COMMISSIONERS' MINUTES – DAVIS COUNTY

Work Session Minutes

April 23, 2019

The Board of Davis County Commissioners met for a Work Session at 8:45 a.m. on April 23, 2019, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA § 52-4-202.

ATTENDEES

Davis County Commissioners in attendance were: Randy B. Elliott, Chair; Lorene Miner Kamalu, Vice-Chair; and Bob J Stevenson.

Davis County Staff in attendance were: Dave Hansen, Legacy Events Center Director; Neal Geddes, Chief Civil Deputy Attorney; Curtis Koch, Clerk/Auditor; Mack McDonald, Facilities Director; Mark Langston, Information Systems Director; and Shairise Bills, Deputy Clerk/Auditor.

There were no members of the public in attendance.

AGENDA AS POSTED

8:45 a.m. Memorial Courthouse update
Streaming of Commission Meetings
Public WiFi
9:15 a.m. Answer questions the Commissioners may have on Commission Meeting agenda items.

DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating the point of discussion in the audio recording.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

The meeting commenced at 8:46 a.m.

WORK SESSION DISCUSSION

Commissioner Elliott introduced the agenda items for discussion.

Memorial Courthouse Update *(Minute 01:15)*

Mack updated the Commissioners on the status of the Memorial Courthouse. A space analysis of each department's needs was done in 2017. It was updated last week, and yesterday was sent to all department heads to review. That analysis included space requirements for the attorneys, in the event of their lease ending, and determining whether it is more cost-effective to move them.

There was some discussion to ensure the best use of space in both the Administration Building and the Courthouse, and to limit additional expenses when relocating departments.

Streaming of Commission Meetings *(Minute 22:30)*

Mark updated the Commissioners on the purchase and delivery of the equipment for live-streaming Commission meetings, including a YouTube Channel. The cost of equipment is $5400, and the YouTube Channel is approximately $1000/year for video storage.

Commissioner Stevenson is supportive of his fellow Commissioners' desire for this technology, but he is not a proponent live-streaming. The pros and cons were discussed.

Public WiFi *(Minute29:44)*

An order was submitted two months ago for a UTOPIA line, but the construction permit was being held up in Farmington City. It was approved two days ago, and the lines are now being installed.

The following items required some discussion to answer the Commissioners' questions prior to being voted on in the Commission Meeting scheduled to follow this Work Session.

Wildfire Preparedness Plan *(Minute 32:19)*

Robert Sanders, County Wildfire Preparedness Plan coordinator for Davis County, presented the Davis County Wildfire Preparedness Plan between Davis County and Utah Dept. of Natural Resources, Division of Forestry, Fire, and State Lands.

Michael Manilla *(Minute 49:23)*

The Commissioners questioned the Indigent Abatement Application for Michael Manilla. His application included a doctor's report from 2014 but did not indicate a permanent disability. This application will be tabled in this morning's Commission Meeting and scheduled for a review hearing.

Abatement Flowchart (*Minute 50:29)*

Curtis explained the flowchart for tax abatements. There is a checklist to meet the hardship qualifications, and those are approved in the Tax Administration office under the direction of the Clerk/Auditor. The Commissioners make any determinations of approval outside the standard approval process and vote on them during Commission Meeting.
See Attachments A1-A2.

Rescind an agreement with Centurylink Communications (Minute 55:07)

Mark explained the contract is being rescinded because it did not include a line for the Attorneys. A new contract will be submitted next week for the Commissioner's approval.

Miscellaneous Discussion *(Minute 56:55)*

Commissioner Stevenson asked how KISSFLOW, the new Agenda Item Workflow, is working. Some pros and cons were briefly discussed.

NEXT STEPS There will be a focus group convened to review the space analysis for the Courthouse.

MEETING ADJOURNED The meeting was adjourned at 9:48 a.m.

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The audio recording for this meeting is available based upon the County's current retention schedule.

MATERIALS PRESENTED

The publicly distributed materials associated with this meeting were as follows:

Attachments A1-A2 Property Tax and DC Commission's Involvement

Minutes prepared by
Shairise Bills
Deputy Clerk/Auditor

Minutes approved on 5/21/2019

_____
Curtis Koch
Davis County Clerk/Auditor

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Randy B. Elliott
Commission Chair

APPROVED