MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EMERY COUNTY COMMISSIONERS
HELD IN THE EMERY COUNTY COURTHOUSE

JULY 2, 2019

Present at the meeting was Commission Chairman Lynn Sitterud, Commissioner Kent Wilson, Commissioner Gil Conover, Attorney Mike Olsen, Deputy Clerk/Auditor Carol Cox, elected officials and citizens.

CONSENT AGENDA

(1)
APPROVAL OF CHECK EDIT LIST, REQUISITIONS, AND DISPOSITIONS.

The Warrant Check Edit List #251964 through and including # 252073 was presented for approval.

Dispositions were presented for 9796, chair, 9796, chair.

(2)
APPROVAL OF MINUTES OF JUNE 18, 2019 COMMISSION MEETING.

(3)
APPROVAL TO APPOINT MIKE JUSTICE AND DANNY WHITELEATHER TO THE RECREATION BOARD.

(4)
APPROVAL TO GIVE SHELLEE COLOGIE A 3% WAGE INCREASE FOR SUCCESSFUL COMPLETION OF HER 6 MONTH ORIENTATION AS A DEPUTY TREASURER. EFFECTIVE 7-15-19.

(5)
NOTIFICATION: SELECTED GAGE JENSEN AS A PART TIME LIFEGUARD WORKING 193/4 HOURS PER WEEK. WAGE GRADE 3.

Motion to approve the Consent Agenda was made by Commissioner Gil Conover, seconded by Commissioner Kent Wilson, and the motion passed.

DISCUSSION AGENDA

(1)
ITEMS PULLED FORM THE CONSENT AGENDA.

(2)
PUBLIC COMMENT (3 MINUTES TIME LIMIT).

(3)
RATIFICATION OF MOU BETWEEN EMERY COUNTY AND UDFFSL REGARDING THE CREATION OF A CWPP FOR EMERY COUNTY.

Commissioner Gil Conover explained the purpose of the MOU is partner on the development of a Community Wildfire Preparedness Plan (CWPP). The plan will identify risks from wildfire to private lands and property within the county and will identify multiple strategies and projects to mitigate that risk. We will be responsible to hire a contractor to lead the CWPP process and deliver a completed CWPP. UDFFSL will provide technical assistance and review during plan development. UDFFSL will provide $5,000.00 in funding upon completion of the CWPP. Commissioner Gil conover made a motion to ratify approval of a MOU between Emery County and UDFFSL regarding the creation of a CWPP for Emery County. The motion was seconded by Commissioner Kent Wilson. The motion passed.

(4)
RATIFICATION OF LETTERS OF SUPPORT REGARDING MEDICAL CANNABIS CULTIVATION LICENSES.

Commissioner Sitterud read a letter in support of an application for a medical cannabis cultivation license. Emery County has been working closely with the applicant to make sure that they have all the resources they need to grown their product once the license is in place. The property that the applicant is planning to utilize is presently zoned to accommodate this type of land use so no extra permitting is required. This type of activity has the potential for new property tax revenue and job creation in our community, and we hope that the potential positive economic development impact that this will have on our local economy is taken into consideration during the application review process. Commissioner Gil Conover made a motion to ratify the signing of a letter of support regarding medical cannabis cultivation licenses. The motion was seconded by Commissioner Kent Wilson. The motion passed.

(5)
RATIFICATION OF RIGHT-OF-WAY EASEMENT FOR PROJECT HUC13/TERRI MCELPRANG/IRR PIVOT/HUNTING.

Commissioner Gil Conover made a motion to ratify approval of Right-Of-Way Easement for project HUC13/Terri McElprang/Irr Pivot/Hunting. The motion was seconded by Commissioner Kent Wilson. The motion passed.

(6)
PRESENTATION BY MISS EMERY ROYALTY

Brooklynn Potter, Miss Emery County, Maryn Allred, Miss Outstanding Teen, Carli Robinson, Halli Frandsen and Baylor Smith, Jr. Miss Emery County came before the Emery County Board of Commissioners to express their appreciation for the opportunity to represent and serve Emery County. They talked about their experiences at the Miss Utah Pageant. Maryn Allred received third attendant at the state level. Miss Emery Director Danielle Tuttle expressed her gratitude for the opportunity to work with all the girls in the competition. Commissioner Wilson thanked Danielle for her many hours she has shared to give the girls leadership opportunities.

(7)
PRESENTATION BY KAREN DOLAN REGARDING FOUR CORNERS BEHAVIORAL HEALTH FY 2020 AREA PLAN AND BUDGET.

Karen Dolan, Four Corners Behavioral Health came before the Board of Commissioners to review their Fiscal Year 2020 Area Plan and Budget. She explained that by State Statute Four Corners has to present to the County Commissioners a plan for mental health services for the coming year. They serve Emery, Carbon and Grand Counties with mental health services. They also have a satellite center in Green River. They offer many mental health services. In speaking of crisis services she indicated that they save a lot of lives and help them live life with dignity. Commissioner Wilson commented that he sits on this board and has every confidence in her and her staff.

(8)
NOTIFICATION: THE JAMES HUGGARD FAMILY WAS AWARDED THE CLEANING SERVICES CONTRACT FOR THE 2019 EMERY COUNTY FAIR.

In the last Commission Meeting three proposals were opened for the cleaning services contract for the 2019 Emery County Fair. The proposals were given to Sandra Huntington, Fair Director to review and make a decision. Sandra has chosen the James Huggard Family.

(9)
DISCUSS/APPROVE/DENY CONTRACT BETWEEN EMERY COUNTY AND JAMES HUGGARD FAMILY FOR CLEANING SERVICES AT THE 2019 EMERY COUNTY FAIR.

Commissioner Kent Wilson made a motion to approve a contract between Emery County and James Huggard Family for cleaning services at the 2019 Emery County Fair. The motion was seconded by Commissioner Gil Conover. The motion passed.

(10)
DISCUSS/APPROVE/DENY EMERY COUNTY SHERIFF'S OFFICE/EMERGENCY MANAGEMENT'S APPLICATION FOR THE FY 2019 EMERGENCY MANAGEMENT PERFORMANCE GRANT.

Sheriff Funk explained that the Emergency Management Application is for FY 2019 Emergency Management Performance Grant in the amount of $39,100.00 for Emergency Management training exercises. Commissioner Kent Wilson made a motion to approve Emery County Sheriff's Office /Emergency Management's application for the FY 2019 Emergency Management Performance Grant. The motion was seconded by Commissioner Gil Conover. The motion passed.

(11)
DISCUSS/APPROVE/DENY CHANGE ORDER #14 ON THE MILLSITE DAM REHABILITATION PROJECT.

Captain Kyle Ekker explained that Change Order # 14 is for the temporary spillway and a temporary path for holes at the golf course. The change order amount is $119,000.00. Commissioner Gil Conover made a motion to approve Change Order #14 on the Millsite Dam Rehabilitation Project. The motion was seconded by Commissioner Kent Wilson. The motion passed.

(12)
DISCUSS/APPROVE/DENY CONTRACT WITH CASTLE VALLEY SMALL ENGINE MECHANIC AND EMERY COUNTY FOR THE ATV RODEO DURING THE 2019 EMERY COUNTY FAIR.

Commissioner Wilson indicated that the ATV Rodeo was started during last year's fair and was well attended. The contract is the same as last year. Commissioner Kent Wilson made a motion to approve a contract with Castle Valley Small Engine Mechanic and Emery County for the ATV Rodeo during the 2019 Emery County Fair. The motion was seconded by Commissioner Gil Conover. The motion passed.

(13)
DISCUSS/APPROVE/DENY 2019-2020 UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS WEED CONTROL AGREEMENT.

Weed/Mosquito Director Cory Worwood explained that this is the same weed control agreement as in the past. It is for weed control along the Green River in the amount of $17,000.00. Commissioner Gil Conover made a motion to approve 2019-2020 Utah Division of Forestry , Fire and State Lands Weed Control Agreement. The motion was seconded by Commissioner Gil Conover. The motion passed.

(14)
DISCUSS/APPROVE/DENY A MONETARY DONATION TO THE THIRD ANNUAL HABITAT FOR HUMANITY GOLF COURSE TOURNAMENT FUNDRAISER.

Commissioner Gil Conover made a motion to approve a $250.00 monetary donation to the Third annual Habitat for Humanity Golf Course Tournament Fundraiser. The motion was seconded by Commissioner Kent Wilson. The motion passed.

(15)
DISCUSS/APPROVE/DENY THE FY2019-2020 INTERAGENCY COORDINATION AND SUB RECIPIENT CONTRACT AGREEMENT FOR THE AGING ADMINISTRATION PROGRAM.

Commissioner Gil Conover made a motion to approve the FY 2019 Interagency Coordination and Sub Recipient contract Agreement for the Aging Administration Program. The motion was seconded by Commissioner Kent Wilson. The motion passed.

(16)
DISCUSS/APPROVE/DENY RESOLUTION ADOPTING THE UTAH RETIREMENT SYSTEMS DEFINED CONTRIBUTION PLAN POLICY.

Personnel Director Mary Huntington reviewed a Resolution adopting the Utah Retirement Systems Defined Contribution Plan Policy. She explained that employees hired after July 2, 2019 will have 5% of their gross salary automatically deferred into the employee's URS 401(k) Plan. An employee may elect to stop, decrease, or increase these deferrals at anytime. These deferrals and employer matching contributions are vested immediately and may only be withdrawn according to plan provisions. Commissioner Kent Wilson made a motion to approve Resolution 7-2-19A Adopting the Utah Retirement Systems Defined Contribution Plan Policy. The motion was seconded by Commissioner Gil Conover. The motion passed.

(17)
DISCUSS/APPROVE/DENY RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURES MANUAL TITLE 1 INTRODUCTION AND POLICY STATEMENTS, CHAPTER C DEFINITIONS, 3b EXISTING EMERY COUNTY CLASSIFICATIONS (TITLE 1, CHAPTER C, 3b).

Mary Huntington reviewed a resolution amending the Personnel Policies and Procedures Manuel.
She explained that the County Commissioners desired to amend the policy to assure at they are in full compliance with federal, state, legal and administrative requirements. The policy reflects organizational changes such as with the Library and Travel Council. Commissioner Gil Conover made a motion to approve Resolution 7-2-19B adopting the Personnel Policies and Procedures Manual Title 1 Introduction and Policy Statements, Chapter C Definitions, 3b Existing Emery County Classifications (Title I. Chapter C. 3b.). The motion was seconded by Commissioner Kent Wilson. The motion passed.

(18)
COMMISSION/ELECTED OFFICIALS REPORT.

Commissioner Conover reported that the state has moved up the deadline for medical cannabis cultivation application process. We have a person who is in the process of applying for a cultivation license, and his fees are in place. Emery County would make a financial gain as well as potential jobs. The state will be doing a good job of vetting the applicants.

Commissioner Wilson reported that several Trails Committee members were recognized by BLM in their meeting this morning for their dedicated work on trails on the desert and in the mountains. Emery Telcom was recognized for their partnering and volunteering of time and equipment to maintaining trails in the county. They are an important asset to our trails system creation and maintenance.

(19)
ADJOURN

Motion to adjourn the meeting was made by Commissioner Gil Conover, seconded by Commissioner Kent Wilson, and the motion passed.

ATTEST:_____ COMMISSIONER:_____