



**NOTICE AND AGENDA
SOUTH OGDEN CITY COUNCIL
PRE-COUNCIL WORK SESSION**

TUESDAY, JULY 2, 2019

PRE-COUNCIL WORK SESSION – 5 PM

REGULAR COUNCIL MEETING - 6 PM

Notice is hereby given that the South Ogden City Council will hold a pre-council work session beginning at 5 pm Tuesday, July 2, 2019, in the EOC located at 3950 Adams Avenue, South Ogden, Utah. No action can or will be taken on any items discussed during pre-council work sessions. Discussion of agenda items is for clarification only.

PRE-COUNCIL WORK SESSION AGENDA

I. CALL TO ORDER – Mayor Pro Tem Sallee Orr

II. REVIEW OF AGENDA

III. DISCUSSION ITEMS

A. FY2020 Budget/Utility Fees

IV. ADJOURN

Posted to the State of Utah Website on June 28, 2019

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted at the Municipal Center (1st and 2nd floors), on the City's website (southogdencity.com) and emailed to the Standard Examiner on June 28, 2019. Copies were also delivered to each member of the governing body.


Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.



NOTICE AND AGENDA SOUTH OGDEN CITY COUNCIL MEETING

TUESDAY, JULY 2, 2019

PRE-COUNCIL WORK SESSION – 5 PM

REGULAR COUNCIL MEETING - 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled City Council Meeting, Tuesday, July 2, 2019, beginning at 6:00 p.m. in the Council Chambers located at 3950 So. Adams Avenue, South Ogden, Utah. Any member of the council may be joining the meeting electronically.

CITY COUNCIL MEETING AGENDA

I. OPENING CEREMONY

- A. **Call to Order** – Mayor Pro Tem Sallee Orr
- B. **Prayer/Moment of Silence** -
- C. **Pledge of Allegiance** – Council Member Mike Howard

- II. **PUBLIC COMMENTS** – This is an opportunity to address the mayor and council with any concerns, suggestions, or praise. No action can or will be taken at this meeting on comments made.
Please limit your comments to three minutes.

III. RESPONSE TO PUBLIC COMMENT

IV. RECOGNITION OF SCOUTS AND STUDENTS

V. PRESENTATION

John Ulibarri, Weber County Assessor– Property Assessment Process

VI. CONSENT AGENDA

- A. Approval of May 21 and June 4, 2019 Council Minutes
- B. Re-Approval of Community Center Subdivision Plat

VII. DISCUSSION / ACTION ITEMS

- A.** Consideration of **Ordinance 19-09** – Amending SOCC Title 10, Adding a Definition of a Drive-Thru and Making Other Necessary Changes
- B.** Consideration of **Resolution 19-37** – Ratifying an Agreement with Lantis Fireworks and Lasers
- C.** Discussion/Direction on Motorized Scooters

VIII. DISCUSSION ITEMS

- A.** Discussion on Business License Fees

IX. REPORTS/DIRECTION TO CITY MANAGER

- A.** City Council Members
- B.** City Manager
- C.** City Attorney
- D.** Mayor

X. ADJOURN

Posted to the State of Utah Website on June 28, 2019

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TO: Mayor and City Council

FROM: Matthew J. Dixon, City Manager

RE: July 02, 2019 Council Meeting

DISCUSSION/ACTION ITEMS

- **Ordinance 19-09 – Amending SOCC Title 10, Adding a definition of a drive-thru and making other necessary changes.** This amendment adds the definition of a drive thru as a “use” within the city’s Form Based Code. It also adds drive-thrus as a permitted use, with development standards, within the Riverdale Road General, Gateway Core, Gateway General and Neighborhood Commercial zones. Drive-thrus are defined as, “A use that allows customers to receive services or goods through a window while remaining stationary in their motor vehicles. A drive-thru does not include pumps at a gas station, or any other type of pick-up service (e.g. groceries or lumber) where the driver is required to leave the vehicle or where the services and goods are delivered by other means than through a window.”
- **Resolution 19-37 – Ratifying agreement with Lantis Fireworks and Lasers.** As South Ogden Days neared, Ember Herrick, Special Events Coordinator, was unable to contact the City’s fireworks vendor, Fireworks West. Eventually, Ember had no choice but to leave Fireworks West a message that she was going to use a different vendor if she did not hear from Fireworks West. Lantis Fireworks and Laser is a reputable, local company that many cities use for their fireworks shows. Ember contacted Lantis and was able to schedule them in time for the show. This resolution ratifies the emergency contract that was signed in order to hire Lantis for the show. Ember will be taking the fireworks contract out to bid in the next few months. If you have questions regarding this agenda item please contact Ember Herrick.

UPDATES

- **4500 S. Sidewalk Project.** The project is moving smoothly and quickly. Contractor is expected to have the project to substantial completion within two weeks.
- **Jr. High Restrooms.** The city is waiting for the District to finish the concrete work and then the city will finish up the landscaping and the project will be completed.
- **Burch Creek Park.** Staff solicited statements of qualifications from contractors who might be interested in submitting bids on the project. Three contractors submitted statements of

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O 801-622-2702

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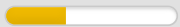
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South Ogden City, UT 84403

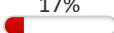
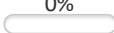
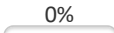
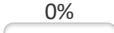
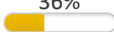
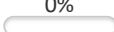
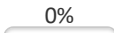
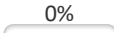
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qualifications but only one contractor (Hogan) was determined to be qualified to general such a large park project. Staff's recommendation is that we allow Hogan to submit a proposal for the construction of the project and see where the numbers come in at. If they are too high, we will either solicit additional contractors to bid or wait and bid the project in the fall, once contractors get some of the projects they're working on out of the way and might be in a better position to bid a new project. The plan is still to have the project completed by November 1, 2020.

GOALS & ACTION PLANS

Overall Progress:  35%

1. FISCAL SUSTAINABILITY: ENSURE THE ABILITY OF THE CITY TO PROVIDE QUALITY PUBLIC SERVICES THROUGH CAREFUL LONG-RANGE PLANNING AND EVALUATION OF CURRENT DECISIONS IN THE CONTEXT OF FUTURE FISCAL IMPACTS.

GOALS/ACTION PLANS/TASKS		OWNER	RESOURCES	DUE DATE	UPDATES	PROGRESS
1.1	Demonstrate our continued commitment to Sustainability.	Council / Manager	Steve, Matt	06/30/2020	<button>Update</button>	 17%
1.1.1	Council desires to review its decision to maintain the certified tax rate of at least 0.029	Council / Manager	Steve Liebersbach	08/31/2019	<button>Update</button>	 0%
1.1.2	The council will maintain its restrictions of the utility franchise fees collected on city-provided utilities as: 1) roads, and 2) parks bond	Council / Manager	Steve Liebersbach	08/31/2019	<button>Update</button>	 0%
1.1.3	The council will create a capital equipment revolving fund to help meet the capital equipment needs of the city by keeping proceeds from the sale of capital assets within the capital equipment fund.	Steve Liebersbach	Department Directors	08/31/2019	<button>Update</button> 06/03/2019	 35%
1.1.4	Make an allocation of one-time monies from the general fund balance to contribute to fund capital equipment funding.	Council / Manager	Steve Liebersbach	08/31/2019	<button>Update</button>	 0%
1.1.5	Explore whether or not impact fees can be used for more than simply system upsizing-type projects (i.e. buying into current system).	Steve Liebersbach	City Engineer, Matt	06/30/2020	<button>Update</button> 06/03/2019	 50%
1.2	Find quantifiable efficiencies across the organization.	Council / Manager	Department Directors	06/30/2020	<button>Update</button>	 36%
1.2.1	Enter into an Interlocal Agreement with Riverdale City Fire to explore creative ways our city can save money and/or deliver a higher level of Fire and EMS services to our residents. Evaluate after one year.	Cameron West	Matt Dixon, Steve Liebersbach, Legal and Riverdale officials	06/30/2020 Completed	<button>Update</button> 06/27/2019 Interlocal has been signed by both cities and implementation will begin as soon as possible after July 1, 2019.	 100%
1.2.2	Be granted authorization to have county paramedic fund pay for paramedic services to be stationed and dispatched from South Ogden Station 81.	Cameron West	Matt, Mayor Porter and elected officials, other cities in Weber County	06/30/2020	<button>Update</button>	 0%
1.2.2.1	Prepare proposal on new approach to paramedic services for consideration by county leaders. Proposal must allow currently paramedic-providing departments to see how they'll benefit.	Cameron West	Riverdale Chief	07/31/2020	<button>Update</button>	 0%
1.2.2.2	Hold meeting with county leaders and county-wide fire and EMS departments to conduct thorough review of paramedic services and funding throughout the county.	Cameron West	Matt, Mayor Porter, Riverdale City leaders	08/31/2020	<button>Update</button>	 0%
1.2.3	Each department will be asked to evaluate and identify possible ways the city may be able to find improved efficiencies within their department's	Council /	Department	06/30/2020	<button>Update</button>	 0%

	efficiencies within their department's service areas. These reports will be compiled and presented to the city council.	Manager	Directors	06/30/2020	Update	
1.2.4	The council will review the status of the municipal energy and use tax revenues to better understand what they are and how, as a revenue source, they are changing. The council will analyze these revenues from a sustainability perspective and make, if desired, policy changes.	Steve Liebersbach	Matt, Elected Officials	06/30/2020	Update 06/03/2019 It has been discussed as to how solar and other sources are impacting the municipal energy fees as well as the franchise fees collected from cell phones & cable.	45%
1.3	Complete the Fire Consolidation Study	Cameron West	Matt, Leaders from WT, Riverdale	05/31/2019 Past Due	Update	97%

2. EMPLOYEES: RECRUIT, DEVELOP AND RETAIN QUALITY EMPLOYEES BY MAINTAINING MARKET COMPETITIVE PAY RATES AND DEMONSTRATING A COMMITMENT TO THE GROWTH AND DEVELOPMENT OF OUR STAFF.

GOALS/ACTION PLANS/TASKS	OWNER	RESOURCES	DUE DATE	UPDATES	PROGRESS
2.1 Complete a city-wide Class/Comp and Benefits Study	Doug Gailey	Consultant, Department Heads, Employees	12/31/2018 Completed	Update 12/12/2018	100%
2.2 Update the city's Salary Administrative Guidelines	Doug Gailey	Matt	08/31/2019	Update	50%
2.2.1 Update the Salary administration guidelines using the 15 step scale for public safety and the 18 step scale for all other city employees	Doug Gailey	Council/Manager	05/31/2019 Completed	Update 05/28/2019 Council approved update to the Salary Admin Guidelines. Changes effective July 1, 2019.	100%
2.2.2 Analyze cafeteria plan options for employees to select benefits "A La Carte."	Doug Gailey	Steve, Matt, Department Heads	08/31/2019	Update	0%
2.2.2.1 Small working group of elected officials and staff to meet and gather ideas about the cafeteria plan.	Doug Gailey	Council/Manager	07/31/2020	Update	0%
2.2.2.2 Work with Finance to structure a plan that meets the intent of the council.	Doug Gailey	Steve	09/30/2020	Update	0%
2.2.2.3 Present the proposed plan to the Council and make changes to finalize the plan.	Doug Gailey	Council/Manager	09/30/2020	Update	0%
2.2.3 Adopt a longevity bonus structure for sworn public safety employees.	Council / Manager	Doug, Department Directors	08/31/2019	Update 03/05/2019 Staff has created a Sick Leave Buyback bonus program that rewards longevity and loyalty. It also rewards employees who effectively manage their sick leave use. Staff will present the program to the council for their review and input on 03-05-2019.	50%

2.3	Hold two employee EAP/Mental Health awareness seminars.	Doug Gailey	Department Directors,	06/30/2020	Update	0%
2.3.1	Work with department heads to agree on two mental health awareness topics and schedule two seminars with Blomquist Hale.	Doug Gailey	department directors	06/30/2020	Update	0%
2.4	Implement an Employee Development/Leadership Academy.	Doug Gailey	Department Directors	06/30/2020	Update	0%
2.4.1	Create logical discussion points using the book Why Leaders Fail by Mary Kelly	Doug Gailey	Matt	04/30/2019 Past Due	Update	0%
2.4.1.1	Meet with Department heads and use discussion points to create a leadership academy agenda.	Doug Gailey	Department Heads	05/31/2019 Past Due	Update	0%
2.4.1.2	Advertise the academy to the employees, highlighting the purpose and benefits. Gather interest and begin the first session	Doug Gailey	Department Heads	08/31/2020	Update	0%

3. INFRASTRUCTURE: INVEST IN THE UPKEEP AND MAINTENANCE OF EXISTING CITY INFRASTRUCTURE (I.E. UTILITIES, PARKS, ROADS, ETC.) AND PLAN FOR NEW INFRASTRUCTURE DEVELOPMENT NEEDS AND OPPORTUNITIES TO SUPPORT THE GROWTH OF OUR COMMUNITY.

GOALS/ACTION PLANS/TASKS		OWNER	RESOURCES	DUE DATE	UPDATES	PROGRESS
3.1	Update Capital Facilities Master Plans	Jon Andersen	Brad Jensen	12/31/2019	Update	25%
3.1.1	Create project list for all Funds that have Capital Facilities Plans.	Jon Andersen	Shane Douglas, Jason Brennan, Josh Sully, Brad Jensen	12/31/2019	Update 12/13/2018 Working with the City Engineer to get the Water Capital Facilities to The Mayor & City Council for approval in January 2019	25%
3.1.1.1	Determine if the projects are impact fee eligible	Shane Douglas	Brad Jensen, Jon Andersen	12/31/2019	Update 12/13/2018 During the process of evaluating the projects the City Engineer will determine which projects are impact fee eligible.	10%
3.1.1.2	Have the plans ready for Public Hearing, review and approval by the Mayor & City Council.	Jon Andersen	Shane Douglas, Jason Brennan, Josh Sully, Brad Jensen	04/30/2019 Past Due	Update 09/27/2018 The plan will be completed by the City Engineer once all of the need are identified in the different utilities.	20%
3.2	Complete Master Plan for Club Heights Park	Jon Andersen	Mark Vlasic, City Council	11/30/2019	Update	63%

3.2.1	Complete the transaction of the property, Design a functional use of the remaining area for the Community	Shane Douglas	Mark Valsic, Brad Jensen, Matt Dixon, Jon Andersen	07/31/2018 Completed	Update 12/11/2018 WSU's purchase of approx. 3 acres of property was completed in November. Staff is now working to design a master plan for the remaining 1.7 acres.	100%
3.2.1.1	Complete a detailed design of the area	Shane Douglas	Mark Valsic, Brad Jensen, Jon Andersen, Matt Dixon, Mayor & City Council	12/31/2019	Update	0%
3.2.2	Seek Funding Options to determine a construction schedule	Shane Douglas	Mark Valsic, Brad Jensen, Jon Andersen, Matt Dixon, Mayor & City Council	12/31/2020	Update 12/11/2018 Council directed staff to move forward in preparing to bond for the Burch Creek Park improvements for 2019. Staff has recommended that some of the proceeds from the OCH property AND possibly some bond proceeds be used to complete the Club Heights Park design and improvement project.	25%
3.3	Complete a minimum of \$1,300,000.00 in road maintenance and improvement projects identified for 2018 in the Sustainability Plan	Jon Andersen	Brad Jensen	11/30/2019	Update	17%
3.3.1	Complete an inventory of projects that will utilize the \$1.3 in the most efficient way. (Milling, Pulverizing, Rebuilds, Chip Seal, Crack Seal)	Jon Andersen	Shane Douglas, Josh Sully, Jason Bennan, Brad Jensen, Iworqs	05/31/2019 Past Due	Update 12/13/2018 Still working on collecting data on the roads to best use the money for road improvements.	50%
3.3.2	Coordinate all projects with all utilities involved.	Josh Sully	Shane Dougals, Jason Brennan, Jon Andersen, Brad Jensen	11/30/2019	Update 09/27/2018 When road projects are determined for the 2019 construction season, City staff will contact the utility companies to inform them of the projected projects	0%
3.3.3	Bid and Construction of projects as the money becomes approved throughout the budget process	Shane Douglas	Josh Sully, Jon Andersen, Jason Brennan, Brad Jensen	06/30/2019	Update	0%
3.4	Complete Burch Creek Park	Jon Andersen	Mark Vlasic, Brad Jensen, City Council, Financial	11/30/2020	Update	59%

		Andersen	Resources in FY19			
3.4.1	Prepare and submit RAMP grant application for 2019 to complete all phases of the park, less phase IV	Council / Manager	Mark Vlasic,	12/31/2018 Completed	Update 05/28/2019 RAMP awarded the city \$450,000 for the completion of Burch Creek Park.	100%
3.4.2	Secure financing to bond for the entire project	Steve Liebersbach	Zions Bank, Matt	08/31/2020	Update 06/03/2019 The Burch Creek Park project is going out to bid soon. As council decides what is all included and what is not the cost amount has changed. There should be a designer/engineer estimate being provided soon - at that point the various bonding options can be looked at in more detail and when the bids are received the final decisions can then be made.	35%
3.4.3	Detailed design of all phases of the improvement project	Jon Andersen	Mark Valsic, Shane Douglas, Brad Jensen	05/03/2019 Completed	Update 05/28/2019 Project design is complete and staff is preparing the project to go out for bids in June.	100%
3.4.3.1	Complete all bid documentation Bid the project out	Shane Douglas	Jon Andersen, Mark Valsic, Brad Jensen	05/31/2019 Completed	Update 05/28/2019 Bid documents are being finalized. Bidding to take place in June.	100%
3.4.4	Construction of the Burch Creek Park.	Jon Andersen	Shane Douglas, Mark Valsic, Brad Jensen	11/30/2020	Update 05/28/2019 The hope is to have the site work completed in 2019 with above ground improvements to be completed in 2020.	0%
3.5	Complete a plan for the Public Works relocation/remodel project.	Jon Andersen	Matt, Steve	01/31/2020	Update	0%
3.5.1	Determine what is the best option for the Public Works Relocate or Remodel existing buildings & site	Jon Andersen	Shane, Brad, Jason, Josh, & Matt	01/31/2020	Update	0%
3.5.1.1	Review other Public Works site in Weber County and combine the ideas to make South Ogden's Public Works site efficient	Shane Douglas	Jon, Jason & Josh	11/30/2019	Update	0%
3.5.2	Present options to Mayor & City Council for the 2021 budget process	Jon Andersen	Shane, Brad, Jason, Josh, & Matt	02/29/2020	Update	0%

4. ECONOMIC DEVELOPMENT: FOSTER QUALITY ECONOMIC DEVELOPMENT IN OUR COMMUNITY BY

FOCUSING ON NEW DEVELOPMENT OPPORTUNITIES, ZONING OPTIONS, INCREASED LEVERAGE OF DEVELOPMENT RESOURCES AND EFFECTIVE BRANDING IMPLEMENTATION.

GOALS/ACTION PLANS/TASKS	OWNER	RESOURCES	DUE DATE	UPDATES	PROGRESS
4.1 Break ground on a significant Economic Development/Redevelopment Project(s)	Council / Manager	ED Committee, CBC, edcUtah, Dee Hansen	08/31/2019	Update	73%
4.1.1 Identify best opportunities throughout the city for a project.	Council / Manager	ED Committee	07/31/2018 Completed	Update 09/18/2018 Three main areas have been identified. 1) Big Lots/Savers site, 2) 40th Street area where the city owns a couple of parcels, and 3) Old city hall and senior center property.	100%
4.1.2 Contact owners of the properties and determine which property owners are able and/or willing to participate in a redevelopment project.	Council / Manager	ED Committee	08/31/2018 Past Due	Update 09/18/2018 Great progress is being made on the Big Lots/Savers site. Property owner is supportive and willing to redevelop the site with a good local JV partner. Finalizing conceptual layout and plan. Additionally, city is making progress on redevelopment project on 40th Street. We have enough property under contract to put together a great project. Developer is working up some conceptual layouts for city to review. Council is preparing to declare old city hall property surplus and staff has a potential buyer lined up, IF zoning will permit them to get the units they need for a meaningful project. Staff is also working with developer on the redevelopment of the VanKampen property.	75%
4.1.3 Analyze need for public participation in the different projects and prepare recommendation for the city council regarding whether or not the city should create a new CRA and participate in the projects.	Council / Manager	Adam Long, ED Committee	10/31/2018 Past Due	Update 12/11/2018 staff has reviewed project costs and budgets for three projects (Hilltop Lanes, Water Tanks project, and Tower View II) with a fourth (Big Lots) to be reviewed this week. Projects will be presented to the CDRA Board and Weber County officials to discuss public participation.	90%

4.1.4	Create a new CRA to include active redevelopment areas around 40th Street, Washington Blvd. and Riverdale Rd.	Council / Manager	Adam Long, ED Committee	11/30/2018 Past Due	Update 12/11/2018 CDRA Board has approved a Project Area Survey Resolution showing the possible locations of new CRA's. Specific CRA's will be created as these projects get further along in the development process.	50%
4.1.5	Gather support from School District and Weber County and their participation in the CRA via approved Interlocal Agreements from each entity.	Council / Manager	Adam Long, Mayor Porter	12/31/2018 Past Due	Update 12/11/2018 School District has indicated that they are not supportive of participating in any residential-type project. Weber County is able and willing and it is anticipated that they will participate at 75% for 10-15 years. Meetings with the County will be occurring in the next 30 days to finalize their participation.	50%
4.2	Strengthen the city's relationship with our business community	Ember Herrick	City Council, Matt, Doug	06/30/2020	Update	0%
4.2.1	Conduct a business survey to learn more about how the city can continue being helpful to our businesses.	Ember Herrick		12/31/2019	Update	0%
4.2.2	Elected officials will be invited to complete 10 business visits each throughout the year to express our appreciation and gather feedback from the business community.	Ember Herrick	Elected Officials	06/30/2020	Update	0%
4.2.3	Re-evaluate and make changes to SOBA based on feedback from the business survey and visits from elected officials.	Ember Herrick	Elected Officials	06/30/2020	Update	0%
4.2.4	Implement #shopsouthogden campaign	Ember Herrick	City Council	06/30/2020	Update	0%
4.3	Complete an Economic Development Strategy for South Ogden City	Council / Manager	Adam Hensley, Brent Strate, Industry Experts, Mayor Porter	04/30/2018 Past Due	Update 11/17/2017 EdcUtah has committed to completing an ED Strategy for S. Ogden by Dec. 31, 2017.	33%
4.3.1	Develop an economic development, data-driven, data-supported focus.	Council / Manager	edcUtah, Committee Members	12/31/2018 Past Due	Update 09/18/2018 Setting up meeting with Max and Scott at edcUtah to review "next steps" in strategy creation.	0%

4.3.2	Develop relationships with agencies (public and/or private) that can assist us with our ED efforts.	Council / Manager	edcUtah, Council, committee	05/31/2018 Past Due	Update 11/17/2017 City has developed relationships with: CBC, US Development, Urban Land Group, Weber County and Weber School District in preparing for additional redevelopment projects in S. Ogden.	0%
4.3.3	Develop an inventory of ED opportunity sites within South Ogden (i.e. property location, ownership, zoning, etc.).	Council / Manager		06/30/2018 Completed	Update 12/15/2017 The city has provided a list of seven possible develop opportunities sites throughout the city to edcUtah. EdcUtah will use the information and incorporate the locations into the city's ED Strategic Plan.	100%
4.4	Evaluate the city's zoning regulations in relation to current market demands.	Council / Manager	Planning Commission, Leesa, Mark Vlasic	06/30/2020	Update	0%
4.5	Get the city's best available re/development sites added to edcUtah's Sure Sites database	Council / Manager	EdcUtah	12/31/2018 Past Due	Update	0%
4.5.1	Identify the opportunity sites throughout the city.	Council / Manager	ED Committee	07/31/2018 Past Due	Update	0%
4.5.2	Collect as much information as possible that will be necessary to complete the registration process on SureSites.	Council / Manager		11/30/2018 Past Due	Update	0%
4.5.3	Register all opportunity sites with SureSites.	Council / Manager		12/31/2018 Past Due	Update	0%

5. COMMUNITY ENGAGEMENT: CREATE OPPORTUNITIES FOR RESIDENTS AND BUSINESSES THROUGHOUT THE COMMUNITY TO WORK AND SERVE TOGETHER WHILE FEELING CONNECTED TO AND VALUED BY THE CITY.

GOALS/ACTION PLANS/TASKS	OWNER	RESOURCES	DUE DATE	UPDATES	PROGRESS
5.1 Stream live regular council meetings for 6 months.	Doug Gailey	Brian, City Council	12/31/2019	Update	0%
5.1.1 Gather options and pricing for streaming the sessions.	Doug Gailey	Brian Minster	04/30/2019 Past Due	Update	0%
5.1.1.1 Present Options and pricing to Council for approval and inclusion in FY20 budget.	Doug Gailey	Brian Minster	06/30/2020	Update	0%
5.2 Complete one major neighborhood cleanup project	Jon Anderson	City Council	06/30/2020	Update	0%

neighborhood cleanup project.		Andersen				
5.2.1	Staff will work with elected officials to determine what this project will be and when it will be conducted.	Jon Andersen	Elected Officials, Steve	06/30/2020	Update	0%
5.2.2	Council will allocate resources in the FY20 budget to be sure the project is funded sufficiently.	Jon Andersen	Elected Officials	08/31/2020	Update	0%
5.2.3	Staff will schedule the project, prepare notices and advertising, solicit volunteers from the community and carry out the project.	Jon Andersen	Elected Officials	06/30/2020	Update	0%
5.3	Complete and broadcast videos highlighting two businesses, employees and residents/families.	Ember Herrick	Mayor Porter, Doug Gailey	07/31/2020	Update	0%
5.4	Establish a Community Committee (members, size, focus, city-wide vs neighborhood)	Council / Manager	Mayor, City Council	06/30/2020	Update	0%



MINUTES OF THE SOUTH OGDEN CITY COUNCIL PRE-COUNCIL WORK SESSION AND SPECIAL CITY COUNCIL MEETING

TUESDAY, MAY 21, 2019

PRE-COUNCIL WORK SESSION – 5 PM IN EOC ROOM

SPECIAL COUNCIL MEETING – 6 PM IN COUNCIL ROOM

PRE-COUNCIL WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, and Mike Howard

COUNCIL MEMBERS EXCUSED

Adam Hensley

STAFF MEMBERS PRESENT

Assistant City Manager Doug Gailey, Attorney Ken Bradshaw, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Finance Director Steve Liebersbach, and Recorder Leesa Kapetanov.

CITIZENS PRESENT

No one else attended this meeting.

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link

http://www.southogdencity.com/document_center/Sound%20Files/CC190521_1704.mp3 or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Russell Porter called the meeting to order at 5:05 pm and called for a motion to open
00:00:04

Council Member Howard so moved, followed by a second from Council Member Strate. Council Members Orr, Strate, Stewart, and Howard all voted aye.

Mayor Porter excused Council Member Hensley and City Manager Dixon who were attending a conference.

37 **II. REVIEW OF AGENDA**

38 Discussion on business licensing 00:03:13

39

40

41 **III. DISCUSSION ITEMS**

42 **A. Discussion on Accessory Dwelling Units (ADUs)**

- 43 • Overview by Planner Mark Vlasic. (Mr. Vlasic had a handout. See Attachment 1.)

44 00:23:41

- 45 • Questions/Discussion by Council

46 00:31:14

- 47 • The Council instructed staff to send the matter of ADUs to the Planning Commission for
48 discussion and recommendation

49 00:52:40

50

51

52 **IV. ADJOURN**

53 At 5:59 pm Mayor Porter called for a motion to adjourn the work session.

54

55 **Council Member Howard so moved, followed by a second from Council Member Stewart. The**
56 **voice vote was unanimous in favor of the motion.**

57 00:54:43

58

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, and Mike Howard

COUNCIL MEMBERS EXCUSED

Adam Hensley

STAFF MEMBERS PRESENT

Attorney Ken Bradshaw, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, and Recorder Leesa Kapetanov

CITIZENS PRESENT

Various residents

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link

http://www.southogdencity.com/document_center/Sound%20Files/CC190521_1806.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:06 pm. He announced that Council Member Hensley and City Manager Dixon would be joining the meeting via phone. He then called for a motion to convene. 00:00:11

Council Member Howard so moved. Council Member Stewart seconded the motion. In a voice vote Council Members Orr, Strate, Stewart, and Howard all voted aye.

B. Prayer/Moment Of Silence

The mayor led everyone in a moment of silence.

C. Pledge Of Allegiance

Council Member Strate led the Pledge of Allegiance.

II. PUBLIC COMMENTS

There were no comments from the public.

103 **III. RESPONSE TO PUBLIC COMMENT**

104 This item was not applicable.

105

106

107 **IV. RECOGNITION OF SCOUTS/STUDENTS PRESENT**

- 108 • No scouts or students were present

109

110

111 **V. CONSENT AGENDA**

112 A. Approval of April 30, 2019 Special Work Session Minutes

113 B. Set Date For Public Hearing (June 4, 2019 at 6 pm or as soon as the agenda permits) to Receive
114 and Consider Comments on the Parks Capital Facilities Plan and Impact Fee Study

- 115 • Mayor Porter read through the consent agenda and asked if there was any discussion. Seeing
116 none, he called for a motion to approve.

117 00:01:20

118

119 **Council Member Strate so moved. The motion was seconded by Council Member Howard.**
120 **There was no discussion. The voice vote was unanimous in favor of the motion.**

121

122

123 At this point in the meeting, Mayor Porter confirmed that both Council Member Hensley and City
124 Manager Dixon were on the phone. 00:02:15

125

126

127 **VI. DISCUSSION /ACTION ITEMS**

128 A. Ratification of Reconsideration of Ordinance 19-02 – Approving an Amended Development
129 Agreement with Heinrich Properties for the Property Located at 560 39th Street

- 130 • Staff overview 00:02:39

- 131 • Council Discussion 00:11:58

- 132 • Motion 00:14:03

133

134 **Council Member Strate moved to adopt Ordinance 19-02, approving an amended**
135 **development agreement with Heinrich Properties. Council Member Howard seconded the**
136 **motion. The mayor asked if there was further discussion. Council Member Orr said she**
137 **felt this item had not been conducted in the public eye and it was not presented properly to the**
138 **public and that the action that evening, ridding the city of the asset of the Senior Center, would**
139 **have a negative impact on the community for years to come. The mayor then made a roll call**
140 **vote:**

141

142 **Council Member Strate- Yes**

143 **Council Member Orr- No**

144 **Council Member Howard- Yes**

145 Council Member Stewart- No
146 Council Member Hensley- Yes
147

148 **The motion stood.**
149

150 **B. Consideration of Previously Tabled Resolution 19-16 – Approving an Agreement with BizMuni**
151 **for Business License Services**

- 152 • Mayor Porter overview. The mayor also invited Dave Moss, a representative from BizMuni
153 to come forward and answer questions.

154 00:15:03

- 155 • There was no discussion or questions for this item.
- 156 • Motion 00:15:45

157
158 **Council Member Howard moved to adopt Resolution 19-16, followed by a second from**
159 **Council Member Strate. The mayor asked if there was further discussion.** Council Member
160 Strate said he expected revenues to exceed expectations and requested the council consider a
161 reduction in business license fees at a later time. **Mayor Porter then called the vote:**
162

163 Council Member Howard- Yes
164 Council Member Stewart - No
165 Council Member Hensley- Yes
166 Council Member Orr - Yes
167 Council Member Strate - Yes
168

169 **Resolution 19-16 was adopted.**
170
171

172 **C. Consideration of Resolution 19-28 – Approving an Agreement with Wasatch Constables for**
173 **Bailiff Services**

- 174 • Staff overview 00:17:03
- 175 • Comments/Discussion 00:19:03
- 176 • Motion 00:19:35

177
178 **Council Member Howard moved to approve Resolution 19-28. The motion was seconded**
179 **by Council Member Strate. There was no further discussion. Mayor Porter called the**
180 **vote:**

181 Council Member Orr - Yes
182 Council Member Strate - Yes
183 Council Member Stewart - Yes
184 Council Member Howard - Yes
185 Council Member Hensley - Yes
186

187 **The agreement was approved**

188 **III. RECESS INTO COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BOARD MEETING**

Council Member Howard moved to recess into a Community Development and Renewal Agency Board Meeting, followed by a second from Council Member Strate. The voice vote was unanimous in favor of the motion.

00:20:04

See separate minutes.

IX. RECONVENE AS SOUTH OGDEN CITY COUNCIL

Motion from CDRA meeting: Board Member Howard moved to close the CDRA Board meeting and reconvene as the City Council, followed by a second from Board Member Strate. All present voted aye.

00:29:13

X. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Hensley Nothing to report
- Council Member Howard 00:29:50
- Council Member Stewart 00:30:09
- Council Member Orr 00:31:37
- Council Member Strate 00:32:38

B. City Manager: Was no longer on the phone

C. City Attorney: Nothing to report

E. Mayor: 00:39:22

XI. RECESS INTO CLOSED EXECUTIVE SESSION

At 6:47 pm, the mayor indicated it was time to recess into a closed executive session to discuss the character, professional competence, or physical or mental health of an individual. He called for a motion to recess.

Council Member Strate so moved. The motion was seconded by Council Member Howard. The voice vote was unanimous in favor of the motion.

The council went into the adjacent conference room for the closed executive session. See Mayor's affidavit, Attachment B.

XII. ADJOURN

At 7:58 pm, the council returned from the conference room. Mayor Porter called for a motion to reconvene as the city council and adjourn.

Council Member Strate so moved. The motion was seconded by Council Member Stewart. All present voted aye.

Note: The recording for this last motion is 12 seconds long and only contains the mayor calling for the motion and the motion itself. If you would like a copy of the recording, you can ask for a copy of it from the Recorder's Office.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, May 21, 2019.


Kapetanov, City Recorder

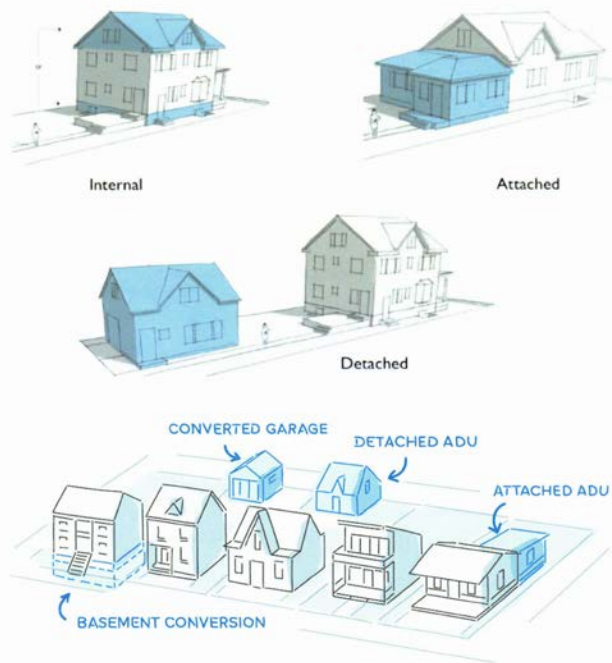
Leesa
Date Approved by the City Council

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ATTACHMENT A

Handout from Planner Vlastic

What is an ADU?

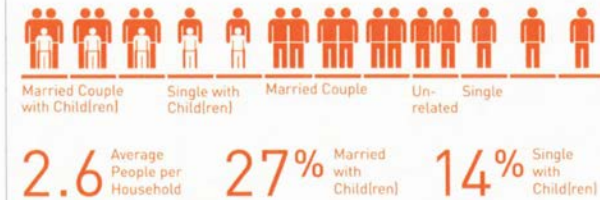


1

5 - Our Houses Can be Too Big

HOW WE LIVE

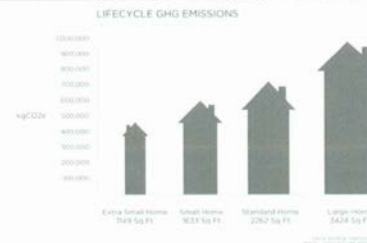
U.S. Household Types, 2010



SOURCE: U.S. CENSUS BUREAU CURRENT POPULATION SURVEY

The average size home in the United States is 2,600 square feet. It is much larger in Utah. That's a lot of house, especially when children move away and there is no longer need the extra bedrooms. While our society has shifted away from the multi-generational living, our house inventory doesn't reflect that. ADUs can provide a much-needed inventory of "missing" housing options at affordable rates.

6 - ADUs can be Environmentally Friendly



ADUs tend to be designed to be more efficient. Since they are small, the environmental footprint is correspondingly smaller. ADUs encourage homeowners to increase *invisible density*, which refers to construction as in-fill and which also cuts down on urban sprawl.

3

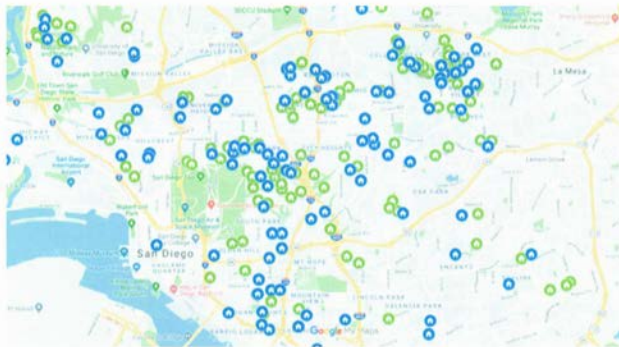
ADU “PROS and CONS” – a quick discussion

1 - They can be good for seniors

According to a Maxable study, the number one reason people build an ADU is for aging family members. Not Airbnb. When an ADU is designed with an elderly occupant in mind it can be designed accordingly and made ADA compliant.

2 - Not everyone wants or needs an ADU

There is a prevalent mental image of every house on the block building an ADU and turning into an ADU, which isn't likely. For the small percentage of people who choose to build one, ADUs can provide long-term financial benefits.



3 - Increased property taxes can benefit the community

4 – Focused density can make neighborhoods more interesting

2

7 - ADUs can provide income and stability to families

Monthly rental income monthly means homeowners can save for retirement, college and costs.

8 - ADUs offer flexible space for families

People's uses for an ADU changes over time. Young couples can use them for rental income, but as their family expands it may turn into a bedroom, a place for an adult child or a home office. As family ages, it's ideal for aging in place opportunities.

9 - ADUs offer renters access to great neighborhoods

A single-family home in an expensive neighborhood might be out of budget for most renters, but a smaller 600 square foot unit is within grasp. This gives renters access to neighborhoods and local schools that would otherwise be cost prohibitive.

10 - ADUs have their critics, and they have some good points

Opponents of backyard cottages worry they will negatively affect the character of their communities. Frequently cited concerns are that they will result in increased density, traffic and parking; loads on city services, infrastructure and schools; absentee landlords; and substandard or incompatible housing.

Application of ADU's can also be perceived as unfair, and many cities are concerned that Airbnb's will proliferate. It is critical that the intent for ADUs is clear and well-aligned with planning legislation to ensure the city gets what it wants and needs.

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ATTACHMENT B

Mayor's Affidavit

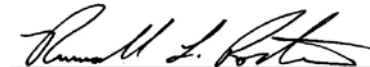
AFFIDAVIT

STATE OF UTAH)
 : ss.
COUNTY OF WEBER)

RUSSELL L. PORTER, upon oath, deposes and says:

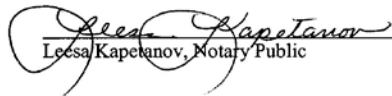
1. He is the Mayor of South Ogden City, a municipal corporation of the State of Utah.
2. As Mayor, Affiant, when available, presides at all meetings of the governing body of said City.
3. On or about May 21, 2019, commencing at the hour of approximately 7 p.m., Affiant presided over a closed meeting of said City's governing body. The closed meeting was held pursuant to provisions of UCA § Section 52-4-205(1)(a) for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual.
4. The closed meeting was held as scheduled and the only subject matter discussed in the meeting was, in fact, the aforementioned items.
5. Affiant states that any record of the meeting above referred to is protected under Title 63, Chapter 2, of the Government Records Access and Management Act and therefore is not subject to access by the public or media.
6. Further Affiant sayeth not.

DATED this 21st day of May.



RUSSELL L. PORTER, Affiant

SUBSCRIBED, sworn to and acknowledged before me this 21st day of May, 2019.


Leesa Kapetanov, Notary Public



MINUTES OF THE SOUTH OGDEN CITY COUNCIL PRE-COUNCIL WORK SESSION AND SPECIAL CITY COUNCIL MEETING

TUESDAY, JUNE 4, 2019

PRE-COUNCIL WORK SESSION – 5 PM IN EOC ROOM

SPECIAL COUNCIL MEETING – 6 PM IN COUNCIL ROOM

PRE-COUNCIL WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Pro Tem Sallee Orr, Council Members Brent Strate, Adam Hensley, Susan Stewart, and Mike Howard

COUNCIL MEMBERS EXCUSED

Mayor Russell Porter

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Attorney Ken Bradshaw, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, Finance Director Steve Liebersbach, and Recorder Leesa Kapetanov.

CITIZENS PRESENT

No one else attended this meeting.

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link

http://www.southogdencity.com/document_center/Sound%20Files/CC190604_1709.mp3 or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Pro Tem Sallee Orr called the meeting to order at 5:10 pm and called for a motion to open

00:00:00

Council Member Howard so moved, followed by a second from Council Member Strate. Council Members Orr, Strate, Hensley, Stewart, and Howard all voted aye.

II. REVIEW OF AGENDA

Discussion on Parks Capital Facility Plan

00:00:15

37 **III. DISCUSSION ITEMS**

38 **A. FY2020 Budget – Utility Funds**

- 39 • Comments by Council Member Strate

40 00:12:08

- 41 • Overview of utility funds by Finance Director Steve Liebersbach. Mr. Liebersbach had
42 a handout for the council. See Attachment A.

43 00:21:09

- 44 • Questions/Discussion by Council

45 00:27:41

46

47

48 **IV. ADJOURN**

49 At 6:03 pm Mayor Pro Tem Orr called for a motion to adjourn the work session.

50

51 **Council Member Strate so moved, followed by a second from Council Member Stewart. The**
52 **voice vote was unanimous in favor of the motion.**

53 00:53:20

54

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Pro Tem Sallee Orr, Council Members Brent Strate, Susan Stewart, and Mike Howard

COUNCIL MEMBERS EXCUSED

Mayor Russell Porter, Council Member Adam Hensley

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Attorney Ken Bradshaw, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, and Recorder Leesa Kapetanov

CITIZENS PRESENT

Deena Mulhall, Samuel Mulhall, Terry Tillett, Wesley Stewart, Bruce & Joyce Hartman, Len Bumba, Shannon Larsen, Jason Waterson, Trent Nelson

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link

http://www.southogdencity.com/document_center/Sound%20Files/CC190604_1808.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Pro Tem Orr called the meeting to order at 6:10 pm. She excused Mayor Porter and Council Member Adam Hensley then called for a motion to convene.

00:00:00

Council Member Strate so moved. Council Member Stewart seconded the motion. In a voice vote Council Members Orr, Strate, Stewart, and Howard all voted aye.

B. Prayer/Moment Of Silence

The mayor led everyone in a moment of silence.

C. Pledge Of Allegiance

Council Member Howard led the Pledge of Allegiance.

II. PUBLIC COMMENTS

- Wesley Stewart 00:02:01
- Len Bomba 00:06:15

Mr. Bomba had handouts for the council.
See Attachment B.

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III. RESPONSE TO PUBLIC COMMENT

- Mayor Pro Tem and staff respond to public comments
00:10:51

IV. RECOGNITION OF SCOUTS/STUDENTS PRESENT

- Samuel Mulhall, Troop 461, was present in order to earn his Citizenship in the Community merit badge
00:16:38

V. CONSENT AGENDA

- A. Set Date for Public Hearings (June 18, 2019 at 6 pm or as soon as the agenda permits) to Receive and Consider Comments on the Following Items:
1. Proposed Amendments to the FY2019 Budget
 2. Proposed FY2020 Acting Budget
 3. City’s Intent to Continue Not Charging Itself for Water, Sewer, Storm Drain, and Garbage Used For Normal City Operations During the FY2020
 4. Proposed Transfers from the Enterprise Fund to the General Fund
- B. Declaring Certain Items as Surplus to the City’s Needs
- Mayor Pro Tem Orr read through the consent agenda and asked if there was any discussion. Seeing none, she called for a motion to approve Item A on the consent agenda.
00:17:23

Council Member Stewart moved to approve Item A. The motion was seconded by Council Member Strate. The voice vote was unanimous in favor of the motion.

- The mayor pro tem then called for a motion to approve Item B.

Council Member Strate so moved, followed by a second from Council Member Howard. All present voted aye.

VI. PRESENTATION

- Jason Waterson, Utah Local Governments Trust – TAP Award
- Mr. Waterson came forward to present the award to the council
00:20:25

VII. PUBLIC HEARING

To Receive and Consider Comments on the Parks Capital Facilities Plan and Impact Fee Study

- Mayor Pro Tem Orr indicated it was time to enter a public hearing and entertained a motion to do so. 00:23:19

Council Member Howard moved to enter a public hearing. Council Member Stewart seconded the motion. The voice vote was unanimous in favor of the motion.

- Overview by City Engineer Brad Jensen concerning the Parks Capital Facilities Plan 00:24:33
- The mayor pro tem invited anyone who wished to come forward and comment.
Wesley Stewart 00:26:47
- No one else came forward to comment. The mayor pro tem called for a motion to close the public hearing. 00:31:23

Council Member Strate so moved. The motion was seconded by Council Member Howard. Council Members Strate, Stewart, and Howard all voted aye.

VIII. DISCUSSION /ACTION ITEMS

A. Consideration of Resolution 19-29 – Approving an Agreement with Keddington & Christensen for Auditor Services

- Staff overview 00:31:34
- Council Discussion 00:33:33
- Motion 00:38:22

Council Member Howard moved to approve the agreement with Keddington & Christensen, followed by a second from Council Member Strate. The mayor pro tem asked if there was further discussion, and seeing none, called the vote:

Council Member Howard -	Yes
Council Member Strate -	Yes
Council Member Stewart -	Yes
Council Member Orr -	Yes

The motion stood.

B. Consideration of Resolution 19-30 – Approving an Agreement with Rubicon Applied Divers for Water Tank Repair

- Staff Overview 00:39:25

- There was no discussion or questions for this item.
- Motion 00:41:06

Council Member Stewart moved to adopt Resolution 19-30, followed by a second from Council Member Howard. There was no further discussion. Mayor Pro Tem Orr then called the vote:

Council Member Stewart -	Yes
Council Member Howard -	Yes
Council Member Strate -	Yes
Council Member Orr -	Yes

Resolution 19-30 was adopted.

C. Consideration of Resolution 19-31 – Approving and Agreement with Wall to Wall Painting for Water Tank Painting

- Staff overview 00:41:33
- There was no discussion on this item
- Motion 00:42:50

Council Member Strate moved to approve Resolution 19-31. Council Member Stewart seconded the motion. There was no further discussion. The mayor pro tem called the vote:

Council Member Strate -	Yes
Council Member Stewart -	Yes
Council Member Howard -	Yes
Council Member Orr -	Yes

The agreement was approved.

III. DISCUSSION ITEMS

A. Parks Capital Facilities Plan and Impact Fee

- Discussion/Questions by Council. 00:43:17
- The Council directed staff to add Burch Creek Park to the Plan 00:59:09

B. Interlocal Agreement With Riverdale City for Fire/EMS Services

- Presentation by Chief West See Attachment C 01:09:30
- Discussion by Council 01:14:05

C. Continuation of Rocky Mountain Power LED Retrofit Project for City Hall

- Overview by Parks and Public Works Director Jon Andersen

01:25:26

- Council gave staff permission to go ahead and sign the agreement and ratify it at the next meeting

01:31:07

D. Glass Recycling

- Overview by Mr. Andersen

Mr. Andersen had map handouts for the Council. See Attachment D.

01:31:32

X. **REPORTS/DIRECTION TO CITY MANAGER**

A. City Council Members

- Council Member Strate 01:46:03
- Council Member Howard 01:47:12
- Council Member Stewart Nothing to report

B. City Manager:

01:47:59

C. City Attorney:

Nothing to report

E. Mayor Pro Tem:

01:53:30

XI. **ADJOURN**

Mayor Pro Tem Orr called for a motion to adjourn.

Council Member Strate so moved. The motion was seconded by Council Member Howard. All present voted aye.

The meeting adjourned at 8:09 pm.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, June 4, 2019.


Kapetanov, City Recorder

Leesa
Date Approved by the City Council

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ATTACHMENT A

Handout from Finance Director Steve Liebersbach

FY 2020 Enterprise Fund Notes 6/04/2019

- Maintain implementation of sustainability model :
 - 5% rate increase proposal
 - Last year proposal was 6% - council agreed upon 3%
 - 5% or 10% for RIF (road improvement fee) there was no increase here last year

Proposed water fund projects:

- 675 East 4250 South - \$150,000
- PRV replacement @ Panarama - \$225,000
- Oakwood/Crestwood project - \$217,560 **PLUS**
 - %age of general & miscellaneous - \$87,002
 - Engineering – an undetermined amount (up to 20%)

Proposed sewer fund projects:

- New manhole 36th & Ogden Ave - \$25,000
- FY 2021 project – 40th St. reline approx. \$700,000+

Proposed storm drain projects:

- Jefferson 36th to 38th - \$210,905
- 44th Madison to Vista - \$175,000
- Oakwood/Crestwood - \$29,050 **PLUS**
 - %age of general & miscellaneous - \$87,002
 - Engineering – an undetermined amount (up to 20%)

Garbage fund items:

- Republic Services – fee increases 4%
- 1 Ford F-555 - \$72,000

Road Improvement Fee: (RIF) Street projects

- Oakwood/Crestwood - \$547,870 **PLUS**
 - %age of general & miscellaneous - \$87,002
 - Engineering – an undetermined amount (up to 20%)
- Chip/Slurry/Crack seal - \$51,500
- Spot repairs/crack seal projects - \$103,000
- Miscellaneous projects - \$324,450

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ATTACHMENT B

Handouts from Mr. Bomba

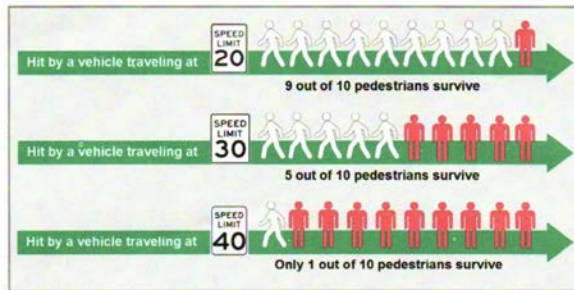
Handouts About Radar Speed Signs



www.radarsign.com
1220 Kennestone Circle, Suite 130
Marietta, GA 30066
Telephone: 678-965-4814
E-Mail: info@radarsign.com

How Effective Are Radar Speed Signs?

How effective are radar speed signs in calming traffic? Studies have proven that slowing traffic down will greatly reduce the chances of a fatal accident involving pedestrians and automobiles. **A pedestrian hit by a car at 40 mph has a 90% fatality rate; at 20 mph the fatality rate decreases to 10%.** As you can see in the graph below, just a small reduction in speed has a dramatic effect on whether those involved live or die.



Radar speed signs are a proven traffic calming solution to raise the speed awareness of oncoming drivers. Studies repeatedly show that when alerted by a radar sign, speeders WILL slow down up to 80% of the time. Typical average speed reductions are 10-20%, and overall compliance with the posted speed limit will increase by 30-60%.

ALSO GOOD FOR OTHER PARTS OF TOWN BECAUSE COMPLIANCE WILL INCREASE OVERALL

<https://www.radarsign.com/how-effective-are-radar-speed-signs/>

6/4/19, 4:33 PM
Page 1 of 5

The charts below demonstrate the effectiveness of radar speed signs with historical data and the resulting impact from actual radar sign locations:

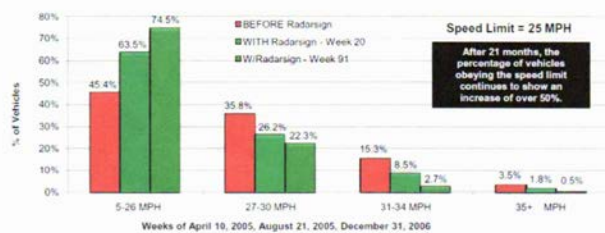
- Radar Signs Show Decline in Average Speeds
- Radar Signs Show Shift of Peak Speeds to Lower Speeds
- Radar Signs Show Speed Limit Compliance At Plant Entrance
- Radar Signs Show Long Term Reduction In Speeding Drivers
- Radar Signs Show Long Term Reduction In Average Speeds

All Data collected with [StreetSmart software](#)

Decline in Average Speeds

After 21 months of operation, the radar speed sign continues to be effective in reducing the average speeds in a 25MPH neighborhood cut-through street.

Average Vehicle Speeds: By MPH Segments



[Top of Page](#)

Shift of Peak Speeds to Lower Speeds

Six months of operation of a radar speed sign on a neighborhood cut through street demonstrates the effectiveness of the sign in lowering peak speeds to lower speeds.

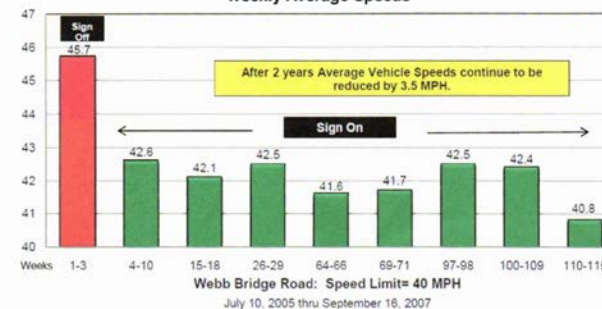
Peak Speed Shifts: By MPH Segments

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Weekly Average Speeds



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Handouts About Radar Speed Signs_Page_03

4.62 - 7.15% REDUCTION IN SPEED

Traffic Impact Study: Are Radar Speed Signs Effective?

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Community groups facing tough speeding challenges look for creative, cost effective solutions that make smart use of available funding. Municipalities need to know that speeding enforcement dollars are spent on programs that will affect real benefits in their community.

Radar speed signs have been studied for effectiveness and tested in the field. City managers should consider this effective driver feedback method for deployment in high speed zones. Here are two case studies of real towns that have used dynamic radar speed signs, and their actual results.

King County, Washington

Kirkland, Washington was facing speeding issues along 108th Ave NE, a 2 lane "collector road" servicing local residential neighborhoods, an elementary school, and a park, along with a high school at the southern terminus. The speed limit along this stretch of road was 25mph, but public safety departments were receiving numerous resident complaints about speeding, drag racing and safety concerns, particularly

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Handouts About Radar Speed Signs_Page_04

following dismissal at the high school.

Traffic Operations Engineers conducted traffic surveys and documented volume and speed, confirming the need for additional safety measures. Average speeds along the feeder corridor were 30-31 mph with average daily volume along 108th Ave was 2,700 cars per day at the north end and 4,900 cars per day at the south end.

In exploring appropriate response measures, engineers determined that roadway restructuring, such as choke points or curb build-outs would have a negative impact on emergency response in the area. The county settled on deploying four radar speed signs. The signs are designed to record speed data for download and analysis.

Later traffic surveys revealed a significant decrease in speed at 3 out of the 4 signs of between 4.62% and 7.15% which translates to 1.19 to 2.21 mph decrease in average speed. This might not sound like a significant difference, but for every decrease of 1 mph in average speed, studies show a statistical drop in accident rates of 5%.

In the end, community groups were pleased with the results and the police department saw a marked decline in traffic complaints.

Tigard, Oregon

Police in **Tigard, Oregon** were looking to increase pedestrian safety near the local high school. The posted speed limit was 20 mph but police were regularly citing drivers driving 40 mph or faster. The area was considered a serious safety concern.

Increased police patrols in the area were effective at



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Speed radar signs require an initial investment in equipment but have proven highly effective in lowering average speeds and improving roadway safety. They are an easy to deploy method of calming traffic in problem areas when other means of slowing traffic are inappropriate. A 2007 survey of police officers ranked the speed radar sign number one for having the most immediate and longest lasting effects on safe driving speeds.

By John Hentemann | September 2nd, 2014 | [Driver Feedback Signs](#), [Traffic Calming Studies](#), [Traffic Safety](#) | 0 Comments

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Handouts About Radar Speed Signs_Page_06

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Top 5 Unexpected Benefits of Radar Speed Signs

BY LT. SCOTT CLAYTON — MARCH 23, 2016

VIEW GALLERY

Radarsign TC-500 Radar speed sign with 12" LED display on black decorative pole /Municipal traffic calming-Centennial Park, Atlanta, GA. Helping drivers make better choices—to comply with speed limits—is one of the best benefits of driver feedback signs. (Photo courtesy of Radarsign) RADARSIGN

In the 15 years since radar speed sign technology first burst onto the scene, law enforcement departments have been eager to make them part of their traffic calming efforts. This is because the signs are scientifically proven to help reduce drivers' speeds in both the short and long term. Also known as driver feedback signs, they are budget friendly with low start-up costs and no scheduled maintenance costs.

However, you may be surprised to learn that "effective and affordable" aren't the only benefits offered by this popular traffic calming solution. According to Charlie Robeson, cofounder and managing partner at Radarsign, there are a number of lesser-known pluses that make them even more attractive. And he's got data to prove it.

https://www.officer.com/command-hq/technology/traffic/speed-..._article/12167856/top-5-unexpected-benefits-of-radar-speed-signs

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Handouts About Radar Speed Signs_Page_07

In many cases, the installation of a new sign delivered unexpected wins and some unknown benefits.

1. Answer a burning, community-wide question: Is speeding actually a problem? Complaints about speeding drivers in residential areas are one of the most common citizen complaints faced by local police departments. Taxpayers want—and deserve—to have their concerns addressed with appropriate care and consideration. Those complaints, which are not limited to any specific geographic area, require a portable way to document driver behaviors (portability should be a key consideration when evaluating driver feedback signs). Some manufacturers offer signs small enough to fit in the trunk of a car, lightweight enough to be installed in minutes by only one officer. Pair this up with software that captures data on driver behaviors and any police department can prove or disprove whether speeding is actually a problem. It's an efficient and compassionate option.
2. Educate the public and make better, happier citizens. Impossible you say? Nope, it's true. There is some really interesting science about how the brain responds to driver speed signs (called feedback loops) that essentially says, Let people know when they are speeding, give them an opportunity to correct their behavior and they will. That's educating drivers and helping them to be good citizens. The public appreciates a gentle reminder far more than flashing blue lights in the rearview mirror. And an absence of speeding tickets makes for happier citizens.
3. Driver feedback signs can solve budget and manpower issues - Without robotic stand-ins for police officers, we have to be content with automated features that make very tangible improvements. Radar driver speed signs do accomplish this by automatically reminding drivers to slow down, freeing officers to focus on urgent situations. This, combined with the affordability option, means that most law enforcement departments should see a return on their investment in less than 12 months.
4. Support faster response times of first responders - We have long known that vertical alterations for traffic calming, like speed bumps and humps, can have a big impact on the work of our fellow first responders. Each hump, bump and even chicane can slow an ambulance or fire truck by 10 seconds. And when lives are on the line, seconds matter.
5. Adoration and beautification - Let's be honest, drivers don't love most traffic calming initiatives. But in a world where they despise speed humps and bumps, driver feedback signs have found legions of fans. In fact, the huge majority of citizens respond positively. These signs look good and can be ordered with custom

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Handouts About Radar Speed Signs_Page_08

poles in aluminum or black, enhancing the communities they serve. Even the most persnickety critics can get behind this.

Traffic calming may not be every officer's favorite daily task, but it's an important one. Be safe out there.

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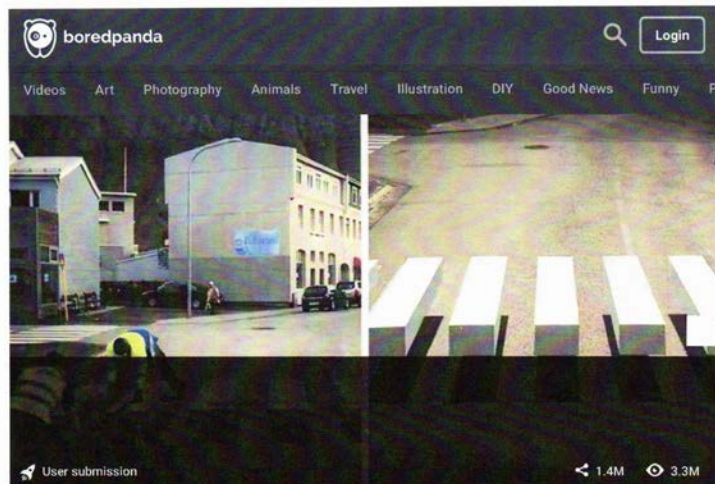
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Town in Iceland Paints 3D Zebra Crosswalk To Slow Down Speeding Cars

OPTICAL ILLUSIONS



Stella
COMMUNITY MEMBER

Since 2008 the deaths of pedestrians in traffic have increased 41 percent, with more than 6,000 fatalities per year. Though there are many causes for that, unlit and unsafe road crossings and reckless drivers might make the bigger part of it, and many countries have different ways of dealing that, but Iceland probably has the most creative solution for road safety.

In the small fishing town of Ísafjörður, Iceland, an exciting development in pedestrian crossing safety has just popped up – almost literally. A new kind of speed bumps has been painted that appears to be 3D by way of a cleverly-detailed optical illusion.

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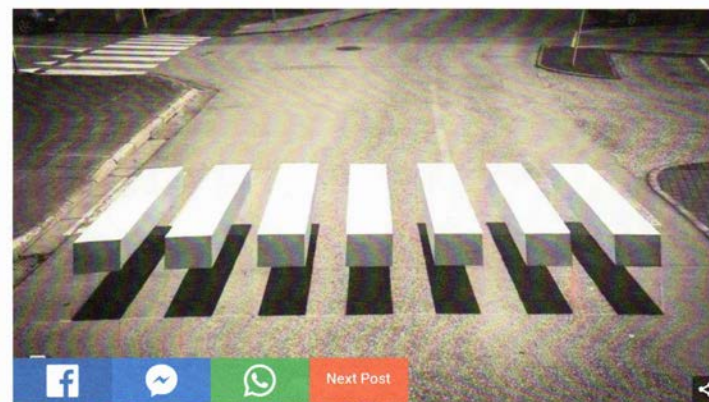
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Not only does the innovative design give foot-travelers the feeling of walking on air, but the 3D painting also gets the attention of drivers, who will be sure to slow down their speed once they spot the seemingly floating 'zebra stripes.' Icelandic environmental commissioner Ralf Trylla called for its placement in Ísafjörður after seeing a similar project being carried out in New Delhi, India. With the help of street painting company Vegmálun GÍH, his vision of pedestrian crossing signs became a reality.

Scroll down to see photos of the fascinating installment taken by Ágúst G. Atlason of Gústi Productions, and let us know if you'd like to see one of these crosswalks in your own city.

More info: [Gústi Productions](#), [Vegmálun GÍH](#) (Icelandic)



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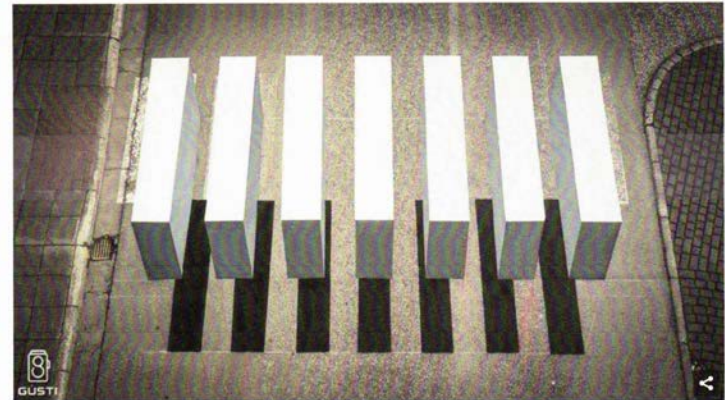


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Image credits: [Vegamálun GÍH](#)

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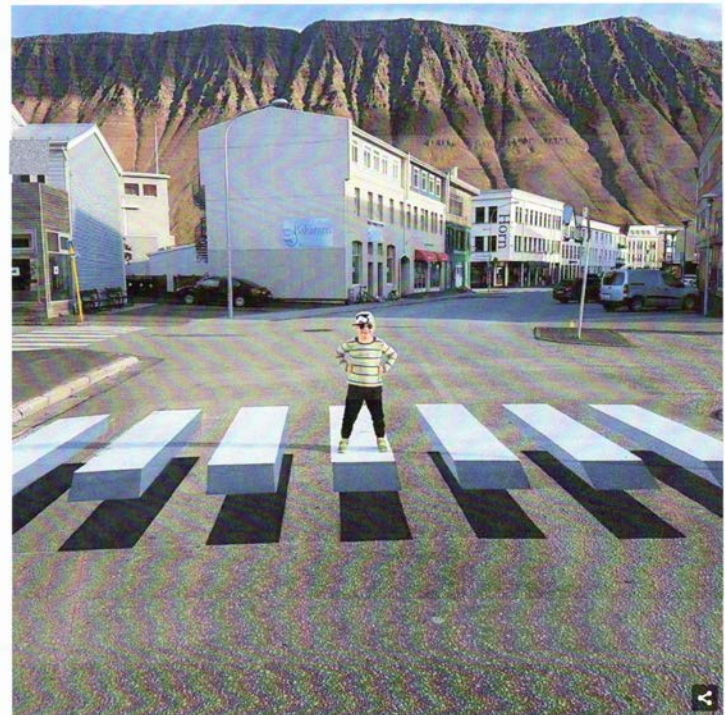


Image credits: [Linda Björk Pétursdóttir](#)

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1/8" aluminum construction.

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12 VDC operation, 12 VDC or 100-240 VAC, 50/60 Hz input.
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Radar Speed Sign Options:

316 Stainless steel case construction, brushed mill finish
Various timing scenarios available
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Violator alerts:
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Effectiveness of Radar Speed Feedback Signs & Other Traffic Calming Techniques:

A Test Case in Shelburne, Vermont: 2006-2012

Final Draft: 16 September 2013

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ACTUALLY EFFECTIVENESS STUDY OF
RADAR SPEED SIGNS BY A TOWN IN
VERMONT

AVG 7 MPH REDUCTION IN SPEED

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The effectiveness of deploying radar speed feedback signs as a traffic calming strategy is up for some debate. A number of studies have indicated that these units have a varying level of success in slowing traffic (FHWA, 2009). Roads posted with slower speed limits (generally 40 mph or less), such as school zones or neighborhood collectors may yield more favorable results, where higher speed roadways may tend to demonstrate less effective reduction in traffic speeds. Furthermore, some Vermont municipalities have reported that drivers actually speed up to see how high a speed they could register. In such case, some signage may be set-up to display the text "Slow Down" when a driver exceeds a pre-determined speed limit. Nevertheless, the installation of radar feedback signs is often perceived as a positive effort to control speed by nearby residents. Further information on the effectiveness of radar speed signs may be reviewed in the paper: "[Effective Deployment of Radar Speed Signs](#)" (Veneziano, Hayden & Ye, 2010).

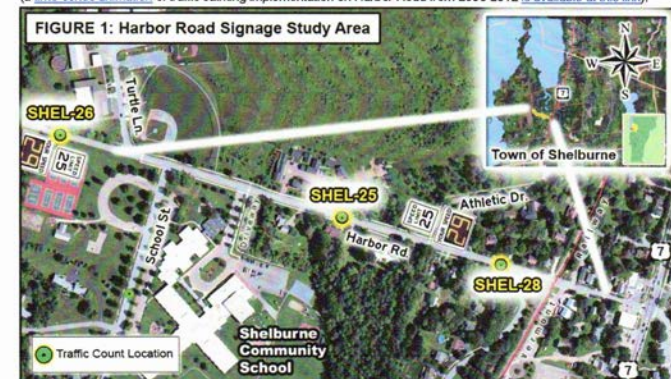
Impacts on Speeds

In response to requests from Addison County municipalities to research the effectiveness of radar speed feedback sign applications within a rural Vermont context, Addison County RPC (ACRPC) implemented evaluation of traffic speed captured at locations where signs had been installed. Thus far, two sites in the nearby community of Shelburne, Vermont have been successfully evaluated for observed reduction in traffic speeds utilizing Automatic Traffic Recorders (ATRs).

There are numerous models of solar and/or battery powered signs available, which utilize radar technology to display to drivers (and record) their vehicle speed. The State Agency of Transportation has adopted a policy to enable communities to install Radar Speed Feedback Signs within the rights-of-way of the State Highway System (VTrans, 2009). Within rural Vermont there are local examples of municipalities which use this equipment as an intended low-cost strategy (when compared to increased speed enforcement) to lower traffic speeds. Examples of small portable sign mounted units have been utilized by the Town of Middlebury (which are planned for future evaluation). There are permanent installations of larger pole-mounted, solar-powered units in Hinesburg, Vermont on Silver Street, and in Shelburne, Vermont on Webster Road and Harbor Road (near the Shelburne Community School). This paper attempts to evaluate the installation of two signs at the latter location using traffic speed data collected before and after the signs were installed.

A Time-Comparison Study on Harbor Road in Shelburne, Vermont

ACRPC tested the change in 85th Percentile Speed of two radar speed feedback signs at three locations along Harbor Rd. in Shelburne (see Figure 1), using ATR data, which was collected before and after the signs were installed in 2012 (a [time-series animation](#) of traffic calming implementation on Harbor Road from 2006-2012 is available at this link).



Harbor Road is a Class 2 roadway with a Functional Classification of 17 – Urban Major Collector. Most of the study area exists within the Shelburne Community School's school traffic zone. Table 1 indicates the Annual Average Daily Traffic (AADT) and Truck AADT calculated along Harbor Rd. during the study period.

Table 1. Annual Average Daily Traffic (AADT) and (Truck Traffic) for Harbor Rd.			
Year of Count	SHEL-26	SHEL-25	SHEL-28
2012	2100 (70)	3500 (130)	3700 (120)
2010	1800 (150)	3600 (130)	4500 (170)
2006	1700 (130)	3600 (160)	n/a

Test Site 1 (SHEL-26) Harbor Road: Western Location (Eastbound speed limit changes from 35 to 25 mph)

ATRs were set up in 2006, 2010 and 2012 at the signpost west of the Turtle Lane intersection on Harbor Road (see Figure 1). This location is also where a new radar speed feedback sign was installed to replace the 25 mph posted speed limit sign in 2012. This is the exact position where each ATR count occurred in for all three time periods. Table 1a indicates the changes in measured 85th percentile speed captured between 2006-2012.

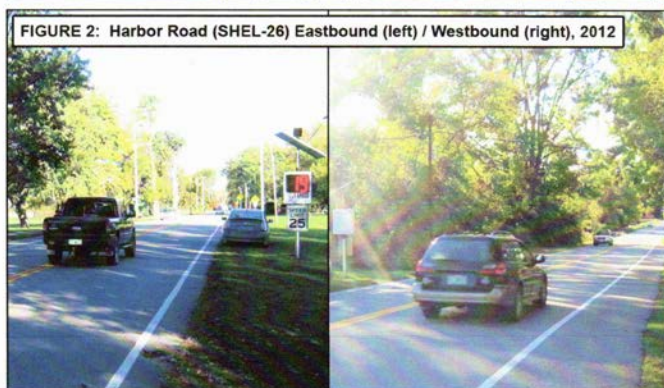
TABLE 1a. SHEL-26 : 85th Percentile Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Oct/Nov 2006	41 mph	43 mph
Nov 2010	39 mph	40 mph
Oct 2012	33 mph	37 mph
Δ from 2010-2012	-8 mph	-6 mph

The reduction of 85th percentile speed between 2006 and 2010 may have resulted from the installation of a fluorescent pedestrian warning sign just to the east of the SHEL-26 count location in 2009. Nevertheless, there was an additional 3-6 mph reduction between 2010 and 2012. The significant 6 mph reduction in the eastbound direction during this period is likely indicative of an often observed effect of a radar feedback sign installed within a transition zone

between a rural high-speed location, and a lower speed suburban school zone (Sandberg, Schoenecker, Sebastian & Soler, 2006). This reduction is also reflected in the 10 mph Pace Speed (which averages a little over 60% of the total traffic counted at this location) and the Average Speed (See Table 1b and 1c).

TABLE 1b. SHEL-26 : 10 MPH Pace Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Oct/Nov 2006	31-40 mph	31-40 mph
Nov 2010	31-40 mph	31-40 mph
Oct 2012	24-33 mph	29-38 mph
Δ from 2010-2012	-7 mph	-2 mph

TABLE 1c. SHEL-26 : Average Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Oct/Nov 2006	35 mph	37 mph
Nov 2010	33 mph	34 mph
Oct 2012	28 mph	33 mph
Δ from 2006-2012	-7 mph	-4 mph



2 Effectiveness of Radar Speed Feedback Signs - Final Draft

Addison County
REGIONAL PLANNING COMMISSION

Figure 2 illustrates the transition zone along Harbor Rd. where eastbound traffic (left) transitions from a 35 mph posted speed limit to 25 mph with a clear view of the sign's readout. The westbound traffic (right) does not face the readout.

Test Site 2 (SHEL-25) Harbor Road: About 430 ft. East of School Driveway (Posted speed limit: 25 mph)

ATRs were set up in 2006, 2010 & 2012 at GMPC Pole #12 between Athletic Drive and the Shelburne Community School on Harbor Road (see Figure 1). This is the exact position each ATR was installed during all three data collection periods. Table 2a shows the primary speed reduction occurred between the 2010 and 2012 period.

TABLE 2a. SHEL-25 : 85th Percentile Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Oct/Nov 2006	35 mph	38 mph
Nov 2010	35 mph	37 mph
Sep 2012	32 mph	33 mph
Δ from 2006-2012	-3 mph	-5 mph

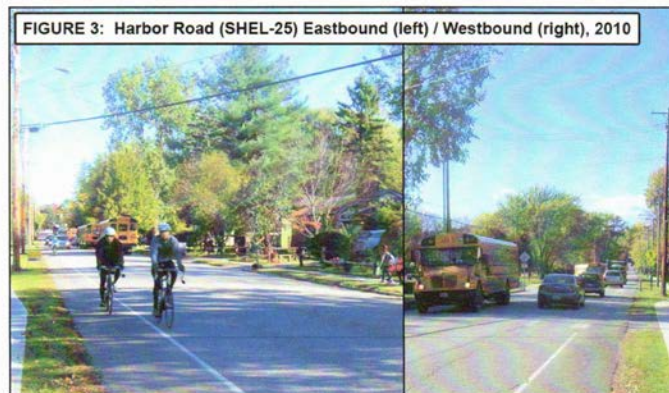
Unexpectedly, the results (illustrated in greater detail in the time-series animation) appear to indicate that the installation of pedestrian crossing signs, painted crosswalks, and accompanying curb extensions (i.e. bulb-outs) in 2009 had little to no effect in reducing the 85th percentile speed at this location. However, after the 2012 installation of a radar feedback sign (about 300 ft. to the east of the ATR setup), this location had an observed 3-5 mph reduction in 85th percentile speed. This reduction is minimally reflected in the 10

mph Pace Speed, which averaged just under 70% of the total traffic counted at this location for all of the 2006-2012 counts (See Table 2b). The Average Speed had reduction particularly in the westbound direction (See Table 2c), heading towards the School driveway from Athletic Drive. This direction of travel had the view of the sign's readout.

TABLE 2b. SHEL-25 : 10 MPH Pace Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Oct/Nov 2006	26-35 mph	26-35 mph
Nov 2010	26-35 mph	26-35 mph
Sep 2012	24-33 mph	25-34 mph
Δ from 2006-2012	-2 mph	-1 mph

TABLE 2c. SHEL-25 : Average Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Oct/Nov 2006	29 mph	32 mph
Nov 2010	29 mph	31 mph
Sep 2012	28 mph	28 mph
Δ from 2006-2012	-1 mph	-4 mph

Figure 3 illustrates the school zone traffic just after school had been dismissed for the afternoon. Although pedestrians had been observed to consistently use the sidewalks (left), there were also a high number of bicyclists and school busses sharing the road, which ensured low traffic speeds during this time-period. The 2006-2012 ATR installations were setup on the 1st telephone pole shown in the eastbound view of Figure 3, and in the westbound view in Figure 4.



3 Effectiveness of Radar Speed Feedback Signs - Final Draft

Addison County
REGIONAL PLANNING COMMISSION

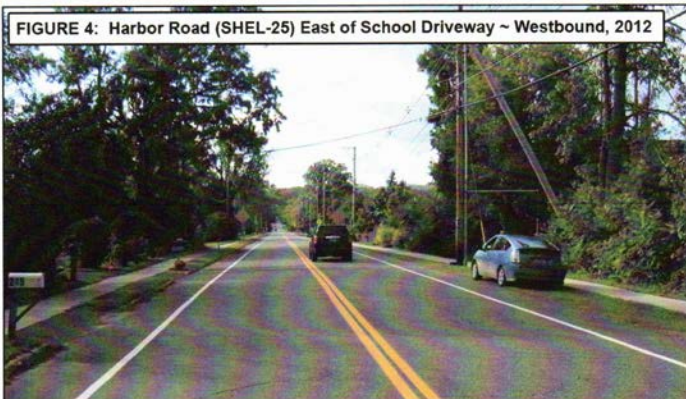


FIGURE 4: Harbor Road (SHEL-25) East of School Driveway ~ Westbound, 2012

which also shows the ATR setup capturing a westbound vehicle's speed after passing view of the radar sign's readout.

Test Site 3 (SHEL-28) Harbor Road: Eastern Location (Posted speed limit: 25 mph)

ATRs were setup in 2010 and 2012 at GMPC Pole #6 between Athletic Drive and the Railroad crossing on Harbor Road, about 350 ft. east of where the radar feedback sign was eventually installed in 2012 (see Figure 5). This is the exact position where each of the ATRs were installed for both count periods.

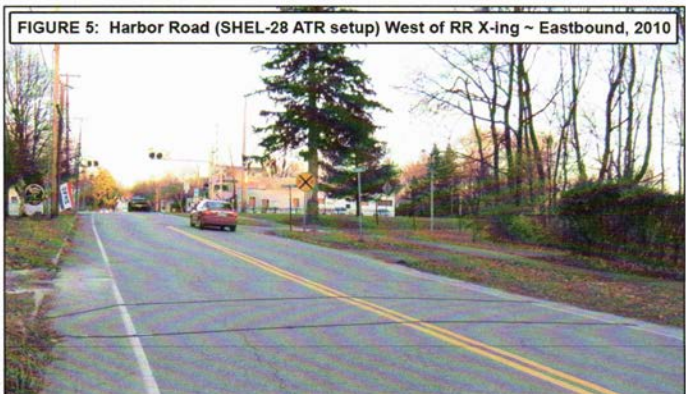


FIGURE 5: Harbor Road (SHEL-28 ATR setup) West of RR X-ing ~ Eastbound, 2010

4 Effectiveness of Radar Speed Feedback Signs - Final Draft

Addison County
REGIONAL PLANNING COMMISSION

Handouts About Radar Speed Signs_Page_26

Figure 6 is a westbound view of this location where it is observable that a sidewalk had been constructed along the northern side of Harbor Rd. (right) between 2010 and 2012.

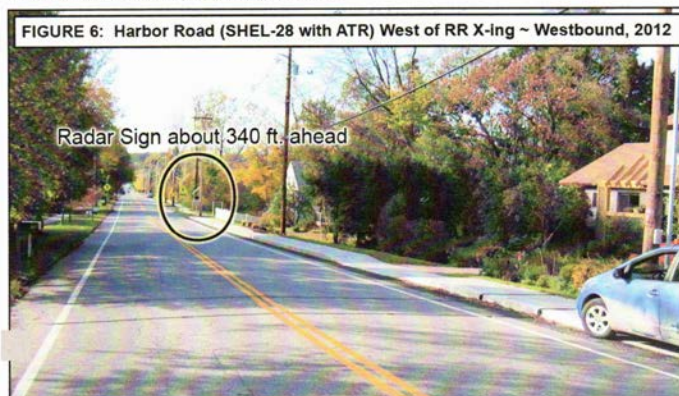


FIGURE 6: Harbor Road (SHEL-28 with ATR) West of RR X-ing ~ Westbound, 2012

The new sidewalk was installed from Athletic Drive to a location near the railroad crossing to the east of this location (see Figure 5). It is inconclusive whether the presence of the sidewalk had any effect on driver perception, and hence the speed of traffic. Nevertheless, the radar feedback sign may be seen roughly 340 ft. ahead of this position (circled area within Figure 6). Although it may not seem evident from the view in Figure 6, vehicle speed feedback is clearly observable to drivers from this location. Figure 7 shows a closer view of the sign and pedestrian crossing ahead.

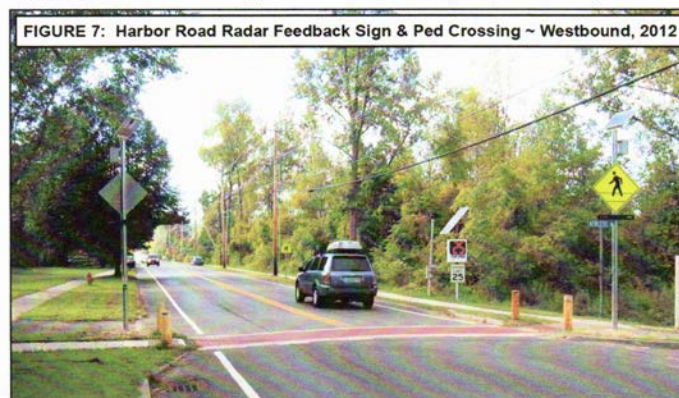


FIGURE 7: Harbor Road Radar Feedback Sign & Ped Crossing ~ Westbound, 2012

5 Effectiveness of Radar Speed Feedback Signs - Final Draft

Addison County
REGIONAL PLANNING COMMISSION

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Table 3a indicates an observed 85th percentile speed reduction of 3 mph for each direction of travel between 2010 and 2012 (captured at the location shown in Figure 5 and Figure 6).

TABLE 3a. SHEL-28 : 85th Percentile Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Nov 2010	34 mph	34 mph
Oct 2012	31 mph	31 mph
Δ from 2010-2012	-3 mph	-3 mph

Table 3b & Table 3c indicate the same 3 mph reduction occurred in both the Average Speed and the 10 mph Pace Speed (which averaged between 70-78% of the total traffic count conducted in 2010, and 60-68% of the total 2012 count).

TABLE 3b. SHEL-28 : 10 MPH Pace Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Nov 2010	26-35 mph	26-35 mph
Oct 2012	23-32 mph	23-32 mph
Δ from 2010-2012	-3 mph	-3 mph

TABLE 3c. SHEL-28 : Average Speed Data		
Posted Speed : 25 mph	Eastbound Direction	Westbound Direction
Nov 2010	28 mph	29 mph
Oct 2012	25 mph	26 mph
Δ from 2010-2012	-3 mph	-3 mph

Further Observations

It may be observed that the greatest reduction of speed occurs where traffic faces the sign readout (e.g. Westbound traffic for SHEL-25 after passing the sign, and Eastbound traffic for SHEL-26 at the signpost). Although this model of the radar speed feedback signage faces only one lane of traffic, there is an observable collateral speed reduction effect for the opposite lane.

The cause of this "effect" is unclear from a review of published literature. It may be possible that since most of the traffic within the study area originated from either end of Harbor Rd. (and not School St. – see Figure 1) where it passed view of a feedback sign readout, that a slower traffic speed was therefore established. Drivers may have then chosen to maintain their slower speed because they perceived the internal school zone characteristics (e.g. MUTCD-compliant fluorescent signage, bump-outs, crosswalks, etc.). It is also possible that the slower speed of oncoming traffic may have simply influenced drivers to reduce their speed.

Conclusion

Pedestrians experience vehicle speed much faster than do drivers. Findings from a recent study indicate that the average rate for a "severe injury" to occur for a pedestrian struck by a vehicle (e.g. auto, light-truck, and SUV) is about 10% at an impact speed of 16 mph. These "severe injury" statistics increase to a rate of 25% at 23 mph, 50% at 31 mph, 75% at 39 mph, and 90% at 46 mph (AAA, 2011). For children and elders, these statistics are more dramatic.

"The average risk of death for a pedestrian reaches 10% at an impact speed of 23 mph, 25% at 32 mph, 50% at 42 mph, 75% at 50 mph, and 90% at 58 mph. Risks vary significantly by age. For example, the average risk of severe injury or death for a 70-year-old pedestrian struck by a car travelling at 25 mph is similar to the risk for a 30-year-old pedestrian struck at 35 mph." (AAA, 2011)

The example of count location SHEL-26 demonstrates a successful scenario of good traffic calming practice. It may further emphasize the sign's effectiveness by observing a traffic count conducted less than a mile to the west of this location, which measured an 85th percentile speed of 48 mph (Chittenden County RPC, 2007). In any event, for this sign installation both the potential "severe injuries" and the "average risk of death" for pedestrians decline by about 25% when considering the aforementioned crash statistics.

It can be a daunting task to convince drivers to obey posted speed limits without deploying greater enforcement. The data presented from this study demonstrates that radar speed feedback signs offer municipalities a somewhat low-cost solution to help meet the need of lowering speeds on local roads.

References

- AAA - Foundation for Traffic Safety, "Impact Speed and a Pedestrian's Risk of Severe Injury or Death", by Tefft, Brian C., Senior Research Associate, 2011
- Addison County RPC, Traffic Calming Implementation on Harbor Road from 2006-2012: *Time-Series Animation*, http://www.acrpc.info/transportation/traffic_calming/, 2012
- Addison County RPC, Traffic Counts (Shelburne Counts): <http://www.acrpc.info/transportation/data/>, 2012
- Chittenden County RPC, Traffic Count (SHEL-23): <http://www.ccrpcvt.org/data/traffic.php>, 2007
- Federal Highway Administration (FHWA), "Engineering Countermeasures for Reducing Speeds: A Desktop Reference of Potential Effectiveness", 2009
- Sandberg, Schoenecker, Sebastian & Soler, "Long-Term Effectiveness of Dynamic Speed Monitoring Displays (DSMD) for Speed Management at Speed Limit Transitions", Institute of Transportation Engineers, 2006 Annual Meeting & Exhibit Compendium of Technical Papers, 2006
- Ullman & Rose, "Evaluation of Dynamic Speed Display Signs", Texas Transportation Institute, Texas A&M University, Transportation Research Record: Journal of the Transportation Research Board, Vol. 1918, 2005
- Vanasse Hangen Brustlin, Inc. (VHB), "Technical Evaluation: Harbor Road, Shelburne, Vermont", Prepared for the Chittenden County Metropolitan Planning Organization in cooperation with the Vermont Agency of Transportation for the Town of Shelburne, 2011
- Veneziano, Hayden & Ye, "Effective Deployment of Radar Speed Signs: A Project Conducted Under California and Oregon Advanced Transportation System (COATS) Phase IV", Western Transportation Institute, Montana State University, 2010
- Vermont Agency of Transportation (VTrans), "Guidelines for the Use of Radar Speed Feedback Signs on the State Highway System", VTrans RSFS Guidelines with Policy #3014, 2009

Glossary

- 10 mph Pace Speed (or "Pace Speed"):** The 10 mph range in which the highest percentage of vehicles are traveling.
- 85th Percentile Speed:** The maximum speed at which 85% of all vehicles are travelling.
- Annual Average Daily Traffic:** A statistical indicator for roadway counts (i.e. traffic volume), known as the 'Annual Average Daily Traffic', or AADT, has been developed to represent the average amount of vehicular traffic in both directions of travel, passing on a given point of road, over a 24-hour period, on a typical day (i.e. seasonally adjusted) of a specified year.
- Average Speed:** The statistic used to describe the typical (average or mean) value for a group of values that is calculated by dividing the sum of the observed values by the number of observed values.

ATTACHMENT C

Presentation by Chief West

Response Improvements

- Effective use of the “First Responder” concept
- Staffed Fire Engines at both Riverdale and South Ogden with three each
- Effective use of ambulances
- GPS of closest EMS and Fire units to an incident
- Full Command Staff response
(Incident Commander, Safety Officer and Support Officer)
- Increased safety for personnel and citizens

Staffing Proposal

Current Staffing

- Riverdale
 - Four 24/7
- South Ogden 81
 - Four 24/7
- South Ogden 82
 - Three 24/7

Departments are struggling with part-time staffing, two person Engines are common, with a few one person Engine situations.

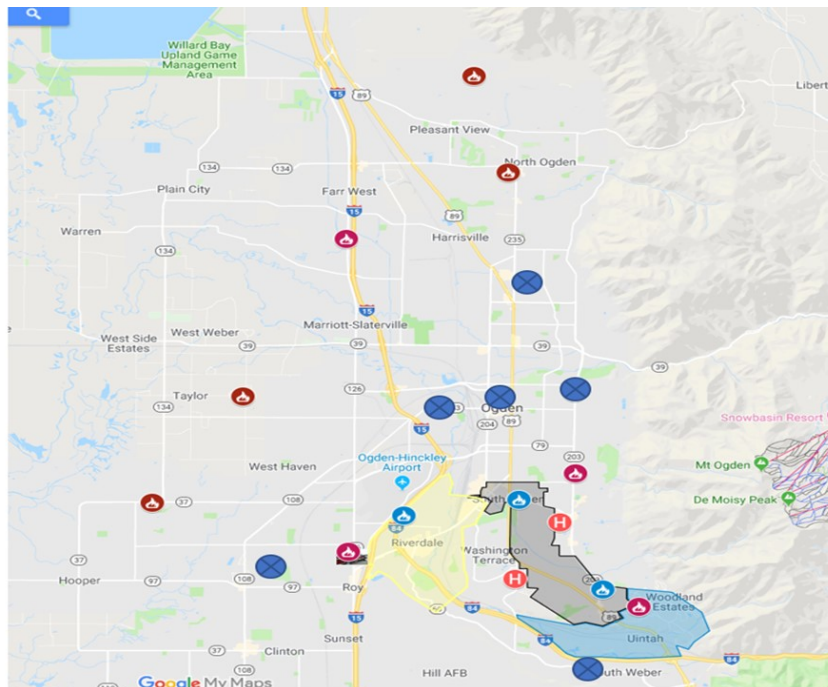
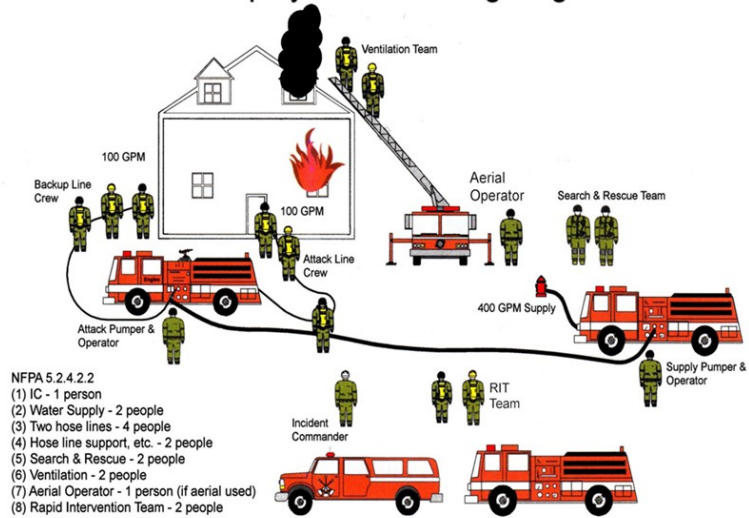
Proposed Staffing with Agreement

- Riverdale
 - Three 24/7
 - One 12/7
12-hour shift as floater and minimum staffing for both cities
- South Ogden 81
 - Five 24/7
Riverdale Firefighter to work out of Station 81
- South Ogden 82
 - Three 24/7 as a “Pumpulance”

Fire Response Standards

- 60 Sec / 1 Minute (90%)
Turnout Time
- 240 Sec/ 4 Minutes (90%)
Travel time first arriving Engine company
- All Engines assigned arrive within 8 minutes
- 16 personnel minimum initial alarm at a residential fire
- 27 personnel minimum for a Strip Mall or Garden Apartments

Initial Alarm Deployment of Firefighting Personnel



ATTACHMENT D

Handouts for Glass Recycling Discussion



STAFF REPORT



SUBJECT: Community Center Subdivision Amendment...Again
AUTHOR: Leesa Kapetanov
DEPARTMENT: Administration
DATE: July 4, 2019

RECOMMENDATION

Staff recommends the subdivision amendment be approved.

BACKGROUND

You probably remember this subdivision amendment from a few meetings ago. Before the plat was recorded with the county, an error was found. The "notch" in the corner was determined to be larger than originally thought.

ANALYSIS

Since the error involved the actual boundary of the subdivision, it was decided to have the plat go through the approval process again.

SIGNIFICANT IMPACTS

Whether significant or not, the impact is the subdivision will be 697.5 square feet smaller.

ATTACHMENTS

Notice sent to property owners within 300 feet
Corrected plat



OFFICE OF THE CITY RECORDER

June 3, 2019

«AddressBlock»

To Whom It May Concern,

You are receiving this notice because you own property within 300' of the Community Center Subdivision (see illustrations on back.) The city is amending the border of the subdivision based on evidence that a small portion of land was sold by the City to an adjoining property holder, but the change of ownership was never recorded with the Weber County Recorder.

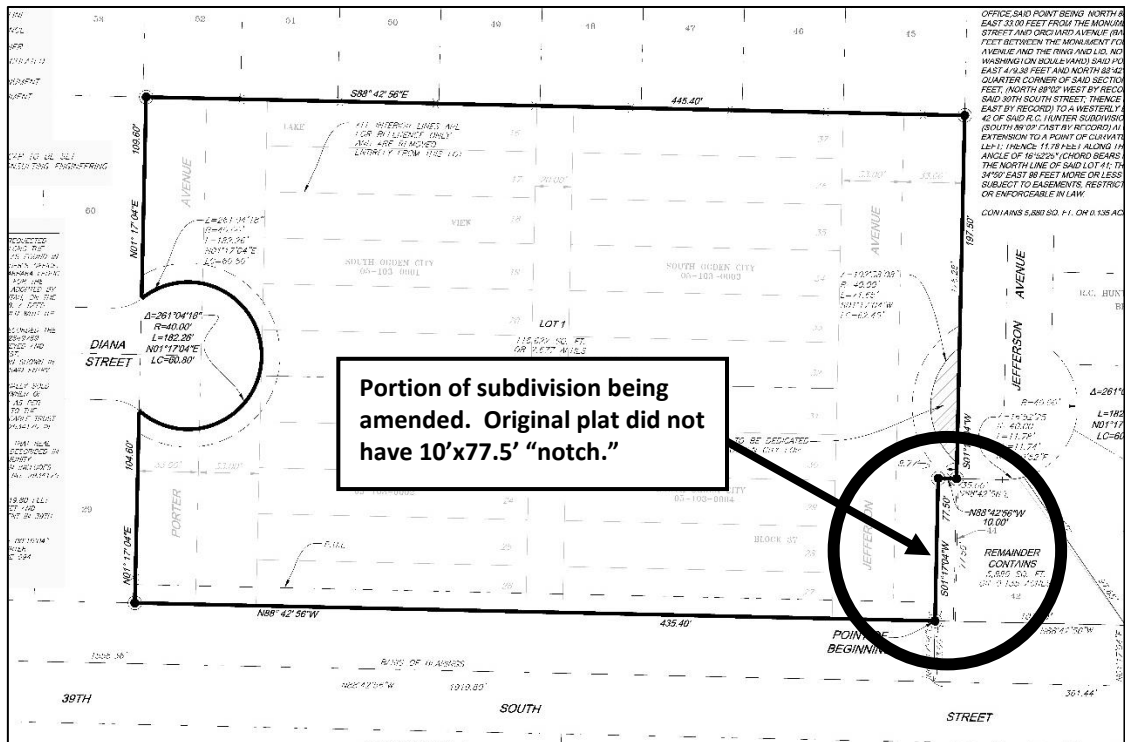
The South Ogden City Planning Commission will hold a public meeting on the subdivision amendment on Thursday, June 13, 2019 at 6:15 pm at the regularly scheduled Planning Commission meeting. The meeting will be located at City Hall, 3950 Adams Ave., in the city council chambers.

Anyone objecting to the proposed plat change must file a written objection to the change with the City Recorder by June 13, 2019 by 5 pm. If no written objections are received by the City within the time limit, no public hearing will be held.

For more information, please contact me during normal office hours.

Sincerely,

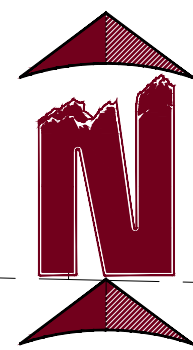

Leesa Kapetanov, CMC
South Ogden City Recorder



E lkapetanov@southogdencity.com
 O 801-622-2709
 F 801-622-2713

3950 Adams Ave., Ste. 1
 South Ogden, UT 84403

southogdencity.com



SCALE: 1" = 30'

COMMUNITY CENTER SUBDIVISION 1ST AMENDMENT
A PART OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 5 NORTH, RANGE 1 WEST, SALT LAKE BASE & MERIDIAN, U.S. SURVEY,
SOUTH OGDEN CITY, WEBER COUNTY, UTAH
MAY 2019

LEGEND

- PHASE BOUNDARY LINE
- LOT LINE
- EXISTING PROPERTY LINE
- 10.0' PUBLIC UTILITY AND DRAINAGE EASEMENT UNLESS OTHERWISE SPECIFIED
- CENTER LINE
- EXIST FENCE
- FOUND SECTION CORNER
- SECTION CORNER CALCULATED POSITION
- EXISTING STREET MONUMENT
- FOUND STREET MONUMENT
- FOUND NAIL
- NAIL TO BE SET
- FOUND REBAR
- #5 x 24" REBAR & CAP TO BE SET BY WASATCH CIVIL CONSULTING ENGINEERING (6541909)

NARRATIVE

THIS SURVEY AND SUBDIVISION PLAT AMENDMENT WAS REQUESTED BY SOUTH OGDEN CITY TO EXCLUDE THAT PROPERTY ALONG THE EAST BOUNDARY OF THIS PREVIOUSLY RECORDED PLAT AS FOUND IN BOOK 64 AT PAGE 054 IN THE WEBER COUNTY RECORDER'S OFFICE. THIS PROPERTY WAS PREVIOUSLY SOLD TO JERRY & BARBARA LEDUC ON THE THIRD DAY OF OCTOBER, 1997, A RESOLUTION FOR THE SALE OF THIS PROPERTY WAS EXECUTED, PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, STATE OF UTAH, ON THE 5TH DAY OF AUGUST, 1997 AS RESOLUTION NO. 97-28. A DEED FOR THE SALE OF THIS PROPERTY WAS NEVER RECORDED WITH THE WEBER COUNTY RECORDER'S OFFICE. CLAIM OF THIS PROPERTY WAS FIRST INCLUDED AND RECORDED THE 8TH OF AUGUST 2013 AND RECORDED AS ENTRY NO. 2649769 WHERE JERRY B. LEDUC AND BARBARA J. LEDUC CONVEYED AND WARRANTED THIS PROPERTY TO THE LEDUC FAMILY TRUST. THE MEETS AND BOUNDS DESCRIPTION OF THAT PORTION SHOWN IN THE SECOND PARAGRAPH IN SAID RESOLUTION AND IN SAID ENTRY NUMBER DOES NOT CLOSE. THE TRANSFER OF TITLE FOR THIS PROPERTY AS ORIGINALLY SOLD TO THE ADJOINING PROPERTY OWNER, THAT WAS THE OWNER OF RECORD OF LOT #42, R.C. HUNTER SUBDIVISION NO. 2 AS PER RESOLUTION NO. 97-28 HAS NOT BEEN TRANSFERRED TO THE CURRENT ADJACENT OWNER, WHICH IS SSPRUSS REVOCABLE TRUST DATED JULY 20, 2018 AND RECORDED AS ENTRY NO. 2934170 IN THE WEBER COUNTY RECORDER'S OFFICE. THIS REMAINDER PROPERTY IS TO BE MADE A PART OF THAT REAL PROPERTY RECORDED AS ENTRY NO. 2934170 AND IS DESCRIBED IN THE REMAINDER BOUNDARY DESCRIPTION ON THIS COMMUNITY CENTER SUBDIVISION 1ST AMENDMENT. THIS DESCRIPTION INCLUDES ALL OF THAT PROPERTY AS DESCRIBED IN SAID ENTRY NO. 2934170 AND THAT AS DESCRIBED IN SAID ENTRY NO. 2649769.

THE BASIS OF BEARINGS IS NORTH 88°42'56" WEST 1919.80 FEET BETWEEN THE MONUMENT FOUND IN 39TH SOUTH STREET AND ORCHARD AVENUE AND THE RING AND LID, NO MONUMENT IN 39TH SOUTH STREET AND WASHINGTON BOULEVARD.

THIS BASIS OF BEARINGS IS A CLOCKWISE ROTATION OF 00°19'04" FROM THE BASIS OF BEARINGS AS SHOWN ON R.C. HUNTER SUBDIVISION NO. 2 AS RECORDED IN BOOK 09 AT PAGE 094.

INTERSECTION OF 39TH STREET AND WASHINGTON BLVD FOUND RING AND LID, NO MONUMENT

39TH

SOUTH

STREET

PREPARED BY:



WASATCH CIVIL
Consulting Engineering

1150 SOUTH DEPOT DRIVE, SUITE 225
OGDEN, UTAH 84405 (801) 775-9191

SOUTH OGDEN CITY PLANNING COMMISSION APPROVAL

APPROVED THIS _____ DAY OF _____, 2019.
BY THE SOUTH OGDEN CITY PLANNING COMMISSION.

SIGNATURE

SOUTH OGDEN CITY ENGINEER

I HEREBY CERTIFY THAT ALL APPLICABLE STATUTES AND ORDINANCES PREREQUISITE TO APPROVAL BY THE ENGINEER OF THE FOREGOING PLAT AND DEDICATIONS HAVE BEEN COMPLIED WITH.
SIGNED THIS _____ DAY OF _____, 2019.

SIGNATURE

SOUTH OGDEN CITY ATTORNEY

I HEREBY CERTIFY THAT ALL APPLICABLE STATUTES AND ORDINANCES PREREQUISITE TO APPROVAL BY THE CITY ATTORNEY OF THE FOREGOING PLAT AND DEDICATIONS HAVE BEEN COMPLIED WITH.
SIGNED THIS _____ DAY OF _____, 2019.

SIGNATURE

SOUTH OGDEN CITY APPROVAL AND ACCEPTANCE

THIS IS TO CERTIFY THAT THIS SUBDIVISION PLAT, THE DEDICATION OF STREETS AND OTHER PUBLIC WAYS AND FINANCIAL GUARANTEE OF PUBLIC IMPROVEMENTS ASSOCIATED WITH THIS SUBDIVISION, THEREON ARE HEREBY APPROVED AND ACCEPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, UTAH THIS _____ DAY OF _____, 2019.

MAYOR
ATTEST: _____
CITY RECORDER

COUNTY RECORDER

ENTRY NO. _____ FEE PAID _____
FILED FOR RECORD AND _____ AT _____
RECORDED _____ IN BOOK _____
OF OFFICIAL RECORDS PAGE _____
FOR _____

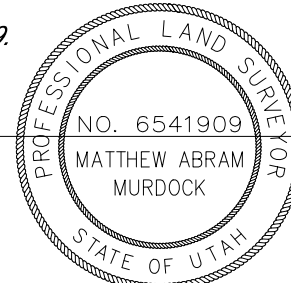
COUNTY RECORDER
BY: _____
DEPUTY

SURVEYORS CERTIFICATE

I, MATTHEW ABRAM MURDOCK, A LICENSED PROFESSIONAL LAND SURVEYOR AS PRESCRIBED BY THE LAWS OF THE STATE OF UTAH IN ACCORDANCE WITH TITLE 88, CHAPTER 22 AND HOLDING LICENSE NUMBER 6541909, DO HEREBY CERTIFY THAT A SURVEY OF THIS PLAT OF COMMUNITY CENTER SUBDIVISION 1ST AMENDMENT IN SOUTH OGDEN CITY, WEBER COUNTY, UTAH HAS BEEN MADE BY ME OR UNDER MY DIRECTION IN ACCORDANCE WITH SECTION 17-23-17 AND HAS BEEN CORRECTLY DRAWN TO THE DESIGNATED SCALE AND IS A TRUE AND CORRECT REPRESENTATION OF THE FOLLOWING DESCRIPTION OF LANDS INCLUDED IN SAID SUBDIVISION BASED ON DATA COMPILED FROM THE RECORDS IN THE WEBER COUNTY RECORDERS OFFICE AND OF A SURVEY MADE ON THE GROUND.

SIGNED THIS _____ DAY OF _____, 2019.

MATTHEW ABRAM MURDOCK, P.L.S.



REMAINDER BOUNDARY DESCRIPTION

A PART OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 5 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN AND ALL OF LOT 44, 42 AND PART OF LOT 41, R.C. HUNTER SUBDIVISION NO. 2, SOUTH OGDEN CITY, WEBER COUNTY UTAH, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 42 OF R.C. HUNTER SUBDIVISION NO. 2 AS RECORDED IN BOOK 09 AT PAGE 094 IN THE WEBER COUNTY RECORDER'S OFFICE, SAID POINT BEING NORTH 88°42'56" WEST 257.74 FEET AND NORTH 01°17'04" EAST 33.00 FEET FROM THE MONUMENT FOUND AT THE INTERSECTION OF 39TH SOUTH STREET AND ORCHARD AVENUE (BASIS OF BEARINGS IS NORTH 88°42'56" WEST 1919.80 FEET BETWEEN THE MONUMENT FOUND IN 39TH SOUTH STREET AND ORCHARD AVENUE AND THE RING AND LID, NO MONUMENT IN 39TH SOUTH STREET AND WASHINGTON BOULEVARD) SAID POINT OF BEGINNING ALSO BEING NORTH 01°10'52" EAST 479.38 FEET AND NORTH 88°42'56" WEST 1,896.21 FEET FROM THE SOUTH QUARTER CORNER OF SAID SECTION 4; RUNNING THENCE NORTH 88°42'56" WEST 435.40 FEET ALONG THE NORTH RIGHT-OF-WAY LINE OF SAID 39TH SOUTH STREET TO THE SOUTHEAST CORNER OF LOT 29 OF R.C. HUNTER SUBDIVISION NO. 1 AS RECORDED IN BOOK 09 AT PAGE 089 IN THE WEBER COUNTY RECORDER'S OFFICE; THENCE THE FOLLOWING FOUR (4) COURSES AND DISTANCES ALONG SAID R.C. HUNTER SUBDIVISION NO. 1: (1) NORTH 01°17'04" EAST 104.60 FEET TO A POINT OF NON-CURVATURE WITH A 40.00' RADIUS CURVE TO THE LEFT, (2) 182.26 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 261°04'18", (CHORD BEARS NORTH 01°17'04" EAST 60.80 FEET) (3) NORTH 01°17'04" EAST 109.60 FEET; (4) SOUTH 88°42'56" EAST 445.40 FEET TO THE WEST LINE OF R.C. HUNTER SUBDIVISION NO. 2 AS RECORDED IN BOOK 09 AT PAGE 094 IN THE WEBER COUNTY RECORDER'S OFFICE; THENCE SOUTH 01°17'04" WEST 197.50 FEET ALONG SAID WEST LINE TO THE NORTHWEST CORNER OF LOT 44 OF SAID SUBDIVISION; THENCE NORTH 88°42'56" WEST 10.00 FEET; THENCE SOUTH 01°17'04" WEST 77.50 FEET TO THE POINT OF BEGINNING.

CONTAINS 5,880 SQ. FT. OR 0.135 ACRES MORE OR LESS.

BOUNDARY DESCRIPTION

A PART OF THE SOUTHWEST QUARTER OF SECTION 4, TOWNSHIP 5 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING ON THE SOUTH LINE OF 3900 SOUTH STREET, SAID POINT BEING NORTH 88°42'56" WEST 361.44 FEET AND NORTH 01°17'04" EAST 33.00 FEET FROM THE MONUMENT FOUND AT THE INTERSECTION OF 39TH SOUTH STREET AND ORCHARD AVENUE (BASIS OF BEARINGS IS NORTH 88°42'56" WEST 1919.80 FEET BETWEEN THE MONUMENT FOUND IN 39TH SOUTH STREET AND ORCHARD AVENUE AND THE RING AND LID, NO MONUMENT IN 39TH SOUTH STREET AND WASHINGTON BOULEVARD) SAID POINT OF BEGINNING ALSO BEING NORTH 01°10'52" EAST 479.38 FEET AND NORTH 88°42'56" WEST 1,896.21 FEET FROM THE SOUTH QUARTER CORNER OF SAID SECTION 4; RUNNING THENCE NORTH 88°42'56" WEST 435.40 FEET ALONG THE NORTH RIGHT-OF-WAY LINE OF SAID 39TH SOUTH STREET TO THE SOUTHEAST CORNER OF LOT 29 OF R.C. HUNTER SUBDIVISION NO. 1 AS RECORDED IN BOOK 09 AT PAGE 089 IN THE WEBER COUNTY RECORDER'S OFFICE; THENCE THE FOLLOWING FOUR (4) COURSES AND DISTANCES ALONG SAID R.C. HUNTER SUBDIVISION NO. 1: (1) NORTH 01°17'04" EAST 104.60 FEET TO A POINT OF NON-CURVATURE WITH A 40.00' RADIUS CURVE TO THE LEFT, (2) 182.26 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 261°04'18", (CHORD BEARS NORTH 01°17'04" EAST 60.80 FEET) (3) NORTH 01°17'04" EAST 109.60 FEET; (4) SOUTH 88°42'56" EAST 445.40 FEET TO THE WEST LINE OF R.C. HUNTER SUBDIVISION NO. 2 AS RECORDED IN BOOK 09 AT PAGE 094 IN THE WEBER COUNTY RECORDER'S OFFICE; THENCE SOUTH 01°17'04" WEST 197.50 FEET ALONG SAID WEST LINE TO THE NORTHWEST CORNER OF LOT 44 OF SAID SUBDIVISION; THENCE NORTH 88°42'56" WEST 10.00 FEET; THENCE SOUTH 01°17'04" WEST 77.50 FEET TO THE POINT OF BEGINNING.

CONTAINS 117,274 SQUARE FEET OR 2.692 ACRES MORE OR LESS.

OWNER'S DEDICATION

WE, THE UNDERSIGNED OWNERS OF THE HEREIN DESCRIBED TRACT OF LAND DO HEREBY SET APART AND SUBDIVIDE THE SAME INTO LOTS AS SHOWN ON THE PLAT AND NAME SAID TRACT COMMUNITY CENTER SUBDIVISION 1ST AMENDMENT, AND DO HEREBY GRANT AND CONVEY TO SOUTH OGDEN CITY, UTAH, THOSE PARTS OR PORTIONS OF SAID TRACT OF LAND DESIGNATED AS STREETS, THE SAME TO BE USED FOR PUBLIC THROUGHFARES FOREVER, AND ALSO DEDICATE GRANT AND CONVEY A PERPETUAL RIGHT AND EASEMENT OVER, UPON AND UNDER ALL THOSE PARTS OR PORTIONS OF SAID TRACT OF LAND DESIGNATED AS EASEMENTS, THE SAME TO BE USED FOR PUBLIC UTILITY AND DRAINAGE PURPOSES AS SHOWN HEREON, THE SAME TO BE USED FOR THE INSTALLATION, MAINTENANCE AND OPERATION OF PUBLIC UTILITY SERVICE LINES AND DRAINAGE, AS MAY BE AUTHORIZED BY SOUTH OGDEN CITY.

SIGNED THIS _____ DAY OF _____, 2019.

RUSSELL L. PORTER MAYOR SOUTH OGDEN CITY
LEESA KAPETANOV ATTEST: CITY RECORDER

CORPORATE ACKNOWLEDGMENT

STATE OF UTAH } SS
COUNTY OF WEBER }
ON THE _____ DAY OF _____, 2019 PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID STATE AND COUNTY OF WEBER, AND AFTER BEING DULY SWORN ACKNOWLEDGED TO ME, IS THE (MAYOR/CITY MANAGER) OF SOUTH OGDEN CITY, A BODY POLITICAL AND CORPORATE ORGANIZED UNDER THE LAWS OF THE STATE OF UTAH AND THAT THEY SIGNED THE OWNERS DEDICATION FREELY, VOLUNTARILY AND IN BEHALF OF SAID CORPORATION FOR THE PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES: _____, 20____.

NOTARY PUBLIC

SIGNED THIS _____ DAY OF _____, 2019.
SSPRUSS REVOCABLE TRUST DATED JULY 20, 2018

STEVEN A. PRUSS TRUSTEE
SHARON L. PRUSS TRUSTEE

OWNERS ACKNOWLEDGMENT

STATE OF UTAH } SS
COUNTY OF WEBER }
ON THE _____ DAY OF _____, 2019 PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID STATE AND COUNTY OF WEBER, AND AFTER BEING DULY SWORN ACKNOWLEDGED TO ME, IS OF SAID PROPERTY AND THAT THEY SIGNED THE OWNERS DEDICATION FREELY, VOLUNTARILY AND IN BEHALF OF SAID OWNERSHIP FOR THE PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES: _____, 20____.

NOTARY PUBLIC

SIGNED THIS _____ DAY OF _____, 2019.
THE LEDUC FAMILY TRUST, DATED THE 16TH DAY OF JUNE, 2013

JERRY B. LEDUC TRUSTEE
BARBARA J. LEDUC TRUSTEE

OWNERS ACKNOWLEDGMENT

STATE OF UTAH } SS
COUNTY OF WEBER }
ON THE _____ DAY OF _____, 2019 PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR SAID STATE AND COUNTY OF WEBER, AND AFTER BEING DULY SWORN ACKNOWLEDGED TO ME, IS OF SAID PROPERTY AND THAT THEY SIGNED THE OWNERS DEDICATION FREELY, VOLUNTARILY AND IN BEHALF OF SAID OWNERSHIP FOR THE PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES: _____, 20____.

NOTARY PUBLIC

STAFF REPORT



SUBJECT: Defining Drive-Thrus
AUTHOR: Leesa Kapetanov
DEPARTMENT: Administration
DATE: June 18, 2019

RECOMMENDATION

Staff recommends the proposed changes to the code concerning drive-thrus be adopted.

BACKGROUND

A business wanting a drive-thru contacted the city about a space that was part of a building that had several businesses in it, but the space they were interested in had been vacant for many years; it also had a drive-thru. The building was in a part of the city where the form based code did not allow drive-thrus. Staff informed the business they could use the building, but not the drive-thru, since it had been abandoned for more than a year. The business appealed the decision to the hearing officer, who ruled in favor of the business. Although Mr. Bradshaw can explain this better, it came down to the fact that the code did not define a drive-thru as a use, so the city could not defend its position to not allow it.

Mr. Bradshaw advised staff to change the code, adding a definition of a drive-thru as a use.

ANALYSIS

The reason that drive-thrus are not allowed in the City Center General and City Center Core Subdistricts is so these areas can develop into pedestrian friendly urban gathering places. Drive-thrus inherently attract car traffic rather than foot traffic, and so they are counter-productive to what the form based code is trying to achieve.

SIGNIFICANT IMPACTS

The code will be more defensible as it slowly transforms our city to what the Council has envisioned for it.

ATTACHMENTS

None

ORDINANCE NO. 19-09

AN ORDINANCE OF SOUTH OGDEN CITY, UTAH, REVISING AND AMENDING CITY CODE SECTION 10-5.1A-4-2, DEFINITIONS et., seq. ,DEFINING, MANAGING, AND PERMITTING “DRIVE-THRU” USES; MAKING NECESSARY LANGUAGE CHANGES TO THE CITY CODE TO EFFECT THOSE CHANGES; AND ESTABLISHING AN EFFECTIVE DATE FOR THOSE CHANGES.

Section 1 - Recitals:

WHEREAS, SOUTH OGDEN City (“City”) is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code (“UC”) §10-3-717, and UC §10-3-701, the governing body of the city may exercise all administrative and legislative powers by resolution or ordinance; and,

WHEREAS, the South Ogden City Council finds that certain changes should be made to the recently adopted Form Based Code to provide additional clarity, and recognizing that the Form Based Code is presently in transition as the Planning Commission and City Council review various areas of the City which have the potential of directly affecting the economic and commercial well-being of the city; and

WHEREAS, the City Council finds that certain changes should be made to the Form Based Code in order more effectively manage these identified issues; and,

WHEREAS, the City Council finds that South Ogden City Code, at Title 10 and various subsections should be amended by adding new language addressing Form Based Code issues and regulations for the city; and,

WHEREAS, the City Council finds that the requirements should be effective upon passage of this Ordinance; and,

WHEREAS, the City Council finds that the public safety, health and welfare is at issue and requires action by the City as noted above;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, UTAH that the City Code be changed and amended as follows:

Amended Section:

Upon The Adoption Of This Ordinance, Title 10-5.1A-4-2 And Other Sections And Subsections Listed, Are Amended To Read As Set Out In **Attachment “A”** And Incorporated Fully Herein By This Reference.

The foregoing recitals are incorporated herein.

Section 2 - Repealer of Conflicting Enactments:

All orders, ordinances and resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Ordinance, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part, repealed.

Section 3 - Prior Ordinances and Resolutions:

The body and substance of any prior Ordinances and Resolutions, with their specific provisions, where not otherwise in conflict with this Ordinance, are reaffirmed and readopted.

Section 4 - Savings Clause:

If any provision of this Ordinance shall be held or deemed or shall be invalid, inoperative or unenforceable such reason shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Ordinance being deemed the separate independent and severable act of the City Council of South Ogden City.

Section 5 - Date of Effect

This Ordinance shall be effective on the 2nd day of July, 2019, and after publication or posting as required by law.

DATED this 2nd day of July, 2019

SOUTH OGDEN, a municipal corporation

by: _____
Mayor Russell Porter

Attested and recorded

Leesa Kapetanov, CMC
City Recorder

ATTACHMENT “A”

ORDINANCE NO. 19-09

An Ordinance Of South Ogden City, Utah, Revising And Amending City Code Section 10-5.1a-4-2, Definitions et., seq., Defining, Managing, And Permitting “Drive-Thru” Uses; Making Necessary Language Changes To The City Code To Effect Those Changes; And Establishing An Effective Date For Those Changes.

02 Jul 19

10-5.1A-4-1

TABLE 4.1(1)
USES BY SUBDISTRICT

Key:	
P	Permitted
P1	Permitted in upper stories only
P2	Permitted with development standards
C	Requires a conditional use permit
Blank	Not permitted

Uses	Subdistricts				
	City Center "Core"	City Center "General"	Riverdale Road "General"	40th Street "General"	Edge
Residential and lodging:					
Residential	P1	P	P	P	P
Hotel and inn	P	P	P	P	P2
Group living arrangements	C	C	C	C	
Civic:					
Assembly	C	C	C	C	P2
Transit station	P	P	P	P	P2
Hospital and clinic	P1	P	P	P	
Library/museum/post office (no distribution)	P	P	P	P	C
Police and fire	C	C	C	C	C
School	P1	P	P	P	P
Retail:					

	Neighborhood retail	P	P	P	P	
	General retail	P	C	P		
	Outdoor sales lot			C		
	Service:					
	Neighborhood service	P	P	P	P	
	General service	P	C	C		
	Vehicle service		C	P2		
	Office and industrial:					
	Office	P1	P	P	P	P2
	Craftsman industrial	P2	P2	P		
	Infrastructure:					
	Parking lot	P2	P2	P2	P2	
	Parking structure	P2	P2	P2	P2	
	Utility and infrastructure	C	C	C	C	
	Open space	P2	P2	P2	P2	P2
	Accessory uses:					
	Drive-thru			P2		
	Home occupation	P	P	P	P	P
	Parking lot	P	P	P	P	
	Parking structure	P2	P2	P2	P2	
	Outdoor storage of goods		P2	P2		
	Beer and liquor:					
	Class A license ¹	P		P		
	Class B license ²	P	P	P	P	
	Class C license ³	P	P	P	C	

10-5.1A-4-2: DEFINITION OF USES

L. Accessory Uses: A category of uses that are not permitted to serve as the principal use on a zoning lot.

1. Drive-Thru: A use that allows customers to receive services or goods through a window while remaining stationary in their motor vehicles. A drive-thru does not include pumps at a gas station, or any other type of pick-up service (e.g. groceries or lumber) where the driver is required to leave the vehicle or where the services and goods are delivered by other means than through a window. Refer to section 10-5.1A-5-11, for required drive-thru development standards.
2. Home Occupation: An occupational use that is clearly subordinate to the principal use as a residence and does not require any alteration to the exterior of a building.
3. Parking Lot: An uncovered paved surface used solely for the parking of vehicles, intended for use by the occupants in an adjacent building on the lot. Parking lot locations are regulated by building type. Refer to section [10-5.1A-5](#), "Building Types", of this article.
4. Parking Structure: A structure used solely for the parking of vehicles, intended for use by the occupants in an adjacent building on the lot. Parking structures within the buildings are regulated per building type. Refer to section [10-5.1A-5](#), "Building Types", of this article. Separate structure locations are also regulated by building type, but shall also meet all of the requirements of subsection I, "Parking Structure", of this section.
5. Outdoor Storage Of Goods: Permanent outdoor storage of goods not typically housed or sold indoors, such as large scale materials and building and landscape supplies. In the subdistricts where outdoor storage of goods is permitted with development standards ("P2"), the following development standards apply:
 - a. Outdoor storage areas shall be located in the rear or side yard of the lot.
 - b. Loose materials shall not be stacked higher than six feet (6').
 - c. Loose materials shall at a minimum be stored in a three (3) sided shelter and shall be covered.
 - d. Materials shall be set back a minimum of five feet (5') from any lot line.
 - e. All outdoor storage areas shall be screened from view of adjacent parcels and vehicular rights-of-way using the heavy side or rear buffer; refer to section [10-5.1A-7](#) of this article, landscape requirements for side and rear buffer.

10-5.1B-4-1

TABLE 4.1(1)
USES BY SUBDISTRICT

Key:	
P	Permitted
P1	Permitted in upper stories only
P2	Permitted with development standards
C	Requires a conditional use permit
Blank	Not permitted

Uses	Gateway Core	Gateway General	Neighborhood Commercial	Gateway Edge
Residential and lodging:				
Residential	P1	P	P1	P
Hotel and inn	P	P	P	
Group living arrangement	C	C	C	
Civic:				
Assembly	P2	P2	P2	P2
Transit station	P	P	P	P2
Hospital and clinic	P	P	P	C
Library/museum/Post Office (no distribution)	P	P	P	C
Police and fire	C	C	C	C
School	P	P	P	P
Retail:				
Neighborhood retail	P	P	P	
General retail	P	P	P2	

	Outdoor sales lot				
	Service:				
	Neighborhood service	P	P	P	
	General service	P2	C	C	
	Vehicle service	P2	C		
	Office and industrial:				
	Office	P	P	P2	
	Craftsman industrial	P	P	P	
	Infrastructure:				
	Parking lot	P2	P2	P2	
	Parking structure	P2	P2	P2	
	Utility and infrastructure	C	C	C	C
	Open space	P2	P2	P2	P2
	Accessory uses:				
	Drive-thru	P2	P2	P2	
	Home occupation	P	P	P	C
	Parking lot	P	P	P	P
	Parking structure	P2	P2	P2	
	Outdoor storage of goods	P2	P2	P2	
	Beer and liquor:				
	Class A license ¹	P			
	Class B license ²	P	P	P	
	Class C license ³	P	P	P	

10-5.1B-4-2: DEFINITION OF USES

L. Accessory Uses: A category of uses that are not permitted to serve as the principal use on a zoning lot.

1. Drive-Thru: A use that allows customers to receive services or goods through a window while remaining stationary in their motor vehicles. A drive-thru does not include pumps at a gas station, or any other type of pick-up service (e.g. groceries or lumber) where the driver is required to leave the vehicle or where the services and goods are delivered by other means than through a window. Refer to section 10-5.1A-5-11, for required drive-thru development standards.
2. Home Occupation: An occupational use that is clearly subordinate to the principal use as a residence and does not require any alteration to the exterior of a building.
3. Parking Lot: An uncovered paved surface used solely for the parking of vehicles, intended for use by the occupants in an adjacent building on the lot. Parking lot locations are regulated by building type. Refer to section [10-5.1B-5](#), "Building Types", of this article.
4. Parking Structure: A structure used solely for the parking of vehicles, intended for use by the occupants in an adjacent building on the lot. Parking structures within the buildings are regulated per building type. Refer to section [10-5.1B-5](#), "Building Types", of this article.
5. Outdoor Storage Of Goods: Permanent outdoor storage of goods not typically housed or sold indoors, such as large scale materials and building and landscape supplies. In the subdistricts where outdoor storage of goods is permitted with development standards ("P2"), the following development standards apply:
 - a. Outdoor storage areas shall be located in the rear or side yard of the lot.
 - b. Loose materials shall not be stacked higher than six feet (6').
 - c. Loose materials shall at a minimum be stored in a three-sided shelter and shall be covered.
 - d. Materials shall be set back a minimum of five feet (5') from any lot line.
 - e. All outdoor storage areas shall be screened from view of adjacent parcels and vehicular rights-of-way using the heavy side or rear buffer, refer to section [10-5.1B-7](#) of this article, landscape requirements for side and rear buffer.

STAFF REPORT



SUBJECT: Ratification of Lantis Fireworks Agreement
AUTHOR: Doug Gailey
DEPARTMENT: Administration
DATE: July 02,2019

RECOMMENDATION

Ratify the decision of staff to contract with Lantis Fireworks and Lasers for the 2019 South Ogden Days fireworks display.

BACKGROUND

Over the past few years, South Ogden has contracted with Fireworks Internationale for the South Ogden Days fireworks. Last year the contract expired. Fireworks Internationale agreed to keep the same terms for 2019 and sent a one year contract. When the contract arrived, the amount had increased. Staff spoke with Fireworks Internationale and explained that if the amount changed to over \$10,000 that staff would need to get three bids before accepting the contract. Fireworks internationale agreed to reduce the cost to the original amount. From that date forward, staff was unable to make any contact fireworks internationale. Staff called several times, left messages and sent emails, but still did not get a response. On the Monday before South Ogden Days was set to begin, Staff had still not heard from Fireworks Internationale. Staff contacted Lantis Fireworks, who agreed to do the performance for the original amount of \$10,000 dollars. Because of the timing, staff was not able to get a contract to the Council for approval prior to the show.

ANALYSIS

Staff was able to get Lantis Fireworks and Lasers to agree to do the fireworks display for the same price of the original contract price of Fireworks Internationale.

SIGNIFICANT IMPACTS

The budgeted amount was \$10,000. Lantis agreed to perform the display for \$10,000 so there was no additional impact to the budget.

ATTACHMENTS

Copy of Lantis Fireworks and Lasers contract.

Resolution No. 19-37

**RESOLUTION OF SOUTH OGDEN CITY APPROVING AND
RETROACTIVELY RATIFYING AN AGREEMENT WITH LANTIS
FIREWORKS AND LASERS FOR PROVISION OF FIREWORKS DISPLAY FOR
SOUTH OGDEN DAYS, 2019, AND PROVIDING THAT THIS RESOLUTION
SHALL BECOME EFFECTIVE IMMEDIATELY UPON POSTING AND FINAL
PASSAGE.**

WHEREAS, the City Council finds that the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code ("UC") § 10-3-717 the governing body of the city may exercise all administrative powers by resolution including, but not limited to regulating the use and operation of municipal property and programs; and,

WHEREAS, the City Council finds it necessary to address certain fireworks display needs for South Ogden Days, 2019 needs within the city; and,

WHEREAS, the City Council finds that the city staff recommends that the city ratify the contract with Lantis Fireworks and Lasers for the provision of fireworks display for South Ogden Days, 2019; and,

WHEREAS, the City Council finds that Lantis Fireworks and Lasers has the professional ability to provide for these services to meet the city's needs and has willingly and timely stepped in to provide these services when a prior contractor was unable or unwilling so to do; and,

WHEREAS, the City Council finds that City now desires to further those ends by contracting with, and ratifying the contract with Lantis Fireworks and Lasers to provide such services; and,

WHEREAS, the City Council finds that the public convenience and necessity requires the actions contemplated,

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF
SOUTH OGDEN AS FOLLOWS:**

SECTION II - CONTRACT AUTHORIZED

That The "Fireworks Display Contract And Purchase Order" For The Provision Of Fireworks Display For South Ogden Days, 2019, Attached Hereto As Attachment "A" And By This Reference Fully Incorporated Herein, Is Hereby Approved Retroactively, And Adopted; And That The City Manager Is Authorized To More Fully Negotiate Any Remaining Details Under The Agreement On Behalf Of The

City And Then To Sign, And The City Recorder Authorized To Attest, Any And All Documents, Reasonably Necessary To Effect This Authorization And Approval.

The foregoing Recitals are incorporated herein.

SECTION III - PRIOR ORDINANCES AND RESOLUTIONS

The body and substance of all prior Resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

SECTION IV - REPEALER OF CONFLICTING ENACTMENTS

All orders, and Resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part repealed.

SECTION V - SAVINGS CLAUSE

If any provision of this Resolution shall be held or deemed or shall be invalid, inoperative or unenforceable such shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution being deemed the separate independent and severable act of the City Council of South Ogden City.

SECTION VI - DATE OF EFFECT

This Resolution shall be effective on the 2nd day of July, 2019, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY,
STATE OF UTAH, on this 2nd day of July, 2019.**

SOUTH OGDEN CITY

Russell Porter
Mayor

ATTEST:

Leesa Kapetanov, CMC
City Recorder

ATTACHMENT “A”

RESOLUTION NO. 19-37

Resolution Of South Ogden City Approving And Retroactively Ratifying An Agreement With Lantis Fireworks And Lasers For Provision Of Fireworks Display For South Ogden Days, 2019, And Providing That This Resolution Shall Become Effective Immediately Upon Posting And Final Passage.

02 Jul 19

FIREWORKS DISPLAY CONTRACT AND PURCHASE ORDER

THIS CONTRACT, entered into on June 14, 2019 and between LANTIS PRODUCTIONS, INC. (a Utah corporation hereinafter referred to as LANTIS), and South Ogden Days of Utah (hereinafter referred to as CLIENT).

WITNESSETH: LANTIS agrees to furnish the CLIENT, in accordance with the terms and conditions hereinafter set forth, a Fireworks Display Show as per our proposal made a part hereof, including the services of a licensed and trained Pyrotechnician to take charge of and fire the Display.

CLIENT shall pay LANTIS the sum of Ten Thousand and No/100 (\$10,000) DOLLARS, in United States Currency, according to the following terms and conditions:

1. Due upon execution of contract	\$ <u>5,000.00</u>
2. Due ten days prior to the show	\$ <u>5,000.00</u>
Total:	\$ <u>10,000.00</u>

All sums due herein shall be mailed directly to the corporate offices of Lantis Productions Inc., P.O. Box 491, Draper, Utah 84020, unless otherwise directed in writing.

Note: Balance due at time of show must be given to the authorized representative of LANTIS before said show will be commenced.

The said display is hereby scheduled to be performed on June 22, 2019. The display may be cancelled by CLIENT up to ten (10) days before display's date. At this time only the cost of the set pieces (if applicable) and permit fees will be paid for by CLIENT. If for reasons other than adverse weather conditions the display shall be cancelled within the ten (10) days prior to the show date, the CLIENT agrees to pay an amount equal to one-half of the total contract amount as a cancellation fee.

If the scheduled presentation of the show is delayed due to adverse weather conditions, or other circumstances beyond the reasonable control of either LANTIS or CLIENT, each shall bear an equal share (i.e., 50%) of all "out-of-pocket" expenses incurred by LANTIS due to the delay. Such expenses shall include, but shall not be limited to, additional lodging, meals, Pyrotechnician fees, permits, vehicle rentals, and equipment rentals (if any) incurred by authorized representatives of LANTIS necessary to present the show.

CLIENT hereby agrees that any show so delayed must be presented within 10 calendar days of the originally scheduled date without incurring additional expenses except as detailed in the paragraph above. If the presentation of the show is delayed beyond ten (10) calendar days from the originally scheduled date, this contract shall be subject to renegotiation between LANTIS and CLIENT.

CLIENT agrees to provide and furnish a suitable place to display the said fireworks. LANTIS, on behalf of CLIENT, will secure all required state and/or local fireworks permits. Any required marine permits will be obtained by LANTIS on behalf of the CLIENT. CLIENT will obtain any required event permits, and will arrange for any security bonds as required by law in CLIENT'S community when necessary. CLIENT agrees to furnish

necessary and adequate police and/or private security, fire and other necessary protection for proper crowd control, auto parking control, and proper security around the designated safety area during the set-up, during firing, and for a minimum of thirty minutes following show completion.

Any vehicles or personal property located within the designated safety area shall be removed at the CLIENT'S Expense. Any damage or destruction of vehicles or personal property left remaining in the designated safety area shall be the sole responsibility of the CLIENT.

CLIENT hereby acknowledges and agrees that the LANTIS Pyrotechnician, the CLIENT, or Local Fire Authority, shall have the right to delay the start of, or terminate the firing of, the Fireworks Display Show if, in any one of the individuals' reasonable judgment, unsafe conditions exist as detailed in the LANTIS Safety Procedures Manual, NFPA 1123 Guidelines, or other applicable local law or regulation.

LANTIS shall provide insurance coverage for the following amounts and specified risks only:

Bodily Injury and Property Damage, including Product Liability of \$2,000,000.00.

Under the provisions of our insurance coverage, this protection shall be extended to the CLIENT and additional insured only upon receipt by LANTIS of a properly executed original copy of this contract.

It is agreed that this contract shall be governed by the laws of the State of Utah. Should any legal action be brought to enforce or interpret the terms or provisions of this Contract, any court of competent jurisdiction shall be proper venue for such an action. Interest at 2% per month (AN ANNUAL PERCENTAGE RATE OF TWENTY FOUR PERCENT PER ANNUM A.P.R. 24%) will be charged on all accounts past due, and the Client agrees to pay the same. If any legal action is brought to enforce or interpret the terms or provision of this Contract, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief they may be entitled to.

It is further agreed that nothing in this Contract shall be construed as forming a partnership, the parties hereto being severally responsible for their own separate debts and obligations, and neither party shall be held responsible for any agreement not stated in this Contract. The parties hereto do mutually and severally guarantee the terms, conditions and payments of this Contract and these articles shall be binding on the parties themselves and on their heirs, executors, administrators, successors and assigns. CLIENT further warrants that the signature affixed hereto on their behalf is properly authorized to execute such documents and incur such obligations on behalf of the CLIENT. CLIENT further agrees that none of the provisions of this contract may be changed or modified in any way without the express written permission of LANTIS.

Additional Provisions:

IN WITNESS WHEREOF, the parties hereto, by and through their duly authorized agents, have set their duly authorized signatures and seals the dates and places indicated below.

LANTIS

Executed on behalf of LANTIS PRODUCTIONS INC. on June 14, 2019 at Fairfield, UT.

Lantis Productions Inc.

by: _____

Kenneth L. Lantis, President

CLIENT

**Executed on behalf of _____ this _____ day of _____, 2019
at South Ogden, Utah.**

by: _____

Title: _____

CLIENT COMMUNICATIONS DATA

Lantis Productions Inc.

Show 19166

Please provide requested information to assure constant and immediate communication with Lantis Productions Inc. Fairfield, Utah and the Show Sponsor.

Show Sponsor: South Ogden Days

Billing Address: 3950 Adams Ave. Suite 1, South Ogden, UT 84403

Show Date: June 22,2019 Approximate Time: 10:00 PM Length of Show: min

Show Location: 692 East 5500 South, South Ogden, UT 84403

Lantis Productions representative should contact the following person or persons for instructions:

Primary Contact

2ND Alternate

Ember Herrick

Name

Name

3950 Adams Ave. Suite 1

Address

Address

South Ogden, UT 84403

City, State, Zip

City, State, Zip

Phone :

Phone Office

Home 801-648-4877

Home _____

Cell _____

Cell _____

Specific Address of Display Site: 692 East 5500 South, South Ogden, UT 84403

Routing to Location from Major Highway:

Extremely Important

Nearest Airport:

Salt Lake City International

—
Approximate Distance: Miles

Additional Comments. _____ Use reverse side if needed.

INSURANCE CERTIFICATE REQUISITION

Lantis Productions Inc

Show 19166

Client Name: South Ogden Days

Address: 3950 Sdams Ave. Suite 1, South Ogden, UT 84403

Display Date: June 22,2019

Approximate Time: 10:00 PM

Location of Display: 692 East 5500 South, South Ogden, UT 84403

Exact Names of those to be insured:

Name of Site Property Owner:

Insurance Certificate is to be issued to:

Phone: 801-648-4877

Address: 3950 Adams Ave. Sutie 1, South Ogden, UT 84403

This form must be returned with your signed contract in order for the Insurance Certificate to be processed. Our Insurance Carrier requires that we have this form in addition to the signed contract prior to the Certificate being issued and the coverage extended to the show sponsor(s).

The Insurance Carrier also requires that a diagram of the display show site and a description of the surrounding properties be submitted before the show. Please attach this diagram to this form. If you have any questions, please contact our Corporate Office at 1-800-443-3040 8 a.m. to 5 p.m. Mountain Time.

REQUEST FOR DIAGRAM OF FIRING AREA

Lantis Productions Inc.

Show **19166**

Dear Customer: **South Ogden Days**

In an effort to better understand and plan for your fireworks display show, it is of the utmost importance that you supply our office with a diagram or map of the proposed display site and the surrounding areas in all directions.

The map should show distances (in feet) from spectators and parking areas as well as buildings wires and overhead obstructions. We need to receive this information before we can apply for permits and insurance.

Preparation and planning can bring out the best in a fireworks display. It can also reduce accidents. Thank you for your cooperation and attention to this matter!

Lantis Productions Inc.

6-1-13: MOTORIZED SCOOTERS:

A. Definitions: As used in this section:

ALL-TERRAIN TYPE I VEHICLE: Is used as defined in section 41-22-2 of the Utah Code Annotated.

ALLEY: A street or highway intended to provide access to the rear or side of lots or building in urban districts and not intended for through vehicular traffic.

AUTHORIZED EMERGENCY VEHICLE: Fire department vehicles, police vehicles, ambulances, and other publicly or privately owned vehicles as designated by the commissioner of the department of public safety.

BICYCLE: Every device propelled by human power upon which any person may ride, having two (2) tandem wheels, except scooters and similar devices.

BUS: Every motor vehicle designed for carrying more than fifteen (15) passengers and used for the transportation of persons; and every motor vehicle, other than a taxicab, designed and used for the transportation of persons for compensation.

CONTROLLED ACCESS HIGHWAY: Every highway, street, or roadway to or from which owners or occupants of abutting lands and other persons have no legal right of access, except at points as determined by the public authority having jurisdiction over the highway, street, or roadway.

CROSSWALK: 1. That part of a roadway at an intersection included within the connections of the lateral lines of the sidewalks on opposite sides of the highway measured from the curbs or, in the absence of curbs, from the edges of the traversable roadway; and in the absence of a sidewalk on one side of the roadway, that part of a roadway included within the extension of the lateral lines of the existing sidewalk at right angles to the centerline; or

2. Any portion of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by lines or other markings on the surface.

DEPARTMENT: The department of public safety.

DIRECT SUPERVISION: Oversight at a distance within which visual contact is maintained for the purpose of advising and assisting.

DIVIDED HIGHWAY: A highway divided into two (2) or more roadways by unpaved intervening space or by a physical barrier or by a clearly indicated dividing section constructed to impede vehicular traffic.

ELECTRIC ASSISTED BICYCLE: A moped with an electric motor with a power output of not more than 1,000 watts, which is not capable of propelling the device at a speed of more than twenty (20) miles per hour on level ground, and which is not capable of increasing the speed of the device when human power is used to propel the device at more than twenty (20) miles

per hour.

EXPLOSIVES: Any chemical compound or mechanical mixture commonly used or intended for the purpose of producing an explosion and which contains any oxidizing and combustible units or other ingredients in proportions, quantities, or packing so that an ignition by fire, friction, concussion, percussion, or detonator of any part of the compound or mixture may cause a sudden generation of highly heated gases, and the resultant gaseous pressures are capable of producing destructive effects on contiguous objects or of causing death or serious bodily injury.

FARM TRACTOR: Every motor vehicle designed and used primarily as a farm implement, for drawing plows, mowing machines, and other implements of husbandry.

FLAMMABLE LIQUID: Any liquid which has a flashpoint of one hundred degrees Fahrenheit (100°F) or less, as determined by a Tagliabue or equivalent closed cup test device.

GROSS WEIGHT: The weight of a vehicle without load plus the weight of any load on the vehicle.

HIGHWAY: The entire width between property lines of every way or place of any nature when any part of it is open to the use of the public as a matter of right for vehicular travel.

INTERSECTION: The area embraced within the prolongation or connection of the lateral curb lines, or, if none, then the lateral boundary lines of the roadways of two (2) or more highways which join one another.

1. Where a highway includes two (2) roadways thirty feet (30') or more apart, every crossing of each roadway of the divided highway by an intersecting highway is a separate intersection; if the intersecting highway also includes two (2) roadways thirty feet (30') or more apart, then every crossing of two (2) roadways of the highways is a separate intersection.
2. The junction of an alley with a street or highway is not an intersection.

LOCAL AUTHORITIES: Every county, municipal, and other local board or body having authority to enact laws relating to traffic under the constitution and laws of the state.

LOW SPEED VEHICLE: 1. A four (4) wheeled electric motor vehicle designed to be operated at speeds of not more than twenty five (25) miles per hour and that has a capacity of not more than four (4) passengers, including the driver.

2. "Low speed vehicle" does not include a golf cart or an off highway vehicle.

METAL TIRE: A tire, the surface of which in contact with the highway is wholly or partly of metal or other hard nonresilient material.

MOBILE HOME: 1. A trailer or semitrailer which is designed, constructed, and equipped as a dwelling place, living abode, or sleeping place either permanently or temporarily, and is equipped for use as a conveyance on streets and highways; or

2. A trailer or a semitrailer whose chassis and exterior shell is designed and constructed for use as a mobile home, as defined in subsection 1 of this definition, but which is instead used permanently or temporarily for the advertising, sales, display, or promotion of merchandise or services, or for any other commercial purpose except the transportation of property for hire or the transportation of property for distribution by a private carrier.

MOPED: A motor driven cycle having both pedals to permit propulsion by human power, and a motor which produces not more than two (2) brake horsepower and which is not capable of propelling the cycle at a speed in excess of thirty (30) miles per hour on level ground. If an internal combustion engine is used, the displacement may not exceed fifty (50) cubic centimeters and the moped shall have a power drive system that functions directly or automatically without clutching or shifting by the operator after the drive system is engaged. A moped includes an electric assisted bicycle and a motor assisted scooter.

MOTOR ASSISTED SCOOTER: A self-propelled device with at least two (2) wheels in contact with the ground, a braking system capable of stopping the unit under typical operating conditions, a gas or electric motor not exceeding forty (40) cubic centimeters, a seat or a deck design for a person to sit, straddle, or stand while operating the device, and the ability to be propelled by human power alone.

MOTOR DRIVEN CYCLE: Every motorcycle and motor scooter, personal motorized mobility device, moped, electric assisted bicycle, motor assisted scooter, and every motorized bicycle having an engine with less than one hundred fifty (150) cubic centimeters displacement or having a motor which produces not more than five (5) horsepower.

MOTOR VEHICLE: Every vehicle which is self-propelled and every vehicle which is propelled by electric power obtained from overhead trolley wires, but not operated upon rails, except vehicles moved solely by human power and motorized wheelchairs.

MOTORCYCLE: Every motor vehicle, other than a tractor, having a seat or saddle for the use of the rider and designed to travel with not more than three (3) wheels in contact with the ground.

OFF HIGHWAY IMPLEMENT OF HUSBANDRY: Is used as defined under section [41-22-2](#) of the Utah Code Annotated.

OFF HIGHWAY VEHICLE: Is used as defined under section [41-22-2](#) of the Utah Code Annotated.

OFFICIAL TRAFFIC CONTROL DEVICES: All signs, signals, markings, and devices not inconsistent with this section placed or erected by authority of a public body or official having jurisdiction, for the purpose of regulating, warning, or guiding traffic.

OPERATOR: Any person who is in actual physical control of a vehicle.

PARK OR PARKING: The standing of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

PEACE OFFICER: Any peace officer authorized under title 53, chapter 13, peace officer

classifications of the Utah Code Annotated, to direct or regulate traffic or to make arrests for violations of traffic laws.

PEDESTRIAN: Any person afoot.

PERSON: Every natural person, firm, copartnership, association, or corporation.

PERSONAL MOTORIZED MOBILITY DEVICE: A self-propelled device with two (2) nontandem wheels in contact with the ground, a system capable of steering and stopping the unit under typical operating conditions, a motor not exceeding one horsepower or 750 watts, and a deck design for a person to stand while operating the device. A "personal motorized mobility device" does not include a wheelchair.

POLE TRAILER: Every vehicle without motive power designed to be drawn by another vehicle and attached to the towing vehicle by means of a reach, or pole, or by being boomed or otherwise secured to the towing vehicle, and is ordinarily used for transporting long or irregular shaped loads such as poles, pipes, or structural members generally capable of sustaining themselves as beams between the supporting connections.

PRIVATE ROAD OR DRIVEWAY: Every way or place in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owner, but not by other persons.

RAILROAD: A carrier of persons or property upon cars operated upon stationary rails.

RAILROAD SIGN OR SIGNAL: A sign, signal, or device erected by authority of a public body or official or by a railroad and intended to give notice of the presence of railroad tracks or the approach of a railroad train.

RAILROAD TRAIN: A locomotive propelled by any form of energy, coupled with or operated without cars, and operated upon rails.

RIGHT OF WAY: The right of one vehicle or pedestrian to proceed in a lawful manner in preference to another vehicle or pedestrian approaching under circumstances of direction, speed, and proximity which give rise to danger of collision unless one grants precedence to the other.

ROADWAY: That portion of highway improved, designed, or ordinarily used for vehicular travel, exclusive of the sidewalk, berm, or shoulder, even though any of them are used by persons riding bicycles or other human powered vehicles. If a highway includes two (2) or more separate roadways, roadway refers to any roadway separately but not to all roadways collectively.

SAFETY ZONE: The area or space officially set apart within a roadway for the exclusive use of pedestrians and which is protected, marked, or indicated by adequate signs as to be plainly visible at all times while set apart as a safety zone.

SCHOOL BUS: Every motor vehicle that complies with the color and identification requirements of the most recent edition of "Minimum Standards For School Buses" and is used to transport school children to or from school or school activities. This definition does not include vehicles operated by common carriers in transportation of school children to or from

school or school activities.

SEMITRAILER: A vehicle with or without motive power, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle, and constructed so that some part of its weight and that of its load rests upon or is carried by another vehicle.

SHOULDER AREA: That area of the hard surfaced highway separated from the roadway by a pavement edge line as established in the current approved "Manual On Uniform Traffic Control Devices", or that portion of the road contiguous to the roadway for accommodation of stopped vehicles, for emergency use, and lateral support.

SIDEWALK: That portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines intended for the use of pedestrians.

SOLID RUBBER TIRE: Every tire of rubber or other resilient material which does not depend upon compressed air for the support of the load.

STAND OR STANDING: The halting of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actually engaged in receiving or discharging passengers.

STOP: When required means complete cessation from movement.

STOP OR STOPPING: When prohibited means any halting even momentarily of a vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or when in compliance with the directions of a peace officer or official traffic control device.

TRAFFIC: Pedestrians, ridden or herded animals, vehicles, and other conveyances either singly or together while using any highway for the purpose of travel.

TRAFFIC CONTROL SIGNAL: Any device, whether manually, electrically, or mechanically operated, by which traffic is alternately directed to stop and permitted to proceed.

TRAILER: Every vehicle with or without motive power, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle and constructed so that no part of its weight rests upon the towing vehicle.

TRUCK: Every motor vehicle designed, used, or maintained primarily for the transportation of property.

TRUCK TRACTOR: A motor vehicle designed and used primarily for drawing other vehicles and constructed to carry a part of the weight of the vehicle and load drawn by the truck tractor.

URBAN DISTRICT: The territory contiguous to and including any street, in which structures devoted to business, industry, or dwelling houses are situated at intervals of less than one hundred feet (100'), for a distance of a quarter of a mile or more.

VEHICLE: Every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, except devices used exclusively upon stationary rails or tracks.

B. General Provisions:

1. Applicable Provisions:

- a. Except as otherwise provided in this section, a motor assisted scooter and a personal motorized mobility device is subject to the provisions under this chapter for a bicycle, moped, or a motor driven cycle.
- b. For a person operating a motor assisted scooter or a personal motorized mobility device, the following provisions do not apply:
 - (1) Seating positions under section 6-1-1307;
 - (2) Required lights, horns, and mirrors under section 6-1-1354.50;
 - (3) Entitlement to full use of a lane under subsection 6-1-1307.2(1); and
 - (4) Driver licensing requirements under section 53-3-202.

2. Age Restriction: Subject to the provisions of this section, a person under fourteen (14) years of age may not operate a personal motorized mobility device or a motor assisted scooter with the motor running unless the person is under the direct supervision of the person's parent or guardian.

3. Operator Restrictions:

- a. A person under eight (8) years of age may not operate a motor assisted scooter with the motor running on any public property, highway, path, or sidewalk.
- b. A person may not operate a motor assisted scooter:
 - (1) In a public parking structure;
 - (2) On public property posted as an area prohibiting skateboards;
 - (3) On a highway consisting of a total of four (4) or more lanes designated for regular vehicular traffic;
 - (4) On a highway with a posted speed limit greater than twenty five (25) miles per hour; or
 - (5) That has been structurally altered from the original manufacturer's design.

4. Restriction On Location: A person may not operate a personal motorized mobility device:

- a. On a highway consisting of a total of four (4) or more lanes designated for regular vehicular traffic;
- b. On a highway with a posted speed limit greater than thirty five (35) miles per hour; or
- c. That has been structurally altered from the original manufacturer's design.

5. Owner Responsibility: An owner may not authorize or knowingly permit a person to operate a personal motorized mobility device or a motor assisted scooter in violation of this section.

6. Exception: Except where posted or prohibited by rule or local ordinance, a motor assisted scooter is considered a nonmotorized vehicle if it is being used with the motor turned off.
7. Disability Exception: The provisions of this section do not apply to a motorized scooter, motorized wheelchair, or other device being used for mobility by a person with a disability as defined by and covered under the Americans with disabilities act of 1990, 42 USC section 12102.
8. Penalty: A person who violates this section is guilty of a class C misdemeanor. (Ord. 04-11, 5-4-2004, eff. 5-4-2004)



South Ogden City

Business License Fee Study



ZIONS BANK[®]
Public Finance

May, 2013

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EXECUTIVE SUMMARY

Zions Bank Public Finance (“ZBPF”) was retained by The City of South Ogden (“South Ogden” or the “City”) to complete an analysis of commercial, home occupation, and residential rental business licensing costs that meet the requirements of Utah law as established by Utah Code Annotated §10-1-203. The law states that “...the legislative body of a municipality may license for the purpose of regulation and revenue any business within the limits of the municipality and may regulate that business by ordinance¹.” Additionally, the law states that “the amount of a fee shall be reasonably related to the costs of the municipal services provided by the municipality².” In other words, business licensing fees charged may not exceed the amount necessary to reasonably regulate business activity, including the costs of disproportionate and enhanced levels of municipal services required by some business classes, geographic locations, number of business employees, etc. Therefore, by calculating the City’s total business licensing costs, this study will determine the maximum business license fees allowable under current State law. This study does not recommend business licensing fees, but rather calculates the City’s business licensing costs and therefore, the maximum business licensing fees allowable by law. Factors the City may want to consider as they establish new business license fees include business classes the City would like to encourage, businesses classes that benefit the public good, business classes that higher generate higher tax revenue compared to other business classes and overall economic development policy.

BUSINESS LICENSING COSTS

Cities are allowed under Utah Code to collect disproportionate business licensing fees for the following municipal services:

- Police
- Fire/EMS
- Storm Water Runoff
- Traffic Control
- Parking
- Transportation
- Beautification
- Snow Removal

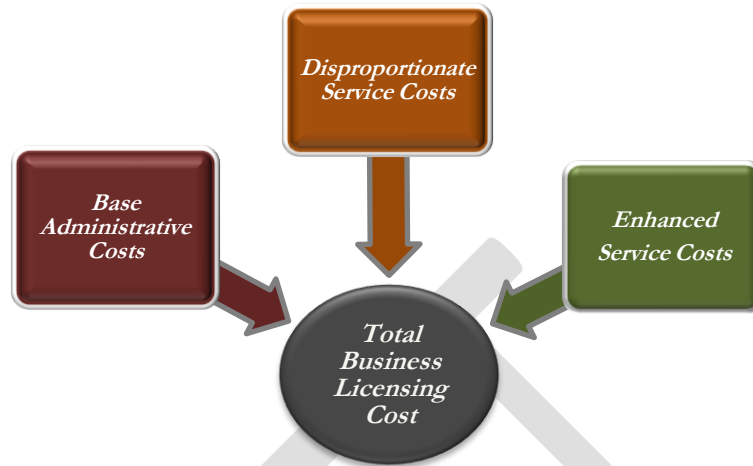
South Ogden has chosen to only consider the disproportionate costs for police, fire and EMS services to City businesses and residential rentals in this study.

South Ogden City currently requires all commercial and home occupation businesses to obtain a business license. The City does not currently require residential rental businesses to obtain a license. However, at the City’s request, this study analyzes the cost to the City for all types of residential rentals.

¹ Utah Code Annotated §10-1-203(2)

² Utah Code Annotated §10-1-203(5)(c)(ii)

This study considers the following three categories of business licensing costs to South Ogden City:



The three categories - base administrative, disproportionate service and enhanced service business licensing costs added together equal the maximum amount the City may charge for business licenses.

BASE ADMINISTRATIVE COSTS

Base administrative costs include the costs common to all types of businesses incurred to register, oversee, maintain records and regulate licensed businesses within the City. Base administrative costs include the following standard labor costs: i) business license application and registration process; ii) issuance of license; iii) collection of fees; iv) maintenance of records; v) preparation of business reports and required verifications; and vi) regulatory inspections.

COMMERCIAL BUSINESSES

The City of South Ogden (“South Ogden” or the “City”) requires all commercial businesses to be licensed. The base administrative cost for a commercial new application business license is \$233 and the base administrative cost for a renewal commercial license is \$26.

TABLE E.1: COMMERCIAL BUSINESS BASE ADMINISTRATIVE COSTS

Base Administrative Costs Commercial Businesses	
Application Type	Base Administrative Cost
Commercial New Application	\$233
Commercial Renewal	\$26

The base administrative cost to issue a fireworks license is \$121. The base administrative cost to issue a Red Box/Vendor and Seasonal license is \$26 and \$78 for a solicitor license.

TABLE E.2: "OTHER" COMMERCIAL BUSINESS LICENSE BASE ADMINISTRATIVE COSTS

Base Administrative Costs Other Commercial Licenses	
Application Type	Base Administrative Cost
Fireworks	\$121
Red Box/Vendor/Seasonal	\$26
Solicitor License	\$78

RESIDENTIAL RENTALS

South Ogden City does not currently license residential rentals and therefore, there is currently no base administrative cost to the City for residential rentals. However, if the City chooses to license residential rentals, the base administrative cost is approximately \$125.

TABLE E.3: RESIDENTIAL RENTALS BASE ADMINISTRATIVE COSTS

Base Administrative Costs Residential Rentals	
Application Type	Base Administrative Cost
Residential Rentals	\$125

HOME OCCUPATION BUSINESSES

South Ogden City requires all home occupation businesses to be licensed. The cost for a new application home occupation business is \$48 and the annual cost for a renewal home occupation business is \$32.

TABLE E.4: HOME OCCUPATION BASE ADMINISTRATIVE COSTS

Base Administrative Costs Home Occupation Businesses	
Application Type	Base Administrative Cost
New Application Home Occupation	\$48
Renewal Home Occupation	\$32

DISPROPORTIONATE SERVICE COSTS

There are two types of disproportionate service costs – (1) disproportionate regulatory costs and (2) disproportionate service call costs. Disproportionate regulatory costs include the cost of services for business-related paperwork, administrative oversight, special regulations and inspections that are in addition to the services common to all businesses. Disproportionate service call costs include the cost of services for police, fire and EMS 911 service calls above the base level of service provided by these departments.

DISPROPORTIONATE REGULATORY SERVICE COSTS

Disproportionate regulatory service costs for commercial businesses in South Ogden City include fire inspection costs and additional time spent by the business licensing department to comply with State regulations for smoke shops. All new businesses in South Ogden are inspected by the Fire Department. Therefore, the base administrative cost for a new application includes fire inspection costs common to all types of businesses. Disproportionate regulatory fire inspection costs for a new application shown in table E.5 include fire inspection costs for certain classes of business that require additional fire inspection time compared to the time included in the base administrative costs for a new application.

While the majority of businesses in South Ogden are inspected on a regular basis, the Fire Department does not inspect all businesses such as car washes after the initial inspection. Therefore, no fire inspection costs are included in the base administrative costs for renewal licenses and all fire costs for renewal licenses are included as disproportionate regulatory costs.

Table E.5 summarizes the disproportionate regulatory costs for commercial businesses.

TABLE E.5: COMMERCIAL BUSINESS DISPROPORTIONATE REGULATORY COSTS

Disproportionate Regulatory Costs Commercial Businesses		
Business Class	New Application License	Renewal License
Athletic Club	\$611	\$407
Assisted Living	\$107	\$155
Automotive	\$204	\$102
Banks	\$102	\$77
Business, Professional & Contracted Services	\$0	\$51
Big Box	\$611	\$407
Commercial Day Care/Pre-School	\$0	\$77
Convenience Store	\$204	\$203
Health Centers	\$78	\$140
Large Grocery	\$407	\$305
Pawn Shop	\$0	\$51
Personal Services	\$0	\$51
Private Club	\$204	\$203
Private School	\$204	\$203
Restaurants	\$204	\$203
Retail	\$102	\$77
Transitional Rehabilitation	\$107	\$155
Smoke Shop	\$117	\$92

Home occupation day cares are the only types of home occupation businesses requiring a fire inspection. Therefore, the fire inspection costs for home occupation day are included as disproportionate regulatory costs.

Table E.6 summarizes the disproportionate regulatory costs for home occupation businesses.

TABLE E.6: HOME OCCUPATION DISPROPORTIONATE REGULATORY COSTS

Disproportionate Regulatory Costs Home Occupation Businesses		
Business Class	New Application License	Renewal License
Home Occupation Day Care	\$77	\$77

DISPROPORTIONATE SERVICE CALL COSTS

Disproportionate service call costs include the cost of services for police, fire and EMS 911 calls above the base level of service. The base level of service is defined as the annual average³ level of service provided to single family⁴ owner occupied residences.

³ Police, fire and EMS call data was averaged over a two-year period - July 2010 – June 2012

⁴ Includes single family detached homes, condos and PUD's

Disproportionate service call costs are in addition to the base administrative and disproportionate regulatory costs for each business class.

Within a business class, there may be a few businesses with a much higher number of services calls compared to the majority of business establishments in that particular business class. These businesses excessively skew the average service call per business and are referred to as statistical outliers. When determining the business license fee for a given business class, it is recommended the City consider setting the disproportionate fee to be on par with the disproportionate costs without the statistical outliers. Utah Code specifies that all businesses within a given business class must be charged the same fee. Table E.7 summarizes the disproportionate police, fire and EMS service call costs⁵ for each commercial business class without outliers.

TABLE E.7: COMMERCIAL BUSINESS DISPROPORTIONATE SERVICE CALL COSTS

Disproportionate Service Call Costs Commercial Businesses				
Business Class	Police	EMS	Fire	Total
Assisted Living (per room)	\$0	\$268	\$44	\$312/room
Athletic Club	\$3,694	\$2,416	\$2,004	\$8,114
Automotive	\$809	\$8	\$0	\$817
Banking/Credit Union	\$1,316	\$3	\$207	\$1,526
Big Box	\$14,254	\$3,292	\$4,002	\$21,548
Business, Professional & Contracted Services	\$126	\$23	\$48	\$197
Car Wash	\$540	\$0	\$0	\$540
Cemetery	\$2,936	\$147	\$0	\$3,083
Convenience Store/Gas	\$2,274	\$285	\$92	\$2,651
Commercial Day Care/Pre-School	\$540	\$0	\$0	\$540
Health Centers	\$2,834	\$6,437	\$1,702	\$10,973
Large Grocery	\$8,643	\$1,472	\$997	\$11,112
Pawn Shop	\$2,732	\$0	\$0	\$2,732
Personal Services	\$70	\$0	\$0	\$70
Private Club	\$489	\$147	\$0	\$636
Private School	\$540	\$54	\$0	\$594
Restaurants	\$757	\$164	\$49	\$970
Retail	\$370	\$28	\$61	\$459
Smoke Shop	\$1,611	\$147	\$0	\$1,758
Storage (per unit)	\$0.41	\$0.04	\$0	\$0.45/unit
Transitional Rehabilitation (per room)	\$0	\$646	\$73	\$719/room

The per unit disproportionate service call cost for single family/duplexes per unit is \$50 per dwelling and \$37 for all apartments with three or more units.

TABLE E.8: RESIDENTIAL RENTAL HOUSING DISPROPORTIONATE SERVICE CALL COSTS

Disproportionate Police, Fire and EMS Costs Residential Rentals				
Rental Type	Police	EMS	Fire	Total Per Unit
Single Family/Duplex	\$43	\$7	\$0	\$50

¹ The costs shown in this table are the disproportionate costs excluding businesses considered as outliers due to their high call volume compared to other businesses in the same business class.

Disproportionate Police, Fire and EMS Costs Residential Rentals				
Rental Type	Police	EMS	Fire	Total Per Unit
Apartments (3+ units)	\$28	\$9	\$0	\$37

Because of the duplication in service calls for home occupation businesses and residential rentals, the City has chosen to allocate the 911 service calls to residential rentals rather than home occupation businesses. Therefore, there are no disproportionate service call costs for home occupation businesses.

ENHANCED SERVICE COSTS

Enhanced service levels reflect a higher level of service for a specific portion of the business community (whether it is a business class, business location, etc.). Examples of enhanced service levels include more landscaping, hanging baskets, more or higher quality signage, increased police patrols (a visible police presence), more frequent snow removal, etc. Generally, these types of services are increased in a particular geographic section of town, such as downtown, or the town center of a resort community but they may also be specific to a particular type of business activity, the number of employees in a company, etc.

South Ogden City currently does not have any geographic areas or business classes for which the City provides enhanced service levels.

TOTAL LICENSING COSTS

The total annual cost for a business license in South Ogden City is comprised of the base administrative, disproportionate regulatory and disproportionate service call costs. The total business license cost is the maximum amount the City may charge for a business license.

This study does not recommend business licensing fees, but rather calculates the City's business licensing costs and therefore the maximum business licensing fees allowable by law. Factors the City may want to consider as they establish new business license fees include business classes the City would like to encourage, businesses classes that generate higher tax revenue compared to other business classes and overall economic development policy.

Total business licensing costs shown in table E.9 are the total costs for a renewal commercial business and home occupation licenses, solicitor, seasonal, fireworks and vendor licenses.

TABLE E.9: TOTAL BUSINESS LICENSING COSTS

Total Business Licensing Costs Commercial and Home Occupation Businesses				
Business Class	Base Cost	Disproportionate Regulatory	Disproportionate Service Call	Total
Assisted Living (per room)	\$26	\$155	\$312/room	\$181 +312/room
Athletic Club	\$26	\$407	\$8,114	\$8,547
Automotive	\$26	\$102	\$809	\$937
Banking/Credit Union	\$26	\$77	\$1,526	\$1,629
Big Box	\$26	\$407	\$21,548	\$21,981
Business, Professional & Contracted Services	\$26	\$51	\$197	\$274
Car Wash	\$26	\$0	\$540	\$566

Total Business Licensing Costs Commercial and Home Occupation Businesses				
Business Class	Base Cost	Disproportionate Regulatory	Disproportionate Service Call	Total
Cemetery	\$26	\$0	\$3,083	\$3,109
Convenience Store/Gas	\$26	\$203	\$2,651	\$2,880
Commercial Day Care	\$26	\$77	\$540	\$643
Cosmetologists	\$26	\$0	\$0	\$26
Fireworks	\$121	\$0	\$0	\$121
Health Centers	\$26	\$140	\$10,973	\$11,139
Home Occupation	\$32	\$0	\$0	\$32
Home Occupation Day Care	\$32	\$77	\$0	\$109
Large Grocery	\$26	\$305	\$11,112	\$11,443
Pawn Shop	\$26	\$51	\$2,732	\$2,809
Personal Services	\$26	\$51	\$70	\$147
Private Club	\$26	\$203	\$636	\$865
Private School	\$26	\$203	\$594	\$823
Retail	\$26	\$77	\$459	\$562
Restaurants	\$26	\$203	\$970	\$1,199
Smoke Shop	\$26	\$92	\$1,758	\$1,878
Solicitor	\$65	\$0	\$0	\$65
Storage (per units)	\$26	\$0	\$0.47	\$26 + \$0.47/unit
Transitional Rehabilitation	\$26	\$155	\$719	\$181 + \$719/room
Red Box/Vendor/Seasonal	\$26	\$0	\$0	\$26

The total cost to license residential rentals is \$125 + \$50 per unit for single family rentals and duplexes and \$125 + \$37 per unit for apartments. “[A] municipality may not require an owner of multiple rental dwellings or multiple buildings containing rental dwellings to obtain more than one regulatory business license for the operation and maintenance of those rental dwellings.”⁶ However, cities may charge a per unit disproportionate fee for all rental units with the exception of rental duplexes, tri-plexes or four-plexes where the owner lives in one of the units⁷.

TABLE E.10: TOTAL RESIDENTIAL RENTAL LICENSES

Total Costs Residential Rental Licenses				
Rental Type	Base Cost	Disproportionate Regulatory	Disproportionate Service Call	Total Cost
Single family/Duplexes	\$125	\$0	\$50	\$125+\$50/unit
Apartments (3+ units)	\$125	\$0	\$37	\$125 + \$37/unit

⁶ Utah Code 10-8-85.5(2)(b)

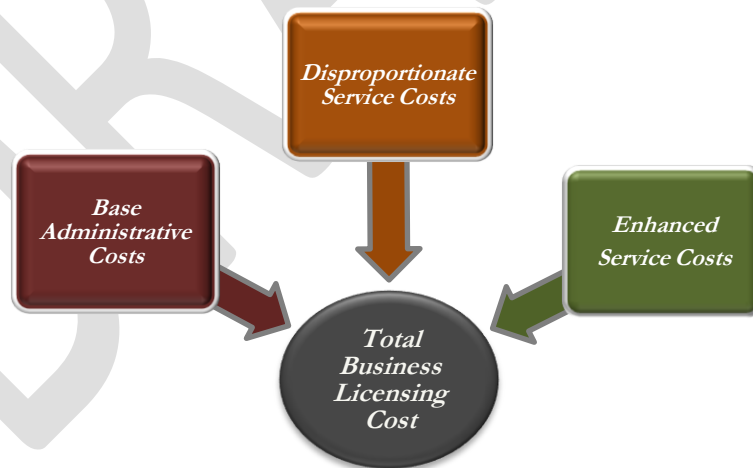
⁷ Cities may require a business license for duplexes, tri-plexes and four-plexes where the owner lives in one of the units, but may not charge a per unit disproportionate fee.

INTRODUCTION

Zions Bank Public Finance (“ZBPF”) was retained by The City of South Ogden (“South Ogden” or the “City”) to complete an analysis of commercial, home occupation, and residential rental business licensing costs that meet the requirements of Utah law as established by Utah Code Annotated §10-1-203. The law states that “...the legislative body of a municipality may license for the purpose of regulation and revenue any business within the limits of the municipality and may regulate that business by ordinance⁸.” Additionally, the law states that “the amount of a fee shall be reasonably related to the costs of the municipal services provided by the municipality⁹.” In other words, business licensing fees charged may not exceed the amount necessary to reasonably regulate business activity, including the costs of disproportionate and enhanced levels of municipal services required by some business classes, geographic locations, number of business employees, etc. Therefore, by calculating the City’s total business licensing costs, this study will determine the maximum business license fees allowable under current State law. This study does not recommend business licensing fees, but rather calculates the City’s business licensing costs using a common baseline. Factors the City may want to consider as they establish new business license fees include business classes the City would like to encourage, businesses classes that generate higher tax revenue compared to other business classes and overall economic development policy.

South Ogden City currently requires all commercial and home occupation businesses to obtain a business license. The City does not currently require residential rental businesses to obtain a license. However, at the City’s request, this study analyzes the cost to the City for all types of residential rentals.

This study considers the following three main categories of business licensing costs to South Ogden City:



The three categories - base administrative, disproportionate service and enhanced service business licensing costs added together equal the maximum amount the City may charge for business licenses in South Ogden.

All businesses in South Ogden have been classified as *Commercial*, *Home Occupation* or

⁸ Utah Code Annotated §10-1-203(2)

⁹ Utah Code Annotated §10-1-203(5)(c)(ii)

§10-1-203(6)

Residential Rental. Utah legislation allows cities wide latitude in defining the business classes and groupings which are most appropriate for each locality. Based on discussions with South Ogden City, *type of business activity* has been chosen as the most accurate means of calculating the true costs associated with various businesses. Therefore, businesses in this analysis are grouped into business classes based on *type of business activity*. Furthermore, Utah law states that “all license fees and taxes shall be uniform in respect to the class upon which they are imposed.” This means that all businesses in the same business “class” must be charged the same fee. Appendix A contains a list of all business “classes” established in South Ogden City.

There are approximately 551 licensed commercial businesses and 204 licensed home occupation businesses in South Ogden.¹⁰ Additionally, the City has approximately 232 single family rentals, 258 rental¹¹ duplex units and 42 apartment complexes with approximately 660 units.¹²

UTAH CODE
§10-1-203.5

South Ogden City does not currently license residential rentals. At the City’s request, this study analyzes the disproportionate cost for all types of residential rentals including single family rentals, duplexes and apartment complexes. Utah Codes states that “[a] municipality may not adopt a new disproportionate rental fee unless the municipality provides a disproportionate rental fee reduction.” A disproportionate rental fee reduction is a reduction of a disproportionate rental fee as a condition of complying with the requirements of a *Good Landlord Program* or some other type of municipal disproportionate rental fee reduction program.

Many cities along the Wasatch Front have adopted a *Good Landlord Program* to reduce the disproportionate cost of residential rentals. A *Good Landlord Program* aims to reduce disproportionate police, fire and EMS service costs to a city by educating landlords regarding the legal and business issues of managing rentals. Additionally, a *Good Landlord Program* offers financial incentives to landlords for participation in the program.

As defined by Utah Code §10-1-203.5(1)(f), a *Good Landlord Program* is a program established by a municipality that provides a reduction in the disproportionate rental fee for a landlord who:

- Completes a *Good Landlord* training program approved by the municipality; or
- Is an exempt landlord;
- Implements measures to reduce crime in rental housing as specified in municipal ordinances; and
- Operates and manages rental housing in accordance with applicable municipal ordinance.

BASE ADMINISTRATIVE COSTS

Base administrative costs include the costs common to all types of businesses incurred to register, oversee, maintain records and regulate licensed businesses within the City. Base administrative costs include the following standard labor costs: i) business license application and registration process; ii) issuance of license; iii) collection of fees; iv) maintenance of

¹⁰ Source: South Ogden City Business License Department, 2012

¹¹ Estimated based on Weber County parcel data.

¹² Source: South Ogden City Business License Department, 2012

records; v) preparation of business reports and required verifications; and vi) regulatory inspections.

In order to estimate the base administrative costs of a business license, our primary source of information has been the City of South Ogden. Costs have been evaluated based on time spent by employees, wages and benefits for these employees, and department overhead. The cost of administering a business license also accounts for the department's fair share of indirect administrative costs that benefit the business license department.

DISPROPORTIONATE SERVICE COSTS

There are two types of disproportionate service costs – (1) disproportionate regulatory costs and (2) disproportionate service call costs. Disproportionate regulatory costs include the cost of services for business-related paperwork, administrative oversight, special regulations and inspections that are in addition to the services common to all businesses included in the base administrative cost. For example, additional regulatory services are required by some classes of businesses such as day-cares, restaurants and large retail. Disproportionate service call costs include the cost of services for police, fire and EMS 911 service calls above the base level of service provided by these departments. The base level of service is the level of service to non-rental single family homes. In order to identify disproportionate service levels, ZBPF has interviewed City officials and service providers and has obtained data regarding 911 calls for service from the South Ogden City Police and Fire Departments.

ENHANCED SERVICE COSTS

Enhanced service levels are generally those services which are increased in a particular geographic location of town, such as downtown, or the town center of a resort community. These may include services for enhanced levels of snow removal, police patrol, streetscape design, more frequent trash removal, more signage, etc. If these services are provided, appropriate fees may be charged to compensate the City for the related costs. South Ogden has indicated that, at this point in time, the City does not provide enhanced service levels to any areas of the community and has no immediate plans to do so. Therefore, there are no costs for enhanced levels of service.

BASE ADMINISTRATIVE COSTS

All commercial and home occupation businesses in South Ogden City are required to obtain and annually renew a business license. One of the costs associated with licensing a business is the *base administrative cost*. Base administrative costs include the costs common to all types of businesses incurred to register, oversee and maintain records, and enforce City and State ordinances.

The *base administrative costs* associated with licensing a business are determined by analyzing both employee costs and the time spent by each employee on business licensing procedures. Taking into account these two factors, a cost for each step in obtaining a business license can be determined. Added together, these costs equal the *base administrative costs* to the City for issuing a new application and renewal business license.

EMPLOYEE COSTS FOR BUSINESS LICENSING

Employee costs consist of direct and indirect costs. Direct business licensing costs include labor (wages & benefits) and department overhead costs for all personnel involved in issuing and overseeing business licenses. Indirect costs include services provided to all departments

such as legislative, executive and financial services as well as non-departmental and general building costs.

The following South Ogden City departments are involved in business licensing:

- Business Licensing¹³
- Code Enforcement
- Fire
- Police

DIRECT COSTS

A direct cost per minute was calculated for each employee involved in the business licensing process using the following method:

TABLE 1.1: DIRECT COST PER MINUTE CALCULATION

Employee Direct Cost Per Minute	
Per Minute Cost	Calculation
Employee Labor Cost Per Minute	$(Salary + benefits) / \text{employee total annual minutes worked}$
Department Overhead Cost Per Minute ¹⁴	$\text{Department overhead} / \text{total annual minutes worked}$
Direct Business License Cost Per Minute	$\text{Employee labor cost per minute} + \text{department overhead cost per minute}$

Table 1.2 shows the direct cost per minute for all employees involved in business licensing. All figures used in calculating direct costs were provided by South Ogden City.¹⁵

TABLE 1.2: DIRECT COST PER MINUTE

Employee Direct Cost Per Minute	
Employees By Department	Direct Cost Per Minute
Business Licensing	\$0.51
Code Enforcement	\$0.44
Fire (Fire Marshall Inspections)	\$1.15
Fire (Crew Inspections)	\$3.25

Source: South Ogden City Budget FY 2013

INDIRECT COSTS

In addition to the direct costs associated with business licensing, each department must pay for its fair share of the City's indirect costs. Indirect costs include services provided from departments such as legislative, executive and financial services as well as non-departmental and general building costs. Total indirect costs of \$1,756,756 for South Ogden City are shown in table 1.3 below.

TABLE 1.3: TOTAL INDIRECT COSTS

Indirect Costs	
Department	Cost
City Council	\$156,125
Administration	759,339

¹³ Business licensing is part of the Administration Department, but is listed separately here. Costs directly associated with business licensing are included as business licensing costs and are not included as indirect costs.

¹⁴ Only department overhead costs applicable to business licensing are included in the calculation of department overhead per minute.

¹⁵ FY 2013 Budget

Indirect Costs	
Department	Cost
Legal	86,946
Non-Departmental	594,004
Building & Grounds	160,342
Total Indirect Costs	\$1,756,756

Source: South Ogden Budget FY 2013

Indirect costs are divided into fixed and variable costs. Fixed costs represent administrative services provided to each department regardless of size. Variable costs represent administrative services provided to each department in proportion to the number of employees in the department. Based on the ratio of fixed to variable costs, approximately 15.9 percent (\$279,065) of the City's indirect costs are fixed costs, and the remaining 84.1 percent (\$1,477,691) of administrative services are assigned as variable costs.

Table 1.4 shows the variable and fixed costs allocated to each of the City's nine departments.

TABLE 1.4: ALLOCATION OF INDIRECT COSTS BY DEPARTMENT

Fixed and Variable Indirect Costs			
Department	Fixed Cost	Variable Cost	Total Indirect Cost
Courts	\$55,813	\$75,362	\$131,175
Police	55,813	499,460	555,273
Fire	55,813	370,900	426,713
Public Works	55,813	257,118	312,931
Parks & Recreation	55,813	274,851	330,664
Total Indirect Costs	\$279,065	\$1,477,691	\$1,756,756

The total indirect cost allocated to each department is divided by the total minutes worked in each department to arrive at an indirect cost per minute per employee. The employee indirect cost per minute for each department involved with business licensing is shown in table 1.5. Business licensing is part of the City's Administration Department and therefore there are no indirect costs associated with business licensing employees. All costs allocated directly to business licensing were subtracted from indirect costs.

TABLE 1.5: TOTAL INDIRECT COST PER MINUTE

Indirect Cost Per Minute	
Employees By Department	Indirect Cost Per Minute
Fire (Fire Marshall Inspection)	\$0.14
Fire (Crew Inspections)	\$0.14
Code Enforcement	\$0.13

Source: South Ogden Budget (FY 2013)

The following table shows the total cost per minute for all employees involved in the business licensing process.

TOTAL EMPLOYEE
COSTS

TABLE 1.6: TOTAL COST PER MINUTE

Total Employee Cost Per Minute			
Employees By Department	Per Minute Direct cost	Per Minute Indirect Cost	Total Cost
Business Licensing	\$0.51	NA	\$0.51
Fire (Fire Marshall Inspection)	1.15	0.14	1.29
Fire (Crew Inspection)	3.25	0.14	3.39
Code Enforcement	0.44	0.13	0.58

Source: South Ogden City Budget (FY 2013)

EMPLOYEE TIME FOR BUSINESS LICENSING

Business licensing takes applications, answers questions, reviews applications, copies documents, obtains required signatures, prepares and mails business licenses, and distributes appropriate forms to assisting departments/personnel. New application licenses generally require more time compared to renewal licenses. New applications involve additional paperwork, computer entry and generally more questions compared to renewal licenses. The time required by business licensing to perform the previously identified tasks, in addition to customer service, reports, meetings, training, etc. is approximately 45 minutes per license for a commercial new application license and 70 minutes for a home occupation new application license. New applications for a home occupation business require additional time compared to commercial businesses to research and mail notices to neighbors who live within 150 feet of the home occupation address. Renewal licenses for commercial and home occupation businesses average approximately 38 minutes per license.¹⁶ Seasonal, Red Box and vendor licenses require approximately 48 minutes, and solicitor licenses approximately 45 minutes.

Additional departments involved in business licensing include Fire and Code Enforcement. The Fire Department conducts fire inspections on all new commercial businesses as well as annual inspections for home occupation day cares. The Fire Department also performs annual inspections for assisted living, nursing and rehabilitation businesses as well as restaurants, private clubs, large grocery stores, commercial day cares, big box stores, private schools, and other assembly type businesses. Periodic inspections are performed on most other types of businesses¹⁷. Code enforcement spends approximately 1,000 hours annually on compliance issues related to commercial businesses, home occupation businesses and residential rentals.

NEW APPLICATION BASE ADMINISTRATIVE COSTS

The total base cost to the City for a new application commercial license is approximately \$233. This cost includes the services performed by business licensing as well as supplies, compliance and a fire inspection. The total annual code enforcement cost for commercial businesses was divided equally between all commercial businesses for a code enforcement cost per commercial license of approximately \$3.24. Compliance costs also include a cost of \$2.20 per license for a study every five to seven years (or as needed) to ensure the City's business licensing fees are compliant with Utah Code. The fire inspection cost included in the base administrative cost for a new commercial license is the minimum fire inspection time for travel, inspection and follow-up reports for a commercial business. The additional fire inspection costs for commercial businesses such as big box and restaurants are included as a disproportionate regulatory cost.

¹⁶ Time allocation per license was calculated taking into account total business licensing hours worked, total number of business licenses and the varying amounts of time required for different types of licenses.

¹⁷ Other than an initial inspection, periodic inspections are not performed for car washes and storage units.

TABLE 1.7: NEW APPLICATION - COMMERCIAL BASE ADMINISTRATIVE COST

New Application License Base Administrative Cost Commercial Businesses			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	45	\$0.51	\$22.95
Compliance			5.44
Supplies			1.12
Fire Inspection (Base Cost)	60	3.39	203.40
Total New Commercial Application Base Administrative Cost			\$232.91

NEW APPLICATION
RESIDENTIAL RENTALS

South Ogden City does not currently license residential rentals. However, if the City chooses to license residential rentals in the future, table 1.8 shows the base cost to the City of a new application for a residential rental license of approximately \$126. While cities may inspect a rental as a condition of obtaining a business license, the municipality may not “charge a fee for the inspection of a rental dwelling.” Therefore, no inspection fee is included in the base administrative cost for a new residential rental license.

TABLE 1.8: NEW APPLICATION – RESIDENTIAL RENTAL BASE ADMINISTRATIVE COST

New Application License Base Administrative Cost Residential Rentals			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	48	\$0.51	\$24.48
Compliance ¹⁸			9.28
Supplies			1.12
Good Landlord Program Administration ¹⁹			90.90
Total New Residential Rental Application Base Administrative Cost			\$125.78

NEW APPLICATIONS
HOME OCCUPATION

Table 1.9 shows the new application base administrative cost for home occupation businesses of approximately \$48. Additional time is required to process new applications for home occupation businesses compared to commercial business licenses as residences within 150 feet of a residence applying for a home occupation business license are notified of the request via letter.

Only home occupation day-cares require a fire inspection. Therefore, fire inspection costs are not included in the base administrative cost for home occupation businesses. Fire inspection costs for home occupation day-cares are included as a disproportionate regulatory cost.

TABLE 1.9: NEW APPLICATION - HOME OCCUPATION BASE ADMINISTRATIVE COST

New Application License Base Administrative Cost Home Occupation Business			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	70	\$0.51	\$35.70
Compliance ²⁰			11.48

¹⁸ Code Enforcement cost per single family home. Approximately 95% of code enforcement time is spent on single family residences.

¹⁹ Assumes approximately six hours per week of business licensing time and nine hours per week of police time for meetings, good landlord training, data management, follow-up of 911 calls for service, landlord questions, phone calls, emails, etc.

OTHER LICENSES

New Application License Base Administrative Cost Home Occupation Business			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Supplies			1.12
Total Home Occupation New Application Base Administrative Cost			\$48.30

The total cost to the city to license Red Box/seasonal and vendor businesses is approximately \$26.

TABLE 1.10: RED BOX/VENDOR/SEASONAL LICENSE

Red Box/Vendor/Seasonal License (Other than Fireworks) Total Business License Cost			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	48	\$0.51	\$24.48
Supplies			1.12
Total Red Box/Seasonal License/Vendor			\$25.60

The cost to issue a fireworks license is approximately \$121.

TABLE 1.11: FIREWORKS LICENSE

Fireworks Total Business License Cost			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	35	\$0.51	\$17.85
Fire Inspection	35	\$3.39	101.70
Supplies			1.12
Fireworks License			\$120.67

The total cost to the City to license a solicitor is approximately \$78. On average, the Police Department spends approximately 55 minutes per solicitor license following up on complaints and compliance checks on solicitors.

TABLE 1.12: SOLICITOR LICENSE

Solicitor License Total Business License Cost			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	45	\$0.51	\$22.95
Police			50.13
Supplies			5.00
Solicitor License			\$78.08

²⁰ Code Enforcement cost per home of \$9.28 +\$2.20 per license cost of a study to ensure fees are in compliance with Utah Code.

RENEWAL COMMERCIAL
BUSINESSES

RENEWAL LICENSE BASE ADMINISTRATIVE COSTS

The total base administrative cost of approximately \$26 for a renewal commercial business license includes business licensing costs, annual code enforcement costs, and the cost of supplies. The fire inspection costs for businesses that require periodic fire inspections are included as disproportionate regulatory costs.

TABLE 1.13: RENEWAL - COMMERCIAL LICENSE BASE ADMINISTRATIVE COSTS

Renewal License Base Administrative Cost Commercial Business			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	38	\$0.51	\$19.22
Compliance ²¹			5.44
Supplies			1.74
Total Commercial Renewal Base Administrative Cost			\$26.40

RESIDENTIAL RENTAL

South Ogden City does not currently license residential rentals. However, if the City chooses to license all types residential rentals in the future, the base cost to the City of a new application for a residential rental license of approximately \$126. While cities may inspect a rental as a condition of obtaining a business license, the municipality may not “charge a fee for the inspection of a rental dwelling.” Therefore, no inspection fee is included in the base administrative cost for a new residential rental license. Additionally, the City may only require one rental license per landlord.

TABLE 1.14: RENEWAL - RESIDENTIAL RENTAL RENEWAL LICENSE BASE ADMINISTRATIVE COSTS

Renewal License Base Administrative Cost Residential Rentals			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	48	\$0.51	\$24.48
Compliance			9.28
Supplies			1.74
Good Landlord Program ²²	24	1.00	90.90
Total Residential Rental Renewal Base Administrative Cost			\$126.40

HOME OCCUPATION

Home occupation renewal licenses take approximately the same amount of time as commercial renewal licenses. However, code enforcement spends more time on compliance issues related to home occupation businesses compared to commercial businesses. The base administrative cost for a home occupation renewal business license in South Ogden is approximately \$32.

²¹ \$3.24 code enforcement cost per license + \$2.20 compliance cost per license (study every 5 – 7 years to ensure fees are compliant with Utah Code.)

²² Assumes approximately six hours per week of business licensing time and nine hours per week of police time for meetings, good landlord training, data management, follow-up of 911 calls for service that may impact the good landlord program ordinance, phone calls, emails, etc.

TABLE 1.15: HOME OCCUPATION RENEWAL LICENSE BASE ADMINISTRATIVE COSTS

Renewal License Base Administrative Cost Home Occupation Business			
License Type	Time Allocation (Minutes)	Cost per Minute	Estimated Cost
Business Licensing	38	\$0.51	\$19.22
Compliance			11.48
Supplies			1.74
Total Home Occupation Renewal Base Administrative Cost			\$32.44

DISPROPORTIONATE SERVICE COSTS

Disproportionate service costs include the additional costs which some businesses incur as a result of additional regulatory services required and additional municipal services provided such as police, fire and EMS 911 service calls compared to the base level of service. Additional regulatory services often include fire inspections for most commercial businesses and home occupation day cares. Certain business classes such as convenience stores, social clubs and assisted living often have a disproportionately high demand for police, fire and EMS 911 municipal services.

According to Utah Code Annotated §10-1-203(5)(c)(i), “Before the governing body of a municipality imposes a license fee on a business that causes disproportionate costs of municipal services under Subsection (5)(a)(i)(C)(I), the legislative body of the municipality shall adopt an ordinance defining for purposes of the [fee] tax under Subsection (5)(a)(i)(C)(I) the costs that constitute disproportionate costs and the amounts that are reasonably related to the costs of the municipal services provided by the municipality.”

Cities are allowed under Utah Code to collected disproportionate business licensing fees for the following municipal services:

- Police
- Fire/EMS
- Storm Water Runoff
- Traffic Control
- Parking
- Transportation
- Beautification
- Snow Removal

South Ogden City has chosen to only consider disproportionate police, fire and EMS municipal services in this study. Therefore, disproportionate services rendered may include police, fire and EMS 911 calls for service and business-related paperwork, administrative oversight, special regulations, fire inspections and other services performed for specific types of businesses. In order to calculate *disproportionate* costs, cities must first establish what constitutes the *base level* of service for each of the varying services they provide. There are two types of disproportionate costs appropriate to this analysis – disproportionate regulatory costs and disproportionate 911 police, fire, and EMS service call costs.

UTAH CODE
§10-1-203(5)

DISPROPORTIONATE REGULATORY COSTS

Disproportionate regulatory costs can include the cost of services for business-related paperwork, administrative oversight, special regulations and inspections that are in addition to the services common to all classes of businesses. In South Ogden City, disproportionate regulatory services are provided by the Fire and Business Licensing Departments.

The Fire Department inspects all new commercial businesses. Therefore, the base level of service common to all businesses is a 60 minute fire inspection at a cost of \$203²³ that is included in the base administrative cost for new commercial business. The disproportionate regulatory costs shown in table 1.18 for a new application license are the fire inspection costs in addition to the base level of service included in the base administrative costs. The City does not regularly inspect all types of commercial businesses and therefore, no fire inspection costs were included in the base administrative cost for a renewal license. All costs related to fire inspections for commercial renewal licenses are included as disproportionate regulatory costs.

In addition to the time business licensing spends issuing a new and renewal business license, business licensing personnel spend an additional 15 minutes on compliance issues related to smoke shops which are regulated by the State.

Home occupation day cares are the only types of home occupation businesses requiring a fire inspection. Therefore, the fire inspection costs for home occupation day cares are included as disproportionate regulatory costs.

Table 1.16 shows the disproportionate regulatory costs for South Ogden City²⁴.

TABLE 1.16: DISPROPORTIONATE REGULATORY COSTS

Disproportionate Regulatory Costs Commercial Businesses		
Commercial Business Class	New Application License	Renewal License
Athletic Club	\$611	\$407
Assisted Living	\$107	\$155
Automotive	\$204	\$102
Banks	\$102	\$77
Business, Professional & Contracted Services	\$0	\$51
Big Box	\$611	\$407
Commercial Day Care/Pre-School	\$0	\$77
Convenience Store	\$204	\$203
Health Centers	\$78	\$140
Large Grocery	407	\$305
Pawn Shop	\$0	\$51
Personal Services	\$0	\$51
Private Club	\$204	\$203
Private School	\$204	\$203
Restaurants	\$204	\$203
Retail	\$102	\$77
Transitional Rehabilitation	\$107	\$155
Smoke Shop	\$117	\$92
Home Occupation Business Class		

²³ 60 * \$3.39/minute = \$203.40

²⁴ Detailed calculations for disproportionate regulatory costs are included in Appendix B.

Disproportionate Regulatory Costs Commercial Businesses		
Commercial Business Class	New Application License	Renewal License
Day Care	\$77	\$77

DISPROPORTIONATE SERVICE CALL COSTS

Disproportionate service call costs include the cost of services for police, fire and EMS 911 calls above the base level of service provided by police and fire.²⁵ The *base level* of service is the average level of 911 service calls to owner-occupied single family residences.²⁶ Calls for police, fire and EMS services were obtained from the police and fire departments for July 2010 through June 2012. The call data was then geo-coded and analyzed to calculate the number of calls to owner-occupied single family residential units. The number of calls to owner-occupied single family residential units was averaged over the two-year period.²⁷ The average annual number of calls to owner-occupied single family residential units was divided by the total number of owner-occupied single family residential units²⁸ to determine the *base level* of service calls for police, fire and EMS. This per unit base level of service is referred to as the *base level service call ratio*. The disproportionate service call costs are calculated by multiplying the average level of police, fire and EMS service calls for each commercial business and residential rental type above the base level of service calls by the cost per call for police, fire and EMS services.

The annual *base level* of service for police calls was determined to be an average of 0.600 calls per owner-occupied single family residence per year. In other words, on average, single family owner-occupied residences call the police one time approximately every other year.

The annual base level of service calls in South Ogden for fire 911 service calls is approximately 0.020 and the base level of service for 911 EMS service calls is approximately 0.104.

TABLE 1.17: RESIDENTIAL CALL DATA – BASE LEVEL OF SERVICE FOR POLICE, FIRE AND EMS

	Base Level of Service Police, Fire and EMS		
	Police	Fire	EMS
Owner-Occupied Single Family Residential Calls	1,999.5	66.5	347
Total Number of Units ²⁹	3,334	3,334	3,334
Base Level of Service Ratio	0.600	0.020	0.104

The annual average police, fire and EMS service call ratio per business³⁰ in a given business class was calculated by dividing the 2-year average annual number of calls in each business class by the total number of businesses in the business class. Service call ratios for commercial businesses and rental housing that are higher than the *base level* of service call ratio are considered disproportionate. To calculate the disproportionate service call ratio, the

²⁵ This study does not include any traffic related calls. Only 911 calls where police, fire and EMS were dispatched to the site are included in the study.

¹⁹ Calls are matched to the address where the incident took place, not the address of call origination. Includes owner occupied detached homes, condominiums and PUD's.

²⁷ A two-year average minimizes the effect of a call volume spike that could occur over a one-year period.

²⁸ The number of single family non-rental residences was derived from the information contained in the Weber County parcel Database.

²⁹ Based on the South Ogden City parcel data received from Salt Lake County.

³⁰ Service calls to businesses located in strip malls where calls for service could not be attributed to a specific business were removed from the study.

STATISTICAL
OUTLIERS

DISPROPORTIONATE
SERVICE CALL RATIOS

base level of service ratio (shown in table 1.17) was subtracted from the average calls per commercial business class/rental housing type.

Within a business class, there may be a few businesses with a much higher number of 911 service calls compared to the majority of business establishments in that particular business class. These businesses excessively skew the average service call per business and are referred to as statistical outliers.

Table 1.18 shows the police disproportionate service call ratios for commercial businesses with and without the statistical outliers. Of the 21 commercial business categories, nine have outliers for 911 police call for service.

TABLE 1.18: DISPROPORTIONATE POLICE CALL DATA –COMMERCIAL BUSINESSES

Police Disproportionate Call Ratios		
Business Class	With Outliers	Without Outliers
Assisted Living (per room)	0.00	NA
Athletic Club	18.116	NA
Automotive	5.275	3.967
Banking/Credit Union	7.450	6.455
Big Box	69.878	NA
Business, Professional & Contracted Services	0.728	0.620
Car Wash	5.067	2.650
Cemetery	14.400	NA
Convenience Store/Gas	15.000	11.150
Commercial Day Care	3.500	2.650
Health Centers	13.900	NA
Large Grocery	67.574	42.375
Pawn Shop	13.400	NA
Personal Services	0.343	NA
Private Club	2.400	NA
Private School	2.650	NA
Restaurants	4.264	3.713
Retail	3.105	1.814
Smoke Shop	7.900	NA
Storage (per units)	0.002	NA
Transitional Rehabilitation	0.000	NA

Table 1.19 shows the EMS disproportionate service call ratios for commercial businesses with and without outliers. Of the 21 commercial business categories, four categories have statistical outliers.

TABLE 1.19: DISPROPORTIONATE EMS CALL DATA –COMMERCIAL BUSINESSES

EMS Disproportionate Call Ratios		
Business Class	With Outliers	Without Outliers
Assisted Living (per room)	0.726	NA
Athletic Club	6.531	NA
Automotive	0.021	NA
Banking/Credit Union	0.146	0.007
Big Box	8.896	NA

EMS Disproportionate Call Ratios		
Business Class	With Outliers	Without Outliers
Business, Professional & Contracted Services	0.061	NA
Car Wash	0.000	NA
Cemetery	0.396	NA
Convenience Store/Gas	0.896	0.771
Commercial Day Care	0.000	NA
Health Centers	17.396	NA
Large Grocery	5.002	3.979
Pawn Shop	0.000	NA
Personal Services	0.000	NA
Private Club	0.396	NA
Private School	0.146	NA
Restaurants	0.517	0.443
Retail	0.075	NA
Smoke Shop	0.394	NA
Storage (per units)	0.0001	NA
Transitional Rehabilitation	1.747	NA

Table 1.20 shows the fire disproportionate service call ratios for commercial businesses with and without outliers. Of the 21 commercial business categories, only two categories have statistical outliers.

TABLE 1.20: DISPROPORTIONATE EMS CALL DATA –COMMERCIAL BUSINESSES

Fire Disproportionate Call Ratios		
Business Class	With Outliers	Without Outliers
Assisted Living (per room)	0.039	NA
Athletic Club	1.743	0.000
Automotive	0.000	NA
Banking/Credit Union	0.180	NA
Big Box	3.480	NA
Business, Professional & Contracted Services	0.042	NA
Car Wash	0.000	NA
Cemetery	0.000	NA
Convenience Store/Gas	0.080	NA
Commercial Day Care	0.000	NA
Health Centers	1.480	NA
Large Grocery	0.867	NA
Pawn Shop	0.000	NA
Personal Services	0.000	NA
Private Club	0.000	NA
Private School	0.000	NA
Restaurants	0.056	0.043
Retail	0.053	NA
Smoke Shop	0.000	NA
Storage (per units)	0.000	NA
Transitional Rehabilitation	0.063	NA

COST PER CALL

The next step in determining the disproportionate costs (if any) of commercial businesses is to multiply the disproportionate service call ratio by the cost per call. The cost per call for police, fire and EMS services was determined by dividing total variable costs (estimated costs above the fixed costs that are required assuming there were no calls for service) by the total number of service calls. The cost per call for police is approximately \$204, \$1,150 for fire, and \$370 for EMS.³¹

TABLE 1.21: COST PER CALL - POLICE AND FIRE

Cost Per Call Police, Fire and EMS			
	Police	Fire	EMS
Cost per Call	\$204	\$1,150	\$370

**COMMERCIAL BUSINESS
DISPROPORTIONATE
SERVICE CALL COSTS**

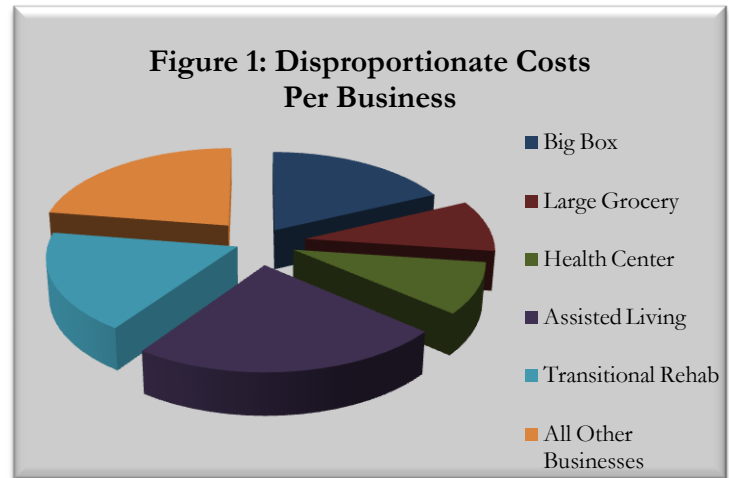
Table 1.22 summarizes the disproportionate costs per business for each commercial business class identified for South Ogden City. The disproportionate cost is calculated multiplying the disproportionate call ratio without outliers as shown in tables 1.20 – 1.22 by the cost per call. ZBPF recommends the maximum disproportionate fee considered by a City be equal to the disproportionate cost without outliers for each commercial business category.

TABLE 1.22: DISPROPORTIONATE POLICE, FIRE AND EMS COSTS - COMMERCIAL BUSINESSES

Disproportionate Service Call Costs Commercial Businesses				
Business Class	Police	EMS	Fire	Total
Assisted Living (per room)	\$0	\$268	\$44	\$312/room
Athletic Club	\$3,694	\$2,416	\$2,004	\$8,114
Automotive	\$809	\$8	\$0	\$817
Banking/Credit Union	\$1,316	\$3	\$207	\$1,526
Big Box	\$14,254	\$3,292	\$4,002	\$21,548
Business, Professional & Contracted Services	\$126	\$23	\$48	\$197
Car Wash	\$540	\$0	\$0	\$540
Cemetery	\$2,936	\$147	\$0	\$3,083
Convenience Store/Gas	\$2,274	\$285	\$92	\$2,651
Commercial Day Care	\$540	\$0	\$0	\$540
Health Centers	\$2,834	\$6,437	\$1,702	\$10,973
Large Grocery	\$8,643	\$1,472	\$997	\$11,112
Pawn Shop	\$2,732	\$0	\$0	\$2,732
Personal Services	\$70	\$0	\$0	\$70
Private Club	\$489	\$147	\$0	\$636
Private School	\$540	\$54	\$0	\$594
Restaurants	\$757	\$164	\$49	\$970
Retail	\$370	\$28	\$61	\$459
Smoke Shop	\$1,611	\$147	\$0	\$1,758
Storage (per unit)	\$0.41	\$0.04	\$0	\$0.45/unit
Transitional Rehabilitation (per room)	\$0	\$646	\$73	\$719/room

³¹ Police total budget - \$3,282,033. Variable Costs = \$1,826,873 Annual average police calls without traffic related calls – 8,959. Total fire budget - \$1,315,781. Variable Costs - \$671,535. Average annual total fire calls – 207. Average annual medical calls – 1,172. EMS cost is approximately 32 percent of fire cost.

Figure 1 shows the disproportionate service call costs per commercial business for the business classes with the highest disproportionate service call costs. As illustrated in this chart, the five business categories with the highest disproportionate service cost call per business – Large Grocery, Big Box, Health Center, Assisted Living and Transitional Rehabilitation account for approximately 77 percent of the total disproportionate service call costs per business.



RESIDENTIAL RENTAL
DISPROPORTIONATE
SERVICE CALL RATIOS

Utah Code Annotated §10-1-203.5 allows cities to recover its “disproportionate costs of providing municipal services to residential rental units compared to similarly-situated owner occupied housing.”

For single family and duplex rental housing, the number of calls for service was assessed by matching the location of the destination of each service call to a list of rental addresses. For 3+ rental housing, each “unit” address was matched to the business address for the entire complex. For each type of rental housing (single family, duplex, 3+ apartments), the 2-year average of service calls was divided by the total number of housing units to determine the annual average service call ratio per housing unit.

The disproportionate call ratio is the single family/duplex rental call ratio minus the base call ratio. As shown in table 1.23, there is a disproportionate call ratio for police and EMS services for single family and duplex rentals.

TABLE 1.23: DISPROPORTIONATE CALL DATA –SINGLE FAMILY RENTALS

	Disproportionate Call Ratios Single Family/Duplex Rentals		
	Police	Fire	EMS
Average Annual Calls	388.5	5.5	59
Total Number of Units	480	480	480
Single Family Rental Call Ratio	0.809	0.011	0.123
Base Call Ratio	0.600	0.020	0.104
Disproportionate Call Ratio	0.209	0.000	0.019

Based on the City’s parcel database and utility records, the City has approximately 42 apartment complexes with 660 units. As shown in table 1.24, there is a disproportionate police and EMS call ratio for apartments.

TABLE 1.24: DISPROPORTIONATE CALL DATA –APARTMENT COMPLEXES 3+ UNITS

Disproportionate Call Ratios Apartment Complexes with 3+ units			
	Police	Fire	EMS
Average Annual Calls	485.5	3.5	85
Total Number of Units	660	660	660
Call Ratio	0.736	0.005	0.129
Base Call Ratio	0.600	0.020	0.104
Disproportionate Call Ratio	0.136	0.000	0.025

COST PER CALL

The next step in determining the disproportionate costs (if any) of residential residences is to multiply the *disproportionate service call ratio* by the *cost per call* shown in table 1.21 of approximately \$204 for police, \$1,150 for fire, and \$370 for EMS.

RESIDENTIAL RENTALS
DISPROPORTIONATE
COST

Table 1.25 shows the police, fire and EMS disproportionate service call costs per unit for residential rentals. The total per dwelling disproportionate service call cost for single family/ duplex rentals is approximately \$50 per unit. The total disproportionate service call cost for apartments is approximately \$37 per unit.

TABLE 1.25: DISPROPORTIONATE POLICE, FIRE AND EMS COSTS – RESIDENTIAL RENTALS

Disproportionate Police, Fire and EMS Costs Residential Rentals				
Rental Type	Police	Fire	EMS	Total Per Unit
Single Family/Duplexes	\$43	\$0	\$7	\$50
Apartments (3+ Units)	\$28	0	\$9	\$37

ENHANCED SERVICE LEVEL COSTS

Enhanced service levels reflect a higher level of service for a specific portion of the business community (whether it is a business class, business location, etc.). Examples of enhanced service levels include more landscaping, hanging baskets, more or higher quality signage, increased police patrols (a visible police presence), more frequent snow removal, etc. Generally, these types of services are increased in a particular geographic section of town, such as downtown, or the town center of a resort community but they may also be specific to a particular type of business activity, the number of employees in a company, etc.

South Ogden City currently does not have any geographic areas or business classes for which the City provides enhanced service levels.

TOTAL BUSINESS LICENSE COSTS

TOTAL COSTS

Total business license costs for South Ogden are comprised of the base administrative costs, disproportionate regulatory costs and disproportionate service call costs. Table 1.31 shows the total renewal license cost for commercial and home occupation businesses. The total license cost per business is the maximum the City may charge for a commercial business license.

This study does not recommend business licensing fees, but rather calculates the City's business licensing costs – which are the maximum fees allowable under State Code. Factors the City may want to consider as they establish business license fees include business classes

the City would like to encourage, businesses classes that generate higher tax revenue compared to other business classes and overall economic development policy.

TABLE 1.26: TOTAL BUSINESS LICENSE COST - RENEWAL COMMERCIAL LICENSES

Total Business Licensing Costs Commercial and Home Occupation Businesses				
Business Class	Base Cost	Disproportionate Regulatory	Disproportionate Service Call	Total
Assisted Living (per room)	\$26	\$155	\$312/room	\$181 + 312/room
Athletic Club	\$26	\$407	\$8,114	\$8,547
Automotive	\$26	\$102	\$809	\$937
Banking/Credit Union	\$26	\$77	\$1,526	\$1,629
Big Box	\$26	\$407	\$21,548	\$21,981
Business, Professional & Contracted Services	\$26	\$51	\$197	\$274
Car Wash	\$26	\$0	\$540	\$566
Cemetery	\$26	\$0	\$3,083	\$3,109
Convenience Store/Gas	\$26	\$203	\$2,651	\$2,880
Commercial Day Care	\$26	\$77	\$540	\$643
Cosmetologists	\$26	\$0	\$0	\$26
Fireworks	\$121	\$0	\$0	\$121
Health Centers	\$26	\$140	\$10,973	\$11,139
Home Occupation	\$32	\$0	\$0	\$32
Home Occupation Day Care	\$32	\$77	\$0	\$109
Large Grocery	\$26	\$305	\$11,112	\$11,443
Pawn Shop	\$26	\$51	\$2,732	\$2,809
Personal Services	\$26	\$51	\$70	\$147
Private Club	\$26	\$203	\$636	\$865
Private School	\$26	\$203	\$594	\$823
Retail	\$26	\$77	\$459	\$562
Restaurants	\$26	\$203	\$970	\$1,199
Smoke Shop	\$26	\$92	\$1,758	\$1,878
Solicitor	\$65	\$0	\$0	\$65
Storage (per units)	\$26	\$0	\$0.45	\$26 + \$0.45/unit
Transitional Rehabilitation	\$26	\$155	\$719	\$181 + \$719/room
Red Box/Vendor/Seasonal	\$26	\$0	\$0	\$26

RESIDENTIAL RENTALS

The total cost to license residential rentals is \$125 + \$50 per unit for single family rentals and duplexes and \$125 + \$37 per unit for apartments (3+ units). “[A] municipality may not require an owner of multiple rental dwellings or multiple buildings containing rental dwellings to obtain more than one regulatory business license for the operation and maintenance of those rental dwellings.³²” However, cities may charge a per unit disproportionate fee for all rental units with the exception of rental duplexes, tri-plexes or four-plexes where the owner lives in one of the units³³.

³² Utah Code 10-8-85.5(2)(b)

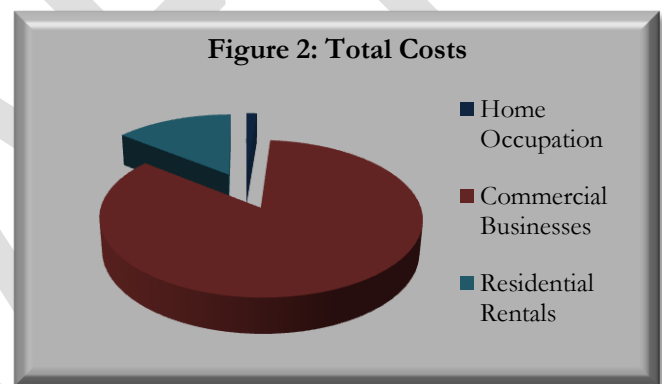
³³ Cities may require a business license for duplexes, tri-plexes and four-plexes where the owner lives in one of the units, but may not charge a per unit disproportionate fee.

TABLE 1.27: TOTAL BUSINESS LICENSE COST – RESIDENTIAL RENTALS

Total Costs Residential Rental Renewal Application Licenses				
Rental Type	Base Cost	Disproportionate Regulatory	Disproportionate Service Call	Total Cost
Single family/Duplexes	\$125	\$0	\$50	\$125+\$50/unit
Apartments (3+ units)	\$125	\$0	\$37	\$125 + \$37/unit

The City incurs the disproportionate service call costs for residential rentals regardless of whether or not the City chooses to license residential rentals. The base administrative cost is incurred only if the City chooses to license residential rentals. If the city adopts a disproportionate rental fee, the City will be required by Utah State Code³⁴ to adopt a Good Landlord Program.

Figure 2 shows the total costs³⁵ to South Ogden City for commercial and home occupation businesses and residential rentals. Commercial businesses represent approximately 84% of the City's total business licensing costs. Home occupation businesses represent approximately 1 percent of total licensing costs. Because the City does not currently license residential rentals, the total cost for residential rentals includes only disproportionate costs. Residential rentals account for approximately 15 percent of total costs.



CHANGES REQUIRED
IN CURRENT FEE
SCHEDULE

While the majority of the current fees for South Ogden business licenses fall within the amount allowable by law, the following table shows current South Ogden business license fees that are not allowable under Utah Code, which states that fees charged may not exceed the cost to reasonably regulate business activity³⁶. Therefore, the maximum allowable fee for home occupation businesses (with the exception of home occupation day cares), cosmetologists, fireworks, vendor and seasonal licenses is the current cost to the City for licensing these types of businesses.

³⁴ Utah Code §10-1-203.5

³⁵ Assuming outliers have been removed and all licenses are renewal licenses.

³⁶ Utah Code Annotated §10-1-203

TABLE 1.28: CHANGES REQUIRED IN CURRENT BUSINESS LICENSE FEE SCHEDULE

Changes Required in Current Business License Fee Schedule		
Fee Type	Current Fee	Current Cost
Home Occupation (<i>Excluding Day Cares</i>)	\$74	\$32
Cosmetologists	\$116	\$26
Fireworks	\$200	\$121
Vendor/Seasonal	\$169	\$26

DRAFT

APPENDIX A

BUSINESS CLASS	BUSINESSES INCLUDED
Assisted Living	Assisted Living Nursing Care Center
Athletic Club	Athletic Club
Automotive	Auto Service & Repair Auto Emissions & Inspection
Banking and Credit Unions	Banks Credit Unions
Big Box	Wholesale/Retail Membership
Business, Professional & Contracted Services	Accounting Advertising Attorney Auto Title Loans Behavioral Risk Management Billing Company Business Office Business Services CPA Consulting Chiropractic Computer Services Counseling Contractor/Developer Construction Dental Services Engineering Eye Care Services/Physician Financial Services Home Health Care Home Mortgage Hearing Center Insurance Interior Design Internet and Technology Services Investment Services Legal Services Landscaping Marketing Media Development Physical Therapy Real Estate Services Property Management Stockbroker Software Development Tax Title Travel Funeral Services

	Printing
	Telecommunications
	Photography/Video
	Waste Contractor
Commercial Day Care/Preschool	Commercial Day Care Pre-School
Car Wash	Car Wash
Cemetery	Cemetery
Convenience Store/Gas	Convenience Store/Gas
Cosmetologists	Cosmetologists
Health Centers	Health Centers
Large Grocery	Large Retail Grocery
Pawn Shop	Pawn Shops
Personal Services	Choral, Acting and Dance Classes Dental Assisting School Dry Cleaning & Laundry Fitness Funeral Services Gymnastics Instruction Home Security Systems Salons Spas Massage Therapy Martial Arts Pet Grooming Yoga
Private Club	Private Club
Private School	Private School
Restaurant	Restaurant Fast Food Café Ice Cream Parlor Sandwich Shop
Sales/Wholesale/Distribution	Appliance Sales Auto Sales Building Supplies Clothing Computer Sales Equipment Rental Flooring Florists Furniture Miscellaneous Retail Sales

	Non Profit Retail
	Pharmacies
	Sporting Goods
	Tire Center
Smoke Shop	Smoke Shop
Storage	Self-Storage Units Rental
	Storage Facility
Transitional Rehabilitation	Rehabilitation Center

APPENDIX B

NEW APPLICATION BUSINESS LICENSES

The minimum amount of time required per business for a fire inspection (including travel time and paperwork) is approximately 60 minutes. The cost for a 60 minute inspection is approximately \$204. This cost is included in the base administrative cost for a new application commercial license. Some businesses require more than 60 minutes to complete the inspection. The additional time and corresponding costs for these types of businesses is shown in table B.1.

There is no fire inspection cost included in the base administrative cost for a new application license for a home occupation business. Therefore, the base cost for home occupation day cares as shown in table B.1 is \$0.

Assisted living and transitional rehabilitation facilities are generally inspected by the Fire Marshall and therefore have a cost of \$1.29 per minute. The cost for a crew to inspect a business is approximately \$3.39 per minute. Health Centers are inspected by either the Fire Marshall or the crew and therefore, an average cost of \$2.34 per minute was used to calculate the fire inspection cost for Health Centers.

TABLE B.1: DISPROPORTIONATE FIRE REGULATORY COSTS – NEW APPLICATION

Disproportionate Regulatory Costs for New Application Businesses Licenses					
Category	Total Minutes	Cost Per Minute	Fire Inspection Cost	Less: Base Cost	Disproportionate Regulatory
Assisted Living	240	1.29	\$310	\$203	\$107
Athletic Club	240	3.39	\$814	\$203	\$611
Automotive	120	3.39	\$407	\$203	\$204
Banks	90	3.39	\$305	\$203	\$102
Big Box	240	3.39	\$814	\$203	\$611
Convenience Store	120	3.39	\$407	\$203	\$204
Health Centers	120	2.34	\$281	\$203	\$78
Home Occupation Day Care	60	1.29	\$77	\$0	\$77
Large Grocery	180	3.39	\$610	\$203	\$407
Private Club	120	3.39	\$407	\$203	\$204
Private School	120	3.39	\$407	\$203	\$204
Restaurants	120	3.39	\$407	\$203	\$204
Retail	90	3.39	\$305	\$203	\$102
Transitional Rehabilitation	240	1.29	\$310	\$203	\$107

Business licensing spends an additional 15 minutes on compliance issues related to smoke shops which are regulated by the State. The additional Assisted living and transitional rehabilitation facilities are generally inspected by the Fire Marshall and therefore have a

RENEWAL BUSINESS LICENSES

Once the initial fire inspection has been completed for a new commercial business, not all commercial businesses are regularly inspected. Therefore, fire inspection costs for renewal

business licenses that are regularly inspected by the Fire Department are included as a disproportionate regulatory cost. The only type of home occupation businesses that are regularly inspected by the Fire Department include home occupation day cares.

Table B.2 shows the disproportionate regulatory fire costs for renewal licenses for commercial businesses and home occupation day cares. While some businesses are inspected annually, others are inspected on average, every two years.

TABLE B.2: DISPROPORTIONATE FIRE REGULATORY COSTS – RENEWALS

Disproportionate Regulatory Costs for Renewal Businesses Licenses					
Category	Total Minutes	Cost Per Minute	Fire Inspection Cost	How Often Inspected	Disproportionate Regulatory Cost
Assisted Living	120	1.29	\$155	Annual	\$155
Athletic Club	120	3.39	\$407	Annual	\$407
Automotive	60	3.39	\$203	Biennial	\$102
Banks	45	3.39	\$153	Biennial	\$77
Business, Professional & Contracted Services	30	3.39	\$102	Biennial	\$51
Big Box	120	3.39	\$407	Annual	\$407
Convenience Store	60	3.39	\$203	Annual	\$203
Day Care/Pre-School	60	1.29	\$77	Annual	\$77
Health Centers	60	2.34	\$140	Annual	\$140
Large Grocery	90	3.39	\$305	Annual	\$305
Pawn Shop	30	3.39	\$102	Biennial	\$51
Personal Services	30	3.39	\$102	Biennial	\$51
Private School	60	3.39	\$203	Annual	\$203
Private Club	60	3.39	\$203	Annual	\$203
Restaurants	60	3.39	\$203	Annual	\$203
Retail	45	3.39	\$153	Biennial	\$77
Transitional Rehabilitation	120	1.29	\$155	Annual	\$155

Police	EMS	Fire	Type	Activity	Descript
2.00	0.20	0.00	2.20 Comm	Accounting	Accounting/Financial Consultant Firm
1.13	0.25	0.00	1.38 Comm	Accounting	CPA Firm
7.00	0.00	0.00	7.00 Comm	Accounting	Tax preparation, accounting, payroll
8.33	0.00	0.44	8.78 Comm	Accounting	Accounting Services
8.33	0.00	0.44	8.78 Comm	Accounting	CPA
3.00	0.00	0.00	3.00 Comm	Accounting	Certified Public Accountant
1.00	1.00	0.00	2.00 Comm	Animal	Pet Grooming
57.00	171.00	11.00	239.00 Health	AsstLiving	Nursing Center/Assisted Living Facility
26.00	164.00	19.00	209.00 Health	AsstLiving	Assisted Living Center
22.00	0.00	0.00	22.00 Comm	Auto	Auto Related
5.00	0.00	1.00	6.00 Comm	Auto	Auto Sales
8.00	1.00	0.00	9.00 Comm	Auto	Used Auto Sales
5.00	0.00	0.00	5.00 Comm	Auto	Retail Sales/Service
11.00	0.00	0.00	11.00 Comm	Auto	Auto Repair
29.00	0.00	1.00	30.00 Comm	Auto	Retail Tire Center
1.00	0.00	0.00	1.00 Comm	Auto	Used Auto Dealer
15.00	0.00	0.00	15.00 Comm	Auto	Used Car Dealer
8.00	5.00	1.00	14.00 Comm	Auto	Retail Sales
11.00	1.00	0.00	12.00 Comm	Auto	Auto Emissions and Inspections
3.00	0.00	0.00	3.00 Comm	Auto	Automotive Service & Repair
1.00	0.00	0.00	1.00 Comm	Auto	Retail Sales & Service
14.00	0.00	0.00	14.00 Comm	Auto	Full Service Automotive Dealership
4.75	0.63	0.00	5.38 Comm	Billing	Billing company
4.00	0.00	0.00	4.00 Comm	Car Wash	Car Wash
21.00	0.00	0.00	21.00 Comm	Car Wash	Car Wash
9.00	0.00	0.00	9.00 Comm	Car Wash	Car Wash
7.00	0.00	0.00	7.00 Health	Chiro	Chiropractor
0.50	0.00	0.25	0.75 Health	Chiro	Chiropractor
1.13	0.25	0.00	1.38 Health	Chiro	Chiropractor
1.13	0.25	0.00	1.38 Comm	Chiro	Chiropractor
0.25	0.00	0.00	0.25 Comm	Chiro	Chiropractic Services
6.00	1.00	0.00	7.00 Comm	Club	Private Club
1.00	0.00	0.00	1.00 Comm	Computer	Computer Sales and Service
2.00	0.00	0.00	2.00 Comm	Computer	Software
13.00	1.00	0.00	14.00 Comm	Computer	Computer repairs and upgrades
4.00	0.00	0.00	4.00 Comm	Computer	Software Development
0.00	0.00	0.00	0.00 Comm	Computer	Computer Sales and Repair
5.00	1.00	0.00	6.00 Comm	Construct	Contractor
0.40	0.00	0.00	0.40 Comm	Consulting	Tax Consultants
0.00	1.00	0.00	1.00 Comm	Consulting	Consulting
2.14	0.00	0.00	2.14 Comm	Consulting	Financial Consulting
0.00	0.00	0.00	0.00 Comm	Consulting	Weight Loss Consulting
8.33	0.00	0.44	8.78 Comm	Consulting	Investment Advisory Services
0.75	0.00	0.00	0.75 Comm	Counseling	Marriage and Family Counseling
33.00	1.00	1.00	35.00 Comm	C-Store	Convenience Store/Gas Station
19.00	0.00	0.00	19.00 Comm	C-Store	Convenience Store
20.00	3.00	0.00	23.00 Comm	C-Store	Convenience Store/Gas
22.00	3.00	0.00	25.00 Comm	C-Store	Convenience Store
62.00	3.00	0.00	65.00 Comm	C-Store	Restaurant/convenience Store With Beer
8.00	0.00	0.00	8.00 Comm	Day Care	Child Care Center
6.00	0.00	0.00	6.00 Comm	Day Care	Day Care/Preschool
9.00	0.00	0.00	9.00 Comm	Day Care	Day Care Center
15.00	1.00	0.00	16.00 Comm	Day Care	Day Care Center
12.00	1.00	0.00	13.00 Comm	Day Care	Daycare
0.00	0.00	0.00	0.00 Health	Dental	Dentist
3.25	0.00	0.00	3.25 Health	Dental	Dentist
2.13	0.00	0.13	2.25 Health	Dental	Dentist
0.25	0.00	0.00	0.25 Health	Dental	Dentist

0.25	0.00	0.00	0.25	Comm	Dental	Dental Office
1.13	0.25	0.00	1.38	Health	Dental	Dentist
0.75	0.00	0.00	0.75	Health	Dental	Dentist Office
0.00	0.00	0.00	0.00	Health	Dental	Dentist
2.13	0.00	0.13	2.25	Comm	Dental	Dentist
1.00	0.00	0.00	1.00	Comm	Dental	Dentist
2.13	0.00	0.13	2.25	Health	Dental	Dentist
2.13	0.00	0.13	2.25	Health	Dental	Oral & Maxillofacial Surgery
1.50	0.50	0.00	2.00	Health	Dental	Dental Lab
3.25	0.00	0.00	3.25	Health	Dental	Oral Surgeon
0.00	1.00	0.00	1.00	Comm	Dental	Dental Office
0.75	0.00	0.00	0.75	Health	Dental	Dentist
2.13	0.00	0.13	2.25	Health	Dental	Orthodontist
2.50	0.00	0.00	2.50	Health	Dental	Dentist
2.50	0.00	0.00	2.50	Health	Dental	Dental Office
0.00	0.00	0.00	0.00	Health	Dental	Dentist
0.75	0.00	0.00	0.75	Health	Dental	Dentist
0.75	0.00	0.00	0.75	Health	Dental	Dentist
3.25	0.00	0.00	3.25	Health	Dental	Dentist
1.00	0.00	0.00	1.00	Health	Dental	Dentist
1.13	0.25	0.00	1.38	Health	Dental	Dental Office
1.50	0.50	0.00	2.00	Health	Dental	Dentist
0.25	0.00	0.00	0.25	Health	Dental	Dentist
0.75	0.00	0.00	0.75	Health	Dental	Dentist
2.13	0.00	0.13	2.25	Health	Dental	Dentist
2.13	0.00	0.13	2.25	Health	Dental	Dentist
8.00	0.00	0.00	8.00	Health	Dental	Dentist
3.50	0.00	0.00	3.50	Health	Dental	Dentist
0.75	0.00	0.00	0.75	Health	Dental	Dentist
1.00	0.00	0.00	1.00	Comm	Engineer	Engineering Firm
8.33	0.00	0.44	8.78	Comm	Engineer	Energy Consulting Firm
0.00	0.00	0.00	0.00	Comm	Entertain	Performing Arts Theater
2.75	0.00	0.00	2.75	Comm	Financial	Mortgage Company
34.00	3.00	0.00	37.00	Comm	Financial	Credit Union
0.50	0.00	0.25	0.75	Comm	Financial	Mortgage Company
1.29	0.00	0.00	1.29	Comm	Financial	Certified Retirement Financial Advisor
3.20	0.00	0.40	3.60	Comm	Financial	Financial Planner
1.00	0.00	1.00	2.00	Comm	Financial	Banking
3.33	0.00	0.00	3.33	Comm	Financial	Mortgage banking
2.75	0.00	0.00	2.75	Comm	Financial	Financial Planner
8.33	0.00	0.44	8.78	Comm	Financial	Mortgage lender
2.00	0.20	0.00	2.20	Comm	Financial	Stockbroker
21.00	0.00	1.00	22.00	Comm	Financial	Financial Institution
1.00	0.00	0.00	1.00	Comm	Financial	Mortgage Broker
12.00	1.00	0.00	13.00	Comm	Financial	Financial Institution
7.00	0.00	1.00	8.00	Comm	Financial	Securities/Investment Brokerage
16.00	1.00	0.00	17.00	Comm	Financial	Credit Union
17.00	0.00	1.00	18.00	Health	Financial	Medical Loans/Expenses
1.20	0.00	0.00	1.20	Comm	Financial	Mortgage Company
3.33	0.00	0.00	3.33	Comm	Financial	Financial Services
0.00	0.00	0.00	0.00	Comm	Financial	Mortgage Lender
3.20	0.00	0.40	3.60	Comm	Financial	Financial Institution
3.20	0.00	0.40	3.60	Comm	Financial	Financial Planner
3.00	0.00	0.00	3.00	Comm	Financial	Securities Broker
17.00	0.00	0.00	17.00	Comm	Financial	Federally chartered national bank
3.20	0.00	0.40	3.60	Comm	Financial	Company Headquarters
2.14	0.00	0.00	2.14	Comm	Financial	Mortgage Broker
6.00	0.00	0.00	6.00	Comm	Financial	Mortgage Company
18.00	0.00	1.00	19.00	Comm	Financial	Financial Institution

2.14	0.00	0.00	2.14	Comm	Financial	Home Mortgage
14.00	0.00	0.00	14.00	Comm	Financial	Financial Institution
22.00	0.00	1.00	23.00	Comm	Financial	Financial Institution
0.00	0.00	0.00	0.00	Comm	Fitness	Fitness Center
4.00	1.00	0.00	5.00	Comm	Fitness	Fitness Center
1.00	0.00	0.00	1.00	Comm	Fitness	Sports Therapy & Rehab
38.00	13.00	2.00	53.00	Comm	Fitness	Fitness Center
12.00	0.00	0.00	12.00	Comm	Food	Ice Cream Parlor
22.00	0.00	0.00	22.00	Comm	Food	Restaurant
21.00	6.00	0.00	27.00	Comm	Food	Restaurant
1.00	0.00	0.00	1.00	Comm	Food	Restaurant Cafe
12.00	2.00	0.00	14.00	Comm	Food	Restaurant
3.50	0.00	0.00	3.50	Comm	Food	Take-Out Pizza
3.00	0.00	0.00	3.00	Comm	Food	Restaurant
4.00	0.00	0.00	4.00	Comm	Food	Retail Ice Cream Sales
3.50	0.00	0.00	3.50	Comm	Food	Restaurant
5.00	2.00	0.00	7.00	Comm	Food	Restaurant, Catering, Cooking Class, Retail
5.00	2.00	0.00	7.00	Comm	Food	Sandwich Shop
7.00	2.00	0.00	9.00	Comm	Food	Restaurant
17.00	0.00	0.00	17.00	Comm	Food	Restaurant
2.00	3.00	0.00	5.00	Comm	Food	Restaurant
14.00	4.00	0.00	18.00	Comm	Food	Restaurant
45.00	6.00	1.00	52.00	Comm	Food	Restaurant
12.00	0.00	2.00	14.00	Comm	Food	Restaurant
3.00	0.00	0.00	3.00	Comm	Food	Take n Bake Pizza
0.00	0.00	0.00	0.00	Comm	Food	Carry Out Foods
23.00	2.00	1.00	26.00	Comm	Food	Restaurant
12.00	0.00	0.00	12.00	Comm	Food	Restaurant
3.50	0.00	0.00	3.50	Comm	Food	Sushi and Japanese Restaurant
11.00	0.00	0.00	11.00	Comm	Food	Restaurant
1.00	0.00	0.00	1.00	Comm	Food	Fast food restaurant - no beer sales
12.00	1.00	0.00	13.00	Comm	Food	Restaurant
0.00	0.00	0.00	0.00	Comm	Food	Restaurant
25.00	3.00	2.00	30.00	Comm	Food	Restaurant
6.00	1.00	0.00	7.00	Comm	Food	Restaurant
8.00	5.00	1.00	14.00	Comm	Food	Restaurant
13.00	2.00	0.00	15.00	Comm	Food	Restaurant
26.00	3.00	0.00	29.00	Comm	Food	Restaurant
10.00	0.00	0.00	10.00	Comm	Food	Restaurant
0.00	0.00	0.00	0.00	Comm	Food	Restaurant
6.00	0.00	0.00	6.00	Comm	Gen Contr	Contractor Business Office
1.00	0.00	0.00	1.00	Comm	Gen Contr	Contractor
0.50	1.00	0.00	1.50	Comm	Gen Contr	Contractor
2.00	0.00	0.00	2.00	Comm	Gen Contr	Contractor/Developer
0.50	0.00	0.00	0.50	Comm	Gen Contr	Contractor
4.00	0.00	0.00	4.00	Comm	Gen Contr	Contractor
3.50	0.00	0.00	3.50	Comm	Hlth Food	Health food and supplements store
1.00	0.00	0.00	1.00	Non-Profit	Instruct	Private School
0.50	0.00	0.00	0.50	Comm	Instruct	Performing Arts Studio
1.00	0.00	0.00	1.00	Comm	Instruct	Dental Assisting School
0.50	0.00	0.00	0.50	Comm	Instruct	Choral, Acting & Dance Classes
2.00	0.20	0.00	2.20	Comm	Instruct	Language Instruction
2.00	0.00	0.00	2.00	Comm	Landscape	Landscape architecture and consulting
0.00	0.00	0.00	0.00	Comm	Landscape	Outdoor Maintenance
1.29	0.00	0.00	1.29	Comm	Legal	Law Firm
2.14	0.00	0.00	2.14	Comm	Legal	Attorney/Retail Sales
21.00	0.00	1.00	22.00	Comm	Legal	Patent Attorney
0.20	0.20	0.00	0.40	Comm	Legal	Attorney
2.75	0.00	0.00	2.75	Comm	Legal	Attorney at Law

0.20	0.20	0.00	0.40	Comm	Legal	Attorney
0.20	0.20	0.00	0.40	Comm	Legal	Attorney
2.75	0.00	0.00	2.75	Comm	Legal	Law Office
0.20	0.20	0.00	0.40	Comm	Legal	Law Firm
0.00	0.00	0.00	0.00	Comm	Legal	Attorney
0.00	0.00	0.00	0.00	Comm	Legal	Attorney
0.20	0.20	0.00	0.40	Comm	Legal	Attorney
1.29	0.00	0.00	1.29	Comm	Marketing	Marketing
2.00	0.20	0.00	2.20	Comm	Massage	Massage Therapy
1.13	0.25	0.00	1.38	Comm	Massage	Massage Therapy
1.00	0.00	0.00	1.00	Comm	Medical	Hospice Services
2.83	0.75	0.42	4.00	Health	Medical	Physician Office
2.00	1.00	0.00	3.00	Comm	Medical	Home Health & Hospice Service
3.33	0.00	0.00	3.33	Comm	Medical	Hearing Aid Center
2.00	0.00	0.33	2.33	Health	Medical	Medical Office
1.80	0.00	0.00	1.80	Health	Medical	Physician at Country Hills Eye Center
1.80	0.00	0.00	1.80	Health	Medical	Physician
1.80	0.00	0.00	1.80	Health	Medical	Physician
1.80	0.00	0.00	1.80	Health	Medical	Physician
1.80	0.00	0.00	1.80	Health	Medical	Physician
4.00	1.00	0.00	5.00	Health	Medical	Holistic Health Center
4.75	0.63	0.00	5.38	Health	Medical	Optometrist
4.00	1.00	0.00	5.00	Health	Medical	Psychotherapy & Neurofeedback Therapy
31.00	0.00	1.00	32.00	Health	Medical	Optometrist
40.00	49.00	0.00	89.00	Health	Medical	Medical Services
8.33	0.00	0.44	8.78	Health	Medical	Physician
3.25	0.00	0.00	3.25	Comm	Medical	Medical Office Billing
4.75	0.63	0.00	5.38	Health	Medical	Physician
0.00	1.00	0.00	1.00	Health	Medical	Physical Therapist
4.75	0.63	0.00	5.38	Health	Medical	Physician
2.83	0.75	0.42	4.00	Health	Medical	Patient Service Center
1.13	0.25	0.00	1.38	Comm	Medical	Hearing Center
5.67	4.00	0.67	10.33	Health	Medical	Physician
2.00	0.00	0.00	2.00	Health	Medical	Physician/Surgeon
4.75	0.63	0.00	5.38	Health	Medical	Physician/Surgeon
4.75	0.63	0.00	5.38	Health	Medical	Physician
4.75	0.63	0.00	5.38	Comm	Medical	Eye Center Physician
1.20	0.00	0.00	1.20	Health	Medical	Physical Therapist
3.00	3.00	2.33	8.33	Health	Medical	Medical Services
2.33	3.00	0.00	5.33	Comm	Medical	Podiatrist
67.00	118.00	2.00	187.00	Health	Medical	Nursing Care Center
2.00	0.00	0.33	2.33	Health	Medical	Physician
5.67	4.00	0.67	10.33	Health	Medical	Surgical Center
2.83	0.75	0.42	4.00	Comm	Medical	Medical Office
11.00	0.00	0.00	11.00	Health	Medical	Professional Services
4.00	0.00	0.00	4.00	Health	Medical	Business Office for Ogden Clinic
2.33	3.00	0.00	5.33	Health	Medical	Medical Doctor
2.33	3.00	0.00	5.33	Comm	Medical	Physician
2.33	3.00	0.00	5.33	Health	Medical	Physician
2.33	3.00	0.00	5.33	Health	Medical	Sleep Center
1.00	0.00	0.00	1.00	Comm	Medical	Speech & Hearing Services
4.50	1.50	0.00	6.00	Health	Medical	Pediatric Medical Office
8.00	111.00	5.00	124.00	Health	Medical	Rehabilitation Center
2.83	0.75	0.42	4.00	Health	Medical	Surgical Center
1.29	0.00	0.00	1.29	Health	Medical	Home Health Care
3.00	3.00	2.33	8.33	Health	Medical	Physician
4.75	0.63	0.00	5.38	Health	Medical	Physician
3.00	3.00	2.33	8.33	Health	Medical	Physician
327.00	11.00	8.00	346.00	Comm	Medical	Ambulance Service

18.00	21.00	6.00	45.00	Health	Medical	Medical Clinic
2.83	0.75	0.42	4.00	Comm	Medical	Medical Office
1.13	0.25	0.00	1.38	Health	Medical	Comprehensive Outpatient Rehab
2.33	3.00	0.00	5.33	Health	Medical	Medical Services
2.00	0.00	0.33	2.33	Comm	Medical	Physical Therapy Clinic
2.83	0.75	0.42	4.00	Comm	Medical	Physician
2.83	0.75	0.42	4.00	Health	Medical	Physicians Office
2.83	0.75	0.42	4.00	Health	Medical	Physician
2.83	0.75	0.42	4.00	Health	Medical	Physician
2.83	0.75	0.42	4.00	Health	Medical	Physician
5.67	4.00	0.67	10.33	Health	Medical	Medical Practice
6.00	0.00	0.00	6.00	Health	Medical	Physician
3.50	0.00	0.00	3.50	Comm	Medical	Outpatient Physical Therapy
2.83	0.75	0.42	4.00	Health	Medical	Physician
0.00	0.00	0.00	0.00	Comm	Misc Serv	Service Delivery Coordinator for Disabled
0.40	0.00	0.00	0.40	Comm	Misc Serv	Revenue recovery of denied insurance claims
1.00	0.00	0.00	1.00	Comm	Misc Serv	Corporate Office
0.75	0.00	0.00	0.75	Comm	Misc Serv	Behavioral Risk Management
4.33	0.00	0.67	5.00	Comm	Misc Serv	Inventory Service
2.00	0.00	0.00	2.00	Comm	Nail Tech	Nail & Spa Salon
1.00	0.00	0.00	1.00	Non-Profit	Non-Profit	Non-Profit Organization
1.20	0.00	0.00	1.20	Health	Non-Profit	Non-Profit Health Agency
0.00	1.00	0.00	1.00	Non-Profit	Non-Profit	Professional Non-Profit Organization
1.00	1.00	0.00	2.00	Non-Profit	Non-Profit	Non-profit
1.00	0.00	0.00	1.00	Comm	Painting	Contractor
28.00	0.00	0.00	28.00	Comm	Pawnbroker	Pawn Shop
3.00	0.00	0.00	3.00	Comm	Pre-School	Pre-school/Kindergarten
3.00	0.00	0.00	3.00	Comm	Pre-School	Pre-school/Kindergarten
4.33	0.00	0.67	5.00	Comm	Prnt/Advrt	Advertising
4.33	0.00	0.67	5.00	Comm	Prnt/Advrt	Commercial printer
3.00	0.00	0.00	3.00	Comm	Prnt/Advrt	Advertising
0.00	0.00	0.00	0.00	Comm	Prnt/Advrt	Outdoor Advertising
2.00	0.20	0.00	2.20	Comm	Prop Mgmnt	Real Estate Management
1.00	0.00	0.00	1.00	Comm	Real Est	Title Insurance and Escrow Services
1.29	0.00	0.00	1.29	Comm	Real Est	Title Company
1.20	0.00	0.00	1.20	Comm	Real Est	Title Company
0.50	0.00	0.25	0.75	Comm	Real Est	Real Estate Office
1.00	0.00	0.00	1.00	Comm	Real Est	Real Estate Agency
2.00	0.00	0.00	2.00	Comm	Real Est	Contract Service Company
8.33	0.00	0.44	8.78	Comm	Real Est	Title Company
0.50	0.00	0.25	0.75	Comm	Real Est	Real Estate Closings
8.33	0.00	0.44	8.78	Comm	Real Est	Real Estate Brokerage
3.00	0.00	0.00	3.00	Comm	Real Est	Real Estate Sales/Model Home
0.00	1.00	0.00	1.00	Comm	Real Est	Real Estate Office
3.00	0.00	0.00	3.00	Comm	Real Est	Real Estate Office
1.00	0.00	0.00	1.00	Comm	Real Est	Real Estate Office
2.14	0.00	0.00	2.14	Comm	Real Est	Real Estate Brokerage
0.00	0.00	0.00	0.00	Comm	Real Est	Title Company
7.00	0.00	0.00	7.00	Comm	Real Est	Professional Association
1.29	0.00	0.00	1.29	Comm	Real Est	Real Estate Office
2.14	0.00	0.00	2.14	Comm	Real Est	Real Estate Office
2.00	0.00	0.00	2.00	Comm	Real Est	Real Estate Sales, Leasing
3.20	0.00	0.40	3.60	Comm	Real Est	Development/Construction
1.29	0.00	0.00	1.29	Comm	Real Est	Real Estate Development
4.50	1.50	0.00	6.00	Comm	Real Est	Real Estate Office
8.33	0.00	0.44	8.78	Comm	Real Est	Title Company
2.14	0.00	0.00	2.14	Comm	Real Est	Real Estate Brokerage
2.00	0.00	0.00	2.00	Comm	Real Est	Real Estate Broker
2.00	0.00	0.00	2.00	Comm	Recruiting	Executive Search and Recruiting

3.00	0.00	0.00	3.00	Comm	Retail	Laundry/Dry Cleaning
1.00	0.00	0.00	1.00	Comm	Retail	Automobile Club
5.00	1.00	0.00	6.00	Comm	Retail	Retail Scuba Diving Sales & Service
10.00	0.00	0.00	10.00	Comm	Retail	Printing, Copy, Design, Visual Communication Business
1.00	0.00	0.00	1.00	Comm	Retail	Art Retail Sales/Framing
83.90	8.50	3.60	96.00	Comm	Retail	Grocery Store
75.00	9.00	2.00	86.00	Comm	Retail	Large Retail Grocery Store
10.00	0.00	0.00	10.00	Comm	Retail	Retail Sales
24.00	0.00	0.00	24.00	Comm	Retail	Retail Sales/Installation
0.00	1.00	0.00	1.00	Comm	Retail	Retail Sales/Framing
8.00	2.00	0.00	10.00	Comm	Retail	Retail Sales
36.00	2.00	0.00	38.00	Comm	Retail	Retail Sales
1.50	0.00	0.00	1.50	Comm	Retail	Retail Sales & Service
9.00	0.00	0.00	9.00	Non-Profit	Retail	Retail Sales - Non-Profit
1.50	0.00	0.00	1.50	Comm	Retail	Retail Sales
141.00	18.00	7.00	166.00	Comm	Retail	Wholesale/Retail Membership
1.00	0.00	0.00	1.00	Comm	Retail	Retail Sales
0.00	0.00	0.00	0.00	Comm	Retail	Soccer equipment sales
1.00	1.00	0.00	2.00	Comm	Retail	Retail Sales
13.00	0.00	0.00	13.00	Comm	Retail	Retail Sales
7.00	0.00	0.00	7.00	Comm	Retail	Retail Sales
0.00	0.00	0.00	0.00	Comm	Retail	Retail Sales
1.00	0.50	0.00	1.50	Comm	Retail	Retail Sales
1.00	0.00	0.00	1.00	Comm	Retail	Retail store
3.00	0.00	0.00	3.00	Comm	Retail	Dry Cleaners/Laundry
2.83	0.75	0.42	4.00	Comm	Retail	Computer Sales/Service
1.00	0.00	0.00	1.00	Comm	Retail	Childrens Re-Sale Items
287.49	16.35	1.49	305.33	Beer	Retail	Class B Beer
11.00	0.00	0.00	11.00	Comm	Retail	Retail Sales
0.00	0.00	0.00	0.00	Comm	Retail	Medical Supply Store
0.00	0.00	0.00	0.00	Comm	Retail	Retail sales
16.00	2.00	1.00	19.00	Comm	Retail	Retail Sales
0.00	0.00	0.00	0.00	Comm	Retail	Retail Sales
0.00	1.00	0.00	1.00	Comm	Retail	Retail Sales
4.00	1.00	0.00	5.00	Comm	Retail	Retail Sales
10.00	0.00	0.00	10.00	Comm	Retail	Retail Sales
12.00	0.00	0.00	12.00	Comm	Retail	Retail Rental Center
2.00	0.00	0.00	2.00	Comm	Retail	Retail furniture sales
0.00	0.00	0.00	0.00	Comm	Retail	Retail Beauty Supply
42.50	1.00	0.50	44.00	Comm	Retail	Retail Sales
1.00	0.50	0.00	1.50	Comm	Retail	Retail Sales
6.00	0.00	0.00	6.00	Health	Retail	Retail Sales
17.00	1.00	0.00	18.00	Comm	Retail	Retail Sales
0.00	0.00	0.00	0.00	Comm	Retail	Retail Sales
12.00	0.00	2.00	14.00	Comm	Retail	Retail Hardware Store
6.00	0.00	0.00	6.00	Comm	Retail	Retail Sales/Service/Installation
11.00	0.00	0.00	11.00	Comm	Retail	Retail Sales
2.00	0.00	0.00	2.00	Comm	Retail	Retail Clothing Store
1.00	0.00	0.00	1.00	Comm	Retail	Retail shirt printing, embroidery and promo products
42.50	1.00	0.50	44.00	Comm	Retail	Retail Sales
6.00	0.00	0.00	6.00	Comm	Retail	Equipment Rental
0.00	0.00	0.00	0.00	Comm	Retail	Retail Sales
2.00	0.00	1.00	3.00	Comm	Retail	Retail Drug Store
99.00	7.00	0.00	106.00	Comm	Retail	Retail Sales
30.00	1.00	0.00	31.00	Comm	Retail	Retail Sales
3.00	0.00	0.00	3.00	Comm	Salon	Nail Salon
0.00	0.00	0.00	0.00	Comm	Salon	Hair & Nail Salon
0.00	0.00	0.00	0.00	Comm	Salon	Hair Salon
6.00	0.00	0.00	6.00	Comm	Salon	Beauty Salon

0.00	0.00	0.00	0.00	Comm	Salon	Salon
0.00	1.00	0.00	1.00	Comm	Salon	Hair Salon
4.00	0.00	0.00	4.00	Comm	Salon	Hair Salon
9.00	0.00	0.00	9.00	Comm	Salon	Retail Sales of Wigs & Toupees
1.50	0.00	0.00	1.50	Comm	Salon	Full Service Salon
0.00	0.00	0.00	0.00	Comm	Salon	Cosmetologist
1.00	0.00	0.00	1.00	Comm	Sewing	Retail Sales
0.00	0.00	0.00	0.00	Comm	Sign Contr	Sign Contractor
0.00	0.00	0.00	0.00	Comm	Sign Contr	Sign Contractor
6.00	1.00	0.00	7.00	Comm	Storage	Storage Facility
2.00	0.00	0.00	2.00	Comm	Storage	Self Storage Units Rental
10.00	0.00	0.00	10.00	Comm	Storage	Storage Facility
0.00	0.00	0.00	0.00	Comm	Stylist	Cosmetologist
1.50	0.00	0.00	1.50	Comm	Tattoo	Commercial
7.00	0.00	0.00	7.00	Comm	Telecomm	Cellular phone retail sales
0.00	0.00	0.00	0.00	Comm	Telecomm	Cell Tower
0.00	0.00	0.00	0.00	Comm	Title Loans	Title and Check Loans
7.00	0.00	0.00	7.00	Comm	Title Loans	Auto Title Loans
15.00	0.00	0.00	15.00	Comm	Travel	Retail Sales
0.00	0.00	0.00	0.00	Comm	Waste	Waste Contractor
0.00	0.00	0.00	0.00	Comm	Waste	Waste Contractor
0.00	0.00	0.00	0.00	Comm	Waste	Waste Contractor

Police	EMS	Fire	Total	Type	Activit	Descript
12.00	0.00	0.00	12.00	Comm	Food	Ice Cream Parlor
22.00	0.00	0.00	22.00	Comm	Food	Restaurant
21.00	6.00	0.00	27.00	Comm	Food	Restaurant
1.00	0.00	0.00	1.00	Comm	Food	Restaurant Cafe
12.00	2.00	0.00	14.00	Comm	Food	Restaurant
3.50	0.00	0.00	3.50	Comm	Food	Take-Out Pizza
3.00	0.00	0.00	3.00	Comm	Food	Restaurant
4.00	0.00	0.00	4.00	Comm	Food	Retail Ice Cream Sales
3.50	0.00	0.00	3.50	Comm	Food	Restaurant
5.00	2.00	0.00	7.00	Comm	Food	Restaurant, Catering, Cooking Class, Retail
5.00	2.00	0.00	7.00	Comm	Food	Sandwich Shop
7.00	2.00	0.00	9.00	Comm	Food	Restaurant
17.00	0.00	0.00	17.00	Comm	Food	Restaurant
2.00	3.00	0.00	5.00	Comm	Food	Restaurant
14.00	4.00	0.00	18.00	Comm	Food	Restaurant
45.00	6.00	1.00	52.00	Comm	Food	Restaurant
12.00	0.00	2.00	14.00	Comm	Food	Restaurant
3.00	0.00	0.00	3.00	Comm	Food	Take n Bake Pizza
0.00	0.00	0.00	0.00	Comm	Food	Carry Out Foods
23.00	2.00	1.00	26.00	Comm	Food	Restaurant
12.00	0.00	0.00	12.00	Comm	Food	Restaurant
3.50	0.00	0.00	3.50	Comm	Food	Sushi and Japanese Restaurant
11.00	0.00	0.00	11.00	Comm	Food	Restaurant
1.00	0.00	0.00	1.00	Comm	Food	Fast food restaurant - no beer sales
12.00	1.00	0.00	13.00	Comm	Food	Restaurant
0.00	0.00	0.00	0.00	Comm	Food	Restaurant
25.00	3.00	2.00	30.00	Comm	Food	Restaurant
6.00	1.00	0.00	7.00	Comm	Food	Restaurant
8.00	5.00	1.00	14.00	Comm	Food	Restaurant
13.00	2.00	0.00	15.00	Comm	Food	Restaurant
26.00	3.00	0.00	29.00	Comm	Food	Restaurant
10.00	0.00	0.00	10.00	Comm	Food	Restaurant
0.00	0.00	0.00	0.00	Comm	Food	Restaurant

Businesses License Fees

Assisted Living/Transitional Rehab..... \$ 4,700

Assisted Living Center
Nursing Care Center
Nursing Center/Assisted Living Facility
Rehabilitation Center

Automotive \$ 190

Automotive Service & Repair
Auto Emissions and Inspections

Big Box Retail \$ 4,300

Wholesale/Retail Membership

Business, Professional & Contracted Services \$ 116

Accounting
Advertising
Attorney
Behavioral Risk Management
Billing Company
Business Office
Certified Public Accountant
Chiropractor
Commercial Printer
Computer Repairs/Upgrades
Consulting
Contract Service Company
Construction Company
Contractor/Developer
Corporate Office
CPA and CPA Firm
Dentists, Dental Offices & Labs
Energy Consulting Firm
Engineering Firm
Executive Search/Recruiting
Financial Consulting
Financial Planner
Financial Services
Hearing Center
Holistic Health Center
Hospice Service
Home Health Care
Inventory Service
Investment Services
Landscape Architecture
Law Firm
Marketing
Marriage/Family Counseling
(continued in next column)

Business, Professional & Contracted Services (cont.)

Medical Loans/Expenses
Medical Office
Medical Billing
Home Mortgage Lenders
Non-Profit Organization
Optometrist
Oral & Maxillofacial Surgery
Orthodontist
Outdoor Advertising
Outdoor Maintenance
Outpatient Physical Therapy
Patient Service Center
Physician
Physical Therapist
Physician, Physician Office
Professional Services, Association
Psychotherapy
Real Estate Office
Real Estate Broker
Real Estate Development
Real Estate Management
Short Term Lender
Sign Contractor
Sleep Center
Software Development
Speech & Hearing Services
Stockbroker
Surgical Center
Tax Consultants
Title and Check Loans
Title and Escrow Services
Veterinary Services
Waste Contractor
Weight Loss Consulting

Car Wash \$ 116

Cemetery.....\$ 625

Convenience Store/Gas Station\$ 575

Day Care (Commercial)\$ 130

Day Care (Home Occupation)\$ 70

Finance \$ 280
Banks
Credit Unions

Fireworks \$120

Food/Restaurant \$ 295
Cafe
Catering
Fast Food Restaurant
Ice Cream Parlor
Restaurant
Sandwich Shop

Health Clinic \$ 2200

Home Occupation \$30
Any Business Based From a Residence

Large Grocery \$3,929
Large Retail Grocery Store

Pawn Shop \$ 550

Personal Services \$116
Beauty Salon
Choral, Acting and Dance Classes
Dental Assisting School
Fitness Center
Full Service Salon
Hair Salon
Hair and Nail Salon
Language Instruction
Laundry/Dry Cleaning
Music Teacher
Nail and Spa Salon
Nail Salon
Performing Arts Theater
Pet Grooming
Retail Sales of Wigs and Toupees
Sports Therapy and Rehab
Performing Arts Studio

Personal Services (Space Rental) \$25
Including, but not limited to, Cosmetologists,
Massage Therapists, and Nail Technicians who are
not the principle owner of a business, but rent
space from the business owner.

Private Club \$295

Private School \$155

Residential Rental License w/Good Landlord Discount
1 Unit \$10
2 Units \$ 50 + \$10 per unit
3 Units \$ 75 + \$10 per unit
4 Units + ... \$100 + \$10 per unit

Residential Rental License w/o Good Landlord Discount
All Residential Rentals \$125 + \$40 per unit

Retail Sales/Rentals \$130
Auto Sales
Carry-Out Only Restaurant
Cellular Phone Retail Sales
Computer Sales/Service
Furniture Sales
Printing, Copy, Design, Visual Communications
Rental Center
Retail Sales
Retail Sales—Non-profit
Scuba Diving Sales and Service
Supply Store
Tire Center
Used Auto Sales

Smoke Shop \$375

Solicitor \$25
Door-to-door sales

Storage \$ 116
Self-Storage Units Rental
Storage Facility

Temporary/Seasonal \$25

If you are uncertain of which license category your
business falls under, please call 801-622-2709.