
Minutes
Planning Commission Meeting
March 6, 2019
7:00 PM

1. Opening ceremonies:

Planning Commission Chairman, Mike Lloyd, called the meeting to order at 7:00 PM. A Quorum was present.

Those in attendance:

Commissioners Mike Lloyd, Barbara Anderson, Chris Chipping and Heath Butler

Town Councilmember and Alternate Commissioner Ray Evans who filled a vacancy on the Commission

Deputy Town Clerk - Alan Paystrup, Planning Commission Secretary

Town Clerk – Beth Hone

Others: Austin and Mariah Black

Commissioners Christine Carrigan and Alternate Commissioner Jim Wankier were absent

Prayer was offered by Commissioner Chris Chipping

Pledge of Allegiance was led by Chairman Mike Lloyd

2. Approval of minutes from previous meetings:

Commissioner Chris Chipping made the motion, seconded by Commissioner Barbara Anderson, to approve the minutes from the Regular Planning Commission Meeting held on February 6, 2019. All commissioners present were in favor. The minutes were approved.

3. Building Permits:

Austin and Mariah Black – 15 E 300 N – New Home. Austin and Mariah Black applied for a building permit to build a new home at 15 E 300 N. This is a ½ acre lot next to the park and on the east side of the new park entrance. Because it is a corner lot, they will have a 30' frontage on both the south and the west. The house will face south onto 300 North Street, and will have a garage and full basement. Verl Wilkey, Levan Building Inspector, has approved the house plans. They have the proper approved plan and permit from the County Health Department for the Septic System. Commissioner Barbara Anderson made the motion, seconded by Commissioner Ray Evans to approve the building permit. All commissioners present were in favor. The permit was approved

4. Reports:

Office Issued Permits:

Alan Paystrup, Planning Commission Secretary, reported that there were no building permits issued from the office since their last report.

Heath Butler started his term on the Planning Commission. Because Alan Paystrup has given his resignation as the Deputy Clerk and Secretary to the Planning Commission he has accepted an appointment to the Commission, and his term has started. Commissioners Mike Lloyd and Barbara Anderson have completed their 5 year terms. Both may continue for a short while as new appointment take place. Commissioner Christine Carrigan now has employment that conflicts with Commission meeting at the present time. Because she is not sure if that conflict will change in the future, she is not sure whether to continue. This leaves at least two open positions.

5. Discussion Items:

None

6. Actions:

Because selection of the Chairman and Co-Chairman for 2019 was postponed in last month's meeting, with the understanding that there should be new Commissioners appointed, Chairman Lloyd opened the meeting for nominations. Commissioner Chris Chipping nominated Commissioner Alan Paystrup to serve as the Chairman. All commissioners present were in favor. Commissioner Alan Paystrup then nominated Commissioner Chris Chipping to serve as Co-Chairman. All commissioners present were in favor with the exception of Commissioner Chipping, who then nominated Commission Heath Butler. It failed for lack of support.

7. Adjourn:

Commissioner Ray Evans made the motion, seconded by Commissioner Chris Chipping to adjourn. All were in agreement. The meeting was adjourned at 7:25 PM.

Alan Paystrup, Deputy Town Clerk
Planning Commission Secretary

WORK SESSION: (after Regular Session)

There was a short work session held after the regular meeting. Commissioner Mike Lloyd conducted training for new commissioners. Commissioner Ray Evans made the motion, seconded by Commissioner Barbara Anderson to adjourn. All were in agreement. The meeting was adjourned at 7:50 PM.

Alan Paystrup, Deputy Town Clerk
Planning Commission Secretary