



## **CLINTON CITY COUNCIL AGENDA**

2267 N 1500 W Clinton, UT 84015

*This meeting may be attended electronically by one or more members.*

## **SPECIAL CITY COUNCIL MEETING AGENDA**

**May 23, 2019**

### **I. SPECIAL SESSION – 4:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Invocation or Thought
4. Roll Call

### **II. PUBLIC INPUT**

1. Verbal Requests and Communications from the Audience.

*Any public member desiring to address the Council shall, prior to the meeting, sign the “list to present” with the Clerk of the Council. They will be allowed up to three minutes to make their presentation. Please send requests to [dcluff@clintoncity.com](mailto:dcluff@clintoncity.com) or call 801-614-0700. (The Council cannot take action on items not advertised according Utah State Code.)*

### **III. BUSINESS**

- A. Award of Bid for 1500 W & 1800 N Intersection Improvement
- B. Award of Bid for 1800 North Pathway from 3000 West to Clinton Meadows South
- C. Order Police Vehicles for New Fiscal Year
- D. Submittal of 2018 Sewer Collection Reports to State

### **IV. OTHER BUSINESS**

- a. Approval of Minutes: May 14, 2019 City Council Meeting
- b. Approval of Accounts Payable
- c. Planning Commission Report
- d. City Manager’s Report
- e. Mayor’s Report
- f. Council Reports on Areas of Responsibility
- g. Action Item Review

### **V. ADJOURN**

**Dennis W. Cluff**

DENNIS W. CLUFF, CITY RECORDER

**If you attend this meeting and, due to a disability, will need assistance in understanding or participating therein, please notify the City at least eight hours prior to the meeting and we will seek to provide assistance. The order of agenda items may be changed or times accelerated as time permits with the exception of public hearings.**

# CLINTON CITY

## Council Agenda Item

### Special Meeting

<b>SUBJECT:</b> Award of Bid for 1500 W & 1800 N Intersection Improvement	<b>AGENDA ITEM:</b> A
<b>PETITIONER:</b> Dennis Cluff, Mike Child	<b>MEETING DATE:</b> May 23, 2019
<b>RECOMMENDATION:</b> That the Council consider awarding the Bid to AccuRite Excavation and Hauling: \$48,142.00	<b>ROLL CALL VOTE:</b> <b>YES</b>
<b>FISCAL IMPACT:</b>	
<b>BACKGROUND:</b> <b>1500 West from the Voyage Academy to 1800 North</b> The project will install curb, gutter, and sidewalk from the south property line of the Voyage Academy to 1800 North. A right turn lane will also be added at the intersection of 1800 North. We received the following bids for the project.  AccuRite Excavation and Hauling: \$48,142.00 Post Asphalt Paving and Construction: \$60,609.75 Morgan Pavement: \$63,454.11 Advanced Paving and Construction: \$73,689.00  The City has not worked with directly with AccuRite Excavation before. They completed the site improvements for the Shaw Dance Studio on 1800 North and provided quality work on the project. The 1500 West project is partially funded by a UDOT Safe Routes to School grant for \$43,200. The remaining portion will come from the streets funds and impact fees.  We would recommend awarding the project to AccuRite Excavation and Hauling.	
<b>ATTACHMENTS:</b>	

# CLINTON CITY

## Council Agenda Item

### Special Meeting

<b>SUBJECT:</b> Award of Bid for 1800 North Pathway from 3000 West to Clinton Meadows South	<b>AGENDA ITEM: B</b>
<b>PETITIONER:</b> Dennis Cluff, Mike Child	<b>MEETING DATE:</b> May 23, 2019
<b>RECOMMENDATION:</b> That the Council consider awarding the Bid to Aspen Paving: \$37,291.00	<b>ROLL CALL VOTE:</b> <b>YES</b>
<b>FISCAL IMPACT:</b>	

#### BACKGROUND:

##### **1800 North Pathway from 3000 West to Clinton Meadows South (about 3300 West)**

Currently there is no sidewalk for school children to walk on from the Clinton Meadows North and South subdivision to West Clinton Elementary. This project would construct an asphalt sidewalk on 1800 North from the sidewalk at Clinton Meadows South (about 3300 West) to 3000 West. This asphalt sidewalk would be considered temporary and would eventually be replaced when UDOT widens and improves 1800 North. The timing of UDOT doing any work in this area is unknown and probably at least 10 years away at the earliest. The sidewalk will be placed on the UDOT right-of-way and against the property line as much as possible. There are a few obstacles that we will need to work around. The sidewalk will be about 20 feet off of the edge of asphalt. UDOT has approved the sidewalk project. We received the following bids for the project.

Aspen Paving: \$37,291.00

Post Asphalt Paving and Construction: \$40,891.25

Morgan Pavement: \$44,049.90

Advanced Paving and Construction: \$44,190.00

The pricing on the sidewalk is fair but the project costs more than we were hoping. This was not originally identified as a project in the current budget though funding for this project is available in the contingency (carryover) budgeted amount in the Fund #37 Street Construction Budget.

The City can award the project to Aspen Paving now or as an option could delay the project and try for another UDOT Safe Routes to School grant. The Engineer is checking on the timing of the UDOT grant program. If the UDOT grant is not awarded or the timing does not work out, the City could still build the project in August 2019 before school starts.

# CLINTON CITY

## Council Agenda Item

### Special Meeting

<b>SUBJECT:</b> Order Police Vehicles for New Fiscal Year	<b>AGENDA ITEM:</b> C
<b>PETITIONER:</b> Dennis Cluff, Dave Sottosanti	<b>MEETING DATE:</b> May 23, 2019
<b>RECOMMENDATION:</b> That the Council consider directing staff to order the two 2019 Ford F150 trucks for the Police from off the State Bid, anticipating purchase after July 2019.	<b>ROLL CALL VOTE:</b> YES
<b>FISCAL IMPACT:</b> \$2,600 in savings over the 2019-2020 models	
<b>BACKGROUND:</b> Dave has been notified by Mike Stoof at Young Ford that June 7th is the deadline for ordering 2019 Ford F150's before they retool for the upcoming 2020 model year. If we wait and order after June 7th the truck prices will increase by 4% for an increase of \$1300.00 per vehicle. Waiting to order after this deadline will also delay the delivery date of the Police F150's until February 2020. If we order early, the trucks would not be delivered until the first part of August, as they take 8 weeks to build the trucks. Therefore, we would still be paying for the trucks in the next fiscal cycle for 2019-2020. Mike Stoof has assured me that Young Ford will not charge Clinton City for the vehicles until they are delivered in August. Please let me know as soon as possible how you would like me to proceed with this purchase.	

# CLINTON CITY

## Council Agenda Item

### Special Meeting

<b>SUBJECT:</b> Submittal of 2018 Sewer Collection Reports to State	<b>AGENDA ITEM: D</b>
<b>PETITIONER:</b> Dennis Cluff, Kasey Jensen	<b>MEETING DATE:</b> May 23, 2019
<b>RECOMMENDATION:</b> That the Council approve the 2018 Sewer Collection Reports that we must send to the State.	<b>ROLL CALL VOTE:</b> <b>YES</b>
<b>FISCAL IMPACT:</b>	
<b>BACKGROUND:</b> These are the two Annual Sewer Reports that we must prepare and send in to the State. One requirement is that they be approved by the City Council.	
<b>ATTACHMENTS:</b>	



*Municipal Wastewater Planning Program (MWPP)*  
*Annual Report*  
*for the year ending 2018*  
*CLINTON CITY*

*Financial Evaluation Section*

Form completed by:

Kasey Jensen

What was the User Charge<sup>16</sup> for 2018?

26.70

## Part 1: OPERATION AND MAINTENANCE

	Yes	No
Are property taxes or other assessments applied to the sewer systems <sup>15</sup> ?	<input type="radio"/>	<input checked="" type="radio"/>
Are sewer revenues <sup>14</sup> sufficient to cover operations & maintenance costs <sup>9</sup> , and repair & replacement costs <sup>12</sup> (OM&R) at this time?	<input checked="" type="radio"/>	<input type="radio"/>
Are projected sewer revenues sufficient to cover OM&R costs for the <b>next five years</b> ?	<input checked="" type="radio"/>	<input type="radio"/>
Does the sewer system have sufficient staff to provide proper OM&R?	<input checked="" type="radio"/>	<input type="radio"/>
Has a repair and replacement sinking fund <sup>13</sup> been established for the sewer system?	<input checked="" type="radio"/>	<input type="radio"/>
Is the repair & replacement sinking fund sufficient to meet anticipated needs?	<input checked="" type="radio"/>	<input type="radio"/>

## Part II: CAPITAL IMPROVEMENTS

	Yes	No
Are sewer revenues sufficient to cover all costs of current capital improvements <sup>3</sup> projects?	<input checked="" type="radio"/>	<input type="radio"/>
Has a Capital Improvements Reserve Fund <sup>4</sup> been established to provide for anticipated capital improvement projects?	<input checked="" type="radio"/>	<input type="radio"/>
Are projected Capital Improvements Reserve Funds sufficient for the <b>next five years</b> ?	<input checked="" type="radio"/>	<input type="radio"/>
Are projected Capital Improvements Reserve Funds	<input checked="" type="radio"/>	<input type="radio"/>

sufficient for the **next ten years**?

Yes

No

Are projected Capital Improvements Reserve Funds sufficient for the **next twenty years**?

## Part III: GENERAL QUESTIONS

	Yes	No
Are sewer revenues maintained in a dedicated purpose enterprise/district account?	<input checked="" type="checkbox"/>	<input type="radio"/>
Are you collecting 95% or more of your anticipated sewer revenue?	<input checked="" type="checkbox"/>	<input type="radio"/>
Are Debt Service Reserve Fund <sup>6</sup> requirements being met?	<input checked="" type="checkbox"/>	<input type="radio"/>

## Part IV: FISCAL SUSTAINABILITY REVIEW

	Yes	No
Have you completed a Rate Study <sup>11</sup> within the last five years?	<input type="radio"/>	<input checked="" type="checkbox"/>
Do you charge Impact fees <sup>8</sup> ?	<input type="radio"/>	<input checked="" type="checkbox"/>
Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?	<input type="radio"/>	<input checked="" type="checkbox"/>
Do you maintain a Plan of Operations <sup>10</sup> ?	<input checked="" type="checkbox"/>	<input type="radio"/>
Have you updated your Capital Facility Plan <sup>2</sup> within	<input checked="" type="checkbox"/>	<input type="radio"/>

the last five years?

Yes

No

Do you use an Asset Management<sup>1</sup> system for your sewer systems?

Do you know the total replacement cost of your sewer system capital assets?

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

## Part IV: PROJECTED NEEDS

Cost of projected capital improvements

*Please enter a valid numerical value.*

2019

250,000

2020

250,000

2021

300,000

2022

300,000

2023

300,000

2024

300,000

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

Yes

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NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to [wqinfodata@utah.gov](mailto:wqinfodata@utah.gov) and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.

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*Municipal Wastewater Planning Program (MWPP)*  
*Annual Report*  
*for the year ending 2018*  
*CLINTON CITY*

*Collection System Section*

**Form completed by:**

May Receive Continuing Education /units (CEUs)

Kasey Jensen

**Part I: SYSTEM AGE**

**What year was your collection system first constructed (approximately)?**

1969

What year was the the oldest part of your collection system constructed, replaced, or renewed?

1969

## PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

*The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):*

**Class 1**- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;*
- (b) affects one or more public, commercial or industrial structure(s);*
- (c) may result in a public health risk to the general public;*
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or*
- (e) discharges to Waters of the state.*

**Class 2** - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Below include the number of SSOs that occurred in year: 2018

Number
--------

Number of Class 1 SSOs in Calendar year	<input type="text" value="0"/>
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Number of Class 2 SSOs in Calendar year

0

Please indicate what caused the SSO(s) in the previous question.

N/A

Please specify whether the SSOs were caused by contract or tributary community, etc.

N/A

### Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes  
 No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes  
 No

Number of new commercial/industrial connections in the last year

3

Number of new residential sewer connections added in the last year

253

Equivalent residential connections<sup>7</sup> served

6,702

## Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

8

Approximate population served

22,000

***State of Utah Administrative Rules requires all public system operators considered to be in Direct-Responsible-Charge (DRC) to be appropriately certified at least at the Facility's Grade.***

**List the designated Chief Operator/DRC for the Collection System below:**

	Name	Grade	Email
	First and Last Name		Please enter full email address
Chief Operator/DRC	Kasey Jensen	III ▾	kjensen@clintoncity

**List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:**

	<p style="text-align: center;">Name</p> <p style="text-align: center;">separate by comma</p>
SLS <sup>17</sup> Grade I:	
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	David Williams

List all other Collection System operators by certification grade, separate names by commas:

	Name separate by comma
SLS <sup>17</sup> Grade I:	
Collection Grade I:	
	John Wyan, Cory Richins, Mike Child
Collection Grade II:	
	Kevin Sorensen, Jeremy Udink
Collection Grade III:	
	Zac Martinez
Collection Grade IV:	

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

Yes  
 No

## Part V: FACILITY MAINTENANCE

	Yes	No
Have you implemented a preventative maintenance program for your collection system?	<input checked="" type="checkbox"/>	<input type="radio"/>
Have you updated the collection system operations and maintenance manual within the past 5 years?	<input checked="" type="checkbox"/>	<input type="radio"/>
Do you have a written emergency response plan for sewer systems?	<input checked="" type="checkbox"/>	<input type="radio"/>
Do you have a written safety plan for sewer systems?	<input checked="" type="checkbox"/>	<input type="radio"/>

## Part VI: SSMP EVALUATION

	Yes	No
Has your system completed a Sewer System Management Plan (SSMP)?	<input checked="" type="checkbox"/>	<input type="radio"/>
Has the SSMP been adopted by the permittee's governing body at a public meeting?	<input checked="" type="checkbox"/>	<input type="radio"/>
Has the completed SSMP been public noticed?	<input checked="" type="checkbox"/>	<input type="radio"/>
During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?	<input type="radio"/>	<input checked="" type="checkbox"/>

## Date of Public Notice

05/24/2016

During 2018, was any part of the SSMP audited as part of the five year audit?

Yes  
 No

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

Yes  
 No

## Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

The Collection system operating and in good condition. The lift station is also operating and in good condition.

What sewerage system capital improvements<sup>3</sup> does the utility need to implement in the next 10 years?

1. Sewer pipe lining under UDOT road ways that are going to be rebuilt.
2. Pipe replacement in select areas

What sewerage system problems, other than plugging, have you had over the last year?

Flushable wipes. These get caught up in the system and require more maintenance to the system.

Is your utility currently preparing or updating its capital facility plan<sup>2</sup>?

Yes  
 No

Does the municipality/district pay for the continuing education expenses of operators?

100% Covered  
 Partially cover  
 Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

Yes  
 No

## Any additional comments?

This is the end of the Collection System questions

To the best of my knowledge, the Collection System section is completed and accurate.

Yes

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NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water

Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to [wqinfodata@utah.gov](mailto:wqinfodata@utah.gov) and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.

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**CLINTON CITY COUNCIL MINUTES  
CITY HALL  
2267 North 1500 W Clinton UT 84015**

**MAYOR**  
**L. Mitch Adams**

**CITY COUNCIL MEMBERS**

**Anna Stanton  
Karen Peterson  
Mike Petersen  
Barbara Patterson  
TJ Mitchell**

<b>Date of Meeting</b>	<b>May 14, 2019</b>	<b>7:00 PM</b>	<b>Called to Order: 7:00 p.m.</b>
<b>Staff Present</b>	City Manager Dennis Cluff, Community Development Director Valerie Claussen, Chief Bill Chilson, Recreation Director Bruce Logan, Sgt Shawn Stoker, Officer Dick Murdock, Officer Monica DeCarlo, Officer Richard Knudsen, and Lisa Titensor recorded the minutes.		
<b>Citizens Present</b>	Ranae Stoker, Michelle McCan, Laretta Beesley, Julie Uhrig, Janice Williams, Raymond Williams, Larry Stuart, Vince Brown, Scott Parker, Rob Elggren, Bryce Wilcox, Bo Stanger, Casey Clark		
<b>Pledge of Allegiance</b>	Councilmember TJ Mitchell		
<b>Prayer or Thought</b>	Councilmember Mike Petersen		
<b>Roll Call &amp; Attendance</b>	Present were: Councilmember TJ Mitchell, Councilmember Karen Peterson, Councilmember Mike Petersen, Councilmember Barbara Patterson and Councilmember Anna Stanton arrived at 7:15 p.m.  Excused were: Mayor L. Mitch Adams		
	<b>Councilmember Mitchell moved to approve Karen Peterson as Mayor Pro Tem for this meeting. Councilmember M. Petersen seconded the motion. Councilmembers Patterson, Mitchell, M. Petersen and K. Peterson voted in favor of the motion.</b>		
<b>Citizen Comments</b>	Julie Uhrig expressed frustration with the time the City is taking to address a complaint she submitted about her neighbor. She said he has several violations including parking on the wrong side of the driveway, jumping the curb and passing by an active gas meter. She reviewed the process she has gone through since November of 2018 and asked why the City is not enforcing its code. She said due to the gas meter she is concerned for her safety.  Councilmember K. Peterson responded City staff has been asked to review current City Code, how other cities handle code enforcement and will continue to work on the issue.  Raymond Williams stated he is also concerned about the same neighbor moving his trailer back and forth by the gas meter. He feels it is morally wrong for him to continue to do this. A driveway has never existed on this side of the property in question.  Casey Clark stated he is a local Real Estate Broker/Business Owner and he has been a resident in Clinton for 15 years. He expressed concern over code enforcement. He has gone throughout the City and collected some photos of code violations which he shared with the Council. He asked them to move code enforcement up on their priority list. He would like to propose that the City hire a full time code enforcement officer.		

**A. EMPLOYEE OF THE MONTH FOR APRIL 2019 – OFFICER RICHARD KNUDSEN**

<b>Petitioner</b>	Dennis Cluff, Bill Chilson
<b>Discussion</b>	Police Chief Chilson reported Richard Knudsen has been employed with Clinton City as a Police Officer for three and a half years. He is currently assigned as the DARE Officer and is doing an outstanding job. This position is invaluable to the role and goals within

	<p>the department and our community. In addition he maintains patrol coverage and an investigative case load as well as being the primary contact for community events and programs, ordinance enforcement, bailiff, the prescription take back program, and alcohol and tobacco compliance enforcement. To say he wears many hats is an understatement. He is a trusted and valued Officer who is always ready to help. Officer Knudsen is exemplary in his representation of the Clinton Police Department. He is a great individual who clearly does this job for the right reasons. We look forward to Officer Knudsen continuing forward through his career with our Department.</p> <p>Officer Knudsen commented he enjoys the people he works with and is happy he works for Clinton City.</p> <p>Councilmember Stanton reported she has witnessed Officer Knudsen's outstanding work as the DARE Officer and he does a great job connecting with the youth.</p> <p>Councilmember K. Peterson expressed appreciation for the great work Officer Knudsen does and presented him with an award and gift card in recognition.</p>
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#### B. RE-APPOINTMENT TO THE DAVIS COUNTY MOSQUITO ABATEMENT DISTRICT BOARD

<b>Petitioner</b>	Mayor L. Mitch Adams
<b>Discussion</b>	Mr. Cluff identified that Mayor Adams wishes to re-appoint Laretta Beesley to the Davis County Mosquito Abatement District Board of Directors for another 4 year period through April 2023.
<b>CONCLUSION</b>	<b>Councilmember Mitchell moved to ratify the Mayor's re-appointment of Laretta Beesley to the Davis County Mosquito Abatement District Board of Directors. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye and Councilmember Stanton aye.</b>

#### C. 7:05 PM PUBLIC HEARING – FY 2019-20 TENTATIVE BUDGET ADOPTION

<b>Petitioner</b>	Dennis Cluff
<b>Discussion</b>	<p>Mr. Cluff explained that the Council held a budget workshop on April 8<sup>th</sup> where they approved a draft 2019-20 budget and set this Tentative Budget Hearing. The main mission is to provide quality service to the residents. The changes recommended during the work session have been made to the draft budget which include: salary adjustments for Police Officers with prior experience and the Police Master Officer program; missed changes to the Council budget; and, adjustments to project funds to reflect current year and carryover work completion. Pass through fee increases from Animal Control for (\$0.10/mo), Weber Water Basin for \$0.50/edu, and Wasatch Integrated (garbage landfill) for (\$2.00/can) which are part of the revenue structure for this new Fiscal Year in order to cover these added contractual costs. The City has four Enterprise Funds which include water, sewer, storm drain and solid waste which are intended to function as a private business and pay for themselves through fees.</p> <p>He suggested the City Council set a public hearing to certify the new tax rate and adopt the FY 2019-20 Final Budget for Tuesday, June 25, 2019 regular city council meeting.</p> <p>Councilmember K. Peterson expressed appreciation for the budget preparations, she requested the following modifications:</p>

	<p>Page 121 – remove line 4074, Page 149 – Park Construction Projects – remove family camp parking expansion, Page 151 – Special Roadways and Street Projects remove \$5100 for the 1500 W Round-a-bout project that is being completed this year.</p> <p>Councilmember K. Peterson opened the public hearing at 7:41 p.m.</p> <p>Larry Stuart asked for clarification on the budget for the officers.</p> <p>Councilmember K. Peterson responded the priority for 2019-20 will be a Master Officer Program with lateral increases for the existing officers. The Police Department has prioritized these programs over hiring additional officers for the upcoming budget year.</p> <p>Scott Parke commented he would like to see the tentative budget on the website earlier in the budget process. He asked if there is a five year capital projects plan to account for fee increases and tax increases for specific projects.</p> <p>Councilmember K Peterson responded there is an existing plan; all of those funds have been kept separate and are identified in the budget. There is an amount identified of how much has been collected for both the roads and waterlines and the projects that will be funded. The road and waterline improvements have been coordinated with the road improvements.</p> <p>Councilmember M. Petersen added the City has created a 50 year plan on the roads. The object of the plan is to help prioritize the road project needs. The waterline pipe replacement projects are being prioritized based on evaluation of their condition and potential of failure.</p> <p>Councilmember K. Peterson further explained that even though the budget is adopted in June, there are periodic budget amendments that can take place throughout the year if needs arise.</p> <p>Mr. Cluff stated there are Master Plans for these different utilities to help determine needed improvements. The funds from the additional property tax and water fee increases are helpful in keeping these needed projects moving forward.</p> <p>Mr. Parke said he would like to see these plans online for the public to review.</p> <p>Councilmember K. Peterson asked for additional public comment; there was none, therefore she closed the public hearing at 7:47 p.m.</p> <p>She addressed three additional items that may impact the budget:</p> <ol style="list-style-type: none"><li>1. Code Enforcement</li><li>2. Police and Fire pay scales</li><li>3. Potential fee schedule changes</li></ol>
CONCLUSION	<p><b>Councilmember Stanton moved to adopt the Tentative Budget for FY 2019-20, and set a Public Hearing for the Final Budget/Tax Rate Certification on Tuesday June 25, 2019 at 7:05 PM. Councilmember M. Petersen seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye and Councilmember Stanton aye.</b></p>
<p><b>D. CONSIDERATION OF CANCELING THE MAY 28, 2019 CITY COUNCIL MEETING</b></p>	

<b>Petitioner</b>	Mayor Adams
<b>Discussion</b>	Mr. Cluff explained there are currently no items scheduled for the May 28, 2019 City Council meeting. The Memorial Day holiday is on Monday May 27 and there may be a number of staff and Council absent for the holiday weekend. If an item of emergency or high priority emerges before the regular June 11 <sup>th</sup> Council meeting, a Special Meeting can be called if desired by the Mayor and Council.
<b>CONCLUSION</b>	<b>The Council unanimously agreed to cancel the May 28, 2019 CC Meeting.</b>

**E. BID AWARD FOR TRAIL ASPHALT SURFACE TREATMENT**

<b>Petitioner</b>	Dennis Cluff, Mike Child
<b>Discussion</b>	<p>Parks Director Zac Martinez reported this year's budget included funds to provide treatment for the south section of the DRGW Trail, Kestrel Park Pathway and Meadows Park Pathway. Three bids were submitted:</p> <ul style="list-style-type: none"> <li>• Asphalt Preservation - \$11,433;</li> <li>• Morgan Pavement - \$16,858.35; and,</li> <li>• Holbrook Asphalt Co. - \$19,869.</li> </ul> <p>The low bidder is Asphalt Preservation Company at \$11,433. This is the same company that was awarded the 2019-2020 Streets Surface Treatment package. The product that will be applied to the trails is a spray on "High Density Mineral Bond". Staff has checked their work on projects in other cities and is confident that the product will hold up well.</p>
<b>CONCLUSION</b>	<b>Councilmember Stanton moved to award the Trail Asphalt Surface Treatment bid to Asphalt Preservation Company for \$11,433.00. Councilmember Patterson seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye and Councilmember Stanton aye.</b>

**F. AWARD FOR ENGINEERING SERVICES AGREEMENT WITH JUB ENGINEERS - 800 N STREET CONSTRUCTION PROJECT**

<b>Petitioner</b>	Dennis Cluff, Mike Child
<b>Discussion</b>	<p>Mr. Cluff explained that funding for the project environmental and planning portion of the 800 N project is now available.</p> <p>Both Clinton and West Point received funding through the UDOT conversion process of federal STP funds through Wasatch Front Regional Council for street improvements on 800 N between 2000 W and 3000 W. This is a joint street improvement project between Clinton and West Point, with Clinton providing the Project Administration. We will prepare an Interlocal Agreement with West Point for the administration of this project and bring it forward at the June 11, 2019 meeting.</p> <p>The first phase is to get the engineers on board and begin the environmental and planning process. This professional services agreement/contract details the work schedule the engineers will be following. Once the planning is complete and the actual construction funds are released, we will need to amend this agreement to provide for engineering construction management services.</p>
<b>CONCLUSION</b>	<b>Councilmember M. Petersen moved to award the Engineering Services Contract with JUB Engineers for engineering services with the 800 N (2000 W to 3000 W) street construction. Councilmember Mitchell seconded the motion. Voting by roll call is as follows: Councilmember K. Peterson, aye; Councilmember Mitchell, aye; Councilmember Patterson, aye; Councilmember M. Petersen, aye and Councilmember Stanton aye.</b>
<b>Approval of Minutes</b>	<b>Councilmember Mitchell moved to approve the minutes of the April 23, 2019 City Council Meeting. Councilmember M. Petersen seconded the motion. Councilmembers Mitchell, K. Peterson, Patterson, M. Petersen and Stanton voted in favor of the motion.</b>
<b>Accounts Payable</b>	<b>Councilmember Stanton moved to pay the bills. Councilmember Patterson seconded the motion. Councilmembers Mitchell, K. Peterson, Patterson, M.</b>

	<b>Petersen and Stanton voted in favor of the motion.</b>
<b>Planning Commission Report</b>	<p>Community Development Director Valerie Claussen reported on the May 7, 2019 Planning Commission meeting as recorded in the minutes.</p> <p>The Planning Commission requested direction from the City Council to review the continued allowance of dog kennels in the City.</p> <p>The Council was in consensus for staff to bring back more background information for the Council to review.</p>
<b>City Manager</b>	<ul style="list-style-type: none"> <li>Received the Commercial Leakage Study report and feels the information was firm; he would like to pass the information on to the CRA consultant to incorporate and begin the CRA process.</li> </ul> <p>The Council was in consensus to send it on.</p> <ul style="list-style-type: none"> <li>City Hall will be closed on May 27, 2019 in observance of Memorial Day.</li> </ul>
<b>Mayor Adams</b>	<ul style="list-style-type: none"> <li>Excused</li> </ul>
<b>Councilmember Patterson</b>	<ul style="list-style-type: none"> <li>Received a complaint about Powerline Park and how long the grass is.</li> <li>The Parks Board will meet May 22.</li> </ul>
<b>Councilmember K. Peterson</b>	<ul style="list-style-type: none"> <li>Clinton Service Day is schedule for June 29.</li> <li>Received another report of concern over the Round a Bout on 2300 N.</li> </ul> <p>Mr. Cluff responded the Police Department and Parkside Elementary are working together. The school will only allow children to enter through the front door. The crosswalk and the flashing lights will be moved up to the round-a-bout. A crossing guard will be able to assist children crossing more efficiently.</p> <p>Larry Stuart commented he would like to see the rules for the round-a-bout included in the newsletter.</p>
<b>Councilmember M. Petersen</b>	<ul style="list-style-type: none"> <li>Nothing at this time</li> </ul>
<b>Councilmember Stanton</b>	<ul style="list-style-type: none"> <li>The North Davis Sewer District Board discussed the first quarter financial report, construction projects and engineering updates at their last meeting.</li> <li>The Youth Council recently participated with the Easter Egg Hunt and will participate in an Active Shooter Drill with the Police Department.</li> </ul>
<b>Councilmember Mitchell</b>	<ul style="list-style-type: none"> <li>Attended a RAB Meeting, they are slowly getting the contamination cleaned up.</li> <li>Played on the new disc golf course, pleased but difficult to locate the boxes.</li> </ul>
<b>ADJOURNMENT</b>	<p><b>Councilmember M. Petersen moved to adjourn. Councilmember Stanton seconded the motion. Councilmembers Mitchell, K. Peterson, Patterson, M. Petersen and Stanton voted in favor of the motion. The meeting adjourned at 8:10 p.m.</b></p>
<b><u>ACTION ITEMS</u></b>	<ul style="list-style-type: none"> <li>Subdivision Ordinance – recommendation for concrete in the park strips along UDOT roads. (August 2016) – Planning Commission Review</li> <li>Bring back Chapter 4 of the Subdivision Ordinance regarding allowing a letter of credit for escrow and researching what surrounding jurisdictions allow (26-4-8). 6g(January 2017) Planning Commission Review</li> <li>Update Ordinance to eliminate pressurized sewer lines in the Clinton City streets on new residential development (January 2018).</li> <li>Create a facilities maintenance plan before the next budget cycle in FY 19-20 (May 2018).</li> <li>Pickle Ball Courts at Meadows Park (applying for grant in January) (Oct 2018).</li> </ul>

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Dennis W. Cluff, Clinton City Recorder