

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE
NORTH VILLAGE SPECIAL SERVICE DISTRICT
MAY 14, 2019**

PRESENT: Board Chair Mark Nelson
Board Member Kendall Crittenden
Board Member Spencer Park
Board Member Steve Farrell

EXCUSED: Board Member Jeff Wade
Board Member Marilyn Crittenden
Board Member Danny Goode

OTHERS PRESENT: On list attached to a supplemental file

STAFF: Ron Phillips, General Manager
Max Covey, Assistant General Manager
Wade Webster, Water Treatment Plant Manager
Theresa Baronek, Treasurer/District Clerk
Doug Scow, Water Rights Manager
Eliza McGaha, H.R., Administrator/Treasurer
Dana Kohler, Accounting Clerk, Administrative Assistant
Kierstan Smith, Financial Officer
Rick Tatton, Taking Minutes
Chance Morris, Distribution/Collections Manager

Board Chair Mark Nelson called the meeting to order at 6:34 p.m. Board Chair Mark Nelson also indicated that Board Member Jeff Wade, Board Member Danny Goode and Board Member Marilyn Crittenden are excused. He then welcomed those present and called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR APRIL 9, 2014

Board Member Steve Farrell made a motion to approve the minutes of April 9, 2010 a written. Board Member Spencer Park seconded the motion. The motion carries with the following vote:

AYE: Board Chair Mark Nelson

**AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE: Board Member Steve Farrell**

NAY: None.

Board Member Kendall Crittenden asked Ron Phillips, the General Manager, about the Hutchinson Annexation. Ron Phillips indicated no contact has been made by either Ivory Homes or other contract owners of the Hutchinson property so they will have to resubmit and that has not yet occurred.

WARRANT LIST APPROVAL

Board Member Spender Park made a motion to approve the warrants in the amount of \$101,282.55. Board Member Steve Farrell seconded the motion and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park**

NAY: None.

CONSIDER ADOPTION OF THE NORTH VILLAGE SPECIAL SERVICE DISTRICT WATER RIGHTS DEDICATION POLICY.

Ron Phillips, the General Manager, addressed the Governing Board of the North Village Service District and indicated that unless they have water rights reserved through the North Village Special Service District's Water Reservation Program, any party seeking water service for a proposed development in the North Village Special Service District must dedicate water rights to the District in an amount sufficient to serve the proposed development. This Water Right Dedication Policy has been developed to set formal policy outlining the procedures as to how water rights are to be dedicated to North Village Special Service District. It is the staff recommendation that you approve Resolution No. 2019-04 adopting the Water Rights Dedication Policy. **Board Member Steve Farrell made a motion that we approve Resolution 2019-04 and adopt the Water Right Dedication Policy for the North Village Special Service District. Board Member Kendall Crittenden seconded the motion and the motion carries with the following vote:**

**AYE: Board Chair Mark Nelson
AYE: Board Member Kendall Crittenden**

AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park

NAY: None.

QUARTERLY FINANCIAL REPORT

Kierstan Smith, Financial Officer, addressed the Governing Board of the North Village Special Service District and gave a brief summary of the financial outlook for North Village Special Service District and also indicated that everything is in line right now where we feel it should be at this time. **Board Member Steve Farrell made a motion we approve the first quarter financial report. Board Member Kendall Crittenden seconded the motion and the motion carries with the following vote:**

AYE: Board Chair Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Steve Farrell
AYE: Board Member Spencer Park

NAY: None.

REQUIRED BOARD TRAINING

Ron Phillips, the General Manager, addressed the Governing Board of the North Village Special Service District and indicated to the Governing Board and asked if they had taken the on line State Auditor's Office Board Training and received a certificate. The Governing Board who were present answered as follows: Board Member Spencer Park, yes; Board Member Steve Farrell, yes; Board Member Kendall Crittenden, yes; Board Member Mark Nelson yes. All who answered yes indicated that they would get the certificates to Eliza McGaha, the H.R. Administrator/Treasurer.

MUNICIPAL WASTEWATER PLANNING PROGRAM

Max Covey, the Assistant General Manager, addressed the Governing Board of the North Village Special Service District and indicated that the Utah Department of Environmental Quality has requested all wastewater systems complete the Municipal Wastewater Planning Program Report (MWPP). It is required that this report be presented to the Governing Board for review which contains the population and how it increased last year. Also, if there were any sewer overflows into homes or into the environment and goes in detail with regard to our maintenance program. Also, in 2019 the District has a more complete maintenance program for our sewer system. The report is just collecting data and having knowledge of the sewer system.

OTHER BUSINESS

Ron Phillips, the General Manager, addressed the Governing Board of the North Village Special Service District and indicated that he has no other business.

ADJOURNMENT

Board Member Spencer Park made a motion to adjourn. Board Member Kendall Crittenden seconded the motion and the motion carries with the following vote.

AYE: Board Chair Mark Nelson

AYE: Board Member Kendall Crittenden

AYE: Board Member Steve Farrell

AYE: Board Member Spencer Park

NAY: None.

Meeting adjourned at 7:00 p.m.

MARK NELSON/CHAIRMAN