



MINUTES OF THE SOUTH OGDEN CITY COUNCIL PRE-COUNCIL WORK SESSION AND SPECIAL CITY COUNCIL MEETING

TUESDAY, JUNE 18, 2019

PRE-COUNCIL WORK SESSION – 5 PM IN EOC ROOM

SPECIAL COUNCIL MEETING – 6 PM IN COUNCIL ROOM

PRE-COUNCIL WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Adam Hensley, Susan Stewart, and Mike Howard

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, Finance Director Steve Liebersbach, and Recorder Leesa Kapetanov

CITIZENS PRESENT

Walt Bausman, Jerry Cottrell, Jeremy Howe

Note: The time stamps indicated in **blue** correspond to the audio recording of this meeting, which can be found by clicking the link

http://www.southogdencity.com/document_center/Sound%20Files/CC190618_1704.mp3 or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the meeting to order at 5:05 pm and called for a motion to open
00:00:00

Council Member Hensley so moved, followed by a second from Council Member Orr. Council Members Orr, Strate, Hensley, Stewart, and Howard all voted aye.

II. REVIEW OF AGENDA

No one had questions about the agenda items.

III. DISCUSSION ITEMS

A. FY2020 Budget

- Overview by Finance Director Steve Liebersbach
00:00:34
- Discussion by Council on various budget items, including energy taxes, utility base fees, recycling, property tax revenues, employee benefits, utility rates, and business license fees
00:02:35

IV. ADJOURN

At 6:57 pm Mayor Porter called for a motion to adjourn the work session.

Council Member Strate so moved, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.

00:51:50

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, and Mike Howard

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Attorney Ken Bradshaw, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, and Recorder Leesa Kapetanov

CITIZENS PRESENT

Terry Tillett, Joyce Hartman, Bruce Hartman, Casey Keller, Trent Nelson, Jeremy Howe, Steve Roeda, Walt Bausman, Jerry Cottrell

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link

http://www.southogdencity.com/document_center/Sound%20Files/CC190618_1805R.mp3 or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:07 pm and called for a motion to convene.

00:00:00

Council Member Howard so moved. Council Member Hensley seconded the motion. In a voice vote Council Members Orr, Strate, Hensley, Stewart, and Howard all voted aye.

B. Prayer/Moment Of Silence

The mayor led everyone in a moment of silence.

C. Pledge Of Allegiance

Council Member Stewart led the Pledge of Allegiance.

II. PUBLIC COMMENTS

Manuel Cypers came forward to comment; however, it was determined that his comments were concerning the public hearing item, so he was asked to wait until the public hearing.

III. RESPONSE TO PUBLIC COMMENT

There were no comments to respond to.

IV. RECOGNITION OF SCOUTS/STUDENTS PRESENT

There were no scouts or students present.

V. CONSENT AGENDA

A. Approving May 7, 2019 Council Minutes

B. Approving the May Warrants Register

- Mayor Porter read through the consent agenda and asked if there was any discussion. Seeing none, he called for a motion to approve the consent agenda.

00:02:41

Council Member Strate moved to approve the consent agenda. The motion was seconded by Council Member Howard. The voice vote was unanimous in favor of the motion.

VI. PUBLIC HEARING

To Receive and Consider Comments on the Following Items:

A. Proposed Amendments to the FY2019 Budget

B. Proposed FY2020 Acting Budget

C. City's Intent to Continue Not Charging Itself for Water, Sewer, and Storm Drain Used For Normal City Operations During FY2020

D. Proposed Utility Franchise Fee Transfers from the Enterprise Funds to the General Fund

- The mayor read through the items for the public hearing and entertained a motion to open the public hearing.

00:03:12

Council Member Hensley so moved, followed by a second from Council Member Stewart seconded the motion. The voice vote was unanimous in favor of the motion.

The mayor invited Mr. Cypers to comment.

00:04:01

There were no other comments from the public. Mayor Porter called for a motion to close the public hearing.

Council Member Orr so moved. Council Member Howard seconded the motion. Council Members Orr, Strate, Hensley, Stewart, and Howard all voted aye.

VII. DISCUSSION /ACTION ITEMS

A. Consideration of Ordinance 19-07 – Approving the Parks Capital Facilities Plan, Impact Fee Facility Plan, Impact Fee Analysis, and Adopting a Park Impact Fee

- Staff overview 00:05:56
- Council Discussion 00:11:40
- Motion 00:22:20

Council Member Strate moved to approve Ordinance 19-07 but with the impact fee at 80% of the maximum. The motion was seconded by Council Member Howard. Mayor Porter asked if there was any more discussion, and seeing none, he called the vote:

Council Member Orr -	Yes
Council Member Strate -	Yes
Council Member Hensley -	Yes
Council Member Stewart -	Yes
Council Member Howard -	Yes

The motion stood.

B. Consideration of Ordinance 19-08 – Amending SOCC 10-5.1B and C to Allow Temporary Outdoor Sales Lots

- Staff Overview 00:22:55
- Council discussion 00:23:57
- Motion 00:31:38

Council Member Howard moved to adopt Ordinance 19-08, followed by a second from Council Member Orr. There was no further discussion. Mayor Porter called the vote:

Council Member Stewart -	Yes
Council Member Hensley -	No
Council Member Strate -	Yes
Council Member Orr -	Yes
Council Member Howard -	Yes

Ordinance 19-06 was adopted.

C. Consideration of **Resolution 19-32** – Approving Amendments to the FY2019 Budget

- Staff overview 00:32:46 Finance Director Steve Liebersbach gave the Council a handout of the budget amendments with some changes made. See Attachment A.
- Council discussion 00:48:21
- Motion 00:51:42

Council Member Orr moved to approve Resolution 19-32. Council Member Howard seconded the motion. There was no further discussion. The mayor called the vote:

Council Member Hensley -	Yes
Council Member Stewart -	Yes
Council Member Howard -	Yes
Council Member Orr -	Yes
Council Member Strate -	Yes

The budget amendments were approved.

D. Consideration of **Resolution 19-33** – Approving and Adopting the FY2020 Acting Budget

- Staff Overview 00:52:06
- There was no discussion on this item
- Motion 00:54:04

Council Member Strate moved to adopt Resolution 19-33, followed by a second from Council Member Howard. Mayor Porter asked if there was further discussion, and seeing none, he called the vote:

Council Member Orr -	Yes
Council Member Strate -	Yes
Council Member Hensley -	Yes
Council Member Stewart -	No
Council Member Howard -	Yes

The FY2020 Acting Budget was adopted.

E. Consideration of **Resolution 19-34** – Ratifying an Agreement with Rocky Mountain Power for Participation in the Wattsmart Small Business Direct Program

- Staff overview 00:55:36
- There was no discussion on this item
- Motion 00:57:50

Council Member Howard moved to adopt Resolution 19-34. The motion was seconded by Council Member Orr. After determining there was no further discussion, Mayor Porter called the vote:

Council Member Hensley-	Yes
Council Member Strate -	Yes
Council Member Stewart-	Yes
Council Member Orr-	Yes
Council Member Howard-	Yes

Resolution 19-34 was adopted.

F. Consideration of Resolution 19-35 – Approving an Interlocal Agreement With Riverdale City for Cooperative Fire Services

- Staff overview 00:58:09
- The Council complimented Fire Chief Cameron West for working out the agreement with Riverdale 00:58:42
- Motion 00:59:29

Council Member Howard moved to adopt Resolution 19-35. Council Member Strate seconded the motion. There was no further discussion. Mayor Porter called the vote:

Council Member Howard-	Yes
Council Member Stewart-	Yes
Council Member Hensley-	Yes
Council Member Orr-	Yes
Council Member Strate-	Yes

The Interlocal agreement with Riverdale City was approved.

G. Consideration of Resolution 19-36 - Approving the City Manager's Contract

- Mayor overview 01:00:15
- Council discussion 01:00:36
- Motion 01:00:57

Council Member Howard moved to approve Resolution 19-36, followed by a second from Council Member Hensley. There was no further discussion. Mayor Porter called the vote:

Council Member Orr-	Yes
Council Member Strate-	Yes
Council Member Hensley-	Yes
Council Member Stewart-	No
Council Member Howard-	Yes

Resolution 19-36 was adopted.

VIII. DISCUSSION ITEMS

A. Parks Capital Facilities Plan and Impact Fee Amending SOCC Title 10, Adding a Definition of a Drive-Thru and Making Other Necessary Changes

- Staff overview 01:01:24
- Council discussion 01:03:01

X. RECESS INTO COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BOARD MEETING

- At 7:16 pm, Mayor Porter called for a motion
01:09:21

Council Member Howard moved to recess City Council meeting and enter into a CDRA Board meeting. Council Member Orr seconded the motion. The voice vote was unanimous in favor of the motion.

See separate minutes

XI. RECONVENE AS SOUTH OGDEN CITY COUNCIL

Motion from CDRA meeting:

At 8:09 pm, Board Member Strate moved to close the CDRA Board meeting and reconvene as the City Council, followed by a second from Board Member Howard. All present voted aye.

XII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Stewart- Nothing to report
- Council Member Hensley- 02:03:25
- Council Member Orr- 02:06:47
- Council Member Howard- 02:08:32
- Council Member Strate- 02:08:53

B. City Manager: 02:11:42

C. City Attorney: Not present

E. Mayor 02:18:01

XIII. ADJOURN

- Mayor Porter called for a motion to adjourn
02:20:33

Council Member Orr so moved. The motion was seconded by Council Member Howard. All present voted aye.

The meeting adjourned at 8:28 pm.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, June 18, 2019.



Leesa Kapetanov, City Recorder

July 16, 2019
Date Approved by the City Council

ATTACHMENT A

Handout from Finance Director Steve Liebersbach

South Ogden City

June 18, 2019

Fiscal Year 2019

Budget Amendment

	Current Budget	New Budget	Difference +/-
10-33-600 State/Local Grants	\$1,134,074	\$1,130,079	\$5,005
10-55-112 Overtime - Police	\$35,000	\$35,622	\$622
10-55-230 Travel & Training - Police	\$15,500	\$16,404	\$904
10-55-245 Clothing Contract - Police	\$20,000	\$23,479	\$3,479
* Over-time monies - \$622			
* Extraterritorial reimbursements - \$904			
* JAG grant - \$3,479			
10-36-601 Donations to South Ogden City	\$16,704	\$31,864	\$14,960
10-55-247 Animal Control Costs - Police	\$51,617	\$54,577	\$2,960
10-55-700 Small Equipment - Police	\$34,000	\$46,000	\$12,000
* Animal donations received - \$2,960			
* Washington Heights body armor donation - \$12,000			
10-36-900 Miscellaneous Revenue	\$24,726	\$28,955	\$4,229
10-49-291 Newsletter Printing - Non-Dept	\$7,500	\$9,450	\$1,950
10-60-480 Special Dept. Supplies - Streets	\$19,000	\$21,279	\$2,279
* Newsletter advertisements - \$1,950			
* Insurance proceeds - \$2,279			
58-30-210 Miscellaneous Revenue - Ambulance Fund	\$7,214	\$10,269	\$3,055
58-40-700 Small Equipment - Ambulance Fund	\$0	\$3,055	\$3,055
* EMS per capital grant - pumpulance outfittings			
10-49-400 Unreserved - Non-Dept	\$164,253	\$100,897	(\$63,356)
10-44-750 Capital Outlay - Administration	\$9,122	\$11,292	\$2,170
10-55-750 Capital Outlay - Police	\$515,978	\$517,124	\$1,146
10-57-750 Capital Outlay - Fire	\$1,015,000	\$1,022,572	\$7,572
10-60-750 Capital Outlay - Streets	\$1,077,736	\$1,080,812	\$3,076
10-70-750 Capital Outlay - Parks	\$347,264	\$349,165	\$1,901
10-71-750 Capital Outlay - Recreation	\$0	\$2,291	\$2,291
10-55-110 Full Time Wages - Police	\$1,558,547	\$1,584,747	\$26,200
10-57-110 Salaries & Wages - Fire	\$870,588	\$890,588	\$20,000
* Re-allocate computer monies - \$18,156			
* Bonuses for police - \$25,200			
* Bonuses for fire - \$20,000			
10-43-275 State Surcharge - Court	\$140,000	\$150,000	\$10,000
10-44-310 Professional & Technical - Admin	\$9,554	\$14,554	\$5,000
10-44-600 Service Charges - Admin	\$36,254	\$40,254	\$4,000
10-49-130 Retirement Benefits - Non-Dept	\$20,496	\$27,896	\$7,400
10-49-200 Workers Compensation - Non-Dept	\$121,720	\$127,950	\$6,230
10-52-240 Commercial Form Based Zoning - Planning & Zoning	\$5,000	\$9,925	\$4,925
10-52-310 Professional & Technical - Planning & Zoning	\$80,000	\$89,000	\$9,000
10-36-100 Interest Income	\$61,000	\$107,555	\$46,555
* Various departmental clean-up			
10-57-112 Overtime - Fire	\$70,743	\$180,743	\$110,000
10-39-800 Appropriated Fund Balance - General Fund	\$473,035	\$583,035	\$110,000
58-40-112 Overtime - Ambulance Fund	\$17,686	\$44,686	\$27,000
58-30-890 Appropriated Fund Balance - Ambulance Fund	\$121,890	\$148,890	\$27,000
* Fire Department - Cameron			
10-60-300 Gas, Oil & Tires - Streets Dept.	\$18,000	\$23,500	\$5,500
10-58-300 Gas, Oil & Tires - Inspections Dept.	\$1,000	\$2,000	\$1,000
10-39-800 Appropriated Fund Balance - General Fund	\$583,035	\$589,535	\$6,500
* Streets/Inspections Dept. - Jon			
10-70-750 Capital Outlay - Parks	\$349,165	\$373,385	\$24,200
10-60-750 Capital Outlay - Streets	\$966,214	\$963,362	(\$2,852)
10-36-400 Sale of Fixed Assets	\$292,529	\$339,967	\$47,338
10-60-310 Professional & Technical - Streets	\$23,000	\$28,960	\$5,960
* Parks Dept. - Jon			
* Streets Dept.			
10-39-160 Lease Financing - General Fund	\$2,688,792	\$2,418,490	(\$270,302)
10-55-750 Capital Outlay - Police	\$517,124	\$381,420	(\$135,704)
10-60-750 Capital Outlay - Streets	\$1,080,812	\$966,214	(\$114,598)
* Remove lease items - will be in FY 2020			
10-39-800 Appropriated Fund Balance - General Fund	\$589,535	\$1,389,535	\$800,000
10-80-230 Transfer to Capital Projects Fund - General Fund	\$97,058	\$897,058	\$800,000
40-30-400 Transfer in from General Fund - Capital Projects Fund	\$97,058	\$897,058	\$800,000
40-40-850 Transfer to Retained Earning - Capital Projects Fund	\$750	\$800,750	\$800,000
* Transfer excess funds to CPF			

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Steve

ATTACHMENT B

Presentation by Casey Keller



