



153 North 100 East
Lehi, UT 84043
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Minutes of the **Work Session** of the **Lehi City Council** held Tuesday, **May 7, 2019**, at the Lehi City Administration Building, 153 North 100 East, Lehi, Utah. The meeting began at approximately 4:00 PM.

Present: Mark Johnson, Mayor
Paige Albrecht, Council Member
Paul Hancock, Council Member
Johnny Revill, Council Member
Mike Southwick, Council Member

Excused: Chris Condie, Council Member

Others Present: Jason Walker, City Administrator; Cameron Boyle, Assistant City Administrator; Ryan Wood, City Attorney; Kim Struthers, Community Development Director; Lorin Powell, City Engineer; Dean Lundell, Finance Director; Alyson Alger, Treasurer; Steve Marchbanks, Parks Superintendent; Marlin Eldred, Economic Development Manager; Beau Thomas, Assistant to the City Administrator; Shaye Ruitenbeek, Management Analyst; Teisha Wilson, City Recorder; Gary Smith, Buildings Division Manager; Marilyn Banasky, Information Center Manager; Chief Jeremy Craft, Fire Department; Chief Darren Paul, Police Department; Joel Eves, Power Director; Kristi Seely, Library Director; Nancy Weitzel, Literacy Center Director; Dan Harrison, Legacy Center Director; Tyler Kelsey, IT Manager; Jeremy Estes, Fleet Manager; Jan Jonsson-Kirkham, Senior Center Manager, Scott Sampson, Risk Manager; and approximately 2 citizens.

1. Welcome and Opening Comment

Mayor Johnson welcomed everyone. He noted that all Councilmembers were present except for Councilor Condie who is excused. Jason Walker gave the opening comment.

2. Budget Work Session with Department Heads

Department Heads explained their budget requests to the City Council.

Ryan Wood, City Attorney, stated that he requested a new part-time position to assist with prosecution due to the increase of cases.

Kristi Seeley, Library Director, reported that she would like to stop collecting Library fines and late fees because research has shown that it blocks access. People don't want to come back to the Library because they are embarrassed or can't pay the fines. She stated that this has been a successful trend across the Country and is beneficial to those that need Library books the most. She said they will still have a system in place to try and collect overdue books or allow people the option to pay for the book, there just won't be any associated late fees.

Dan Harrison, Legacy Center Director, stated that he is asking for a 3% pay increase for part time staff to stay competitive in the job market. He said basketball hoop safety replacements are needed, and security cameras need to be updated.

Nancy Weitzel, Literacy Center Director, had no new requests. The Council thanked her for her years of service to the City.

Steve Marchbanks, Parks and Facilities Manager, asked for funds to do some master planning for parks, trails and facilities, including engineering designs for Mellor-Rhodes Park. He said they have plans for roof replacements, restroom upgrades, and new playground equipment. He stated they will continue to apply for Grants associated with parks and trails.

Dean Lundell, Finance Director, explained that he wants to change how the city manages its internal service funds such as IT, and Fleet. He said that accounting for these finances differently will allow these departments to make better funding decisions moving forward.

There was discussion about the 311 number being used to contact the City. Marilyn Banasky, Information Center Manager, noted that they will not be able to implement the 311 number right away because they must apply for it. She stated that the phone call must originate within the city limits for it to go to Lehi City's information call center. It was determined not to use the 311 number.

Public Works and Engineering informed the Council of various infrastructure improvement plans.

Joel Eves, Power Director, asked for 2 apprentices to better manager his crews during an outage. He informed the Council of circuit capacity upgrades and new equipment needed. He also reported on a recent study for offering a specific rate for businesses that want all their energy needs met with solar power. He said they would be able to offer a new rate, but it would be slightly higher than the standard rate.

Chief Paul stated that they are adding a full-time Police Officer that will split their time between the two jr. high schools. He also added that they are completing the Police Station design and they are planning to retrofit a surplus UDOT bus and use it as a mobile command center.

Chief Craft reported that they are adding a new position, Deputy Fire Chief, to assist with administrative functions and long-term planning. He also noted that they are adding more full-time positions and eliminating most of the part time positions, but this will not require any additional funding.

Dean Lundell, Finance Director, reported on the City's funds and added that they will need to look at garbage fees and storm drain fees in the near future.

Kim Struthers, Community Development Director, stated that he is adding a full-time position that will assist with long term planning. Gary Smith, Building Division Manager, reported that he is adding 2 part-time office staff which will allow for better accessibility on Fridays.

Councilor Southwick noted that the Historical Preservation Commission would like \$1500 to help with administrative costs.

3. Adjournment

With no further business to come before the City Council at this time the meeting adjourned at approximately 6:00 p.m.

Approved: May 28, 2019

Attest:

Mark Johnson, Mayor

Teisha Wilson, City Recorder