



The Regular Electronic Meeting of the West Valley City Housing Authority will be held on Tuesday, June 4, 2019, at 6:30 PM, or as soon thereafter as the Redevelopment Agency Meeting is completed, in the Council Chambers, West Valley City Hall, 3600 Constitution Boulevard, West Valley City, Utah. Members of the press and public are invited to attend.

KAREN LANG, CHAIR
STEVE BUHLER, VICE CHAIR

A G E N D A

1. Call to Order- Chair Karen Lang

2. Opening Ceremony

3. Roll Call

4. Approval of Minutes:

A. May 7, 2019

5. Report of Executive Director

6. Public Hearings:

A. Accept Public Input Regarding the FY 2019-2020 Budget

Action: Consider Resolution 19-02, Adopt the Annual Budget of West Valley City Housing Authority for the Fiscal Year Commencing July 1, 2019 and Ending June 30, 2020

7. Adjourn

- West Valley City does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services.
- If you are planning to attend this public meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City eight or more hours in advance of the meeting and we will try to provide whatever assistance may be required. The person to contact for assistance is Nichole Camac.
- Electronic connection may be made by telephonic or other means. In the event of an electronic meeting, the anchor location is designated as City Council Chambers, West Valley City Hall, 3600 Constitution Boulevard, West Valley City, Utah.

MINUTES OF THE HOUSING AUTHORITY REGULAR MEETING – MAY 7, 2019

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THE HOUSING AUTHORITY OF WEST VALLEY CITY MET IN REGULAR SESSION ON TUESDAY, MAY 7, 2019, AT 7:20 A.M. IN THE CITY COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY CHAIR KAREN LANG.

THE FOLLOWING MEMBERS WERE PRESENT:

Karen Lang, Chair
Steve Buhler, Vice- Chair
Jake Fitisemanu
Tom Huynh
Ron Bigelow
Don Christensen
Lars Nordfelt

STAFF PRESENT:

Wayne Pyle, Chief Executive Officer
Nichole Camac, Secretary

Paul Isaac, Assistant City Manager/HR Director
Eric Bunderson, City Attorney
Layne Morris, CPD Director
Colleen Jacobs, Police Chief
Chris Beichner, Acting Fire Chief
Jim Welch, Finance Director
Nancy Day, Parks and Recreation Director
Russ Willardson, Public Works Director
Sam Johnson, Strategic Communications Director
Jake Arslanian, Public Works Department

APPROVAL OF MINUTES OF ANNUAL MEETING HELD JANUARY 8, 2019

The Board considered Minutes of the Annual Meeting held January 8, 2019. There were no changes, corrections or deletions.

Mr. Christensen moved to approve the Minutes of the Annual Meeting held January 8, 2019. Mr. Huynh seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

RESOLUTION NO. 19-01: ADOPT A TENTATIVE BUDGET AND SET FORTH PROPOSED APPROPRIATIONS FOR THE SUPPORT OF THE HOUSING

MINUTES OF THE HOUSING AUTHORITY REGULAR MEETING – MAY 7, 2019

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**AUTHORITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2019 AND
ENDING JUNE 30, 2020; SET JUNE 4, 2019 AS THE DATE FOR PUBLIC
HEARING**

Chairwoman Lang discussed proposed Resolution 19-01 that would adopt a tentative budget and set forth proposed appropriations for the support of the Housing Authority for the Fiscal Year commencing July 1, 2019 and ending June 30, 2020; set June 4, 2019 as the date for Public Hearing.

Written documentation previously provided to the City Council included information as follows:

This resolution adopts the tentative budget for the Housing Authority of West Valley City for the 2019-2020 fiscal year and sets a date for public comment at a hearing on June 4, 2019.

The Housing Authority will adopt a tentative budget that will be made available for public inspection during regular office hours in the City's Recorder's office and gave notice of a hearing to receive public comment before the final adoption of this tentative budget for FY 2019-2020.

Upon inquiry by Chairwoman Lang there were no further questions from members of the Board, and she called for a motion.

Mr. Buhler moved to approve Resolution 19-01.

Mr. Nordfelt seconded the motion.

A roll call vote was taken:

Mr. Fitisemanu	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Bigelow	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Chair Lang	Yes

Unanimous.

MOTION TO ADJOURN

Upon motion by Mr. Huynh, all voted in favor to adjourn.

MINUTES OF THE HOUSING AUTHORITY REGULAR MEETING – MAY 7, 2019

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THERE BEING NO FURTHER BUSINESS OF THE HOUSING AUTHORITY OF WEST VALLEY CITY, THE REGULAR MEETING OF TUESDAY, MAY 7, 2019, WAS ADJOURNED AT 7:21 PM. BY CHAIRWOMAN LANG.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Regular Meeting of the Housing Authority of West Valley City held Tuesday, May 7, 2019.

Nichole Camac
Secretary

Item: _____

Fiscal Impact: _____

Funding Source: _____

Account #: _____

Budget Opening Required: _____

ISSUE:

A Resolution adopting a final budget for the Housing Authority of West Valley City for the Fiscal Year commencing July 1, 2019 and ending June 30, 2020.

SYNOPSIS:

This resolution adopts the final budget for the Housing Authority of West Valley City for the 2019-2020 fiscal year after receiving public comment at a hearing on June 4, 2019.

BACKGROUND:

The Housing Authority adopted a tentative budget that was made available for public inspection during regular office hours in the City's Recorder's office and gave notice of a hearing to receive public comment, before adopting this final budget for FY 2019-2020.

RECOMMENDATION:

City staff recommends approval of the Resolution.

HOUSING AUTHORITY OF WEST VALLEY CITY

RESOLUTION NO. _____

**A RESOLUTION ADOPTING THE ANNUAL
BUDGET FOR THE HOUSING AUTHORITY OF
WEST VALLEY CITY FOR THE FISCAL YEAR
COMMENCING JULY 1, 2019 AND ENDING JUNE
30, 2020.**

WHEREAS, as required by law, the Housing Authority of West Valley City (the “Housing Authority”) submitted a proposed annual budget (the “Budget”) to the Housing Authority Board of Commissioners for review and revision before final approval; and

WHEREAS, on May 7, 2019, by Resolution No. 19-01, the Housing Authority tentatively adopted the Budget; and

WHEREAS, the Housing Authority held a public hearing on June 4, 2019, to consider final adoption of the Budget for the 2018-2019 fiscal year; and

WHEREAS, the Housing Authority caused a notice of public hearing to be published in a local newspaper of general circulation at least two weeks in advance of the public hearing; and

WHEREAS, the Housing Authority made available a copy of the Budget for public inspection during regular business hours in the office of the Secretary, located at 3600 Constitution Boulevard, West Valley City, Utah, at least ten days before the commencement of the public hearing and adoption of a final budget; and

WHEREAS, the Housing Authority has considered all written and oral statements made at the public hearing objecting to or supporting the Budget, based upon the testimony received at the public hearing; and

WHEREAS, the Board of Commissioners of the Housing Authority has determined that it is in the best interests of the citizens of West Valley City to adopt the annual Housing Authority Budget for the 2019-2020 fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of West Valley City that the “Housing Authority of West Valley City Annual Implementation Budget 2019-2020,” attached hereto as Exhibit “A,” is hereby adopted for the fiscal year commencing July 1, 2019 and ending June 30, 2020.

PASSED, APPROVED, and MADE EFFECTIVE this _____ day of _____, 2019.

HOUSING AUTHORITY OF WEST
VALLEY CITY

CHAIR

ATTEST:

SECRETARY

**HOUSING AUTHORITY - FUND 26
REVENUE STATEMENT**

	Actual 2015-2016	Actual 2016-2017	Actual 2017-2018	Adopted 2018-2019	Final 2019-2020	Percent Change
OPERATING REVENUES						
HOPWA:						
Salt Lake City	10,390	0	0	0	0	
Total HOPWA	10,390	0	0	0	0	0.0%
VOUCHERS:						
Interest Income	0	3,359	5,181	0	0	
Fraud Receivables	19,595	12,965	7,592	0	0	
Misc. Revenue	1,491	1,666	14	0	0	
Administrative Subsidy	330,776	320,555	320,463	0	0	
Portability Payments	52,008	35,893	36,970	0	0	
Campbell Court			221,332			
Housing Payments	2,753,244	2,927,550	3,153,966	3,500,000	3,500,000	
Total Vouchers	3,157,114	3,301,988	3,745,518	3,500,000	3,500,000	0.0%
PUBLIC HOUSING:						
HUD Operating Subsidy	35,771	0	0	0	0	
Misc. Revenue	0	10,268	0	0	0	
Sale of Assets	5,000	2,549	17,962	0	0	
Total Public Housing	40,771	12,817	17,962	0	0	0.0%
SHELTER CARE:						
Shelter Plus Care - SL County	30,555	0	0	0	0	
Special Shelter Care	2,703	0	0	0	0	
Total Shelter Plus	33,258	0	0	0	0	0.0%
Total Operating Revenue	3,241,532	3,314,805	3,763,480	3,500,000	3,500,000	0.0%

**HOUSING AUTHORITY - FUND 26
EXPENSE STATEMENT**

	Actual 2015-2016	Actual 2016-2017	Actual 2017-2018	Adopted 2018-2019	Final 2019-2020	Percent Change
OPERATING EXPENSES						
GENERAL						
General Admin/Proj Cost	13,126	1,596	319,560	274,513	297,168	
Vouchers	0	0	0	(274,513)	(297,168)	
Insurance	0	0	0	0	0	
Transfer Out	0	1,730,893	0	0	0	
Transfer In	0	0	0	0	0	
General Subtotal	13,126	1,732,489	319,560	0	0	0.0%
HOPWA						
Administration	330	0	0	0	0	
Housing Assistance	10,060	0	0	0	0	
HOPWA Subtotal	10,390	0	0	0	0	0.0%
VOUCHERS						
Depreciation	0	0	0	0	0	
Administration	348,724	354,859	387,574	350,000	350,000	
Vouchers - Regular	2,756,188	3,048,843	3,255,552	3,150,000	3,150,000	
Vouchers Subtotal	3,104,912	3,403,701	3,643,126	3,500,000	3,500,000	0.0%
PUBLIC HOUSING						
Administration	14,123	15,477	6,172	0	0	
Public Housing Subtotal	14,123	15,477	6,172	0	0	0.0%
SHELTER PLUS						
Administration	1,999	0	0	0	0	
Housing Assistance	28,556	0	0	0	0	
Shelter Plus subtotal	30,555	0	0	0	0	0.0%
SPECIAL SHELTER CARE						
Administration	129	0	0	0	0	
Housing Assistance	2,574	0	0	0	0	
Spec Shelter Care subtotal	2,703	0	0	0	0	0.0%
Total Operating Expenses	3,175,808	5,151,667	3,968,858	3,500,000	3,500,000	0.0%