

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, May 21, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present. Sheriff Erik Bailey, Auditor/Recorder Keri Pallesen, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:05 a.m. by Commissioner Asay.

Also present: John Foster, James Olsen, Thompson Davis, Boyde Blackwell and Miles Hanberg of Division of Wildlife Resources, President Aaron Weight and Bob Peterson of UBTech, Trevor Brooksby

Issue Updates: Commissioner Asay asked if anyone had updates and there were no comments. When Commission Lytle came, he said there was new information he received from the Spoke about new legislation coming up that could be significant for us, and he had also wanted to be further along with the sewer and water rates. Commissioner Lytle said the SRS checks are out and hopefully we will get ours soon.

Citizen Comments: John Foster gave comments that there is a Scout Troop of about 25 boys and 15 leaders from Farmington coming on June 5th to help us with the CCC Building, as part of an Eagle Scout Project for one of the boys. They will tear down some walls inside, build a handicap ramp, clean up the grounds to finish what needs to be done. They will be here for about 4 hours and will provide supplies and manpower. The Museum Board would like to feed them breakfast and lunch. Commissioner Tippetts said John might want to reach out to the Eagle Scout Project Leader to see if he would like to see if our local scouts could be involved.

Approve Minutes: The draft Minutes from the May 14, 2019 Commission Meeting were available from the Clerk/Treasurer's Office. Commissioner Tippetts noted that there was a question in the Minutes regarding a question mark in the Section relating to Resolution 19-05. Brian Raymond said he had caught that after sending the minutes out and had listened to the audio and corrected it, but could not access the change on his computer so the minutes were tabled until later.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of May 20, 2019 for \$46,561.51 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts made a motion to approve the Invoice Register of May 20, 2019 in the amount of \$46,561.51. Commissioner Lytle seconded the motion to approve the Invoice Register of May 20, 2019. All were in favor. The motion carried.

Disbursement Listing: The Auditor/Recorder's Office provided the Disbursement Listing. Commission Lyle asked if the Airport Light Project was coming, and Commissioner Tippetts informed him they are making good progress. Commissioner Lytle made a motion to approve the County Disbursement Listing dated May 14 - through May 20, 2019 in the amount of \$68,716.02. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

Cash Summary: A Cash Summary was provided by the Clerk/Treasurer's Office. Commissioner Tippetts made the motion to acknowledge receipt of the County Cash Summary dated May 20, 2019. Commissioner Lytle had questions about Fund 33, that were answered by Brian Raymond. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

Purchase Orders: Auditor/Recorder Keri Pallesen brought in a Purchase Order (PO) for payment of the Airport lighting request by Hughes Construction. Commissioner Lytle asked about the amount of \$22,602.55 and they are billing for work completed so far. Commissioner Tippetts said based on the invoice he received, he approved the payment. Commissioner Lytle motioned to approve the request. Commissioner Tippetts seconded the motion. All were in favor. The motion carried.

Correspondence: Commissioner Tippetts said the only correspondence was from Senator Romney's Office. Commission Asay and Niel Lund said they had also heard from them, and Senator Romney's Staff will be here on Thursday at 2:00 pm to meet with the Commission. Commissioner Asay recommended he thought the other elected officials should also attend. Niel Lund will not be available, as he has another meeting to attend. The other elected officials had already been contacted and would be meeting with them after the Commissioners.

Commission Calendar Review: Commissioner Asay said he will be at a Tri-County Health meeting in Vernal tomorrow. Sheriff Bailey asked if Commission Asay could get with him after that meeting, as there is a case they are working on and Commissioner Asay agreed. Commissioner Lytle said that he will be doing a Fish and Game meeting tomorrow. Commissioner Asay said he would like to get a Water and Sewer Work Meeting set up today, if they have time, so they could get that done. Because of the Memorial Day Holiday, the next meeting of the Commission will be on Wednesday the 29th. There will be Elected Officials and staff pictures taken on May 29th starting at 8:00 am, and Commissioner Tippetts said that there are also two Public Hearings scheduled for the 29th for the Planning and Zoning Short-Term Rental Ordinance, and the Master Trails Plan. Keri Pallesen said the Auditor's will be here through tomorrow and talked about a short interview with the elected officials.

Policy and Legislation Items:

Utah Division of Wildlife Resources Regional Supervisor, Boyde Blackwell, Introducing the New Regional Supervisor, Miles Hanberg: Commissioner Asay gave Boyde Blackwell the floor, who said he is retiring at the end of the month. Mr. Blackwell introduced Miles Hanberg who will be taking over as the new Regional Supervisor. Commissioner Lytle thanked Boyde for his service, and stated how he appreciated working with him. Mr. Lytle also introduced Miles to the rest of the Commission explaining some of the interactions they have had over the years.

Discussion And Consideration Of Business License Applications For Chenega Security & Support Solutions; Jed Olson/Circle Bar Hunting; Mark Cole; Slagowski Ranch/Feeds/Moji; Charlie's Smokehouse Meats: Commissioner Asay read the names of the businesses, and asked if we had all the information on these. Brian Raymond said they were still waiting on some information from Charlie's Smokehouse Meats. Commissioner Asay said we could only approve the four (4) that have their work in at this time. Commissioner Tippetts made the motion to approve the four as mentioned unconditionally: Chenega Security & Support Solutions; Jed Olson/Circle Bar Hunting; Mark Cole; Slagowski Ranch/Feeds/Moji and conditionally approve Charlie's Smokehouse Meats once the paperwork is completed. Commissioner Asay seconded the motion. There was some question as to whether Whether Charlie's smokehouse meats had completed their conditional use permit or not, so that will be checked into. All were in favor. The motion carried.

**Discussion And Consideration Of 2019 USFS Contract/Agreement
#18-RO-11040100-002 Amendment #1 Regarding the 2019 Road Maintenance Plan:**

Commissioner Tippets explained the change was an administrative change for a new contact. The contract is the same. Commissioner Tippets made the motion to approve the change to the 2019 Road Maintenance Plan. Commissioner Lytle seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Transfer Request By Marianne Van Rosendaal For Graves 1,4,5,6 Of Lot 8 In Section 24 Of The Manila Cemetery: Mr. Raymond explained that the Commission has to approve transfer of Cemetery lot ownership. She wants to retain ownership of her husbands' and her lots and return the rest back to the County. She will be keeping Lots 2 and 3. Commissioner Lytle motioned to approve the transfer. Commissioner Tippets seconded the motion. All were in favor. The motion carried.

Introduction of President Aaron Weight of UBTech And Discussion Of Ways To Improve Daggett County Participation AT UBTech: Commissioner Asay tabled the next agenda item and opened the time for President Weight to take the floor. President Weight introduced Bob Peterson who handed out a 2018 UBTech Community Report and reviewed some of the information within the Community Report. They wanted to explain some of the ways they could be beneficial to the residents of Daggett County. President Weight said they had a hired a grant writer and have recently submitted a grant to serve the most rural areas including Daggett County. The Uintah Basin has some of the fastest internet service in Utah and most people don't realize that. UBTech has Custom Fit moneys for businesses that can get their workforce training for a reduction of 40% and they said they could allocate a specific portion to Daggett County. The Jail was discussed as a possible educational facility and even as a training location for future jailers. With what Union and Strata are doing with fiber it was hoped that it could kick things into high gear. They had 5 adults and 14 students that participated at UBTech last year. Mr Olsen said as a school board member that the Couschool counselor took a group of students down and none knew of any courses they wanted to take before the tour and all of them had something they were interested in. President Weight noted that Charles Card of Dutch John is on their Board and doing a good job.

Discussion And Consideration Of Western Rivers Lease Agreement For Dutch John Justice Court Building: Commission Lytle asked if someone could give him a little history to see if anything has changed. Commissioner Tippets said this was a month to month lease and they wanted to extend it to two years. Niel Lund said there was no reason not to go with monthly payments for the two years. They still have an out if they need and we have the ability to terminate if needed. They are paying for the utilities now, plus providing some revenue. Commission Lytle mentioned that we had two addresses for this and they needed to confirm the correct one. The Gas company has one address and the address on the contract is the same as the billing address for the water and sewer. We need to determine which is the official address. Commissioner Lytle asked if there was a benefit to the County and Commissioner Tippets said he didn't see a direct benefit, but he did not see anything negative about it. The question was asked if the property was in the County's name or the RDA. It was checked and confirmed to be in the County's name. It was asked if a specific name could be on the agreement and Mr. Lund said that it could be added.

Closed Session: Brian Raymond said there were some people that wanted to be here for the RDA but then asked if it could be postponed until next week. Thompson Davis stated he would like to meet with the Commission in a Closed Session for consideration of land sales. Commissioner

Lytle motioned to go in and out of RDA for the total conversation. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Motion to hold a Closed Session for possible purchase, exchange or lease of real property was made at 10:30 am by Commissioner Lytle. Commissioner Tippetts seconded the motion. A Roll Call vote was taken: Commissioner Lytle voted "Aye". Commissioner Asay voted "Aye" and Commissioner Tippetts voted "Aye". All were in favor, so the motion carried.

Discussion And Consideration Of Western Rivers Lease Agreement For Dutch John Justice Court Building (Cont'd): After coming out of the closed session at 11:20 am, Commissioner Lytle said he had some concerns. During Closed Session Commissioner Asay had to leave and Commissioner Lytle took over as Chair. Commissioner Tippetts motioned to accept the proposed Lease agreement for the Dutch John Justice Court Building with the amendment that we add Matt Lucas as the principal for Western Rivers. Commissioner Lytle seconded the motion. All were in favor and the motion carried. We would like to encourage more store front opportunities in the community.

Discussion And Consideration Of Dutch John Water and Sewer Rates: Commissioner Lytle said he hadn't figured out everything Terry Smith had sent us and Mr. Raymond agreed. Trevor Brooksby said that he put in the information he had on meter sizes and had put in different numbers to see how it reacted. He also said from an operators point of view he would like to see 3 tiers for the overages. The tiers give customers more incentive to fix a leak, but overages could be waived if the customer is quick to fix the link. There are customers that did not make it onto Terry's list and there are still questions on the budget numbers we need to use. Commissioner Lytle would like to keep working on this. Discussion centered around how to treat Short Term Rentals and Manila does not distinguish them as Commercial and it appears that their usage is much different than residential. Mr. Davis said that the homes being rented are a competition and it was brought up that he is in competition with the Forest Service campgrounds that were here first. Mr. Davis said that he would like to see the Tiers disappear. Mr. Brooksby said he can now look at hourly usage and that will help see when the water usage spikes, etc. An 1/8 hole can leak 10,000 gallons a month and a 1/4 inch leak wastes 30,000 gallons. Mr. Davis would like to see this resolved. A date was not set, but the incentive is to get it done and not prolong it. We will work on it this afternoon and try and move forward.

With no further business Commissioner Tippetts made a motion to adjourn at 12:02 pm.

/s/ Randy Asay
Commissioner Randy Asay

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts