COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES
July 9, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10 a.m. on July 9, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Appropriate legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10 a.m., and Deputy Clerk Manager Shelly Jackson was invited to lead the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

Introduction of Rob Sant, new Davis County Economic Development Deputy Director — *Presented by Kent Anderson, Community and Economic Development Director*

Kent Anderson was invited to introduce Rob Sant, the County's new Economic Development Deputy Director. He has an extensive background in economic development and will be the County's premier provider of information on redevelopment agencies because of his experience as a consultant in that field. He's already worked with eight of the County's cities, so he's a known commodity in the community. The department is excited to have him as part of their team.

Rob said he lives in Kaysville with his wife and two daughters. He grew up in Weber County, but his wife is a fourth-generation [Davis] Dart. He previously worked for Lewis Young Robertson & Burningham financial advisory consulting firm, where he created economic development project areas from St. George to Bear Lake. Over the course of almost a decade, he created about 30 development areas, 2,500 new jobs, and more than a billion dollars of new assessed value. He's passionate about economic development and excited to be helping his community.

RFP Opening for the Davis County Library Syracuse/Northwest Branch Public Art — *Presented by Curtis Koch, Clerk/Auditor*

Dax Teuscher explained that this RFP (Request for Proposals) opening is for the Syracuse Library public art display. It's exciting to have some options for art at the library.

Curtis announced that proposals were sent by Tooza Art and Jon Lee in care of DOT Architecture. He opened the bids and said both included hard copies and a digital copy, as required. He'll hand the proposals over to the Recommendation Committee, and their recommendation will be sent back to the Commission soon.

It was confirmed to Commissioners that some of the artwork in the old portion of the library was saved.

Commissioner Elliott invited members of the public to make comments to the Commission.

PUBLIC COMMENTS

Matt Anderson, with Sen. Mitt Romney's office, spoke about wildfires. Wildfire season is heating up across all of Utah. Northern Utah has been pretty lucky, so far, with only a couple of small fires that were kept to under an acre in size. Those fires were in Green Canyon and Logan Canyon, in Cache County.

He recently met with Nora Rasure, who is in charge of the U.S. Forest Service's Intermountain Region. She said a less-than-average fire year is expected in higher elevations. However, lower elevations, especially on BLM [Bureau of Land Management] land and potentially the wild and urban interface, could be more severe

because of grass growth tied to the rain and snow. That grass has dried out quite quickly. The Senator's staff is doing its best to let citizens know that they need to create defensible space around their homes, which means cutting back trees and grasses, so that if a fire does occur it will be easier for firefighters to go in and protect those structures. The Senator's office is in constant contact with the Forest Service and BLM. They let the staff know immediately when a fire sparks. The region can expect a warmer than average summer from here on out, but more precipitation than average is also expected. Of course, it's not an exact science, and things can change. There will always be wildfires.

Spencer Hadlock, a Layton City resident who is also a teacher, addressed the Commission on the topic of animal control. He said his request for an Animal Control officer to visit his neighbor, who has six dogs on his property, has been on a list for the past month. An Animal Control officer did go to the residence in question last night, and the neighbors responded that they only had two dogs. He's concerned about waiting a month only to be told that his neighbor lied to the Control Officer. He posed a couple of questions to the Commission: It seems like animal control is short-handed. What are the short term goals for addressing that short-handedness? What are the long-term goals? What better ways can cities interact with the County regarding Animal Control? There are 70,000-plus students out of school during daytime hours, the days are longer, and the heat gets hotter, all of which cause an uptick in serious animal control issues. He feels that non-compliance issues are pushed to the side in those conditions. He'd like to see his questions addressed.

Commissioner Elliott said he's over Animal Control and invited Mr. Hadlock to speak with him after the meeting.

BUSINESS/ ACTION

Amendment #2019-406 to Davis County Leave Benefits Policy #140 to award incentive vacation leave

Amendment #2019-406 to Davis County Leave Benefits Policy #140 to award incentive vacation leave — *Presented by Debra Alexander, Davis County Human Resources Director*

A proposal was presented to amend the Davis County Leave Benefits Policy #140. The policy change was discussed in the last Budget Committee session. The amendment to the leave policy awards an extra 80 hours of vacation leave to senior administrators, department heads, department directors, deputy directors, one assistant director, and chief deputies. The added vacation leave is only to be used during the calendar year in which it is awarded.

Most organizations have plans to award vacation incentives to attract candidates to senior level positions and ensure they are retained. At the State, senior administrators in these types of positions accrue vacation hours, and they become part of what gets cashed out at the point and time they retire. This proposed policy is time-limited, so it doesn't go to accruals. The hours are "use or lose," so the people receiving them are incentivized to use them. The County wants to promote a healthy work/life balance, particularly with people who are sometimes working 24-7. The County also wants to be competitive to attract great people to work here.

Attached to the proposal is an agreement which the individuals who receive these hours will sign. It is a communication instrument explaining the terms of the deal and how it's going to work.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Memo of Understanding #2019-407 with Weber State University - partner on projects with students and classes

Memo of Understanding #2019-407 with Weber State University to partner on projects with students and classes — *Presented by Shelly Jackson, Davis County Deputy Clerk Manager*

A request was made to approve the renewal of the County's Memorandum of Understanding with Weber State University. The MOU first started in September of last year, and a little progress was made, but the renewal period for the University is during the summer. The Clerk's Office would like to start having some students come into the office, especially to help with elections.

It was noted that Shelly worked out a similar arrangement with WSU when she worked for Weber County. It provides an opportunity for students to engage in, on the Clerk's side, career paths that generally aren't offered at a university — but there are career paths in elections. As the County continues its launch of the

Tyler Munis program, the Clerk/Auditor's Office could leverage the agreement to help accomplish work for which the County doesn't have manpower. The interns would be paid – if they're giving value, the County will return value. It's an excellent opportunity to engage a resource that has not been involved in the office and potentially engage that resource throughout the County moving forward. The University would like County employees to mentor students, so each party is getting something from it. The contract period is 07/01/2019 to 06/30/2020. There is no dollar amount associated with the agreement.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Amendment #2015-445-E with Utah Department of Health - update work plan activities for new fiscal year and adjust funding for Tobacco Contract

Amendment #2015-445-E with Utah Department of Health to update work plan activities for the new fiscal year and adjust funding for Tobacco Contract — *Presented by Brian Hatch, Davis County Health Director*

An updated amendment to a contract with the Utah Department of Health was presented. The amendment provides tobacco funding from the Master Settlement Agreement that comes federally to the County to fight tobacco issues that still exist in the community. Most of the money is used for preventive services, such as education, enforcement of selling, and compliance, but the County Health Department also does do many referrals to programs to quit smoking. The contract period is 07/01/2019 to 06/30/2020. The receivable amount is $234,225.33.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Resolution #2019-408 approving Interlocal Cooperation Agreement with Layton City for distribution of Tourism Grant Award

Resolution #2019-408 approving Interlocal Cooperation Agreement with Layton City for distribution of Tourism Grant Award — *Presented by Jessica Merrill, Davis County Tourism Deputy Director*

A resolution approving an interlocal cooperation agreement between Layton City and Davis County was presented. The resolution pertains to an agreement for grant funds for the Kenley Amphitheater. The Tourism Tax Advisory Board (TTAB), of last year, approved bringing this to the Commission for ultimate approval of a $350,000 grant for an expansion that will be done by next month.

In August, when the project is complete, the Commission will present the check.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Interlocal Agreement #2019-408 with Layton City for Tourism Tax Advisory Board (TTAB) Grant for Kenley Amphitheater

Interlocal Agreement #2019-408 with Layton City for Tourism Tax Advisory Board (TTAB) Grant for Kenley Amphitheater — *Presented by Jessica Merrill, Davis County Tourism Deputy Director*

The interlocal cooperation agreement between Layton City and Davis County was presented. The contract period is 07/01/2019 to 12/31/2019. The payable amount is $350,000.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Subgrantee Agreement # 2019-409 with South Davis

Subgrantee Agreement #2019-409 with South Davis Metro Fire Agency for Community Development Block Grant (CDBG) FY19-20 program funding for a Mueller Park Fire Station project — *Presented by*

Metro Fire Agency for CDBG FY19-20 program funding for Mueller Park Fire Station project

Stephen Lyon, Davis County Grants Administrator

A subgrantee agreement with the Davis Metro Fire Agency was presented. The agreement is for Community Development Block Grant (CDBG) money, for the FY 19-20 program year, to make improvements to the Mueller Park Fire Station. Specifically it's paying for seismic upgrades for this fire station, which is needed for that area and the community. The contract period is 7/1/2019 to 6/30/2019 [6/30/2020]. The payable amount is $100,000.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Subgrantee Agreement #2019-410 with Davis Community Learning Center for Promise Bountiful - (CDBG) FY19-20 program funding for Family Support Services Project

Subgrantee Agreement #2019-410 with Davis Community Learning Center for Promise Bountiful — Community Development Block Grant (CDBG) FY19-20 program funding for Family Support Services Project — *Presented by Stephen Lyon, Davis County Grants Administrator*

A subgrantee agreement with Davis Community Learning Center—Promise Bountiful was presented. The agreement is for CDGB grant funds for FY 19-20, for a Family Support Services project at Title I schools in Bountiful. Davis Community Learning Centers are doing great work with elementary children, and even preschool age children. There are three schools they're working within Bountiful. Helping at very young ages pays off in a big way to keep them on a good path, especially with education. The contract period is 07/01/2019 to 06/30/2020. The payable amount is $25,000.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson moved to recess to Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Commissioners were asked to consider, under Auditor's Adjustments, two corrections for veteran exemptions to abate taxes. Under Assessor's Adjustments, there was a personal property penalty waiver report. Under Corrections, there was a report with various Assessor-initiated corrections.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Indigent Hardship Abatement Register

Indigent Hardship Abatement Register

The Indigent Abatement Register was presented, with a motion for approval of property tax abatement for the following names:

Kristy L Smith

Beverly Villalobos

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

COMMISSION COMMENTS

Commissioner Elliott noted that last week was the Fourth of July – a great time to celebrate the birthday of this beautiful country. Commissioners had the opportunity to celebrate, with other elected officials, at parades in West Point and Layton.

KUTV News saw that Commissioner Elliott had attended an Envision Utah meeting focused on preparedness. They called to set up an interview on Friday afternoon, so he asked Sheriff Sparks to help with the interview. The interview focused on earthquake preparedness and what Davis County is doing to be prepared. They also interviewed Farmington Fire Chief Guido [Smith]. The County is trying to prepare, but if a big one did hit it would be catastrophic for Davis County and the Wasatch Front. Jason Sorenson, the County's emergency preparedness coordinator, runs mock scenarios and the County has Emergency Operations Centers (EOCs) that will be put in place. Commissioner Elliott and Commissioner Stevenson also participated in a Promise Partnership event where they learned more. Everyone has got to have at least a 72-hour kit, plus water. If an earthquake does happen, County residents could be without sewer or water for at least six months. They were shown Corpus Christi as an example, which is kind of similar to Davis County, and the liquefaction they had during an earthquake because they're by a lake. In all of the land out west, the water was bubbling up in backyards like a private lake or spa. That is what Davis County would have. Also, in an emergency, people might have to build privies and use their backyards as restrooms for six months – that's what they had to do in Corpus Christi.

Commissioner Kamalu attended the first board meeting held for PARC, an organization that exists in Davis County, in Clearfield. They will be separating over the next year from Davis School District, as has happened in other places all over the U.S., where part of the school district focuses on teaching employable skills to individuals with disabilities who are 18-years and older. They give them work in-house, and also teach them skills, and help connect them to employment outside the facility. These are individuals who have mental or physical disabilities but still can contribute and work and come together and enrich their lives and their families lives and do helpful work.

Commissioner Kamalu had a deep tour of the PARC facility four months ago, but now there's a board working on becoming their own entity. PARC does all of the cleaning for Hill Air Force Base and has a contract with them that's worth much money and does great things for the Base.

She attended that first board meeting, with a few other individuals who are serving, and said it was impressive. They would like help coming up with a new name for the acronym "PARC." PARC stands for Pioneer Adult Rehabilitation Center. They don't love the name. If anyone can come up with a new meaning for PARC – and they're trying to keep the letters, which makes it tricky – the Commissioner said she might personally give a prize. It's nice to know something like that exists in our County, she added.

MEETING ADJOURNED Commission meeting was adjourned at 10:29 a.m.

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 07/23/19

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Curtis Koch
Clerk/Auditor

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Randy B. Elliott
Commission Chair