

Area Agency on Aging SFY 2020 FIVE COUNTY
Budget Allocation (with instructions)

Total Reimbursable & Cash-in-Lieu Funding

The amounts below, highlighted in orange are your State Fiscal Year 2020 Budget.
 The Administration on Aging (AoA) allows a transfer of Title IIIB and Title IIIC funds.
 You cannot transfer more than 30% between part B & C.
 You cannot transfer more than 40% of your part C funds between subpart I and II.
 Make any desired changes in the yellow cells.

After completing the budget
 portion below, use these check
 figures to ensure all funds have
 been allocated

TOTAL REIMBURSABLE ALLOCATION				
STATE FUNDS				
	Allocation		Total Budget	
State Service	218,300.00		218,300.00	218,300.00
State Transportation	0.00		0.00	-
State Nutrition	38,900.00		38,900.00	38,900.00
State Home Delivered Meals	319,200.00		319,200.00	319,200.00
State Nutrition 1-Time	0.00		0.00	-
State Respite	77,600.00		77,600.00	77,600.00
State Respite-One Time	0.00		0.00	-
State Ombudsman	41,100.00		41,100.00	41,100.00
State Ombudsman AL	10,900.00		10,900.00	10,900.00
State Action	20,900.00		20,900.00	20,900.00
State In-Home/Alternatives	401,200.00		401,200.00	401,200.00
Total	1,128,100.00		1,128,100.00	1,128,100.00
FEDERAL FUNDS				
	Allocation	Title IIIC Transfers	Title IIIB & C Transfers	Total Budget
Title IIIB	292,700.00		70,000.00	362,700.00
Title IIIB Training	0.00			0.00
Title IIIC1	357,000.00	-90,000.00	0.00	267,000.00
Title IIIC2	282,200.00	0.00	20,000.00	302,200.00
Title IIID	23,000.00			23,000.00
Title IIIE	179,400.00			179,400.00
Title VII Ombudsman	13,600.00			13,600.00
Title VII Elder Abuse Prevention	0.00			0.00
Alternatives - SSBG	133,300.00			133,300.00
SHIP	19,000.00			19,000.00
MIPPA	15,000.00			15,000.00
Title V Senior Employment	0.00			0.00
Senior Medicare Patrol	20,000.00			20,000.00
Senior Medicare Patrol - CB	0.00			0.00
Total	1,335,200.00	0.00	0.00	1,335,200.00
Commodities	0.00			0.00
Cash-In-Lieu (NSIP)	137,900.00			137,900.00
Total	1,473,100.00			1,473,100.00
TOTAL REIMBURSABLE BUDGET	2,601,200.00			2,601,200.00

* The amounts here are estimates and are subject to change, as we have not yet received next year's awards.

Area Agency on Aging SFY 2020 FIVE COUNTY Budget Allocation (with instructions)

Older Americans Act Related Funds

State Statute (62A-3-105) requires Local match at least equal to 15% of State and Federal Service dollars, and 25% of State and Federal Administrative dollars for all State and Federal funds related to the Older Americans Act. The division interprets this to mean the total Federal Title III, NSIP, & Title VII, and State Service, Nutrition, Transportation, Home Delivered Meals, Respite, and Ombudsman. The division interprets the match requirement to be in total, and not by individual service code. However, there are still some Federal requirements as far as the minimum amount of Local match per service code and the minimum amount of State funds. In-kind match can only be used in Admin. Cash match must be used for all service programs.

INSTRUCTIONS:

Allocate your Older Americans Act related funds by entering the amounts in the yellow cells. The minimum State and Local amounts are calculated based on the entered Federal funds amounts entered. The calculation methods are included below for your reference.

ADMINISTRATION - AAD & RST

AAD

To calculate the Federally required minimum Local match in AAD Area Plan Administration, take the total Federal Funds, divide by 75%, then multiply by 25%. In-kind can be used for Local match.

To calculate the Federally required minimum State funds in AAD Area Plan Administration, take the total Federal Funds (including a carryover estimate), divide by 75%, multiply by 1/3 of 25%.

Up to 25% of total State funds can be used for Admin. Up to 10% of total Title III Federal funds can be used for Admin.

RST

There is no Federally required minimum Local match in RST Respite Care Administration. In-kind can be used for Local match.

To calculate the Federally required minimum State funds in RST Respite Care Administration, take the total Federal Funds (including a carryover estimate), divide by 75%, multiply by 25%.

Up to 25% of total State Respite funds can be used for Admin. Up to 10% of total Title III Federal funds can be used for Admin.

To calculate the total State required match requirement for AAD & RST, take the total State and Federal funds, multiply by 25%. Remember, you will need to meet the minimum State required match, even if the Federal required match is lower.

SERVICES

PDS, PDC

To calculate the Federally required minimum Local match in PDS & PDC, take the total Federal Funds, divide by 85%, multiply by 15%.

To calculate the Federally required minimum State funds in PDS & PDC, take the total Federal Funds (including a carryover estimate), divide by 85%, multiply by 15%.

CMM/CIC, HDM/CIH

To calculate the Federally required minimum Local match in CMM/CIC & HDM/CIH, take the total Federal Funds except NSIP, divide by 85%, multiply by 15%.

To calculate the Federally required minimum State funds in CMM/CIC & HDM/CIH, take the total Federal Funds except NSIP (including a carryover estimate), divide by 85%, multiply by 15%.

PHP, OMB, PEA

There is no Federally required minimum Local match in PHP, OMB, or PEA.

There is no Federally required minimum State funds in PHP, OMB, or PEA.

RST

There is no Federally required minimum Local match in RST.

To calculate the Federally required minimum State funds in RST Respite Care Case Management & Services, take the total Federal Funds except (including a carryover estimate), divide by 75%, multiply by 25%.

To calculate the total State required match requirement for the total Services, take the total State and Federal funds, multiply by 25%.

CARRYOVER ESTIMATE	AAD AREA PLAN ADMIN	PDS SUPPORTIVE SERVICES	PDC PROGRAM DEVELOPMENT	CMM/CIC CONGREGATE MEALS	HDM/CIH HOME DLVRD MEALS	PHP PREVENTIVE HEALTH	RST RESPITE CARE ADMIN	RST RESPITE CARE CASE MANAGEMENT	RST RESPITE CARE SERVICES
Estimated Title III Carryover*	0.00	20,194.00	0.00	36,402.00	42,587.00	0.00	3,522.00	5,872.00	14,092.00
Estimated NSIP Carryover*				4,000.00	14,690.00				

* (will not factor into budget, except provides calculation of minimum amount of State funds in each service code)

CALCULATION OF MINIMUM STATE FUNDS AND LOCAL MATCH (calculations based on cell entries below in Revenue Budget)

Minimum State Funds	10,108.67	19,201.76	0.00	16,586.24	22,528.47	0.00	5,980.00	14,810.00	34,824.00	55,614.00	0.00	0.00
Minimum Local Match	55,198.00	91,891.24	0.00	45,650.29	101,622.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00

CALCULATION OF MAXIMUM STATE AND FEDERAL FUNDS IN ADMIN

Maximum State Funds in AAD	282,025.00
Maximum Federal Funds in AAD	111,130.00

CALCULATION OF MAXIMUM STATE AND FEDERAL FUNDS IN ADMIN

Maximum State Funds in RST Admin	19,400.00
Maximum Federal Funds in RST Admin	17,940.00

Area Agency on Aging SFY 2020 FIVE COUNTY
Budget Allocation (with instructions)

REVENUE BUDGET

	AAD AREA PLAN ADMIN BUDGET	PDS SUPPORTIVE SERVICES BUDGET	PDC PROGRAM DEVELOPMENT BUDGET	CMM/CIC CONGREGATE MEALS BUDGET	HDM/CIH HOME DLVRD MEALS BUDGET	PHP PREVENTIVE HEALTH BUDGET	RST RESPITE CARE ADMIN BUDGET	RST RESPITE CARE CASE MANAGEMENT BUDGET	RST RESPITE CARE SERVICES BUDGET	RST RESPITE CARE BUDGET	OMB OMBUDSMAN BUDGET	PEA ELDER ABUSE PREVENTION BUDGET	TOTAL BUDGET
REIMBURSABLE													
State Funds	74,616.00	194,287.00	0.00	18,089.00	289,408.00	0.00	19,400.00	17,460.00	40,740.00	77,600.00	52,000.00	0.00	706,000.00
State Service	24,013.00	194,287.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			218,300.00
State Transportation	0.00	0.00								0.00			0.00
State Nutrition	2,723.00			18,089.00	18,088.00					0.00			38,900.00
State Home Delivered Meals	47,880.00				271,320.00					0.00			319,200.00
One-time State Home Del. Mls	0.00				0.00					0.00			0.00
State Respite							19,400.00	17,460.00	40,740.00	77,600.00			77,600.00
State Respite One-Time							0.00	0.00	0.00	0.00			0.00
State Ombudsman										0.00	41,100.00		41,100.00
State Ombudsman AL											10,900.00		10,900.00
Federal Funds	90,978.00	326,430.00	0.00	281,966.00	382,984.00	23,000.00	17,940.00	44,430.00	104,472.00	166,842.00	13,600.00	0.00	1,285,804.00
Title IIIB	36,270.00	326,430.00	0.00							0.00			362,700.00
Title IIIB Training		0.00								0.00			0.00
Title IIIC1	26,404.00			240,596.00						0.00			267,000.00
Title IIIC2	15,746.00				286,454.00					0.00			302,200.00
Title IIID						23,000.00				0.00			23,000.00
Title IIIE	12,558.00						17,940.00	44,430.00	104,472.00	166,842.00			179,400.00
NSIP (Cash-in-Lieu)				41,370.00	96,530.00					0.00			137,900.00
Title VII Ombudsman										0.00	13,600.00		13,600.00
Title VII Elder Abuse Prevention										0.00		0.00	0.00
TOTAL REIMBURSABLE	165,594.00	520,717.00	0.00	300,055.00	672,392.00	23,000.00	37,340.00	61,890.00	145,212.00	244,442.00	65,600.00	0.00	1,991,800.00
LOCAL RESOURCES													
Project Income	0.00	18,090.00	0.00	92,100.00	214,900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	325,090.00
Fees/Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SSBG Local Discretionary	0.00	27,864.00	0.00	0.00	6,407.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,271.00
Other Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other State	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Raising	0.00	19,323.00	0.00	18,323.00	18,323.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,969.00
Miscellaneous Revenue	0.00	20,103.00	0.00	2,500.00	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,103.00
Local Private	0.00	12,500.00	0.00	12,000.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,500.00
Local Public	0.00	372,789.76	0.00	248,768.71	348,801.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	970,359.76
Required Cash Match	0.00	91,891.24	0.00	45,650.29	101,622.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	239,164.24
TOTAL LOCAL RESOURCES	0.00	562,561.00	0.00	419,342.00	712,554.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,694,457.00
TOTAL CASH	165,594.00	1,083,278.00	0.00	719,397.00	1,384,946.00	23,000.00	37,340.00	61,890.00	145,212.00	244,442.00	65,600.00	0.00	3,686,257.00
Required In-Kind Match	55,198.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,198.00
Additional In-Kind		338,983.00	0.00	193,279.00	156,393.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	688,655.00
TOTAL IN-KIND	55,198.00	338,983.00	0.00	193,279.00	156,393.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	743,853.00
GRAND TOTAL	220,792.00	1,422,261.00	0.00	912,676.00	1,541,339.00	23,000.00	37,340.00	61,890.00	145,212.00	244,442.00	65,600.00	0.00	4,430,110.00

If in-kind/non-cash match funds are used, please specify source and method of computation:

Inkind Match is reported by the each of the Five County entities that operate the Senior Centers in the Five County Area. Sources of In-kind Match includes: estimated market value of donated space, including office and Senior Center facility space, maintenance, utility costs, and Insurance donated by local Cities and Towns, Volunteer time valued at \$24.39 (based on 2017 Value of Volunteer Time from Independentsector.org) and AAD in-kind based upon staff time provided by the Counties to enter data/reports in to approved NAPIS reporting system as part of the AAD responsibilities.

Total Local Match required by State Statute

	Required	Entered
Local Admin Match	55,198.00	55,198.00
Local Services Match	239,164.24	239,164.24

difference

AAD & PDC percentage of entire budget: 18.12%

Area Agency on Aging SFY 2020 FIVE COUNTY Budget Allocation (with instructions)

PDS - Access, In-Home, Legal

UT Admin Code R510-106 states that a minimum of 2% of your total IIIB allocation and total State Service allocation must be used for Legal Assistance, 8% for Access Services, and 8% for In-Home Services. These are billed in the PDS Supportive Services Code. AAAs which do not plan to fund a Title IIIB priority category of service at the required minimum percentage must request a waiver (see R510-106-2). Please include any additional reimbursable amounts budgeted for Legal, In-Home, and Access.

	Billed under PDS			
	8% PDA ACCESS	8% PDH IN-HOME	2% PDL LEGAL	
Minimum Reimbursable	40,880.00	40,880.00	10,220.00	Calculated based on total State Service, IIIB budgets
Additional Reimbursable	0.00	0.00	4,780.00	
	40,880.00	40,880.00	15,000.00	

PDS - Training Funds, Transportation

Below are the budgets for Training and Transportation (both billed in the PDS Supportive Services Code). If you are planning on using any additional IIIB or State Service funds, please enter those amounts.

	Billed under PDS		
	Training Funds	Transportation	
Title IIIB Training	-	-	Calculated based on Federal Funds
minimum State Service	-	-	
Additional IIIB	0.00	0.00	
Additional State Service	0.00	0.00	
State Transportation	-	-	
	-	-	

Please complete the associated Cost Category Budget. These totals should match the revenue totals above.

COST CATEGORY BUDGET	AAD AREA PLAN	PDS SUPPORTIVE	PDC PROGRAM	CMM/CIC	HDM/CIH HOME	PHP PREVENTIVE	RST RESPITE CARE				OMB	PEA ELDER ABUSE	TOTAL
	ADMIN	SERVICES	DEVELOPMENT	CONGREGATE MEALS	DLVRD MEALS	HEALTH	ADMIN	CASE MANAGEMENT	SERVICES	RST RESPITE CARE	OMBUDSMAN	PREVENTION	
PROGRAM EXPENSE	0.00	1,422,261.00	0.00	911,975.00	1,539,704.00	21,526.00	0.00	61,890.00	145,212.00	207,102.00	65,600.00	0.00	4,168,168.00
Total Personnel and Fringe		0.00	0.00	5,407.00	12,614.00	11,374.00		51,430.00	71,019.00	122,449.00	59,449.00	0.00	211,293.00
Operating Costs		0.00	0.00	6,985.00	46,529.00	10,152.00		10,460.00	9,775.00	20,235.00	6,151.00	0.00	90,052.00
Subcontracts		1,422,261.00	0.00	899,583.00	1,480,561.00	0.00			64,418.00	64,418.00	0.00	0.00	3,866,823.00
CAPITAL OUTLAY								0.00	0.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE EXPENSE	220,792.00	0.00	0.00	701.00	1,635.00	1,474.00	37,340.00	0.00	0.00	37,340.00	0.00	0.00	261,942.00
Total Personnel and Fringe	120,000.00	0.00	0.00	0.00	0.00	0.00	16,543.00			16,543.00	0.00	0.00	136,543.00
Operating Costs	77,024.00	0.00	0.00	0.00	0.00	0.00	2,784.00			2,784.00	0.00	0.00	79,808.00
Indirect Costs	23,768.00	0.00	0.00	701.00	1,635.00	1,474.00	18,013.00			18,013.00	0.00	0.00	45,591.00
GRAND TOTAL	220,792.00	1,422,261.00	0.00	912,676.00	1,541,339.00	23,000.00	37,340.00	61,890.00	145,212.00	244,442.00	65,600.00	0.00	4,430,110.00

Area Agency on Aging SFY 2020 FIVE COUNTY

Budget Allocation (with instructions)

ALM - IN HOME SERVICE PROGRAM (ALTERNATIVES)

There are no matching fund requirements for the In-Home Services/Alternatives Program

A maximum of 25% of funds can be used for ALM Administration

Maximum State Funds	100,300.00
Maximum Federal Funds	33,325.00

REVENUE BUDGET

REIMBURSABLE	ALM ADMIN BUDGET	ALM CASE MANAGEMENT BUDGET	ALM SERVICES BUDGET	TOTAL
State Funds	47,701.00	117,386.00	236,113.00	401,200.00
State In-Home/Alternatives	47,701.00	117,386.00	236,113.00	401,200.00
Federal Funds	15,849.00	39,004.00	78,447.00	133,300.00
Alternatives - SSBG	15,849.00	39,004.00	78,447.00	133,300.00
TOTAL REIMBURSABLE	63,550.00	156,390.00	314,560.00	534,500.00

LOCAL RESOURCES

Project Income	0.00	0.00	1,000.00	1,000.00
Fees/Collections	0.00	0.00	0.00	0.00
SSBG Local Discretionary	0.00	0.00	0.00	0.00
Other Federal	0.00	0.00	0.00	0.00
Other State	0.00	0.00	0.00	0.00
Fund Raising	0.00	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00	0.00	0.00
Local Private	0.00	0.00	0.00	0.00
Local Public	0.00	0.00	0.00	0.00
Required Cash Match	0.00	0.00	0.00	0.00

TOTAL LOCAL RESOURCES	0.00	0.00	1,000.00	1,000.00
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TOTAL CASH	63,550.00	156,390.00	315,560.00	535,500.00
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Required In-Kind Match	0.00	0.00	0.00	0.00
Additional In-Kind	0.00	0.00	0.00	0.00

TOTAL IN-KIND	0.00	0.00	0.00	0.00
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GRAND TOTAL	63,550.00	156,390.00	315,560.00	535,500.00
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If in-kind/non-cash match funds are used, please specify source and method of computation:

Please complete the associated Cost Category Budget. These totals should match the revenue totals above.

COST CATEGORY BUDGET

PROGRAM EXPENSE	0.00	156,390.00	315,560.00	471,950.00
Total Personnel and Fringe		139,640.00		139,640.00
Operating Costs		16,750.00	0.00	16,750.00
Subcontracts			315,560.00	315,560.00

CAPITAL OUTLAY	0.00	0.00	0.00
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ADMINISTRATIVE EXPENSE	63,550.00	0.00	0.00	63,550.00
Total Personnel and Fringe	35,979.00			35,979.00
Operating Costs	4,914.00			4,914.00
Indirect Costs	22,657.00			22,657.00

GRAND TOTAL	63,550.00	156,390.00	315,560.00	535,500.00
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Area Agency on Aging SFY 2020 FIVE COUNTY Budget Allocation (with instructions)

NON-FORMULA FUNDS

RVP - ACTION PROGRAMS

There are no matching requirements with the State Action funds
State Action funds must be used for travel reimbursement support to volunteers.

HIC - HEALTH INSURANCE COUNSELING

There are no matching requirements with the SHIP funds.

SMP - SENIOR MEDICARE PATROL

SMP Senior Medicare Patrol funds, depending on the award, require match. Please refer to your Memo of Understanding for the match portion required.

SCM, SCW - TITLE V SENIOR EMPLOYMENT (SCSEP)

Title V Federal funds will only pay up to 90% of total costs; the State match portion is 0%, and the Local match portion is 10%. To calculate, take the total Federal funds, divide by 90%, multiply by 10%. Cash or in-kind funds can be used for match.
The maximum amount of SCSEP funds that can be used for Admin is 13.5%. (CFR 641.809 (a))

Maximum SCSEP Admin amount 0.00
Minimum SCSEP Program Local Match 0.00

REVENUE BUDGET	RVP ACTION BUDGET	HIC HEALTH INSURANCE COUNSEL BUDGET	SMP SENIOR MEDICARE PATROL BUDGET	SCM SCSEP MANAGEMENT BUDGET	SCW SCSEP WAGES BUDGET	TOTAL SCSEP BUDGET	OTHER BUDGET
REIMBURSABLE							
State Funds	20,900.00	34,000.00	20,000.00	0.00	0.00	0.00	0.00
State Action	20,900.00					0.00	
Federal Funds	0.00			0.00	0.00	0.00	0.00
SHIP		19,000.00				0.00	
MIPPA		15,000.00				0.00	
Senior Medicare Patrol			20,000.00			0.00	
Senior Medicare Patrol - CB			0.00			0.00	
Title V Senior Employment				0.00	0.00	0.00	
TOTAL REIMBURSABLE	20,900.00	34,000.00	20,000.00	0.00	0.00	0.00	0.00
LOCAL RESOURCES							
Project Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fees/Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SSBG Local Discretionary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other State	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Raising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Local Private	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Local Public	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Required Cash Match	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LOCAL RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CASH	20,900.00	34,000.00	20,000.00	0.00	0.00	0.00	0.00
Required In-Kind Match	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Additional In-Kind	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL IN-KIND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	20,900.00	34,000.00	20,000.00	0.00	0.00	0.00	0.00

If in-kind/non-cash match funds are
used, please specify source and method
of computation:

Area Agency on Aging SFY 2020 FIVE COUNTY
Budget Allocation (with instructions)

Please complete the associated Cost Category Budget. These totals should match the revenue totals above.

COST CATEGORY BUDGET

	RVP ACTION	HIC HEALTH INSURANCE COUNSEL	SMP SENIOR MEDICARE PATROL	SCM SCSEP MANAGEMENT	SCW SCSEP WAGES	TOTAL SCSEP	OTHER
PROGRAM EXPENSE	20,900.00	30,492.00	18,021.00	0.00	0.00	0.00	0.00
Total Personnel and Fringe	0.00	27,070.00	15,272.00		0.00	0.00	0.00
Operating Costs	0.00	3,422.00	2,749.00		0.00	0.00	0.00
Subcontracts	20,900.00		0.00		0.00	0.00	0.00
CAPITAL OUTLAY	0.00	0.00	0.00		0.00	0.00	0.00
ADMINISTRATIVE EXPENSE	0.00	3,508.00	1,979.00	0.00	0.00	0.00	0.00
Total Personnel and Fringe	0.00	0.00	0.00	0.00		0.00	0.00
Operating Costs	0.00	0.00	0.00	0.00		0.00	0.00
Indirect Costs	0.00	3,508.00	1,979.00	0.00		0.00	0.00
GRAND TOTAL	20,900.00	34,000.00	20,000.00	0.00	0.00	0.00	0.00