THE WEST VALLEY CITY COUNCIL MET IN REGULAR SESSION ON TUESDAY, MAY 14, 2019, AT 6:30 P.M. IN THE COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER AND CONDUCTED BY MAYOR BIGELOW.

THE FOLLOWING MEMBERS WERE PRESENT:

Ron Bigelow, Mayor
Lars Nordfelt, Councilmember At-Large
Don Christensen, Councilmember At-Large
Tom Huynh, Councilmember District 1
Steve Buhler, Councilmember District 2
Karen Lang, Councilmember District 3
Jake Fitisemanu, Councilmember District 4

STAFF PRESENT:

Paul Isaac, Acting City Manager/Assistant City Manager/ HR Director
Nichole Camac, City Recorder

Eric Bunderson, City Attorney
Jim Welch, Finance Director
Colleen Jacobs, Police Chief
John Evans, Fire Chief
Russell Willardson, Public Works Director
Layne Morris, CPD Director
Jason Erekson, Acting Parks and Recreation Director
Jake Arslanian, Public Works Department

OPENING CEREMONY
Karen Lang conducted the Opening Ceremony. She requested that members of the audience, City Staff, and the Council rise and recite the Pledge of Allegiance.

SPECIAL RECOGNITIONS- SCOUTS
Mayor Bigelow welcomed Scout Troop No. 547 attendance at the meeting to complete requirements for the Communications merit badge.

Mayor Bigelow also welcomed Salt Lake County Commissioner Shireen Ghorbani.

APPROVAL OF MINUTES OF REGULAR MEETING HELD MAY 7, 2019
The Council considered the Minutes of the Regular Meeting held May 7, 2019. There were no changes, corrections or deletions.

Councilmember Nordfelt moved to approve the Minutes of the Regular Meeting held May 7, 2019. Councilmember Christensen seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

AWARDS, CEREMONIES AND PROCLAMATIONS

A. PROCLAMATION DECLARING MAY 18, 2019 AS KIDS TO PARKS DAY IN WEST VALLEY CITY

Councilmember Lang read the Proclamation declaring May 18, 2019 as Kids to Parks Day in West Valley City.

COMMENT PERIOD

A. PUBLIC COMMENTS

Jim Vesock stated that last week the City Manager made note of some of the language that he had used to describe the Code Enforcement department. He indicated that he could have used different language but indicated that he was frustrated by some of the comments that were made. Mr. Vesock stated that he was getting numbers regularly from the Animal Shelter on the number of animals in the shelter before being told he needed to submit a GRAMA request for the information. He indicated that he submitted a GRAMA for numbers on Code Enforcement statistics and was only given job descriptions. Mr. Vesock stated that he feels the numbers he requested should be readily available and expressed concern about rules being changed when details are asked for. He stated that he sat in on an ACE hearing and calculated that the City is likely receiving at least $500,000 annually on Code Enforcement fees. Mr. Vesock stated that he isn't opposed to Code Enforcement but does feel the notification process needs to be updated.

Rodrigo Alvarez stated that he is concerned about speed bumps in his neighborhood. He indicated that he had a petition signed by his neighbors, but the City has told him that there is not enough funding to provide a speed bump on his street at this time. Mr. Alvarez stated he lives on Westlake Road and indicated that many children have almost been hit.

B. CITY MANAGER COMMENTS

Assistant City Manager, Paul Isaac, had no comments.

C. CITY COUNCIL COMMENTS

Councilmember Huynh thanked the scout group from Chesterfield for attending.

PUBLIC HEARINGS SCHEDULED FOR MAY 14, 2019

A. **ACCEPT PUBLIC INPUT REGARDING THE WEST VALLEY CITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN AND BUDGET PROPOSAL ON RECOMMENDED PROJECTS FOR FISCAL YEAR 2019-2020**

Mayor Bigelow informed a public hearing had been advertised for the Regular Council Meeting scheduled May 14, 2019, in order for the City Council to hear and consider public comments regarding the West Valley City Community and Economic Development Block Grant (CDBG) annual action plan and budget proposal on recommended projects for fiscal year 2019-2020.

Written documentation previously provided to the City Council included information as follows:

> Each year West Valley City receives grant funds from the U.S. Department of Housing and Urban Development (HUD) through the CDBG program. Before HUD will approve any CDBG expenditures we must have an approved Annual Action Plan describing our goals for the programs with a budget listing the projects we intend to fund with CDBG for the 2019-2020 fiscal year. We have created an Annual Action Plan and budget proposal that meets the goals and federal guidelines of these funds. The City has made its Annual Action Plan and budget proposal available for public review and a public hearing was held on May14, 2019 at 6:30 p.m. in the West Valley City Council Chambers, to allow for public comment.
>
> The Community Development Block Grant (CDBG) and Salt Lake County HOME programs fund West Valley City with annual amounts to run programs pertaining to Low-Moderate income individuals and families. Estimated CDBG Program Income (PI) generated from the CDBG Home Rehabilitation Program payments will be approximately $25,000. PI offsets the funds allocated to West Valley City CDBG program from HUD and must be reinvested into the CDBG program's eligible projects. The Public Service projects and the Administration costs are capped by HUD, with no more than 15% of the total allocation going to Public Services projects and no more than 20% going toward Administration and operating expenses.
>
> West Valley City has a CDBG Committee in place, which currently has 5 members consisting of both knowledgeable staff and West Valley City residents, as directed by HUD. The Committee goes through an extensive process and each member dedicated over 10 hours to hearing individual agencies present their projects/programs, interviewing the agencies, reviewing applications and meeting to discuss funding requests. These recommendations presented to City Council are those that, by vote of the

CDBG Committee members, both scored high and will be most impactful to residents, making the best use of funds received, while staying in line with the City's 5-year Consolidated Plan goals and HUD's direction.

Mayor Bigelow opened the Public Hearing.

Kim Cree stated that she represents the Inn Between, a community hospice and assisted living center for the elderly who cannot afford care elsewhere. Ms. Kree thanked the Council for their support and funding.

Becky with YWCA Utah stated that her organizations provides essentials, bedding, meals, medical, etc. to victims of domestic violence. She stated 10% of these victims are from West Valley City so the support of the Council is greatly appreciated.

Bobby Lord, Crisis Nursery Support Center, stated that there were 755 confirmed victims of child abuse in West Valley City for last year. She indicated that the goal of the nursery is prevention, but 9,000 children are cared for every year. Ms. Lord stated that the West Valley location is the most utilized and the program is thankful for funding it receives.

Mayor Bigelow closed the Public Hearing.

ACTION: RESOLUTION NO. 19-45, APPROVE THE WEST VALLEY CITY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUDGET PROPOSAL AND RECOMMENDED PROJECTS FOR FISCAL YEAR 2019-2020

The City Council previously held a public hearing regarding proposed Resolution 19-45 that would approve the West Valley City Community Development Block Grant (CDBG) budget proposal and recommended projects for fiscal year 2019-2020.

Councilmember Nordfelt thanked the groups for everything they do to support the community and the hard work they put into their jobs.

Upon inquiry by Mayor Bigelow there were no further questions from members of the City Council, and he called for a motion.

Councilmember Lang moved to approve Resolution 19-45.

Councilmember Fitisemanu seconded the motion.

A roll call vote was taken:

Mr. Fitisemanu	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

ORDINANCE 19-12: AMEND SECTION 1-2-107 OF THE WEST VALLEY CITY MUNICIPAL CODE TO UPDATE THE PARKS AND RECREATION CONSOLIDATED FEE SCHEDULE

Mayor Bigelow discussed proposed Ordinance 19-12 that would amend Section 1-2-107 of the West Valley City Municipal Code to update the Parks and Recreation consolidated fee schedule.

Written documentation previously provided to the City Council included information as follows:

> Parks and Recreation requests an update of the consolidated fee schedule for the West Valley City Family Fitness Center. The proposed update eliminates programs that are no longer offered and allows for fees for seasonal activities to be approved by the City Manager.
>
> The Parks and Recreation Department charges fees to recover the costs of services and activities offered to the public. Classes, lessons, sports leagues, special events and other community programming may be changed or added depending on the season and Departmental resources. Staff frequently reviews program and event fees to ensure that they cover costs and are consistent with industry standards. It is proposed that authorization be given to the City Manager to approve such changes as they occur because these types of changes occur frequently.
>
> The Family Fitness Center is proposing a fee increase in the various ongoing Kidz Kamp programs to offset increased operational costs. Additionally, childcare costs are clarified in the Consolidated Fee Schedule.

Upon inquiry by Mayor Bigelow there were no further questions from members of the City Council, and he called for a motion.

Councilmember Christensen moved to approve Ordinance 19-12 subject to the Mayor's revisions included in the packet with the modification of the word "citizens" to "residents" wherever located in the document.

Councilmember Buhler seconded the motion.

A roll call vote was taken:

Mr. Fitisemanu	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

RESOLUTION 19-46: AWARD A CONTRACT TO COURTS UNLIMITED, LLC FOR THE REPAIR AND RESURFACE OF TENNIS COURTS AT CENTENNIAL PARK, PARKWAY PARK, AND WEST VIEW PARK

Mayor Bigelow discussed proposed Resolution 19-46 that would award a Contract to Courts Unlimited, LLC for the repair and resurface of tennis courts at Centennial Park, Parkway Park, and West View Park.

Written documentation previously provided to the City Council included information as follows:

The tennis courts at Centennial Park, Parkway Park and West View Park are in serious need of repair and resurfacing. This needs to be done to have a safe, consistent, and usable surface. It is anticipated that grant monies totaling $41,924.00 from the United States Tennis Association (USTA) will be provided to offset the cost of this project.

Tennis courts at Centennial Park, Parkway Park and West View Park have aged and are in need of repair and resurfacing. The cracks are unsightly and create issues with sports being played on them. Annual maintenance has not been available due to lack of funding which has accentuated the need for this work. A program modification was approved for this purpose.

A RFP was issued, and we had one responder, Courts Unlimited, who bid this project at $174,470.00. This price also included the repair and resurfacing of the two tennis courts at Woodledge Park. Woodledge Park was eliminated from the process as funding needed would exceed what was approved in the program

modification. The cost of repair work has increased over what was originally estimated. Additionally, grant dollars from the USTA were not available for the Woodledge Park tennis courts as they are located in a detention basin. This brings the amount needed for the proposed work to $122,170.00. If grant funds from the USTA are not provided as anticipated, other tennis courts will be eliminated from the repair schedule.

We have called and spoken to the Courts Unlimited references, and it appears that they will do excellent work. They are currently repairing and resurfacing the basketball courts and pickleball conversion at Centennial Park.

Councilmember Fitisemanu noted that some of the courts at Centennial will be lined for pickleball as well.

Upon inquiry by Mayor Bigelow there were no further questions from members of the City Council, and he called for a motion.

Councilmember Lang moved to approve Resolution 19-46.

Councilmember Huynh seconded the motion.

A roll call vote was taken:

Mr. Fitisemanu	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

RESOLUTION 19-47: IMPLEMENT A PUBLIC RECORDS MANAGEMENT SOLUTION USING ONBASE

Mayor Bigelow discussed proposed Resolution 19-47 that would implement a Public Records Management Solution using Onbase.

Written documentation previously provided to the City Council included information as follows:

Nationally, government organizations spend four hours a day on the fulfillment and management of public records requests. Currently West Valley City Staff receive Government Records Access and Management Act (GRAMA) records requests

throughout the City by email and phone requests. Departments are currently using adhoc methods of tracking GRAMA requests, but the City does not have a centralized solution to ensure the timeliness and accuracy of the request fulfillment.

The Public Records Request Management Solution using OnBase will utilize the City's Document Management System for managing all public records requests. This solution will manage routing and workflow for all requests to retrieve all City Documents in a timely manner in compliance with the Government Records Access and Management Act, ensuring that all data/documents are vetted before release. The Public Records Request Management Solution will be utilized by the Legal Department, the City Recorder and City Departments for accurate request tracking, work flow and documentation.

Upon inquiry by Mayor Bigelow there were no further questions from members of the City Council, and he called for a motion.

Councilmember Nordfelt moved to approve Resolution 19-47.

Councilmember Lang seconded the motion.

A roll call vote was taken:

Mr. Fitisemanu	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

RESOLUTION 19-48: AWARD A CONTRACT TO LYNDON JONES CONSTRUCTION FOR THE DERBY STREET STORM DRAIN PROJECT

Mayor Bigelow discussed proposed Resolution 19-48 that would award a Contract to Lyndon Jones Construction for the Derby Street Storm Drain Project.

Written documentation previously provided to the City Council included information as follows:

Bids for the project were opened on April 16, 2019 and a total of four (4) bids were received. The lowest responsible bidder was Lyndon Jones Construction.

This project is in the Chesterfield Subdivision which has many drainage deficiencies. The subdivision plat is over 100 years old, and the roads lack adequate drainage facilities.

This project will replace a corrugated metal storm drain pipe that currently extends from Parkway Avenue to 2400 South through private property and will redirect runoff through a new storm drain in Parkway Avenue and Derby Street.

The project will eliminate a drainage problem in the intersection of Parkway Avenue and Derby Street and will also install a shallow drain to collect a large area of ponded water in the shoulder on the south side of Parkway Aveune.

Upon inquiry by Mayor Bigelow there were no further questions from members of the City Council, and he called for a motion.

Councilmember Huynh moved to approve Resolution 19-48.

Councilmember Buhler seconded the motion.

A roll call vote was taken:

Mr. Fitisemanu	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

RESOLUTION 19-49: APPROVE AN AGREEMENT WITH ROCKY MOUNTAIN POWER TO BURY POWER LINES ALONG 4100 SOUTH IN WEST VALLEY CITY

Mayor Bigelow discussed proposed Resolution 19-49 that would approve an Agreement with Rocky Mountain Power to bury power lines along 4100 South in West Valley City.

Written documentation previously provided to the City Council included information as follows:

The city has asked Rocky Mountain Power to bury certain overhead crossings on 4100 South between Bangerter Highway and 5460 West.

This agreement covers the cost for Rocky Mountain Power to bury various overhead facilities into conduit and boxes installed by the City's road reconstruction contractor. Total cost by Rocky Mountain Power is $164,342.00.

Aerial crossings at the following locations will be buried:

4121 West	4700 West
4129 West	4850 West
4200 West	4870 West
4250 West	5000 West
4380 West	5070 West
4430 West	5093 West
4460 West	Holder Drive
4490 West	5160 West
4508 West	5250 West
4556 West	5280 West
4650 West	5350 West

Councilmember Christensen stated that not all power lines will buried, only those that cross 4100 South.

Upon inquiry by Mayor Bigelow there were no further questions from members of the City Council, and he called for a motion.

Councilmember Buhler moved to approve Resolution 19-49.

Councilmember Huynh seconded the motion.

A roll call vote was taken:

Mr. Fitisemanu	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

CONSENT AGENDA

A. **RESOLUTION 19-50: RATIFY THE CITY MANAGER'S APPOINTMENT OF JIM COLEMAN AS A MEMBER OF THE PROFESSIONAL STANDARDS REVIEW BOARD**

Mayor Bigelow discussed proposed Resolution 19-50 that would ratify the City Manager's appointment of Jim Coleman as a member of the Professional Standards Review Board.

Written documentation previously provided to the City Council included information as follows:

> Jim Coleman is willing to serve as a member of the West Valley City Professional Standards Review Board.
>
> Members of the West Valley City Professional Standards Review Board are appointed for a two-year term by the City Manager with the advice and consent of the City Council.

B. **RESOLUTION 19-51: RATIFY THE CITY MANAGER'S APPOINTMENT OF JIM VESOCK AS A MEMBER OF THE CLEAN AND BEAUTIFUL COMMITTEE**

Mayor Bigelow discussed proposed Resolution 19-51 that would ratify the City Manager's appointment of Jim Vesock as a member of the Clean and Beautiful Committee.

Written documentation previously provided to the City Council included information as follows:

> Jim Vesock is willing to serve as a member of the West Valley City Clean and Beautiful Committee.
>
> Members of the West Valley City Clean and Beautiful Committee are appointed for a four-year term by the City Manager with the advice and consent of the City Council.

Upon inquiry by Mayor Bigelow there were no further questions from members of the City Council, and he called for a motion.

> Councilmember Buhler moved to approve Resolutions 19-50 and 19-51 on the Consent Agenda.
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> Councilmember Fitisemanu seconded the motion.
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> A roll call vote was taken:
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> | | |
> |---|---|
> | Mr. Fitisemanu | Yes |
> | Ms. Lang | Yes |

Mr. Buhler	Yes
Mr. Huynh	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Mayor Bigelow	Yes

Unanimous.

MOTION TO ADJOURN
Upon motion by Councilmember Huynh, all voted in favor to adjourn.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY COUNCIL THE REGULAR MEETING OF TUESDAY, MAY 14, 2019 WAS ADJOURNED AT 7:06 P.M. BY MAYOR BIGELOW.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Regular Meeting of the West Valley City Council held Tuesday, May 14, 2019.

_____
Nichole Camac, CMC
City Recorder