

**AGENDA**  
**HIGHLAND CITY COUNCIL MEETING**  
**January 8, 2013**  
**7:00 p.m.**

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

**7:00 P.M. REGULAR SESSION – CITY COUNCIL CHAMBERS**

CALL TO ORDER – Mayor Lynn Ritchie  
INVOCATION – Tim Irwin  
PLEDGE OF ALLEGIANCE – Brian Braithwaite

**APPEARANCES**

- 1. Time has been set aside for the public to express their ideas, concerns, and comments.**  
*(Please limit your comments to three minutes each.)*

**CITY COUNCIL/MAYOR ITEMS**

- 2. Time has been set aside for the City Council & Mayor to make comments.**

**MINUTES**

- 3. CITY COUNCIL REGULAR SESSION – October 16, 2012**
- 4. CITY COUNCIL REGULAR SESSION – December 4, 2012**

**CONSENT AGENDA**

- 5. RESOLUTION – Appointing the Mayor to the Utah Valley Dispatch Special Service District**

BACKGROUND: Highland City is a member of the Utah Valley Dispatch Special Service District which was created in 2008 by Utah County and member cities to provide emergency dispatch services in a more efficient manner. Each member agency has representation on the Board with the County having three board members. Highland City currently sits without a City Administrator. This appointment will ensure the interests of Highland are represented

- 6. RESOLUTION – Appointing the City Recorder and City Treasurer of Highland City.**

BACKGROUND: With the resignation of former Recorder Gina Peterson, applications were taken and interviews were conducted. Mayor Ritchie is recommending JoD'Ann Bates fill the

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.**

**If you need a special accommodation to participate in the City Council Meetings,  
please call the City Recorder's Office at least 3 working days prior to the meeting at (801) 772-4505**

position of City Recorder and Jill Ballamis currently the Community Development Secretary to fill the position of the City Treasurer. Pursuant to the code these appointments will be for a period of two years before re-appointment is necessary.

**7. MOTION – Ratifying the Mayor’s Re-Appointment Scott Temby and Steve Rock as Members of the Highland City Planning Commission.**

BACKGROUND: There are two vacancies on the Planning Commission as of January 1, 2013. Scott Temby and Steve Rock currently serve on the Planning Commission and have met with Mayor Ritchie and expressed an interest to be re-appointed.

**8. MOTION – Ratifying the Mayor’s Re-Appointment of Mark Thompson as a Member of the Highland City Water Advisory Board.**

BACKGROUND: The Highland City Water Policy Advisory Board was originally formed in order to advise the Mayor and the City Council on administrative and policy issues relating to the water provided by the Public Works Department. There is a vacancy on the Water Board as of December 31, 2012. Mark Thompson has served on the Water Advisory Board since 2004 and has expressed an interest to be re-appointed.

SCHEDULED ITEMS

**9. ORDINANCE – Amending the Highland City Municipal Code Section 5.04.180 Exemptions for Hours of Operation Restrictions**

BACKGROUND: *(Presentation by Nathan Crane, Community Development Director)*  
On December 4, 2012, the City Council requested this section be expanded to address existing uses and health care. The proposed amendment will add the following exemptions:

- A. Assisted Living Facilities
- B. Mortuary/Funeral Homes
- C. Hospital/Health Care Clinics/Urgent Care Clinics/Pharmacies
- D. 24 Hour Fitness Center

**10. MOTION– Curtis Plat**

BACKGROUND: *(Presentation by Nathan Crane, Community Development Director)*  
The applicant is requesting to combine Lots 8 and 9 of the Beacon Hills the Highlands Plat J into one 1.19 acre lot. The proposal will vacate lots 8 and 9 which plat a new subdivision known as Beacon Hills Plat L. The amendment also vacates the existing public utility easement between the existing lots.

**11. MOTION – Acceptance of an Annexation Petition for Sky Estate consisting of 81.71 acres known as the Burgess Property.**

BACKGROUND: *(Presentation by Nathan Crane, Community Development Director)*  
The petition is the formal document in which property owners indicate their desire to be annexed. The City Council is required to consider the petition at the next regularly scheduled 14 days after the petition is filed. At this meeting the City Council may choose to deny the petition or accept

the petition for further consideration. Accepting the petition for further consideration ***does not approve*** the annexation. Rather it allows the applicant, staff and Utah County to complete the notification and review requirements outlined in State Code.

**12. MOTION - Nomination and Selection of Mayor Pro-Tempore**

BACKGROUND: *(Presentation by Mayor Lynn Ritchie)*

In all municipalities, the Mayor shall be the chairman and reside at the meetings for the governing body. In the absence of the Mayor or because of his inability or refusal to act, the governing body may elect a member of the governing body to reside over the meetings as Mayor Pro Tempore.

**COMMUNICATION ITEMS BY MAYOR, CITY COUNCIL & STAFF**

*(These items are for information purposes only and do not require action or discussion by the City Council.)*

**13. REPORT – North Pointe Solid Waste Special Service District**

Tim Irwin, City Council Member

**14. DISCUSSION – Open Space Ordinance**

Nathan Crane, Community Development Director

**15. DISCUSSION - LANDSCAPING SPECIFICATIONS**

Matt Shipp, Public Works Director

**ADJOURNMENT**

**CERTIFICATE OF POSTING**

The undersigned duly appointed Executive Secretary does hereby certify that the above agenda notice was posted in three public places within Highland City limits on this 3<sup>rd</sup> day of **January, 2013**. These public places being bulletin boards located inside the City offices and located in the Highland Justice Center, 5400 W. Civic Center Drive, Highland, UT; and the bulletin board located inside Lone Peak Fire Station, Highland, UT. On this 3<sup>rd</sup> day of **January, 2013** the above agenda notice was sent by email to local newspapers located in Utah County.

JOD'ANN BATES, City Recorder