COMMISSIONERS' MINUTES – DAVIS COUNTY

Work Session Minutes

April 30, 2019

The Board of Davis County Commissioners met for a Work Session at 8:45 a.m. on April 30, 2019, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA § 52-4-202.

ATTENDEES

Davis County Commissioners in attendance were: Chairman Randy B. Elliott and Lorene Miner Kamalu, Vice-Chair.

Davis County Staff in attendance were: Neka Roundy, Community and Economic Development Specialist; Steve Lyon, Grant Administrator; Neal Geddes, Chief Civil Deputy Attorney; Mack McDonald, Facilities Director; Mark Langston, Information Systems Director; and Haley Rodgers, Economic Development and Tourism Services Coordinator; Rhett Nicks, Animal Care and Control Director; and Shairise Bills, Deputy Clerk/Auditor.

Members of the public in attendance were: Jeremy Shaw, Antelope Island Park Manager.

AGENDA AS POSTED

8:45 a.m. Proposed new entrance gate at Antelope Island— Presented by Jeremy Shaw, Antelope Island Park Manager

9:15 a.m. Review of items on the April 30, 2019 D.C. Commission Meeting agenda:

1. Agreement with Comcast Enterprise
2. Notice of award from, and application with, U.S. Housing and Urban Development
3. Change Order #4 with R&O Construction
4. Davis County Audit Committee Policy #1200

DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating the point of discussion in the audio recording.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

The meeting commenced at 8:46 a.m.

WORK SESSION DISCUSSION

Proposed new entrance gate at Antelope Island — Presented by Jeremy Shaw, Antelope Island Park Manager *(Minute 00:44)*

Jeremy presented the proposal for a new entrance gate at Antelope Island. The primary issue of concern is the inability to promptly process the number of increasing visitors through the park gate. As a result, traffic is backing up, sometimes up to a mile. The number of visitors is predicted to be near one million by 2029.

It is proposed to create a two-lane entrance system. One lane would be dedicated to cash and current annual pass holders, and the other could be used for credit cards, reserving campsites, etc. The second lane would also make use of an auto pay kiosk that could be utilized when the fee booth is not staffed. A space to have better security while counting cash is important as well.

Several design solutions were shown, and the costs were explained. The State of Utah Governor's budget has appropriated $500,000 to use toward this project. The projected cost is approximately $800,000, depending upon the final design.

The park is asking the County to contribute $200,000-$300,000. While the park is maintained by the State, the causeway is managed by the County, which is why they are asking for the County's help. Possible future State lobbying efforts for the park, by the County, were discussed.

See Attachments A1- A12.

Curtis Koch, Clerk/Auditor and Commissioner Stevenson joined the meeting at 9:00 a.m.

The following items required some discussion to answer the Commissioners' questions prior to being voted on in the Commission Meeting scheduled to follow this Work Session.

Agreement with Comcast Enterprise *(Minute 28:35)*

Mark updated the Commissioners on the status of the public WiFi. The contract going through today is for a designated line for the Attorney's office to the Tech Center, not the public WiFi line. The work that still needs to be done prior to initiating the WiFi line was explained.
See Attachments B1-B5.

Notice of Award from, and application with, U.S. Housing and Urban Development (HUD) *(Minute 33:10)*

On April 15, 2019, HUD notified the County that they were awarded $880,955 for the Community Development Block Grant (CDBG) program. Steve explained the process for accepting the award monies, and gave the Commissioners an update on the status of the remediation of some of the program's past problems and what the program looks like moving forward.

Change Order #4 with R&O Construction *(Minute 42:01)*

Mack explained there had been a total of $45,000 in change orders. He explained why the change orders are occurring and the purpose of Change Order #4. There are issues with engineering, but there is no legal recourse on architects or engineers. To help mitigate this problem, the County plans to have the contractors come onto future projects earlier in the design phase to give feedback on the constructability of the design. The Commissioners stressed the importance of staying on budget.

Davis County Audit Committee Policy #1200 *(Minute 48:20)*

Curtis outlined the new Audit Committee Policy for the Commissioners. The Commission had some questions about the at-large committee members and frequency of meetings. Some internal audit controls were discussed.
See Attachments C1-C3.

NEXT STEPS

Mark will update the Commissioners weekly on the progress of the highly anticipated public WiFi.

Commissioner Stevenson asked Mack to install a clock on the conference room wall in room 306.

MEETING ADJOURNED

The meeting was adjourned at 9:44 a.m.

The audio recording for this meeting is available based upon the County's current retention schedule.

MATERIALS PRESENTED

All publicly distributed materials associated with this meeting are noted as follows:

Attachments A1-A12 Antelope Island Presentation
Attachments B1-B5 Public WiFi
Attachments C1-C3 Proposed Policy 1200 - Audit Committee

COMMISSIONERS' MINUTES – DAVIS COUNTY

Minutes prepared by
Shairise Bills
Deputy Clerk/Auditor

Minutes approved on 5/21/2019

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Curtis Koch
Davis County Clerk/Auditor

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Randy B. Elliott
Commission Chair

APPROVED