

MEETING MINUTES

**UTAH CLINICAL MENTAL HEALTH COUNSELOR
LICENSING BOARD**

**May 8, 2019 9:00 A.M.
Room 474 – 4th floor
Heber M. Wells Building
160 E. 300 S Salt Lake City, UT 84111**

CONVENED: 9:28 A.M.

ADJOURNED: 12:12 P.M.

Bureau Manager: Jennifer Zaelit
Board Secretary: Jennifer Johnson

BOARD MEMBERS PRESENT:

Kenneth Roach, EdD Chairperson
Paul Carver, Vice Chairperson
David Wilde
Ashley Alfieri
Philip Brueck

GUESTS:

Cory Speaker
Chandin Patel
Representative Sue Duckworth, OPLRB
Arthur Kleinfelder
Paul Ruth
Crystal Cutler, ASL Interpreter
Summer Bennett, ASL Interpreter
Stephanie Mathis
Karen Tao, U of U

ADMINISTRATIVE BUSINESS:

Call Meeting to Order

Dr. Roach called the meeting to order at 9:28 A.M.

Nominate Chair

Mr. Manning made a motion to nominate Mr. Carver as the new Chair.

Dr. Roach seconded the motion.

The Board motion passed unanimously.

Nominate Vice Chair

Dr. Roach made a motion to nominate Ms. Alfieri as Vice Chair.

Mr. Manning seconded the motion.

The Board motion passed unanimously.

Review and Approve Minutes

The Board reviewed the minutes dated March 13, 2019.

Mr. Carver made a motion to approve the minutes as written.

Ms. Alfieri seconded the motion.

The Board motion passed unanimously.

APPOINTMENTS:

DOPL REPORT (00:08)

Ms. Johnson reviewed the report as provided.

ARTHUR KLEINFELDER, BOARD REQUESTED ACMHC EXTENSION FOLLOW-UP. (00:10)

Mr. Kleinfelder met with the Board to provide an update on his progress. Mr. Kleinfelder stated he has completed 2100 hours and has registered for the exam.

The Board stated they are pleased with Mr. Kleinfelder's progress and stated he will not need to meet with the Board again unless he needs to request an additional extension.

CORY SPEAKER, ACMHC EXTENSION REQUEST (00:16)

Ms. Speaker met with the Board to request an extension of her ACMHC License in order to take and pass her exam. Ms. Speaker is up to date with her CE's and completed her hours.

Ms. Alfieri made a motion to approve a six month extension of Ms. Speaker's ACMHC license until

Mr. Wilde seconded the motion.

The Board motion passed.

NEAL TATE, ACMHC EXTENSION REQUEST

Mr. Tate cancelled his meeting with the Board.

COURTNEY LYMAN, ACMHC EXTENSION REQUEST (00:20)

Mr. Lyman met with the Board to request an extension of his ACMHC License in order to complete his hours and take and pass his exam. During Mr. Lyman's interview he stated he is a 1099 employee.

The Board advised Mr. Lyman supervised experience hours are only considered when obtained as a W-2 employee. The Board advised Mr. Lyman the hours obtained to this point are unable to be considered towards licensure.

Mr. Carver made a motion to approve a one year extension of Mr. Lyman's ACMHC license.

Mr. Brueck seconded the motion.

The Board motion passed unanimously.

PAUL RUTH, ACMHC ADDITIONAL EXTENSION REQUEST (00:40)

Mr. Ruth met with the Board to request an additional extension of his ACMHC License. Mr. Ruth works with the Deaf community and stated he has had difficulty finding work.

Mr. Carver made a motion to approve a one year extension of Mr. Ruth's ACMHC license.

Mr. Wilde seconded the motion.

The Board motion passed unanimously.

The Board stated they would like Mr. Ruth to meet with the Board in one year to provide an update on his progress

STEPHANIE MATHIS, ACMHC ADDITIONAL EXTENSION REQUEST (1:02)

Ms. Mathis met with the Board to request an additional extension of her ACMHC License in order to complete her hours and take and pass her exam.

Mr. Wilde made a motion to approve a six month extension of Ms. Mathis's ACMHC license.

Mr. Carver seconded the motion.

The Board motion passed unanimously.

RICK BUXTON, ACMHC ADDITIONAL EXTENSION REQUEST (1:18)

Mr. Buxton met with the Board to request an additional extension of his ACMHC License in order to complete his hours and take and pass his exam.

Mr. Carver made a motion to approve a six month extension of Mr. Buxton's ACMHC license.

Mr. Brueck seconded the motion.

The Board motion passed unanimously.

GRETCHEN WILTBANK, ACMHC ADDITIONAL EXTENSION REQUEST – TELEPHONIC (1:33)

Ms. Wiltbank met with the Board to request an additional extension of her ACMHC License.

Ms. Alfieri made a motion to approve a six month extension of Ms. Wiltbank's ACMHC license.

Mr. Wilde seconded the motion.

The Board motion passed unanimously.

DISCUSSION: (1:44)

1. LEGISLATIVE UPDATES

Ms. Zaelit reviewed HB 366 and stated the changes are effective on May 14, 2019.

2. SUPERVISION DISCUSSION

The Board discussed supervision and the potential of requiring additional requirements for supervisors. Discussions to continue with future Board meetings.

ADJOURN:

The meeting adjourned at 12:12 P.M.

Next Scheduled Meeting Date

July 17, 2019

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

7/18/2019

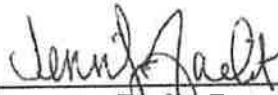
Date Approved



Paul Carver, Chairperson, Utah Clinical Mental Health Counselor Licensing Board

7/17/2019

Date Approved



Jennifer Zaelt, Bureau Manager, DOPL