

**BUDGET WORK SESSION
MAY 30, 2019
6:00 PM**

PRESENT:	Tyler Vincent	Mayor
	Mark Thompson	Mayor Pro Tem
	Alden Farr	Councilmember
	Ruth Jensen	Councilmember
	Tom Peterson	Councilmember
ALSO PRESENT:	Joseph Bach	Fire Chief
	Dave Burnett	Public Power Director
	Mary Kate Christensen	City Recorder
	Chris Howard	Asst Police Chief
	Tyler Pugsley	Public Works Director
	Jason Roberts	City Administrator
	Kristy Welford	CAS Director
	Mike Young	Fire Marshall
EXCUSED:	DJ Bott	Councilmember

Police Department

The Council reviewed the discussion on a new Police Officer and K-9 Officer as discussed in the May 16th budget work session. The Council agreed to fund the K-9 Officer only.

Fire Department

Chief Bach summarized the need for fulltime employees by stating that they are shorthanded every day. They are unable to hire part-time employees, so they would like to fill the openings with fulltime employees. He is requesting five fulltime employees plus a fulltime Fire Marshal.

Councilmember Peterson said a lot of departments throughout the state have an Assistant Fire Chief. He wondered if there should be one to assist Chief Bach. The Chief stated that a fulltime Fire Marshal would assist the Chief. Councilmember Peterson said he would agree to a fulltime Marshal if there was a plan for public education at schools. Chief Bach said that will be one of their assignments, as well as recruitment.

Councilmember Farr said he would rather hire EMT/ Paramedic Firefighter than a Fire Marshal. Chief Bach agreed, if he had to choose between the two. He added that if the cost is going to be passed onto the taxpayers, it wouldn't be much more to fill this position.

Councilmember Jensen said the Fire Department could use former volunteer firemen to do education. She realized the desire is to have a Paramedic on every truck and on every shift; however, she felt that the City should only hire three fulltime Advanced EMT Firefighters, and not fund the two Paramedic Firefighters and the fulltime Fire Marshal.

This will be discussed further in the June 6th budget work session. Chief Bach will email more information on the Fire Marshall position.

Library

Mr. Oyler explained that the proposed levy increase for the library is .58%. This is the same percentage increase passed in 2001. Their deficit is approximately \$130,000 in the 2019-2020 budget.

There was discussion on usage of the library now that people are using electronic books, etc. Mr. Roberts will email usage numbers to the Council.

Recreation Center

Mr. Oyler explained that the money in the budget for the recreation center for use by the Community Activities Services (CAS) and the Boys & Girls Club. There have been some conversations with the School Board regarding an addition for their use, but the Board has not made a final decision on that yet. If they do, they would pay their part of the costs and the budget numbers would be adjusted.

The building would allow programs to run 12 months out of the year. Ms. Wolford will provide a list of programs and activities they will be able to provide if the recreation center is built.

Councilmember Peterson said there are a lot of needs in the City, such as the Senior Center and Museum Building. The recreation center will not help with these needs.

Councilmember Farr added that the Natural History Exhibit is not being addressed either. He wondered if the City should look at passing it on to another organization that would make it beneficial for more people. The museum is also in need of more space. He agreed with Councilmember Peterson that the City should look at everything and have a plan, rather than do a little at a time. Mr. Oyler said there is \$150,000 in the budget for significant upgrades at the Senior Center.

Councilmember Peterson felt the only way this will work is if the School District participates. Mr. Roberts said the School District is still discussing this and prioritizing their projects.

Expansion of Pickleball Courts

Mr. Oyler described the expansion of the pickleball courts that are in the budget. A new recreation facility affects the location of these courts. The funding in the proposed budget for the additional courts is coming from the Olympian Legacy Fund. Mr. Oyler explained that these funds were set aside for grants. It hasn't been used for at least nine years. This money was sales tax revenue from the 2002 Winter Olympics and was given to cities throughout the State of Utah. There were stipulations on what the money could be used for; recreation was one of them.

Items Requested but not in the Budget

- A change from part-time to fulltime for the Animal Control Technician.
- The Street Department requested a temporary summer employee to help with crack sealing.
- Part-time Business License Specialist to fulltime.
- Human Resources Technician from part-time to fulltime.
- Change Museum Educator to fulltime.
- Repair of swimming pool fence and new pool cover.
- Fire Station parking lot.
- Sidewalk repairs and parking lot maintenance.
- Washer for turnout gear at the Fire Station.
- Dual bound radios for the Police Department.
- Longevity benefit for employees.
- Fulltime Journeyman in the Electric Department. Journeyman have been difficult to find. They know of someone who is wanting to move to Brigham City that is currently a Journeyman.
- Bio-solid study at the sewer plant.
- Additional storm drains from 400 West to 500 West.
- 1100 South storm drain
- West Forest Electrical loop line

- Water lines on 500 North between 400 and 600 East
- Sewer lift pump generator on West Forest

Mayor Pro Tem Thompson asked Mr. Roberts and Mr. Oyler to email the above summary to the Council and then the Council will evaluate the summary and determine what they would like included.

Merit Increase

Mr. Oyler said Mr. Roberts contacted other city managers requesting the merit increase they are giving their employees this year. The average was 3.94%. The Council previously set a goal to be at 97% of market. In order to bring all employees to 97%, would be an additional \$350,000. Each percent of additional merit increase or decrease is approximately \$123,000. There was concern that these numbers were not for all employees, but only public safety. Mr. Roberts will verify this for the next budget work session.

Councilmember Peterson recommended postponing hiring one of the Police Officers and EMT/ Paramedic Firefighter and increase the merit increase by 1%.

Tax Increase

Councilmember Jensen said if the City moves forward with the sports complex, it should be built with population growth in mind. She felt this should be on the ballot. She recommended putting money aside for the center so when it is on the ballot there will be some seed money. She recently traveled to the Pleasant Grove Community Center; it was so massive it frightened her. The Brigham City Recreation Center shouldn't be too small or too big.

The meeting adjourned at 8:08 p.m.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the May 30, 2019 Budget Work Session.

Dated this 20th day of June 2019.

Mary Kate Christensen

Mary Kate Christensen, Recorder