

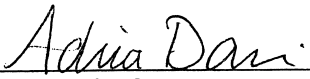
NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a meeting on Thursday, **May 30, 2019** in the Millville City Office, at 510 East 300 South, Millville, Utah, which meeting shall begin promptly at **8:00 p.m.**

1. Roll call
2. Opening remarks/Pledge of Allegiance.
3. Review and approval of agenda
4. Review and approval of minutes from May 16, 2019.
5. Agenda Items:
 - A. Zoning Clearance – Orchid Homes, residence at 544 E Center, Canyon Ridge, lot 7.
 - B. River Hawk Subdivision – Final Plat review
 - C. Commercial Zoning
 - D. Other
6. City Council Report – review minutes from the May 23, 2019 meeting.
7. Agenda items for next meeting.
8. Calendaring of future Planning Commission Meeting.
9. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Adria Davis at (435) 213-0787 at least three working days prior to the meeting.

Notice was posted on May 27, 2019 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notice Website (<http://www.utah.gov/pmn/index.html>) on May 27, 2019.



Adria Davis, Secretary
Millville City Planning Commission

MILLVILLE PLANNING COMMISSION MEETING

**City Hall - 510 East 300 South - Millville, Utah
May 16, 2019**

1. Roll Call:

Chairman Garrett Greenhalgh, Commissioners Larry Lewis, and Matt Anderson (Alt.).

Others Present:

Development Coordinator Harry Meadows, Treasurer Tara Hobbs, Lance Zollinger, Jennifer Cullumber, Tennille Philips, Edwin Philips, Jace Hill, Ezra Eames, Jessie Williamson, Councilman Daniel Grange and Chad Kendrick. Secretary Adria Davis recorded the minutes.

2. Opening Remarks/Pledge of Allegiance

Chairman Greenhalgh opened the meeting at 8:00 p.m.
He led all present in the Pledge of Allegiance.

3. Review and Approval of agenda

The agenda for the Planning Commission meeting of May 16, 2019 was reviewed. A motion was made by Commissioner Lewis to approve the agenda as presented. Commissioner Anderson (Alt.) seconded. Commissioners Lewis, Greenhalgh, and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioners Farmer, Thompson, and Ripplinger (Alt.) absent.

4. Review and Approval of the Minutes from Apr 18, 2019

The Planning Commission meeting minutes were reviewed. A motion was made by Commissioner Lewis to approve the minutes as outlined. Commissioner Anderson (Alt.) seconded. Commissioners Lewis, Greenhalgh, and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioners Farmer, Thompson, and Ripplinger (Alt.) absent.

Commissioner Bonnie Farmer arrived at the meeting at this time.

5.A. Zoning Clearance – RDS Construction, residence at 581 E 100 S, Canyon Ridge, lot 9.

Home owners are Edwin and Tennille Philips. Commissioner Anderson (Alt.) moved to approve the zoning permit. Commissioner Lewis seconded. Commissioners Lewis, Greenhalgh, Farmer, and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioners Thompson and Ripplinger (Alt.) absent.

5.B. Zoning Clearance – Visionary Homes, residence at 26 N 500 E, Mond Aire Heights, lot 40.

Home owner is Rebecca Capell. Visionary's representative, Jessie Williamson was present. Commissioner Lewis moved to approve the zoning permit. Commissioner Farmer seconded. Commissioners Lewis, Greenhalgh, Farmer, and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioners Thompson and Ripplinger (Alt.) absent.

5.C. Zoning Clearance – Visionary Homes, residence at 528 N 250 E, CopperLeaf, lot 10.

Home owners are Brenden and Cari Thompson.

Commissioner Farmer moved to approve the zoning permit. Commissioner Anderson (Alt.) seconded. Commissioners Lewis, Greenhalgh, Farmer, and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioners Thompson and Ripplinger (Alt.) absent.

5.D. Zoning Clearance – Jace Hill, residence at 479 E 25 N, Mond Aire Heights, lot 52.

This is a corner lot, front door faces west on 470 East. There is 30 feet frontage in front with 20 feet frontage on the side facing 25 North.

Commissioner Anderson (Alt.) moved to approve the zoning permit. Commissioner Farmer seconded. Commissioners Lewis, Greenhalgh, Farmer, and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioners Thompson and Ripplinger (Alt.) absent.

5.E. Sign Permit – Sign Pro, sign located on business at 765 W 1940 S, Ste 103, Millville

The sign is for Ruby Claire Boutique, located in the Zollinger complex. The maximum size allowed is 20% of the frontage of the building. This sign fits those guidelines.

Commissioner Lewis moved to approve the sign permit. Commissioner Anderson (Alt.) seconded. Commissioners Lewis, Greenhalgh, Farmer, and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioners Thompson and Ripplinger (Alt.) absent.

5.F. Zollinger Industrial Subdivision – Final Plat review.

This location has its own water source from wells and has approved septic clearance.

Commissioner Lewis made a motion to recommend to the City Council the acceptance of this subdivision. Commissioner Farmer seconded. Commissioners Lewis, Greenhalgh, Farmer, and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioners Thompson and Ripplinger (Alt.) absent.

5.G. Mond Aire Heights Subdivision, Phase 4 – Final Plat review.

A new copy of Zan Murray's review of the subdivision was provided that now included the 5 lots instead of just one lot. (See attached)

The city will be putting in the road on 550 East heading south from Center Street to the south end of Barnett's subdivision and North of Center Street to the north end of Mond Aire's phase 4. The asphalt road will taper in a triangle ending at the rod designated on the plat so the entire north portion of completed road will be within the Mond Aire property and not encroach on Celco's property.

Ezra will be required to put in curb, gutter and sidewalk. He will also need to provide water shares or pay the equivalent fees for 2.57 acres.

Chad verified that the water lines are in and the meters are set. The asphalt should be installed within a few weeks.

Commissioner Darcy Ripplinger arrived at the meeting at this time.

Commissioner Farmer made a motion to recommend to the City Council to accept the Mond Aire Heights Subdivision, Phase 4. Commissioner Lewis seconded. Commissioners Lewis, Greenhalgh, Farmer, Ripplinger (Alt.) and Anderson (Alt.) voted in Favor with Commissioner Dickey excused, and Commissioner Thompson absent.

5.H. Commercial Zoning.

Harry provided copies of some proposed changes to the commercial zone which would create a 'commercial general' category. These copies were in the packets.

The commission held a lengthy discussion with highlights as follows:

- Having separate zones allows better buffer zones between commercial businesses and houses, to control the effects of noise, light and traffic on the residential community.
- Each type of business can be regulated separately within these separate zones.
- There is already some confusion on classifying what type of category (manufacturing, retail, or services) a business falls into and some businesses have multiple categories.

- We currently have multiple categories of commercial businesses operating in the same commercial zone, and each new business should technically apply for a rezone to their correct category.
- There is some concern over how to regulate the future occupants of a building after the original business is sold.
- We want to avoid discrimination or any other legal actions relating to the different zones, especially relating to the Town Center zone because it is so highly regulated and the other commercial zones are more lenient.
- Some of the more restrictive zones could also include the lower classifications if they chose to follow the stricter guidelines.
- The biggest concern is the buffer zones, especially relating to commercial manufacturing.

5.I. Other

Commissioner Anderson (Alt.) had a question if flag lots were grandfathered in if they were their own parcel.

The consensus was that they should be grandfathered if it could be shown that the parcel was originally subdivided before the 108 foot frontage was implemented.

6. City Council Report – review minutes from the May 9, 2019 meeting.

No comments were made.

7. Agenda Items for Next Meeting

Commercial Zones

8. Calendaring of future Planning Commission Meeting

The secretary will be out of town the first half of June so the meeting regularly scheduled for the first week of the month will be moved up to the 5th week in May.

The next regularly scheduled meeting will be held Thursday, May 30, 2019.

9. Adjournment

Chairman Greenhalgh moved to adjourn the meeting at 9:40 p.m.



00850

MILLVILLE CITY

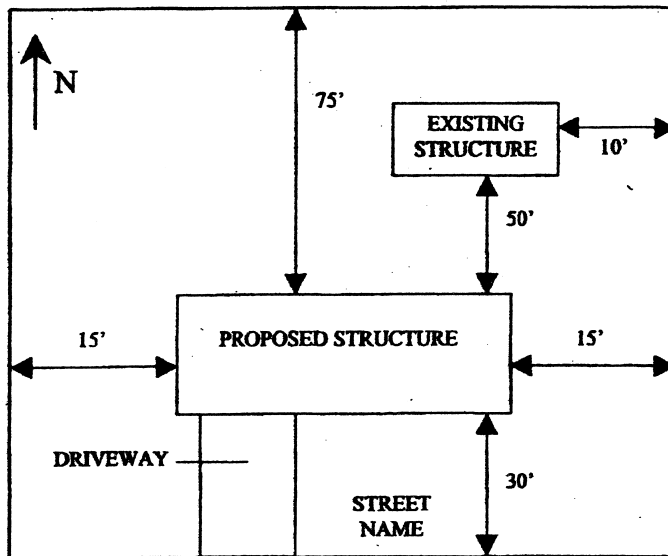
ZONING CLEARANCE FOR BUILDING PERMIT

THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

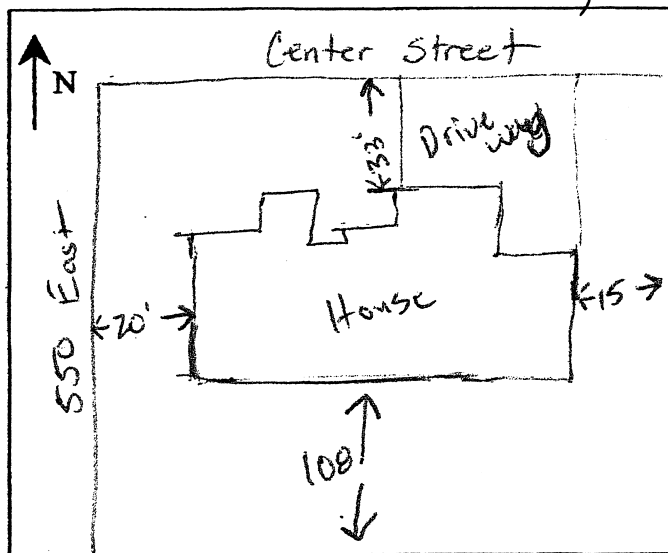
APPLICATION INFORMATION

1. Orchid Homes
APPLICANT'S NAME
2. 255 W 2600 S
MAILING ADDRESS
- Nibley, UT 84321
CITY STATE ZIP CODE
3. _____ HOME TELEPHONE 4. 435-770-0809 BUSINESS TELEPHONE
5. Josh Barnett
OWNER'S NAME (if different from applicant)
6. Single Family
TYPE OF STRUCTURE
7. 1,800 8. Res
SQUARE FOOTAGE ZONE
9. Millville Canon Ridge
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 199 - 0001
TAX IDENTIFICATION NUMBER
11. 544 East Center
ADDRESS OF CONSTRUCTION
12. 21,624 13. 4,830
LOT SIZE LOT ELEVATION
14. SEWER ☐ SEPTIC TANK ☒ N/A ☐
(choose one)
15. CITY WATER ☒ PRIVATE WELL ☐ N/A ☐
(choose one)
16. ELECTRICITY ☒ GAS ☒ OTHER UTILITY ☐
(specify in remarks)
17. _____
REMARKS

SAMPLE PLOT PLAN (numbers do not represent required setbacks)



PLOT PLAN



APPROVED - PLANNING AND ZONING

DATE

FEES PAID - TREASURER

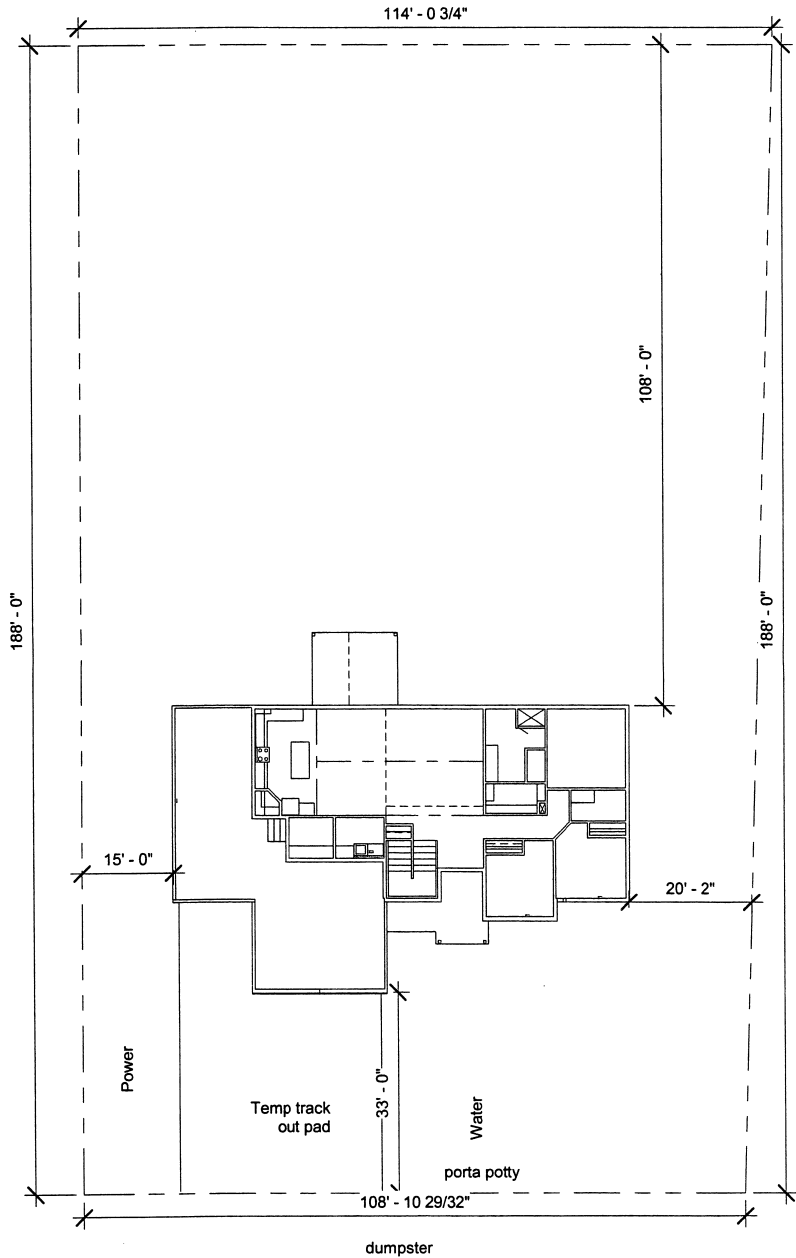
DATE

This property is being approved for building permit issuance as indicated above. Any change in the type or placement of the structure is not allowed. This clearance is not a waiver of compliance with either the zoning ordinance or the building codes. Millville City Form 101 - 15 Nov. 2003 (previous edition is obsolete)

Owner
Project Name

No.	Description	Date

Site Plan	
Project number	Project Number
Date	Issue Date
Drawn by	Author
Checked by	Checker
Scale 1" = 20'-0"	
C1	



1 Site Plan
1" = 20'-0"

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
May 23, 2019

PRESENT: David Hair, Daniel Grange, Michael Callahan, Cindy Cummings, Mark Williams, Clay Wilker, Tara Hobbs, Harry Meadows, Chad Kendrick, Corey Twedt, Jason Watterson, Jeff Strate, Ezra Eames, Dave Cullumber, Jennifer Cullumber, Hayley Bingham, Lance Zollinger

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for May 23, 2019 at 6:30 p.m. The roll call indicated Mayor Hair and Councilmembers Cindy Cummings, Michael Callahan, Mark Williams, Clay Wilker and Daniel Grange were in attendance. Also, Treasurer Tara Hobbs and Recorder Corey Twedt were present.

Opening Remarks/Pledge of Allegiance

Councilmember Cummings welcomed everyone to the Council Meeting and led all present in the pledge of allegiance.

Approval of agenda and time allocations

The agenda for the City Council Meeting of May 23, 2019 was reviewed. **Councilmember Cummings moved to approve the agenda for May 23, 2019.** Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for May 9, 2019. **Councilmember Callahan moved to approve the minutes for May 9, 2019.** Councilmember Williams seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes.

Utah Local Government Trust Accountability Program (TAP) Award

Jason Watterson from the Utah Local Government Trust addressed the Council and awarded the Trust Accountability Program recognition to the City for 2018. The Trust is the City's insurance provider. Jason said that his responsibility is loss prevention which means his focus is helping the City stay out of trouble and reduce their risk of liability. He explained that the TAP Program has several requirements that are meant to establish a good risk management program for the City. He said that the City did a really good job in 2018 and as a result had received the award and a check for \$516 and also a reduction in the cost of the worker's compensation insurance. (A copy of the letter recognizing

Millville for earning the 2018 TAP Award is included with the minutes as Attachment "B".)

Public Comment Period

Mayor Hair opened the floor for any public comments.

Jeff Strate said that he was working on development of a parcel by going through the Planning and Zoning process. For development of this parcel, he will be required to install sidewalks on both sides of the parcel that face the street. He said that he would like the Council to consider allowing construction of the sidewalk only around the current house for now while putting money in escrow for the remainder of the sidewalk when the lots were sold and built in the future. Councilmember Grange said that the City Code required sidewalk for the entire subdivided area. There were comments about major subdivisions only requiring portions of the sidewalk up front while construction was being done to prevent damage to the sidewalk. Mayor Hair said that this is an issue that needs to be worked out in Planning and Zoning and that action could not be taken in this meeting since it was not on the City Council agenda.

Approval of Engineering Services for Sewer and Water Projects

Mayor Hair explained that the City had prepared the engineering RFP and received proposals from five different engineering firms for the utility projects. As discussed in previous meetings, a selection committee was formed consisting of two residents, two Planning Commissioners, two City Councilmembers, the Public Works Director, City Recorder and the Mayor. After individual review and then a meeting where all of the proposals were discussed the decision was made to work with Franson Engineering on the sewer project and CRS Engineering on the water project.

Councilmember Callahan motioned to approve Franson Engineering for the Wastewater project as proposed by the selection committee. Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes.

Councilmember Callahan motioned to approve CRS Engineering for the Culinary/Secondary Water project as proposed by the selection committee. Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes.

Review of Updates to Budgets

Recorder Twedt briefly reviewed the updates on the budget spreadsheet that had been distributed with the agenda packets since the last budget review. The FY20 changes that were discussed include:

Expenses

- \$500 addition to General Fund with the intent of using the TAP Reward revenue for the Public Works Department to get some new safety gear.
- Reduction in insurance costs mostly due to the changes that were made this year to bonding requirements.
- Increase in P&Z budget with the intent to pay Planning Commissioners \$25/P&Z Meeting that they attend.
- Fire coverage is up \$1/person again with similar increases expected in future years.
- Reduction in Class C road treatment expenses to conserve money until after the sewer project.
- Increase in the payment for water used in the parks with the new metering. This money is transferred from General Fund to Water Fund.
- Engineering in Water/Sewer Fund increased to work with grants if awarded to pay for planning stages of utility projects.

Revenue

- Increase in property taxes as has been discussed previously with a Truth in Taxation Public Hearing coming in August.
- Decrease in building permits and impact fee revenue due to reduced building because of the septic tank permit limitations set by the Bear River Health Department.

Recorder Twedt said that the public hearing today would allow for public input on the budget and then a motion to approve both the FY19 final budget and FY20 temporary budget at the first meeting in June.

PUBLIC HEARING

Councilmember Williams motioned to begin the public hearing. Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes.

PUBLIC HEARING: 6:45 p.m.

Commenced at 6:50 p.m.

PRESENT: David Hair, Daniel Grange, Michael Callahan, Cindy Cummings, Mark Williams, Clay Wilker, Tara Hobbs, Harry Meadows, Chad Kendrick, Corey Twedt, Jason Watterson, Jeff Strate, Ezra Eames, Dave Cullumber, Jennifer Cullumber, Hayley Bingham, Lance Zollinger

The purpose of the hearing was to receive public input on the revisions to the Fiscal Year 2019 Budget and the Fiscal Year 2020 Budget as well as to review the waste water and culinary water planning scopes of work.

Mayor Hair explained that this would be done in parts. The public will be invited to comment on the budget first and then on the utility projects.

Budget:

No public comments were made.

Councilmember Wilker asked if significant large property tax increases would be needed or if the City could continue doing more frequent, smaller increases as were done last year and planned for this year. Mayor Hair said that the intent was to continue with incremental increases. The graph showing the comparison between Millville and other Cache Valley cities was discussed. Recorder Twedt said that his recommendation was to continue with smaller incremental increases over the years to catch up to expenses and inflation since the City had gone so long without raising their tax rate.

(A copy of the budget documents are included with the minutes as Attachment "C".)

Waste Water Planning Funding:

Mayor Hair pointed out that the City was applying for a planning grant from CIB that could potentially fund 50% of the planning part of the project which would be extremely helpful for the City.

Recorder Twedt read through each line of the scope of work as prepared by Franson Engineering. Mayor Hair asked for input from the public.

Dave Cullumber asked if there were estimates on the total cost of the sewer installation. Recorder Twedt said that the planning stage would need to be completed before they had a very concrete estimate of total costs. Mayor Hair said that the current rough estimate from the engineers for the complete project is between \$6 million and \$10 million. Mr. Cullumber asked how much of the total cost would be covered by grants. Mayor Hair said that there are formulas based on the median income of the City and that they would be seeking funding help from all available sources for as many grants as possible. Mayor Hair said that the current estimates from engineers, using the Millville median income, would be a monthly cost of around \$65 per home. He said that this number is just an estimate at this time and the City will do everything possible to keep monthly costs as low as possible for residents. Additionally, the City will be seeking grant money to help with the hook up costs for home owners.

Mr. Cullumber asked about the construction loan. Recorder Twedt explained that the focus now was trying to get grant money to help pay for a portion of the planning phase of the project. After that, the City will work with available funding options to get loans for construction.

Mr. Cullumber asked about the estimated schedule. Mayor Hair said that there was a lot still in question as the City looks for funding, but the hope would be to begin digging next year. Recorder Twedt said that although the time table was tight, the City was working

very hard to hit the June 1 CIB Grant application deadline to potentially get funding to begin engineering work in July. The next funding cycle isn't until October.

Mr. Cullumber asked if the City was planning to install a portion of the City now and then other parts later. Recorder Twedt said that the intent was to do the entire City now rather than break it up into parts. Mayor Hair said that the engineering work, as proposed here, would help determine the right way to move forward and if it made any sense to postpone sewer installation in any remote parts of the City.

Councilmember Cummings said that really today, the intent is to review the scope of work to move forward with the planning phase of the project since so much will be in question until the engineers get involved. Mayor Hair agreed and said that it was too early to have a lot of details on the actual construction phase or construction costs until the engineering work has been completed.

Hayley Bingham asked how long it was expected to take for the engineering planning of the project to be complete. Recorder Twedt said it would be four to six months if the City is able to get the funding they are trying to get.

There were no additional public comments on the waste water project. (A copy of the waste water planning scope of work that was reviewed is included with the minutes as Attachment "D".)

Water Planning Funding:

Mayor Hair said that they would now move into the water planning portion of the public hearing. He explained that there is potential grant money for pressurized secondary irrigation. The scope of work for the water project would include examining the potential of secondary irrigation to see if there is value there and if it makes sense for the City to install secondary irrigation pipes at the same time as they are putting in sewer lines.

Recorder Twedt explained that the City has been looking at several potential water source options and a big portion of this planning would be to create a new water master plan, evaluate the potential culinary water options and decide what is the best route for the City to pursue. He then read through each line of the scope of work as prepared by CRS Engineering.

Councilmember Williams asked if the City was applying for grants for this engineering work as well. Recorder Twedt said that they planned to apply for two separate planning grants that would have the potential of being matched up to 50%. One would be for waste water and the other for culinary water and secondary water. As the projects are very different and are being handled by separate engineering firms, they will be handled with separate grant applications. The waste water project has become a priority because of the moratorium on septic permit applications and the culinary water project has become a higher priority because of the rising nitrate levels at the Glenridge Well and because the

plan to mitigate this through an Aquifer Storage and Recovery mixing program is no longer an option.

Mayor Hair said that many different options have been looked at for the Glenridge Well including mixing or using the well as a secondary water source. The City has looked at several potential new water sources and it is currently looking like a new well would provide the best long-term benefit.

Dave Cullumber asked what the flow was on the original well. Public Works Director Kendrick said that the Park Well, which is the primary well, has a flow of about 900 gallons per minute. The Glenridge Well – with the rising nitrate levels – is only used for a couple of months a year in the summer and can currently pump at a rate of 260 gallons per minute.

Councilmember Callahan pointed out that the reason for looking into pressurized secondary irrigation was that the roads would already be opened up, but that it would still have to make sense financially.

There were no additional public comments. (A copy of the water planning scope of work that was reviewed is included with the minutes as Attachment “E”.)

Councilmember Williams motioned to close the public hearing. Councilmember Wilker seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes.

Councilmember Callahan motioned to proceed with the CIB funding application for the water project as detailed in the scope of work provided by CRS Engineering. Councilmember Wilker seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes.

Councilmember Callahan motioned to proceed with the CIB funding application for the wastewater project as detailed in the scope of work provided by Franson Engineering. Councilmember Grange seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes.

Report on P & Z Meeting held May 16, 2019

Development Coordinator Harry Meadows reviewed with the Council the Planning Commission’s draft minutes for the meeting held May 16, 2019. (A copy of the draft minutes is included as Attachment “F”).

Consideration of a Resolution Accepting the Zollinger Industrial Subdivision

Development Coordinator Meadows reviewed with the Council the resolution to accept the Zollinger Industrial Subdivision. He reviewed the location and the plat with the Council and explained that it had already been approved by engineer and Planning and Zoning.

Councilmember Cummings moved to approve Resolution 2019-9, A Resolution accepting the Zollinger Industrial Subdivision. Councilmember Grange seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes. (The information is included with the minutes as Attachment “G”.)

Consideration of a Resolution Accepting the Mond-Aire Phase 4 Subdivision

Development Coordinator Meadows reviewed with the Council the resolution to accept the Mond-Aire Phase 4 Subdivision. This subdivision had also been reviewed and recommended for acceptance by engineering and Planning and Zoning.

Councilmember Wilker asked for clarification on the road property ownership. Development Coordinator Meadows said that he had reviewed this with the attorney and that the shaded property that fronted the lots to the east was currently owned by the City. He also said that for now, only the South lot would be approved for building as the other lots would not be able to get septic permits.

Councilmember Cummings moved to approve Resolution 2019-10, A Resolution accepting the Mond-Aire Phase 4 Subdivision. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes. (The information is included with the minutes as Attachment “H”.)

It was briefly discussed that 2.57 water shares were required as part of the acceptance of this subdivision. It was clarified that water shares were required first and then payment if no water shares were available.

Request for a Business License for RMR Truck Repair at 191 North Main

Chuck Reese has submitted a request for a business license for RMR Truck Repair. He was not present at the City Council Meeting. Councilmember Grange said that he was familiar with the business and could help answer questions. Councilmember Cummings said that the way she read the application, the business would be located at this address, but the work would not take place at the residence and therefore not impact the community. Councilmember Grange confirmed that this was correct. **Councilmember Cummings moved to approve the business license for RMR Truck Repair.** Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes. (A copy of the license application is included with the minutes as Attachment “I”.)

Consideration for accepting the Updated Humane Society Animal Impound Services Agreement

Development Coordinator Meadows reviewed the updated agreement. He said that there were some cost increases in the new agreement, but that they would not have a big impact on the City. He said that he recommended City Council approval as this was the best option available.

Councilmember Cummings moved to adopt the resolution approving the new Humane Society Animal Impound Services Agreement. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes. (A copy of the resolution is included with the minutes as Attachment “J”.)

Appointment of Development Coordinator Harry Meadows as Assistant Election Officer

Recorder Twedt reminded the Council and public that the candidate filing period for the 2019 election would be from June 3-7. For two of those days, Recorder Twedt will be out of town and needs help covering the office for anyone that seeks to file for candidacy during that time. He confirmed with the Lieutenant Governor’s Office that this was okay, but that it might be good to swear that person in. His recommendation was to swear in Development Coordinator Meadows who can be available during this time.

Councilmember Cummings moved to swear in Development Coordinator Harry Meadows as Assistant Election Officer. Councilmember Grange seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes.

Recorder Twedt then swore in Development Coordinator Harry Meadows to act as the Assistant Election Officer.

City Reports

ROADS:

Director of Public Works Chad Kendrick said that there are a few potholes that need to be fixed when it stops raining and the roads are dry.

He also said that at the corner of 300 South and 300 East there was a drain that wasn’t working very well. He plans to dig it out a little bit and fix the problem.

There was a brief discussion on the schedule for the 550 East road. Pavement is planned to happen within the next month.

PARKS:

Councilmember Callahan asked when the splash pad would be open. Director Kendrick said that it was typically opened around Memorial Day, but that with how much rain there had been they would open as soon as it clears up a little bit.

Councilmember Grange said that he has been speaking with people at the tennis court when he sees them hanging on the nets. Director Kendrick said that he had heard that one of the nets is damaged and may need to be replaced in the near future, but that they had held up quite well for several years.

Director Kendrick said that with the wind storm last night, the willow tree in the South Park had lost another big branch that had fallen over the fence into the neighbor's property. They will cut it up and get it moved in the next couple of days. Chad said they will look at the tree and consider taking it down to avoid it causing additional issues in future storms as this was now the second time that it had affected the neighbors. There hadn't been any major issues due to the storm throughout the City, but there were a lot of branches that had come down.

WATER:

Director Kendrick said that the wells hadn't been used yet, because of the amount of rain so far this year.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "K".)

Councilmember Williams said that things were coming together nicely for the City Celebration. He confirmed with Public Works Director Kendrick that extra garbage cans would be available. Councilmember Williams said that Country singer Brenn Hill would be there to perform after dinner. Councilmember Williams also said that he had spoken with the former Millville Mayors to be the Grand Marshalls at the City Celebration Parade.

Councilmember Wilker said that he had been contacted about the small signs advertising lawn services that have been placed throughout the City. The resident said that this was against City Code. Development Coordinator Meadows said that they are allowed as long as they are on private property.

Development Coordinator Meadows said that he thinks the flies are worse than they have ever been and that he feels like the issue is that the manure at the mink farm has not been

cleaned up. Mayor Hair said that there is some work being done on this to try and get it cleaned up and that he would follow up.

Adjournment

Councilmember Cummings moved to adjourn the meeting. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Grange, Wilker and Williams voted yes. The meeting adjourned at 7:41 p.m.