

# MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT

5455 West Old Highway Road, Mountain Green, Utah

**Agenda for Wednesday, June 5, 2019**

**Board of Trustees Meeting starting at 6:30 PM**

Meeting to be held in Open Public and Closed Sessions

*The Board may choose to go into a Closed Session at any time by making a motion and public announcement, and then achieving a 2/3 vote approval with recordation of votes.*

## **6:30 PM BOARD OF TRUSTEES MEETING** *[approximately 7 minutes]*

- A. Call to Order
- B. Prayer
- C. Approval of Agenda
- D. Declaration of Conflicts of Interest
- E. Approval of Minutes – May 1, 2019 *(attached)*
- F. Next Board Meeting is scheduled for July 3, 2019 at 6:30 PM.
  - a) Are there any conflicts with the July 4<sup>th</sup> holiday and this meeting?
- G. Public Comment Period

## **AGENDA ITEMS**

- 1) *[6:37pm]* **Armormax is requesting a Will Serve for one ERU for a commercial building on the land directly west of the District Lagoons.** *[approx. 5 minutes]*
  - a. Attached
- 2) *[6:42pm]* **MGSID annual tax rate (mill rate) approval** *[approximately 10 minutes]*
  - a. Attached
- 3) *[6:52pm]* **New Plant and RFP Committee Summary Findings** *[approximately 13 minutes]*
  - a. Attached
  - b. Status update and ‘next steps,’ as requested by Lannie in May meeting.
- 4) *[7:05pm]* **Board Master Calendar.** *[approximately 3 minutes]*
  - a. Attached
- 5) *[7:08pm]* **5907 Wasatch Drive Sanitary Sewer Overflow (SSO) Class 1** *[approximately 4 minutes]*
  - a. On May 2, 2019 we received a report of raw sewage coming out from under a shed behind the home of Richard Ordyna at 5907 Wasatch Drive. Responded to find a small amount of sewage overflow and toilet paper coming out of a 4” uncapped sewer lateral under the shed behind and downhill from the house. See attached Utah State SSO Class 1 Report.
- 6) *[7:12pm]* **5941 Wasatch Drive Sanitary Sewer Overflow (SSO) Class 1** *[approximately 8 minutes]*
  - a. Monday, May 20, 2019, Bailey Dunford called to tell me that he believes the sewage from his house at 5941 Wasatch is dumping directly into Gordon Creek. It appears the sewer lateral for this home has been dumping directly into Gordon Creek since construction in 2004/2005. There is a MGSID lateral installation inspection dated 11/4/2004 by Ken Hicks. See attached

Utah State SSO Class 1 Report. Appropriate repairs/corrections are in process.

- 7) **[7:20pm] Creekside Drive Canyon Line [approximately 20 minutes]**
  - a. Due to the SSO on May 2, 2019 we have been videoing and analyzing the sanitary sewer main and manholes that run behind the homes on Creekside Drive and Wasatch Drive to determine the overall condition. There are several sections of pipe with conditions that should be addressed. We will have a presentation at the meeting.
  
- 8) **[7:40pm] Basement Sewer Backup on 5610 Garnet Drive [approx. 3 min.]**
  - a. On Friday, May 17, 2019 David Lorenzen called the office to report that he has had two sewer backups into his basement this month and the second time he had his lateral videoed up to 110' out. His plumber told him that he believes it is being caused by a backup in the sewer main. We verified twice that the sewer mains above and below his residence were running clear with no backups and advised accordingly.
  
- 9) **[7:43pm] Report of raw sewage directly in front of east LDS Church [approximately 3 minutes]**
  - a. On Tuesday, May 28, 2019 Resident Mike Bowles reported a raw sewage leakage and sewer smell in the parking area directly in front of the east Mountain Green LDS Church. On inspection we could find nothing to match the description and we have no main sewer lines directly in front of the church. Responded to Mr. Bowles by email and phone to let him know that we could find nothing related to a backup in the sewer main.
  
- 10) **[7:46pm] Declaration of Candidacy window: June 3, 2019 to June 7, 2019 [approximately 3 minutes]**
  - a. Parties interested in serving on the MGSID Board may file a Declaration of Candidacy at our office between June 3, 2019 and June 7, 2019 during normal office hours of 1:00 PM to 5:00 PM Monday – Friday.
  
- 11) **[7:49pm] Select Trustee to act as RFP Independent Cost Analyst [ 10 min.]**
  - a. Item requested by Board Member at April meeting.
  
- 12) **[7:59pm] New office/clerical position for Treasurer and Board Secretary [approximately 3 minutes]**
  - a. We are seeking an employee to work M-F from 2:00PM to 5:00PM and on Board Meeting Nights for approximately 15-18 hours per week. Starting wage \$12 to \$14 per hour D.O.E.
  
- 13) **[8:02pm] Retirement Program and/or Recognition for long term, part-time Employees [approximately 10 minutes]**
  - a. From Lynn - Carryover from April's and May's meetings.
  
- 14) **[8:17pm] Board Training [approximately 5 minutes]**
  - a. Finalize board decision on need for regular training on topics such as governance/ management, Robert's Rules of Order, more effective/efficient meetings, etc. as suggested in the May meeting.

- 15) **[8:22pm] How to contain a sewer spill [approximately 10 minutes]**
  - a. Lynn requested this item for the Agenda.
  
- 16) **[8:32pm] Inventory List of every tool and piece of equipment the District owns [approximately 10 minutes]**
  - a. Lynn requested this item for the Agenda.
  
- 17) **[8:42pm] Monthly Auditor's Report [approximately 2 minutes]**
  - a. April 2019 monthly audit report by the Vice-Chair - attached.
  - b. Request for board's approval to have this report sent out with agenda before the meeting as noted in item #14 of this report.
  
- 18) **[8:44pm] Manager's Report [approximately 5 minutes]**
  - a. The March 2019 Manager's Report will be presented at the Board Meeting and then attached to the approved Minutes for recordation.
  
- 19) **[8:49pm] New Business [approximately 3 minutes]**
  - a. Recommended Agenda Items for July 3, 2019 meeting.
  - b. Questions for Staff?
  
- 20) **[8:52pm] Motion to Adjourn**