates and associated fees
- Solid Waste rates and associated fees

Rate & fee levels should be adequate to fund operating costs as well as future replacement and upgrade costs to the systems.