

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, April 9, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay and Matt Tippetts were present. Commissioner Jack Lytle was excused. Sheriff Erik Bailey, Auditor/Recorder Keri Pallesen, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:04 a.m. by Commissioner Asay.

Also present: No Public Attended this meeting

Issue Updates: Commissioner Tippetts attended the Dutch John Planning and Zoning Meeting and reported that they approved the document even though it is not complete and scheduled a hearing for the 22nd of April. There is a map and there are some opportunities to work within the zoning. There is future development zones, but the ordinance doesn't have any mention of that zone. Commissioner Tippetts would like to develop something and take to them.

Citizen Comments: No Citizen comments were given.

Approve Minutes: The draft Minutes from the April 2, 2019 Commission Meeting were available from the Clerk/Treasurer's Office. Commissioner Tippetts motioned to accept the Minutes for the meeting on April 2, 2019. Commissioner Asay seconded the motion. All were in favor. The motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Invoice Register of April 8, 2019 for \$51,882.22 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts made a motion to approve the Invoice Register of April 8 for \$51, 882. Commissioner Asay seconded the motion to accept the Invoice Register of April 2, 2019. All were in favor. The motion carried.

Disbursement Listing: The Auditor/Recorder's Office provided the Disbursement List. Commissioner Tippetts made the motion to accept the County Disbursement Listing dated April 2 through April 8, 2019 in the amount of \$13,829.32. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Cash Summary: A Cash Summary was provided by the Clerk/Treasurer's Office. Commissioner Tippetts made the motion to accept the County Cash Summary dated April 8, 2019. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Correspondence: Commissioner Asay said he had something from the school about yearbook and he will add that to next week's agenda. Commissioner Tippetts attended the airport lighting pre-construction meeting last week and they will be starting on the 15th. They were wondering if we wanted a second bore under the roadway at the airport for an additional \$1400. The Commission will give it some thought. Several Commissioners met the new owners/lessors of the Spirit Lake Lodge yesterday. Things are moving forward with annexation of that property into Daggett County.

Commission Calendar Review: Attorney Niel Lund said he will be gone the next three weeks and Chad Woolley will be here next week and available by phone the following week. April

30th Tracy Cowdell will There will be a PRCA meeting tonight at 6:30 pm and Soil Conservation District tomorrow at noon. The UDOT meeting is here at 10 am on Thursday the 11th and there is an EMS meeting Thursday night at 5:30 pm with the Town of Manila and Commissioner Asay said he would attend those meetings. 21:00??? The Economic Development Board will meet Tuesday at 6:00 pm and Planning & Zoning next Wednesday night at 6 pm and the Shooting Range Committee will be on Thursday at 7 pm.

Policy and Legislation Items:

Discussion And Consideration Of Business License Applications For Beehive Fishing Co; Demie Towers; Diamond Mountain Marketing; T&A Specialized Electronics; Smart Home Pros: Commissioner Asay read the names of the businesses and Commissioner Tippetts asked if they had all completed their paperwork and if there had been any complaints. Mr. Raymond said these had completed their paperwork and there weren't any known complaints. Commissioner Tippetts made a motion to approve the Business License applications as read: a. through e. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Business License Applications For Bullshippers LLC; Ferrell Gas; Mountain West Propane; Orlie's Refrigeration; South Valley Airbnb; The Forbes Family Farm; Vivint, Inc.; Xerox Corp.: Commissioner Asay said that they had not received all the paperwork for these businesses, so they could only be approved conditionally upon receipt of all paperwork. Commissioner Tippetts motioned to conditionally approve the Business Licenses a. through h. and issue their license once all their paperwork is complete. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Project Application And Grant Agreement For State Aid For Development Of Public Airports For Manila Runway Pavement Preservation Project: Commissioner Tippetts said he had reviewed it and didn't see any problems and attorney Niel Lund seemed okay with it. Commissioner Tippetts motioned to approve the project application and grant agreement for the Manila Airport Pavement Preservation Project for \$142,000 and the state share is \$127,800 and the county share is \$14,200. 28:00. Commissioner Asay seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of UBMC Medical Clinic Contract and Billing: Commissioner Asay asked Keri Pallesen for her comments and really the only comment is that the current request for funds is unsustainable. They will drain the account and there won't be enough coming in to sustain some kind of program. It's unclear what other options are available. Mrs. Pallesen suggested sitting down with them and having a discussion about this. If we've already spent \$66,000 for the year and we only have a \$150,000 budgeted, it might be a problem. In December and January they had overlap of workers which created the larger expense. December's expenses will go back to 2018. The Costs in February have dropped and if they continue at that rate we should be okay, but if they jump back to December of January levels we will be in trouble. The agreement specifies that they come and report to the Commissioners every so often. We are supposed to get the reports monthly but they usually come quarterly or as requested. The question is how big a priority is it for them to hire somebody new? What is the budget forecast for the rest of the year? This is a big resource for our community. If we guarantee to cover all costs what is the incentive to watch expenses? Commissioner Tippetts would like to encourage them to bill monthly, so we can keep

better tabs on things. It would be nice to know what their plans are as one day a week is a good way to lose customers. Commissioner Asay said he would do some checking and report back next week.

Discussion And Consideration Of Contract For Daggett County Manila Airport

Pavement Rehabilitation Project: Commissioner Tippetts said he had reviewed part of it and asked Attorney Niel Lund what he thought. Mr. Lund said that there were some parts of the bid documents that did not need to be included and gave page 9 where they talked about proposal requirements as an example of information that is irrelevant to the contract. It doesn't hurt to do it, but its not needed. Otherwise, Mr. Lund did not have a problem with the contract and there is no need to revise it. Commissioner Tippetts made the motion for approval of the contract for the Manila Pavement Rehabilitation Project in the amount of \$126,077.37. Commissioner asked were the money is coming from and Mr. Raymond responded that the earlier contract approved with the State supplies the money for this with our required match. Keri Pallesen asked that the new grant and match numbers be provided to her. Commissioner Asay seconded the motion to approve the contract with M & M Asphalt. All were in favor and the motion carried.

Closed Session: A motion was made to go in and out of Redevelopment Agency and a closed session by Commissioner Tippetts at 10:00 am. Seconded by Commissioner Asay. All were in favor. Commissioner Lytle was absent; Commissioner Asay voted "Aye"; and Commissioner Tippetts voted "Aye" and Commissioner Lytle was excused today. All were in favor. The motion carried.

Motion to go back into Open Session was made by Commissioner Tippetts at 11:05 am. Commissioner Asay seconded the motion. All were in favor. The motion carried.

With no further business Commissioner Tippetts made a motion to adjourn at 11:06 am.

Excused

Jack Lytle

/s/ Brian Raymond

/s/Matt Tippetts

/s/ Randy Asay