**Wasatch County Parks & Recreation SSD #21**

**Board Meeting**

**June 11, 2019**

**Minutes**

**Attendance**:

Jeff Wade, Chairman Tom Bonner, Director

Danny Goode, Vice Chairman Heath Coleman, Asst. Director

Kendall Crittenden, Member Laurie Duke, Admin. Assistant

Marilyn Crittenden, Member Ivan Spencer, IT

Steve Farrell, Member

Mark Nelson, Member

Spencer Park, Member

Jeff Wade called the meeting to order at 3:22 p.m.

Jeff asked if there were any Public Issues for future meetings. Tom explained in response to Marilyn’s inquiry last meeting, regarding adaptive parks, that he is still working on that issue. He heard from Mike Davis that IHC is building an adaptive park next to the hospital and so he would like to meet with them and see exactly what they are planning.

Jeff asked if there were any Governing Board Issues for future meetings. There were none.

**Minutes**:

Tom presented the minutes for May 14, 2019.

Steve Farrell made a motion to approve the May 14, 2019 minutes.

Mark Nelson 2nd the motion. Motion passes.

**Warrants:**

Tom presented the warrants for May 2, 2019 through June 5, 2019 in the amount of 130,375.65. He explained that the charge from Priefert for 12 foot panels in the amount of $23,832.40 is because we do not have enough panels for the State High School Finals Rodeo. We purchase them from Priefert for $89. and then sell them after for $95. Marilyn asked who we sell them to and Tom responded that they are sold to the participant’s families. He explained that if you went to Heber Ranch or Cal Ranch you would pay $105. for one, so they are getting a better deal and we are making a little. Danny asked if any of the local businesses have complained about this and Tom responded that they have not.

Steve asked about the $9,000. paid to Wasatch Jr. Livestock and said that he thought that would come out of the fair budget. Tom explained that it does come out of the fair budget. Parks & Recreation is set up under Fund 11 and then each department and area is assigned an account number within that budget.

Mark asked if any money changed hands from graduation and Tom answered that just a small amount from the ticketing system. We do all the ticketing and then charge the school district for that and it was under $500. We also rent the chairs from Diamond Rental and then the school reimburses us for those. Steve confirmed that we don’t charge them anything for putting down the floor and Kendall asked what we get in exchange for services. Tom explained that it is a little lop-sided now, but reminded them that in the past, before the Recreation Center and Vets Park, we used a lot of their facilities and that we still do. We use their track for our Track Club, their auditorium for Miss Wasatch and the Issues Conference, and multiple ball parks.

Kendall brought up the charge of $95. for rent on the chemical toilet at the AA building and asked Tom if he has ever considered putting one on the east side of Southfield Park and Tom said that he has not because we have the restroom by the skate park. Tom also explained that the AA group pays us quarterly for the use of the building and that they have been good tenants. There was some discussion on this, because they have outgrown this building and need a bigger place to meet, but since they meet twice a day, there really isn’t another option right now. Steve asked how they are sponsored and Tom answered that he thinks they are self-funded.

Steve Farrell made a motion to approve the warrants for May 2, 2019 through June 5, 2019 in the amount of $130,375.65.

Marilyn Crittenden 2nd the motion. Motion passes.

**Pickle Ball Update:**

Tom reported that the Tennis & Track Company should be on site by the beginning of next week. They are a little behind schedule because some of their projects around the state have been pushed back a little, due to the weather. We are ready for them. Everything has been graded and flattened out, and sprinklers and drainages moved. Tom said that Brandon, and his crew, and Jared and Blaine have done a good job and it looks great. The pickle ball players are happy. Kendall verified that we are ready to turn it over to the contractor and Tom replied that it is. He spoke with the contractor today and they are ready to mobilize on Monday, June 17th.

**Advisory Board Update**:

Tom reported that the next Advisory Board is meeting Thursday, June 20th, at 1:30 p.m. at the Rec. Center and said that it was imperative that either Jeff or Danny be there because the board has visited all the sites and are now ready to put things on paper. The first course of action will be to put an MOU in place with the county and decide who is responsible for what and where the money will come from when it comes time to pay for the upgrades.

**Event Update**:

Tom reported that the past 30 days have been busy. We have had the Memorial Day Program, High School Graduation, Jr. High Rodeo State Finals, High School Rodeo State Finals, and the Heber Valley Horse Sale. Spencer asked what we charge for the Horse Sale. Tom answered that we charge $1,500. a day for the building, unless we get the stall revenue. If we get the stall revenue we cut it in half and charge $750. Danny asked if it was the same charge for the circus. Tom said that we charge the circus $750. and we get a percentage of the gate sales.

Marilyn asked how much we charge for Cowboy City. Tom responded that it is $15. per day with hook ups, but right now we are only open for events. We have had a problem because Family Services was telling people they could stay there as long as they wanted. Tom has straightened this out. Marilyn asked how we monitor this and Tom said that he has a staff member that drives through there four times a week. Marilyn asked why the fee is so cheap and Tom responded that it is because the only thing they are getting is the hook up, there are no other amenities. She asked if we are breaking even and Tom said that we are. Tom explained that the reason they have not looked into making any improvements, and charging more, is because we do not know how long we will be at that facility, as they have been talking about relocating for years. Tom reported that if, and when, we move Cowboy City, we will open it up for more events, such as Swiss Days.

Kendall asked how the skate park clean up went last Saturday and Heath responded that there was a group of about 400 youth that coordinated with our department to clean, not only the skate park, but many different areas. They brought their own supplies and it went very well.

Kendall asked about vandalism at the skate park and Heath reported that we don’t have a lot of graffiti, but most of the damage is done in the restroom since there are no surveillance cameras in there. Heath said that we have just spent a lot of time and money renovating the restrooms. Jeff asked if we could lock the restrooms at 10:00 p.m. Tom said that we are open until 11:00 p.m., but that he could have a staff member go and lock them. Steve asked about a time lock and how much that would cost. Tom answered that he would have to look into the systems available and that we would have to use the lock system at all restrooms at Southfield Park and Vets Park.

Steve thanked Tom, and his staff, for a great Memorial Day Program. Tom responded that he feels it is the most meaningful program we put on all year. Steve commented that it was very well attended and very well done. Mark agreed. He said that he had made free train passes available to attendees and that there were between 150 to 200 passes used. He had spoken with many people who attended the program and everyone had positive comments.

Jeff asked if there were any other comments. There were none.

Danny Goode made a motion to adjourn.

Spencer Park 2nd the motion. Motion passes.

Meeting was adjourned at 3:49 p.m.

Minutes prepared by Laurie Duke