

WORK MEETING AGENDA OF THE CITY COUNCIL OF LAYTON, UTAH

PUBLIC NOTICE is hereby given that the City Council of Layton, Utah, will hold a regular public meeting in the Council Conference Room in the City Center Building, 437 North Wasatch Drive, Layton, Utah, commencing at **5:30 PM on March 21, 2019.**

Item:

1. Budget Discussion
2. Amend Budget for Fiscal Year 2018-2019 - Ordinance 19-10
3. Discussion - Minor Corrections to the Gordon Street II LLC Development Agreement
4. Discussion - Trails in West Layton
5. Mayor's Report
6. Closed Meeting to Discuss Pending or Reasonably Imminent Litigation

ADJOURN:

In the event of an absence of a full quorum, agenda items will be continued to the next regularly scheduled meeting.

This meeting may involve the use of electronic communications for some of the members of the public body. The anchor location for the meeting shall be the Layton City Council Chambers, 437 North Wasatch Drive, Layton City. Members at remote locations may be connected to the meeting telephonically.

Notice is hereby given that by motion of the Layton City Council, pursuant to Title 52, Chapter 4 of the Utah Code, the City Council may vote to hold a closed meeting for any of the purposes identified in that Chapter.

Date: _____ **By:** _____
Kimberly S Read, City Recorder

LAYTON CITY does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the employment or the provision of services. If you are planning to attend this public meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify Layton City eight or more hours in advance of the meeting. Please contact Kiley Day at 437 North Wasatch Drive, Layton, Utah 84041, 801.336.3825 or 801.336.3820.

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 1.

Subject:
Budget Discussion

Background:
N/A

Alternatives:
N/A

Recommendation:
N/A

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 2.

Subject:

Amend Budget for Fiscal Year 2018-2019 - Ordinance 19-10

Background:

Utah State Code Sections 10-6-127 and 10-6-128 provide that amendments may be made to any fund after advertising and holding a public hearing. A public hearing was advertised for March 21, 2019, to hear all interested persons regarding the amendments to the 2018-2019 budget.

Staff compiled a summary of the amendments as part of the proposed ordinance and will provide them to the Council for review. The Council should hear all interested persons regarding the amendments prior to adoption.

Alternatives:

Alternatives are to 1) Adopt Ordinance 19-10 amending the budget for fiscal year 2018-2019; 2) Adopt ordinance 19-10 with any amendments the Council deems appropriate; or 3) Not adopt Ordinance 19-10 and remand to Staff with directions.

Recommendation:

Staff recommends the Council adopt Ordinance 19-10 amending the budget for fiscal year 2018-2019.

ORDINANCE 19-10

AMENDING THE ADOPTED BUDGET FOR LAYTON CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2019.

WHEREAS, a budget was previously approved and adopted by the City Council as required by law; and

WHEREAS, a public hearing has been advertised and held as required by law for Thursday, March 21, 2019, at the Layton City Center, for the purpose of hearing all interested persons on the matter of said budget amendments; and

WHEREAS, said public hearing having been duly and regularly held, and all persons present to be heard, having been heard; and

WHEREAS, the City Council must approve and adopt amendments to the budget for the period beginning July 1, 2018, and ending June 30, 2019, for Layton City, Utah.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAYTON, UTAH:

That the City Council of Layton City, Davis County, State of Utah, does hereby approve and adopt the budget amendments for the fiscal year beginning July 1, 2018, and ending June 30, 2019, in form and amounts set forth in the written document attached hereto and made a part of this ordinance, as though set forth in full herein.

PASSED AND ADOPTED by the City Council of Layton, Utah, this **21st day of March, 2019**.

SCOTT FREITAG, Mayor

ATTEST:

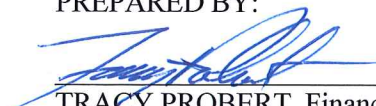
KIMBERLY S READ, City Recorder

APPROVED AS TO FORM:



GARY CRANE, City Attorney

PREPARED BY:



TRACY PROBERT, Finance Director

Layton City Corporation
FY 2018-2019 Budget Amendment Summary

General Fund

General	<u>\$ 478,253.61</u> Net additions and reductions of the budget
	\$ 506,522.47 Appropriation of fund balance <i>Cover increased scope of City Center remodel, payoff of interfund loan between the City and EDA, Andy Adams reservoir project, museum HVAC</i>
	\$ (169,000.00) Elimination of transfer between the RDA and City of Tax Increment <i>Tax increment is now recorded directly to the RDA instead of going through the City.</i>
	\$ 105,350.14 Revenue received for which a preliminary estimate was not available <i>Police and fire special services, DATC equipment rental, class fees, developer payments and forfeitures, donations</i>
	\$ 35,381.00 Grant revenue that was unanticipated or for which a preliminary estimate was not available
	<u>\$ 478,253.61</u>

Other Funds

CDBG	\$ 22,500.00 Appropriate homebuyer assistance from prior years Homebuyer assistance program income
Emergency 911	\$ 2,412.00 Appropriate grant revenue for E911 equipment grant
Davis Metro	\$ 77,607.55 Recognize supplemental grant revenue from HIDA, Homeland Security CCJJ and a use of fund balance for increased subscription rates
Capital Projects	\$ 1,030,501.20 Appropriations for the amphitheater plaza project, CED planning project City Center carpet and wallpaper, and a reduction in revenue from other sources for the Vietnam Wall project.
RAMP Fund	\$ 600,500.00 Transfer funds to Capital projects for the Amphitheater. Appropriate fund balance for the Davis County Spring Orchestra Concert
Impact Fee Fund	\$ 287,633.00 Transfer from the General fund to the Impact Fee fund (transportation) for repayment of the interfund loan between the City and the EDA
Prop 1 Fund	\$ 28,000.00 Use of fund balance for overruns on Angel Street widening project.
Water	\$ 95,848.11 Use of fund balance to cover overage on Weber Basin Water contract.

Budget Amendments Fiscal Year 2018 - 2019

Fund:		
	Department/Division	Increase
	Description	(Decrease)
General Fund:		
<u>Expenditure:</u>		
Facilities		
	Reappropriate funds for the museum HVAC project	\$ 26,000.00
	Transfer additional funds to CIP for the City Center carpet and wallpaper project	155,380.00
		\$ 181,380.00
Community Development		
	Appropriation to pay the balance of the EDCU invoice and employee recognition	\$ 3,976.00
Police - Administration		
	Appropriate Crisis Intervention Team (CIT) revenue to supplies	\$ 3,538.90
Police - Patrol		
	Appropriate miscellaneous revenue received for patches, coins and uniforms	\$ 424.36
	Appropriate witness fees to cover overtime	1,182.00
	Appropriate special services revenue to overtime	15,000.00
	Appropriate JAG grant funds to equipment and disbursement accounts per agreement	14,381.00
		\$ 30,987.36
Police - Support Services		
	Appropriate special services revenue to overtime and elementary education accounts	\$ 42,488.45
	Appropriate ICAC grant to personnel and supplies accounts	21,000.00
		\$ 63,488.45
Fire		
	Appropriate CERT fee revenue for replenishment of supplies	1,600.00
	Appropriate DATC funds for training expenditures	7,700.00
	Appropriate DATC program expenses and fire training tower rental	10,500.00
		\$ 19,800.00
Parks		
	Joint project with Kayscreek at Andy Adams reservoir	\$ 22,828.70
Streets		
	Transfer funds to CIP for surety bond funds for Arbor Estates land drain and street improvement projects	\$ 33,621.20
Nondepartmental		
	Eliminate the transfer of tax increment from the General fund to the RDA, recognize directly in the RDA	\$ (169,000.00)
	Transfer funds to the Impact Fee fund for repayment of interfund loan pertaining to the East Gate development	287,633.00
		\$ 118,633.00
Total General Fund Expenditure		\$ 478,253.61
<u>Revenue:</u>		
	Use of fund balance for joint project with Kayscreek irrigation at Andy Adams reservoir	\$ 22,828.70
	Use of fund balance for the City Center carpet and wallpaper project	155,380.00
	Use of fund balance for completion of the museum HVAC project that was not carried forward	26,000.00
	Use of fund balance for DATC funding received in FY18 to be used in FY19	7,700.00
	Use of fund balance to repay interfund loan between the EDA and City	287,633.00
	Use of fund balance for EDCU payment and employee recognition in CED	3,976.00
	Use of fund balance to carryover prior year unspent CIT funds	3,004.77
	Reduce the use of fund balance amount to account for the change in the transfer to the RDA	(169,000.00)
	Recognize revenue received from the DATC for use of the training tower	10,500.00
	Recognize fees received from CERT participants	1,600.00
	Recognize miscellaneous revenue from the sale of patches, coins and uniforms to officers	424.36
	Recognize witness fees	1,182.00
	Recognize police special services and DARE revenue	57,488.45
	Recognize CIT revenue	534.13
	Recognize surety bond forfeiture agreed to by developer for Arbor Estates project	33,621.20
	Recognize ICAC grant	21,000.00
	Recognize JAG grant revenue	14,381.00
Total General Fund Revenue		\$ 478,253.61

Budget Amendments Fiscal Year 2018 - 2019

Fund:		
	Department/Division	Increase
	Description	(Decrease)
Davis Metro Narcotic Strike Force Fund:		
	Expenditure:	
	Appropriate grant revenue for training and a vehicle	\$ 28,533.00
	Appropriate grant revenue for supplies	4,700.55
	Increase the subscriptions account for internet access and cell phone forencis system fees	5,400.00
	Adjustment to various operational accounts to appropriate funds from increased grant	38,974.00
		\$ 77,607.55
	Revenue:	
	Recognize supplemental grant receipt from HIDA	\$ 28,533.00
	Recognize supplemental grant receipt from Department of Homeland Security	4,700.55
	Use of fund balance to cover unanticipated increases in service subscription rates	5,400.00
	Recognize supplemental grant receipt from CCJJ	38,974.00
		\$ 77,607.55
Impact Fee Fund		
	Expenditure:	
	Budgeted increase in transportation impact fee fund balance	\$ 287,633.00
	Revenue:	
	Recognize transfer from the general fund for East Gate loan repayment	\$ 287,633.00
E911 Dispatch Fund		
	Expenditure:	
	Appropriate grant fund to EMS equipment	\$ 2,412.00
	Revenue:	
	Recognize E911 EMS equipment grant	\$ 2,412.00
Community Development Block Grant Fund:		
	Expenditure:	
	Appropriate grant funds for downpayment assistance program from a prior year carryover	\$ 6,000.00
	Appropriate grant funds for downpayment assistance program	16,500.00
		Total Revenue \$ 22,500.00
	Revenue:	
	Recognize carryover downpayment assistance revenue from a prior year	\$ 6,000.00
	Recognize program income from early payoff from downpayment assistance program	16,500.00
		Total Expenditure \$ 22,500.00
RAMP Fund		
	Expenditure:	
	Transfer funds to the Capital Projects fund for the Amphitheater plaza project	\$ 116,500.00
	Reduce appropriation in the RAMP project accounts	(116,500.00)
	Appropriate funds for the Davis County spring orchestra concert	500.00
	Transfer funds to the Capital Projects fund for the Amphitheater plaza project	600,000.00
		\$ 600,500.00
	Revenue:	
	Use of fund balance for the Davis County spring orchestra concert	\$ 500.00
	Use of fund balance for Amphitheater plaza project	600,000.00
		\$ 600,500.00
Prop 1 Fund		
	Expenditure:	
	Appropriate funds for South Angel widening project overruns	\$ 28,000.00
	Revenue:	
	Use of fund balance for project overruns	\$ 28,000.00

Budget Amendments Fiscal Year 2018 - 2019

Fund:		
	Department/Division	Increase
	Description	(Decrease)
Capital Projects Fund		
	Expenditure:	
	Appropriate fund for the Amphitheater plaza project	\$ 916,500.00
	Reduce the appropriation for the Vietnam Memorial Wall project	(100,000.00)
	Appropriate funds from surety bond forfeiture for Arbor Estates project as agreed with developer	33,621.20
	Appropriate funds for the LAEP planning project performed by Utah State University	25,000.00
	Appropriate additional funds for the City Center carpet and wallpaper project	155,380.00
		1,030,501.20
	Revenue:	
	Recognize transfer of funds from the RAMP fund for the Amphitheater plaza project	\$ 716,500.00
	Recognize funds received from a RAMP grant from Davis Arts Council for the Amphitheater plaza project	200,000.00
	Reduce anticipated funding for the Vietnam Memorial Wall project	(100,000.00)
	Recognize transfer from the general fund for Arbor Estates project	33,621.20
	Use of fund balance for planning project between CED and Utah State University	25,000.00
	Recognize transfer of funds from the General fund for the City Center project	155,380.00
		\$ 1,030,501.20
Water Fund		
	Expenditure:	
	Appropriate funds for out of contract use of Weber Basin Water resources	\$ 95,848.11
	Revenue:	
	Use of fund balance to cover overage on Weber Basin Water contract	\$ 95,848.11

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 3.

Subject:

Discussion - Minor Corrections to the Gordon Street II LLC Development Agreement

Background:

N/A

Alternatives:

N/A

Recommendation:

N/A

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 4.

Subject:

Discussion - Trails in West Layton

Background:

N/A

Alternatives:

N/A

Recommendation:

N/A

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 5.

Subject:

Mayor's Report

Background:

N/A

Alternatives:

N/A

Recommendation:

N/A

**LAYTON CITY COUNCIL MEETING
AGENDA ITEM COVER SHEET**

Item Number: 6.

Subject:

Closed Meeting to Discuss Pending or Reasonably Imminent Litigation

Background:

N/A

Alternatives:

N/A

Recommendation:

N/A