



**Mountainland Association of Governments**  
***Executive Council Meeting***  
Clyde Companies Building  
730 North 1500 West  
Orem, UT

**February 28, 2019**  
7:00 p.m.

MINUTES

***Attending:***

Mayor Richard Brunst  
Mayor Celini Richins  
Mayor Mark Johnson  
Mayor Tom Westmoreland  
Mayor Matt McCormick  
Mayor Wendy Pray  
Mayor Rod Mann  
Mayor Trever Johnson  
Mayor Richard Child  
Mayor Brad Frost  
Mayor Jenney Rees  
Mayor Guy Fugal  
Mayor Michelle Kaufusi  
Council Member Lon Lott  
Council Member Glenn Wright  
Council Member Kendall Crittenden

***Representing:***

Orem  
Wallsburg  
Lehi  
Eagle Mountain  
Kamas  
Woodland Hills  
Highland  
Coalville  
Springville  
American Fork  
Cedar Hills  
Pleasant Grove  
Provo  
Alpine  
Summit County  
Wasatch County

***Excused:***

Mayor Brenda Kozlowski  
Mayor Bill Wright  
Mayor Celeste Johnson  
Mayor Jeff Acerson  
Mayor Kay Richins

Charleston  
Payson  
Midway  
Lindon  
Henefer

***Staff:***

Andrew Jackson  
Melanie Haws  
Heidi DeMarco  
Shawn Seager  
Stephanie Benson  
April Sandberg  
Michelle Carroll

Mayor Trevor Johnson served as Chair in the absence of Mayor Acerson who is scheduled to serve as Chair. He called the meeting to order at 7:00 p.m. listing the excused Executive Council Members.

**Approve meeting minutes for October 25, 2018**

**Mayor Richard Brunst moved to approve the October 25, 2018 meeting minutes. Mayor Brad Frost seconded the motion. The motion passed unanimously.**

**Public Comment**

None.

**Approve MAG 2019 Scheduled Meetings Calendar** - Andrew Jackson

There are dates selected on the MAG 2019 list of scheduled meetings that are placeholders in the event items come up that need to be approved. If there is not a quorum or content, the MAG will cancel that meeting.

**Mayor Brad Frost moved to approve the MAG 2019 Scheduled Meetings Calendar as presented. Mayor Celeni Richins seconded the motion. The motion passed unanimously.**

**Election of MAG Executive Council Officers** - Andrew Jackson

An email was sent the Executive Council members requesting nominations for an elected official from Utah County to serve as MAG Treasurer. MAG typically moves last year's treasurer to vice chair and vice chair to chair, then selects a new treasurer. Rod Mann expressed interest in serving as treasurer.

**Mayor Johnson moved to elect the following individuals as Officers to the MAG Executive Council.**

**Chair: Mayor Jeff Acerson  
Vice Chair: Council Member Kendell Crittenden  
Treasurer: Mayor Rod Mann  
Secretary: MAG staff**

**Mayor Frost seconded the motion. The motion passed unanimously.**

**Ratify Appointments for MAG Advisory Committees** - Andrew Jackson

It was noted that Commissioner Tanner Ainge will replace Commissioner Bill Lee on the Aging Advisory member list which was not reflected on the handout.

**Mayor Rees moved to adopt the Mountainland AOG Advisory Committees membership as presented. Mayor Pray seconded the motion. The motion passed unanimously.**

**MAG Personnel Policies and Procedures Review** - Andrew Jackson, April Sandberg

The MAG Personnel Policies and Procedures Manual deals with internal policies such as holidays, training, travel, etc. Staff has been reviewing this document to update it and to clarify and modify policies to better reflect current personnel policies.

Changes include updates to the random drug testing policy, whistle blower policy, loss of vacation leave, donated leave policy and discussion on sick leave payout. There are also corrections to typos and to come into compliance with current employment law.

Changes to sick leave management at retirement will have a fiscal note associated with it, therefore no approval will be made at this time. Andrew Jackson did ask for approval to bring it back to the Committee at a later date for discussion and approval.

**Mayor Brunst moved to adopt the MAG Personnel Policies and Procedures Manual with the exception of the sick leave management at retirement. Mayor Fugal seconded the motion. The motion passed unanimously.**

**Open and Public Meeting Training** - Andrew Jackson

Public bodies are required annually to have training on the Open and Public Meeting Act. Actions and deliberations are to be taken openly. This training helps to understand the policies behind the Act. Andrew Jackson referred to the Open and Public Meetings Act Training Q&A handout sent in the packet as it lists frequently asked questions and Utah Code that identifies the answers.

**MAG FY-2018 Budget Mid-Year Review** - Andrew Jackson

MAG has program budgets with varying end dates and duration, and will provide a budget report on a quarterly basis. The third quarter update will be sent electronically because the Executive Council Committee does not meet during that time. Andrew Jackson gave a brief overview of some of the programs and their current budgetary status. Budgeting details are available and Mayor Rod Mann will be a part of the process as MAG Treasurer.

**May for Meals: Invitation for Elected Officials to Deliver Meals** - Stephanie Benson

Over the past several years, MAG has coordinated an event to involve the elected officials in delivering meals to seniors with positive results. March for Meals will be held during the week of March 25-29, 2019. MAG hopes to involve as many of elected officials as possible to participate in delivering meals this year. Mayors are welcome to deliver on other days if the dates presented do not work.

Mountainland Aging Department is sponsoring the statewide Elder Abuse Conference will be held May 9, 2019 at the Park City Marriot. Keynote speech will be given by Kathy Greenly, Assistant Secretary for Aging at the U.S. Department of Health and Human Services.

**Legislative Update** - Andrew Jackson

Utah Area Agencies on Aging partnering with Alzheimer's Association created a state plan to address the growth of dementia related issues. Legislature passed a bill awarding \$1M in ongoing funds, \$750k Area Agencies on Aging and \$250k Utah Department of Health.

An update was given on HB 441 Tax Equalization and Reduction Act, HB 464 Affordable Housing Bill and SB 72 Transportation Governance and Funding.

**Other Business**

The next Executive Council meeting will be held on Thursday, May 23, 2019, 7:00 p.m. at the Kamas City Hall, 170 North Main, Kamas, UT.

**Mayor Frost moved to adjourn the meeting at 8:12 p.m. Mayor Frost seconded the motion. The motion passed unanimously.**

*\*Meeting minutes are recorded with a digital recorder. A hard copy of the attendees, a brief summary, and all motions made during the meeting will be approved at the next meeting. A CD of the entire meeting is available upon request, or as an audio file at [www.mountainland.org](http://www.mountainland.org)*