**Wasatch County Parks & Recreation SSD #21**

**Board Meeting**

**May 14, 2019**

**Minutes**

**Attendance**:

Danny Goode, Vice Chairman Tom Bonner, Director

Kendall Crittenden, Member Heath Coleman, Asst. Director

Marilyn Crittenden, Member Laurie Duke, Admin. Assistant

Steve Farrell, Member Ivan Spencer, IT

Mark Nelson, Member

Spencer Park, Member **Excused:**

 Jeff Wade, Chairman

Danny Goode called the meeting to order at 3:34 p.m.

**Minutes**:

Tom presented the minutes for April 9, 2019.

Spencer Park made a motion to approve the April 9, 2019 minutes.

Steve Farrell 2nd the motion. Motion passes

Danny asked if there were any Public Issues for future meetings. There were none.

Danny asked if there were any Governing Board Issues for future meetings. There were none.

**Warrants:**

Tom presented the warrants for April 4, 2019 through May 1, 2019 in the amount of 124,387.98.

Tom explained that the charge from Codale Electric Supply for $15,330.72 was to replace the lighting at Southfield Park to LED. We will receive a rebate from Heber Light & Power. Heath commented that we will recoup our money in 10 months. Kendall asked if the rebate would be 100% and Tom responded that it won’t be 100%, but close.

Tom explained that the charge from H&E Equipment Services for $24,396.53 was for our big Snorkel Lift, to have it serviced and get it in compliance with safety standards. This is expensive, but has to be done and we had budgeted for this.

Marilyn asked about the Heath’s Bankcard charge from Holiday Inn for $298.83. Tom responded that this was lodging in St. George for the Recreation Conference.

Tom stated that he is in the process of changing a couple of the bankcards. Right now there are 7 employees with bankcards and that number is going to drop to 5 employees. The cards will be issued to Tom, Heath, Event Center Director, Recreation Center Director, and Program Coordinator.

Steve requested that the warrants reflect more complete information on the employee bankcard charges. Tom agreed and said that they will do a better job providing this information in the future. Heath explained that every month each employee with a bankcard gets an itemized monthly statement and that each employee provides all receipts before they are paid.

Marilyn asked if there was a complete list of the programs we offer and Tom responded that there is a list on our website: Wasatchparksandrec.com. He also explained that we distribute the “Recreation Connection”, the Parks & Recreation newsletter, to all of the elementary and middle schools, as well as the Aquatic Center and library. The “Recreation Connection” provides information on the programs that are coming up each month.

Spencer commented that he has been attending our 7 year old soccer games and said that the programmers do a great job organizing and implementing the soccer program.

Steve Farrell made a motion to approve the warrants for April 4, 2019 through May 1, 2019 in the amount of $124,387.98.

Kendall Crittenden 2nd the motion. Motion passes.

**Pickle Ball Update:**

Construction has started on the six additional pickle ball courts. Jared and Blaine from Public Works are down there moving dirt and hauling gravel. Our contractor has also been there a few times, so we are making progress. Tom wanted to make sure the Board understood that the contractor is only responsible for the pickle ball courts. We will be responsible for any change orders. He said that, due to irrigation issues, the six courts have to be in a straight line which means we will have two additional gates. Tom explained that we have about $46,000. left from the Southfield Park bond. He would like to use about $35,000. of that money for the pickle ball courts and about $10,000. for trees. Tom said that any change orders will be brought before the Board for approval.

Marilyn asked about a completion date and Tom responded that it will be toward the end of July. He is hoping to have the grand opening around Fair Days.

Danny brought up the possibility of naming the pickle ball courts if we could get corporate sponsorship. Mark Nelson responded that we would have to establish naming rights and rules. After discussing the advantages of naming rights not only on the pickle ball courts, but on all of the other facilities, it was decided that Tom will look into naming rights for the pickle ball courts first. Tom stated that he will start working on that right now, but going forward the county would have to be involved because they own the other facilities. Mark reiterated that there would need to be specific guidelines with standards of how names were chosen, requirements, rules, and regulations.

**Memorial Day Celebration Update**:

Heath announced that our Memorial Day Celebration will be held on Monday, May 27, 2019, at the Event Center. A pancake breakfast will be served starting at 8:00 a.m. and the program will start at 9:00 a.m. He invited the Board to attend.

The keynote speaker will be Ken McConnell, a Vietnam Veteran. Charley Jenkins will sing a couple of songs. Wasatch High School JROTC will do the wreath presentation and a drill exhibition. Heath stated that this is one of our very best programs of the year. He reported that last year we had about 400 in attendance and he would like to double that. Midway is not having their Memorial Day activities this year, so he is hopeful our attendance will go up.

Steve asked about advertisement. Heath responded that it has been advertised on all social media and has been in the “Did You Know” section of The Wave for three weeks, as well as banners and posters.

**Advisory Board Update**:

Tom reported that the Advisory Board is continuing to meet. They will tour Vets Park tomorrow and that is the last facility they need to see. After all tours are completed, they will meet and get their recommendations on paper to present to the Board for discussion and direction.

**Director’s Report:**

Tom reported on the upcoming events that are scheduled at the Event Center & Outdoor Arena for the next 30 days:

May 22 – High School Graduation, Event Center

May 23-25 – Jr. High School State Finals Rodeo, Event Center & Outdoor Arena

May 27 – Memorial Day Celebration, Event Center

June 3-8 – High School State Finals Rodeo, Event Center & Outdoor Arena

Kendall asked about tickets for high school graduation and Tom said that each student receives 8 tickets. He reported that last year after people turned back tickets they would not be using, there wasn’t anyone turned away and he anticipates it will be the same this year.

Tom explained that this year they have implemented Graduation Briefings, similar to the Briefings we do during Fair Days. Tom said that these Briefings coordinate efforts with all entities involved and we have an excellent contingency plan in place for graduation.

Steve asked if seat owners can reserve their seats for graduation and Tom answered that they can. Seat owners need to call Jodi Richins, who is in charge of ticketing, and reserve their seats.

**Adaptive Playground**:

Tom reported that Councilman Wade has asked him to look into adaptive playgrounds. Adaptive playgrounds are designed for children with disabilities. Tom brought up “Thunder Junction”, located in St. George, which is a great facility. Tom has talked to their director and it has cost them about 3.2 million, with another 1.5 million in donations.

Tom stated that at the next Board Meeting he will present ideas, costs, designs, accessibility & possible locations for an adaptive playground. He noted that we have the space. He asked the Board to look up “Game Time” on line. This site shows an inclusive playground and talks about 7 principles which outline physical and mental disabilities and everything in between.

Marilyn commented that she has a grandson with autism and she has also worked in Russia with people with autism and she stressed the importance for adaptive playgrounds. She commented that we have ramps, special curbing, parking, etc. for adults with disabilities, but that we don’t have accessible parks and playgrounds for our children with disabilities. She stressed that these children need to be included and be part of our community.

Tom reported how his staff at the Rec. Center are very accommodating for people with disabilities and special needs. The Danville Group and the High School Transition College students come in almost every day. These high school students come in and help at the Rec. Center with cleaning and other duties.

Marilyn also said that there is corporate support for this in our community. Tom stated that there are government grants and programs available also.

Danny wanted Tom to be aware of an agenda item that will be discussed in their meeting tomorrow, regarding county wide branding. There was some discussion on this and more information will be provided after their meeting tomorrow.

Kendall Crittenden made a motion to adjourn

Marilyn Crittenden 2nd the motion. Motion passes.

Meeting was adjourned at 4:21 p.m.

Minutes prepared by Laurie Duke