

**Wasatch County Library  
Library Board Meeting Minutes  
Wednesday, July 25, 2018 – Started at 4:40 PM**

In Attendance: Kristen Bowcutt- Director, Scott Heath- Chair, Heather Epperson– Member, Mitzi Nelson– Member, Ed Little – Friends of the Library, New President, Preston and Isaac Heath - Scott's sons –working on scout merit badge.

Excused: Danny Goode– County Council, Paul Kennard – Secretary

Conducting: Scott Heath      Minutes: Mitzi Nelson

Welcome Visitors: Ed Little, Preston and Isaac Heath

Minutes from April 25, 2018: Motion to accept – Heather, 2<sup>nd</sup> - Mitzi, Motion passed.

The Agenda was changed to start with Business item A first, followed by Reports, Business Item B. and any new business.

1.      Business Item A – Patron Complaint/Fine Status

Patron Joe Prado was greeted when he arrived and asked to wait outside the Boardroom. Ed Little and Preston and Isaac Heath were present for the following.

Kristen explained that library patron, Joe Prado, had accumulated a \$36 fine for videos that were checked out on his card in February, 2018 and returned late. When Joe came in the first of July to check something out without his card, he was informed about a hold on his card for the fine and the library had his card. The library card was returned to Joe. Joe spoke with Kristen and felt that he was not responsible for the fine as he thought his card was lost and he did not check out the videos. Kristen asked him if he would like to appear before the Library Board to discuss his fine. He agreed. The Board discussed the situation and then invited Joe to come into the Boardroom.

Joe presented his feelings on the late fine. Joe said he thought he misplaced/lost his card about a year ago and didn't inform the library as he doesn't use the library much. He stated that he didn't feel he should have to pay the fine as he didn't check out the videos. They were not videos that he would have watched. The Board talked with Joe about the situation. He said he wasn't sure where his card is now. He thinks it is either home or in a family car. Scott asked him to leave the room so the Board could talk and come to a decision about the late fines.

The Board discussed the situation and what kind of precedent might be set by their decision regarding late fines. The Board came up with a proposal and invited Joe back into the Boardroom. Scott presented the Board's decision to Joe as follows and Joe accepted the terms:

1. The Board felt that since Joe had not reported that his card was misplaced/lost a year ago, that he was responsible for the late fine.
2. The Board would be willing to reduce the fine from \$36.00 to \$20.00 when he brings in his library card and pays that amount off.
3. If he cannot find his card, he needs to come in so the old one can be terminated and he could be issued a new one for \$5.00 when he pays the fine.

4. He was reminded that it is important to report a lost card of any kind to protect himself.
2. Friends Report from Ed Little and Kristen Bowcutt.
  - I. Ed Little was recently installed as President of the Friends of the Library. He talked about his new position and what he envisions that Friends will be doing under his leadership. He mentioned being a voice in the community, hosting activities and recruiting new members and volunteers.
  - II. The Book Share program is going well. The site at the newly remodeled Insta-Clinic at the hospital will be getting better signage.
  - III. The Friends will be sponsoring a Concert in the Park in August and will be staffing a table there to talk about their organization and to recruit new members.
  - IV. They are planning to have a Donor Tree on a wall in the new addition to recognize donors and to hopefully encourage new donations.
  - V. The Artist of the Month program is still going strong after many years.
  - VI. There was discussion about the organization of the Friends and whether or not they were a 501C3 entity. Ed will check on this.
3. Directors' Report
  - I. Kristen reviewed the most recent events calendar. Staff is busy working on the new events for the next few months.
  - II. Staffing.
    1. Stephane Cook is now full time.
    2. They have had 11 applications for a part time position (under 20 hours) starting July 31<sup>st</sup>.
    3. Things are going well with staff at this time.
    4. There was another leak in the fire suppression system at the employee entrance on July 4<sup>th</sup>. Kristen called building maintenance and they came out. Mike Davis was contacted also and he is not sure what to do about it. No decision or direction from the County about the situation at this time.
5. Business Item B. – Danny was not present to update the Board. Kristen mentioned that the Expansion is set for a November finish. The contractor is having a hard time getting workers for the job.
6. Other:
  - I. Future items for the library were talked about - possibly adding another 3-D printer and virtual reality possibilities.

Motion to Adjourn – Scott, 2<sup>nd</sup> – Mitzi, Motion passed – ended at 6:06 PM.