



# HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

MAYOR:

Michelle Tait

COUNCIL MEMBERS:

Grover Wilhelmsen  
Gary Robinson  
Ruth Pearce  
Clark Beecher  
Steve Weiss

**CITY COUNCIL  
AMENDED AGENDA  
363 West Independence Blvd  
June 25, 2019**

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

**7:00 P.M. CITY COUNCIL MEETING**  
**Presiding: Mayor Michelle Tait**  
**Mayor Pro Tem: Grover Wilhelmsen**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Council Member Beecher]
3. **POLICE AWARD PRESENTATION** [Chief Jackson]
4. **CONSENT ITEMS**
  - a. Approve the minutes of June 11, 2019 as presented.
5. **BUSINESS ITEMS**
  - a. Discussion/possible action to approve Rural Community Consultants proposal to address Moderate Income Housing compliance with Senate Bill 34. [Bill Morris]
  - b. Advice and Consent of Mayor's Appointment for Harrisville City Police Chief. [Mayor Tait]
  - c. Advice and Consent of Mayor's Appointment of Max Jackson as Harrisville City Assistant Administrator for Public Safety and Emergency Management.[Mayor Tait]
  - d. Discussion/possible action to approve Harrisville Resolution 19-11; a Resolution adopting the 2019 Certified Tax Rate. [Bill Morris]
6. **PUBLIC COMMENTS - (3 minute maximum)**
7. **MAYOR/COUNCIL FOLLOW-UP:**
8. **ADJOURN**

DATE POSTED: June 20, 2019

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was faxed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website [www.cityofharrisville.com](http://www.cityofharrisville.com) and the State Public Meeting Notice website at <http://pmn.utah.gov>.

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MEETING  
June 11, 2019  
363 West Independence Blvd  
Harrisville, UT 84404**

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**Present:** Mayor Michelle Tait, Council Member Grover Wilhelmsen, Council Member Gary Robinson, Council Member Ruth Pearce, Council Member Clark Beecher, Council Member Steve Weiss.

**Staff:** Bill Morris, City Administrator, Lynn Fortie, Treasurer, Mark Wilson, Police Lieutenant, Jennie Knight, City Recorder, Bryan Fife, Recreation Director, Rick Hill, Bailiff.

**Visitors:** Arnold Tait, Mike McLeighton, DeAnn McLeighton, Blaine Barrow, Austin Moffit, Russell Wahlen, Heidi Wahlen.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Tait called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Council Member Pearce led the pledge of allegiance and conducted the opening ceremony.

**3. Consent Items.**

- a. Approve the minutes of May 14, 2019 as presented.

**MOTION: Council Member Beecher motioned to approve the minutes of May 14, 2019 as presented. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.**

**4. Business Items.**

- a. **PUBLIC HEARING: Harrisville City Resolution 19-07; a resolution adopting the FY2018-19 amended budget for the fiscal year ending June 30, 2019.**

**MOTION: Council Member Weiss motioned to open a public hearing on Harrisville City Resolution 19-07; a resolution adopting the FY2018-19 amended budget for the fiscal year ending June 30, 2019. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

No public comments were offered.

**MOTION: Council Member Beecher motioned to close the public hearing. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.**

**b. Discussion/possible action to adopt Harrisville City Resolution 19-07; a resolution adopting the FY2018-19 amended budget for the fiscal year ending June 30, 2019.**

Lynn Fortie explained governmental funds are the only funds we really need to spend any time discussing; which include general and capital projects funds. He is recommending small changes with travel and training in the Mayor/Council budget, bank fees in the admin budget, and grant expenditures in the police budget. To keep a balanced budget he increases revenues as well. The main items affecting Capital Projects are the Larsen Lane and 1100 North Street projects. We are being reimbursed for these expenditures but not within this fiscal year.

**MOTION: Council Member Wilhelmsen motioned to adopt Harrisville City Resolution 19-07; a resolution adopting the FY2018-19 amended budget for the fiscal year ending June 30, 2019. Council Member Weiss seconded the motion. A Roll Call Vote was taken.**

Council Member Weiss	Yes
Council Member Beecher	Yes
Council Member Pearce	Yes
Council Member Robinson	No
Council Member Wilhelmsen	Yes

**Motion passed 4-1.**

**c. PUBLIC HEARING: Harrisville City Resolution 19-08; a resolution adopting the FY2019-20 final budget for the fiscal year ending June 30, 2020.**

**MOTION: Council Member Weiss motioned to open a public hearing on Harrisville City Resolution 19-08; a resolution adopting the FY2019-20 final budget for the fiscal year ending June 30, 2020. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.**

No public comments were offered.

**MOTION: Council Member Pearce motioned to close the public hearing. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.**

**d. Discussion/possible action to adopt Harrisville City Resolution 19-08; a resolution adopting the FY2019-20 final budget for the fiscal year ending June 30, 2020.**

Lynn Fortie explained the budget changes since the tentative budget was adopted. He mentioned the addition of the Fallen Officer Trust Fund requirement. This is a cost of \$95 per officer per year. He added that under police benefits but did not increase the overall line item since he feels there is enough included to cover this cost.

He also added the certified tax rate for general property tax because now he has the exact number.

Council Member Robinson said he was looking through revenues for the last three years, expenses have gone up; some 10-20% each year. Lynn Fortie responded that our position is worsening, but there was still an increase in revenues on the tentative budget. Council Member Robinson said there was a \$300,000 deficit two years ago, with \$192,000 this year. Lynn Fortie clarified this will decrease by \$8,000 because of the certified tax rate. Council Member Robinson said Matthew Godfrey predicted we would be increasing the fund balance use significantly in the coming years.

Mayor Tait said there are definitely things to consider when addressing the budget so we do not have to impose a property tax increase. Hopefully in the coming year, things will happen to help stabilize our revenues.

Council Member Robinson said senior's citizens in our city have only received an increase one year. He feels there has to be a time frame, as cities grow, we need to be more efficient. He said most businesses, as they grow, have employees take on more responsibilities without taking more money.

Mayor Tait agreed, things need to change, and she is trying to turn things around.

**MOTION: Council Member Weiss motioned to adopt Harrisville City Resolution 19-08; a resolution adopting the FY2019-20 final budget for the fiscal year ending June 30, 2020. Council Member Beecher seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>No</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-1.**

**e. Discussion/possible action to approve Harrisville Ordinance 500; North Street Zoning Map Amendment.**

Bill Morris informed Council this area is being considered for rezone on Wall Ave and North Street for 7-Eleven. The property is currently zoned RE-15 (residential). The proposed zoning change is consistent with the General Plan which shows this area as commercial. Once the zoning change is approved, site plan approval will be through Planning Commission.

**MOTION: Council Member Pearce motioned to approve Harrisville Ordinance 500; North Street Zoning Map Amendment. Council Member Weiss seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

**f. Discussion/possible action to approve Harrisville City Resolution 19-09; a resolution entering an Interlocal Agreement for Animal Control Services.**

Bill Morris explained we currently use Weber County for animal control services. This interlocal agreement will continue that service for five more years. He suggested Council take a look at this agreement in conjunction with the final budget. Mayor Tait pointed out this is paid quarterly. Bill Morris said the rate is based per animal. Council Member Robinson asked where the animals come from. Bill Morris explained whenever they are dropped off or picked up within the city limits. Weber County Animal Shelter is now a no kill shelter, only diseased animals are euthanized. Harrisville is one of the lower rate users. Some small communities out west use the shelter more often because people dump animals out in their city limits.

Council Member Robinson said he feels this is excessive. Bill Morris pointed out they provide animal control and shelter services. Under state law requirements, they have to keep animals a few days and provide vet treatment.

Mayor Tait explained our police department would be overloaded to take over this responsibility. Bill Morris said all of the services are provided for \$41,000 per year. Council Member Robinson asked how many animals come out of Harrisville City. Bill Morris said they explain the amount per city when conducting tours. Council Member Robinson asked why the fees are so high if they are a no kill shelter. Bill Morris said this is the cost of business even when adopting the animals out.

Council Member Robinson asked about the shelter on 750 West. Bill Morris clarified this is just a cattery. Chief Jackson explained Weber County takes more than just dogs and cats.

**MOTION: Council Member Beecher motioned to approve Harrisville City Resolution 19-09; a resolution entering an Interlocal Agreement for Animal Control Services. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>No</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-1.**

**g. Discussion/possible action to approve Harrisville City Resolution 19-10; a resolution amending Personnel Policy relating to Use of City Property.**

Police Lieutenant Mark Wilson explained state legislators passed House Bill 163 this session; making personal use of city property a felony. This amendment is putting into place the policy of personal use of city property. The state bill makes it a felony if an employee uses a city owned property for personal use; such as using a pen to sign their check. This policy allows employees the lawful use of city owned property. Chief Jackson said our employees are allowed to take their patrol vehicles homes, to work, and the gym. If they stopped for a drink, the state bill would deem that as unauthorized use. This adopts the same policy we are currently using to cover the employees. This was recommended by the county attorney's office.

Council Member Wilhelmsen said the mosquito abatement is passing a similar policy. Bill Morris said he took the suggested policy and made a few edits to fit.

Council Member Robinson asked if any examples were used during the passing of the law. Lt. Wilson explained this was passed rather under the radar; we did not have the opportunity to argue it. Mayor Tait pointed out this is likely an unintended consequence of passing a law. Bill Morris said adopting policy must go through the appropriate chain of authority.

Council Member Pearce asked how this affects the employee use of the cabin. Bill Morris said yes, this would affect any city owned property, including parks. Employees will still be held accountable for personal use without being charged with a felony. Lt. Wilson said city policy will allow the use of city equipment with the proper checks and balances in place. Bill Morris said most cities are adopting these policy changes until it can be changed with future legislation.

**MOTION: Council Member Pearce motioned to approve Harrisville City Resolution 19-10; a resolution amending Personnel Policy relating to Use of City Property. Council Member Weiss seconded the motion. A Roll Call Vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

**5. Public Comments - (3 minute maximum)**

No public comments were offered.

**6. Mayor/Council Follow-Up:**

Council Member Weiss asked how long the recycle contract is in place with Waste Management. In the Deseret News, there was an article about how recycling is being dumped into the garbage. Bill Morris said staff can invite Waste Management to give a

presentation of the statistics. Mayor Tait pointed out there are some ideas with recycling to look forward to in the future. Bill Morris reviewed the diversion report from Waste Management. Council Member Robinson asked what common problems they are finding with recycling. Bill Morris said contaminated cardboard is the most common. Pizza boxes or other greasy cardboards are not recyclable.

Council Member Robinson asked what the situation is with Ben Lomond Golf Course. Mayor Tait said there really are no updates with this. There has been so much rain; there really is not a fire hazard yet. Bill Morris said staff has been told they will be mowing next week. He informed Council we are in the process of working with the developer to adopt a new mixed use development ordinance. There is a city planner attending Planning Commission tomorrow to help put together the mixed use ordinance.

Council Member Wilhelmsen said Mosquito Abatement is hiring employees who have experience flying drones. They use computerized maps and isolate areas where employees are able to treat the mosquito populations. They said the fish ponds in back yards are the most likely place to find West Nile Virus. They are also using drones for dry seeding areas. Mayor Tait suggested including a mosquito abatement update in the newsletter.

**7. Adjourn.**

Mayor Tait declared the meeting adjourned at 7:45p.m.

**ATTEST:**

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**MICHELLE TAIT**  
Mayor

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**JENNIE KNIGHT**

City Recorder

Approved this 25<sup>th</sup> day of June, 2019

7 June, 2019

Harrisville City Council  
c/o Bill Morris  
[bmorris@cityofharrisville.com](mailto:bmorris@cityofharrisville.com)

Thank you for inviting Rural Community Consultants to make a proposal to help update the Harrisville General Plan against the new requirements made by SB34. From our reading of the bill, we suggest the following for Harrisville. Please note that this proposal is to do any or all these elements:

NEW REQUIREMENT	STATUS of CURRENT PLAN	PROPOSAL
10-9a-403(2)(a)(i)(A) Correlate the general plan with population and employment projections.	The general plan currently does this but could be improved with more quantifiable population information.	<ul style="list-style-type: none"> <li>Utilize the WFRC demographic forecast model.</li> <li>Validate findings throughout document.</li> <li>Create graphic exhibit for appendix.</li> </ul> <p>~2hrs (\$300)</p>
10-9a-408(2)(a) Develop a revised estimate of the need for moderate income housing in the municipality for the next five years.	<p>The current plan is populated with estimates that came from the state's housing model that they no longer support.</p> <p>City has already gathered some of this information.</p>	<ul style="list-style-type: none"> <li>Utilize the DWS 5-yr housing projection model.</li> <li>Include findings in housing chapter.</li> <li>Populate the reporting form required by DWS and include in the appendix.</li> </ul> <p>~1hr (\$150)</p>
10-9a-403(2)(b)(iii) Recommend three or more statutorily-defined strategies.	The current plan draft has six policies that have not been correlated with any new data or the new state recommendations.	<ul style="list-style-type: none"> <li>Evaluate policy options and propose three or more to the city.</li> </ul> <p>~1hr (\$150)</p>
10-9a-403(2)(a)(ii)(A-B) Address residential and commercial development around major transit investment corridors.	There are three transit lines that are within or adjacent to Harrisville. The current plan doesn't address transit as a stand-alone issue.	<ul style="list-style-type: none"> <li>Develop new policy recommendations related to connections between housing, employment, etc.</li> <li>Recommend new mapping if necessary.</li> </ul> <p>~2hrs (\$300)</p>
10-9a-403(2)(a)(ii)(A-B) Consider the goals and intent of the Regional Transportation Plan (RTP) developed by WFRC.	The current plan didn't assume any significant changes to the transportation roadway network, but also didn't focus on transit the way SB34 calls for.	<ul style="list-style-type: none"> <li>Evaluate the RTP against the city's existing plan.</li> <li>Develop recommendations as necessary.</li> </ul> <p>~1hr (\$150)</p>
		<b>TOTAL PROPOSAL: \$1,050.00</b>



We are confident that we can do this work before the end of July. Please let us know if you would like us to proceed on any of these elements.

Sincerely,

A handwritten signature in black ink, appearing to read 'MHansen', written in a cursive style.

Mike Hansen  
RURAL COMMUNITY CONSULTANTS

**HARRISVILLE CITY  
RESOLUTION 2019-11**

**2019 TAX RATE**

**A RESOLUTION OF HARRISVILLE CITY, UTAH, ADOPTING THE  
2019 TAX RATE, TAX YEAR 2019.**

**WHEREAS**, Harrisville “City” is a municipal corporation duly organized and existing under the laws of the State of Utah;

**WHEREAS**, the City has followed all procedures required by statute in adopting a Tax Rate for Tax Year 2019;

**WHEREAS**, the Single Levy Certified Tax Rate Worksheet, Report 713 has been reviewed by the County Auditor and found to be true and correct;

**NOW, THEREFORE**, be it resolved by the City Council of Harrisville City, Utah, that the Property Tax Rate of 0.000875 for Tax Year 2019 as agreed is hereby ratified effective July 1, 2019, and said rate is now duly adopted and approved.

**Section 1: Effective Date.** This Ordinance shall be effective immediately upon posting or publication.

PASSED AND ADOPTED by the City Council on this 25th day of June, 2019.

\_\_\_\_\_  
MICHELLE TAIT, Mayor

Harrisville City

ATTEST:

\_\_\_\_\_  
JENNIE KNIGHT, City Recorder

Roll call vote is as follows:		
Grover Wilhelmsen	Yes	No
Gary Robinson	Yes	No
Ruth Pearce	Yes	No
Clark Beecher	Yes	No
Steve Weiss	Yes	No

HARRISVILLE CITY

PROPOSED TAX RATE FOR TAX YEAR 2019

DESCRIPTION	2019	2018	CHANGE	PERCENTAGE CHANGE
Proposed Tax Rate	0.000875	0.000952	(0.000077)	-8.1%
Property Tax	\$ 338,261	\$ 326,940	\$ 11,321	3.5%