

LOCAL BUILDING AUTHORITY OF AMERICAN FORK
JUNE 25, 2019
NOTICE OF PUBLIC HEARING & SPECIAL SESSION AGENDA

NOTICE OF ELECTRONIC MEETING

One or more City Council members expect to be physically absent from this meeting but intend to participate electronically.

Notice is hereby given that the Local Building Authority of American Fork will meet in a public hearing and special session on Tuesday, June 25, 2019, in the American Fork City Hall, 31 North Church Street, commencing at 6:40 p.m. The Agenda shall be as follows:

PUBLIC HEARING

- Receiving of public comment regarding the Local Building Authority of American Fork Budget for fiscal year ending June 30, 2020.

SPECIAL SESSION

1. Roll call.
2. Review and action on a resolution adopting the Local Building Authority of American Fork Budget for fiscal year ending June 30, 2020.
3. Approval of the May 14, 2019 Building Authority minutes.
4. Approval of the June 11, 2019 public hearing minutes.
5. Adjournment.

Dated this 20 day of June, 2019



Terilyn Lurker
Secretary



BUILDING AUTHORITY

CITY OF AMERICAN FORK

JUNE 25, 2019

Department Finance

Director Approval Kyle Maurer

AGENDA ITEM

Review and action on a resolution adopting the Local Building Authority of American Fork budget for fiscal year ending June 30, 2020.

SUMMARY RECOMMENDATION

Staff would recommend approval

BACKGROUND

State law requires that budgets be approved by June 30, 2019. The Building Authority's proposed budget is \$100 which is to cover publication costs and the annual renewal fee.

BUDGET IMPACT

\$100

SUGGESTED MOTION

I move to approve the resolution adopting the Local Building Authority of American Fork budget for fiscal year ending June 30, 2019.

RESOLUTION NO. 2019-BA-___R

A RESOLUTION SETTING THE AMERICAN FORK BUILDING AUTHORITY 2019-2020 BUDGET.

WHEREAS, the American Fork Building Authority is required by Utah State Law to adopt a balanced budget prior to June 30, 2019; and,

WHEREAS, the American Fork Building Authority held a public hearing on June 11, 2019 and June 25, 2019, and

WHEREAS, the American Fork Building Authority has complied with all legal requirements.

NOW THEREFORE, be it resolved that the attached budget is adopted for fiscal year 2019-2020.

PASSED AND SIGNED THIS 25 DAY OF JUNE, 2019.

APPROVED:

Bradley J. Frost, President

ATTEST:

Terilyn Lurker, Secretary

Municipal Building Authority Fund

FUND DESCRIPTION

The Municipal Building Authority fund was created to account for the activities of the City's Municipal Building Authority. The Authority was created to provide continuity between City Council changes. This method allows for small institutions to participate in financing. The City does not currently have any bonds outstanding issued by the Building Authority, but sees the organization as a "backstop" if needed. The yearly expenditures for the building authority are public notices.

BUDGET

Municipal Building Authority Fund				
	Actual FY2018	Estimated FY2019	Recommended FY2020	Percent Change
Expenditures:				
Public Notices	10	200	100	-50.0%
REVENUES AND TRANSFERS OVER/(UNDER) EXPENDITURES	\$ (10)	\$ (200)	\$ (100)	

UNAPPROVED MINUTES

LOCAL BUILDING AUTHORITY OF AMERICAN FORK CITY MINUTES MAY 14, 2019

Board Members Present:	Bradley J. Frost	President
	Staci Carroll	Board Member
	Barbara Christiansen	Board Member
	Rob Shelton	Board Member
	Clark Taylor	Board Member
Staff Present:	Terilyn Lurker	Secretary/Treasurer
	David Bunker	City Administrator
	Adam Olsen	City Planner
	Wendelin Knobloch	Associate Planner
	Kyle Maurer	Finance Director
	George Schade	IT Director
	Cherylyn Egner	Legal Counsel
	Scott Sensanbaugher	Public Works Director

The American Fork Local Building Authority met in a regular session on Tuesday, May 14, 2019, in the American Fork City Hall, 31 North Church Street, commencing at 6:35 p.m.

1. Roll Call

President Frost welcomed everyone to the meeting. Roll call was taken.

2. Presentation and acceptance of the Local Building Authority of American Fork City tentative budget for fiscal year ending June 30, 2020.

It was noted this was for publication fees, which was a requirement of state law.

Board Member Taylor moved to accept the Local Building Authority of American Fork City tentative budget for fiscal year ending June 30, 2020. Board Member Christiansen seconded the motion. Voting was as follows:

Board Member Barnes	Aye
Board Member Carroll	Aye
Board Member Christiansen	Aye
Board Member Shelton	Aye
Board Member Taylor	Aye

The motion carried.

3. Approval of the January 22, 2019 annual meeting minutes

Board Member Shelton moved to approve the January 22, 2019, annual meeting minutes. Board Member Taylor seconded the motion. Voting was as follows:

Board Member Barnes	Aye
Board Member Carroll	Aye

UNAPPROVED MINUTES

Board Member Christiansen

Aye

Board Member Shelton

Aye

Board Member Taylor

Aye

The motion carried.

4. Old business

There was no old business to discuss.

5. New business

There was no new business to discuss.

6. Adjournment

Board Member Shelton moved to adjourn the meeting. Board Member Barnes seconded the motion. All were in favor.

The meeting adjourned at 6:38 p.m.

Terilyn Lurker, Secretary/Treasurer

UNAPPROVED MINUTES

LOCAL BUILDING AUTHORITY OF AMERICAN FORK CITY PUBLIC HEARING MINUTES JUNE 11, 2019

Board Members Present:	Bradley J. Frost	President
	Kevin Barnes	Board Member
	Staci Carroll	Board Member
	Barbara Christiansen	Board Member
	Rob Shelton	Board Member
	Clark Taylor	Board Member
Staff Present:	Terilyn Lurker	Secretary/Treasurer
	David Bunker	City Administrator
	Adam Olsen	City Planner
	Wendelin Knobloch	Associate Planner
	Kyle Maurer	Finance Director
	George Schade	IT Director
	Tim Merrill	Legal Counsel
	Scott Sensanbaugher	Public Works Director

The American Fork Local Building Authority held a public hearing on Tuesday, June 11, 2019, in the American Fork City Hall, 31 North Church Street, commencing at 6:55 p.m.

PUBLIC HEARING

President Frost welcomed everyone to the public hearing. He explained the purpose of the public hearing was to receive public comment regarding the fiscal year ending June 30, 2020, budget. He asked if anyone present had any comments.

There were no public comments.

The public hearing ended at 6:57 p.m.