

**Mountainland Association of Governments**  
**Executive Council Meeting**  
 Midway Community Center  
 160 West Main  
 Midway, UT

**October 25, 2018**  
 7:00 p.m.

MINUTES

**Attending:**

Mayor Richard Brunst  
 Mayor Celini Richins  
 Mayor Mark Johnson  
 Mayor Brenda Kozlowski  
 Mayor Tom Westmoreland  
 Mayor Matt McCormick  
 Mayor Jenney Rees  
 Mayor Guy Fugal  
 Mayor Marty Larson  
 Mayor Bill Wright  
 Mayor Steve Leifson  
 Mayor Kay Richins  
 Council Member Glenn Wright  
 Council Member Kendall Crittenden  
 Council Member Shellie Baertsch

**Representing:**

Orem  
 Wallsburg  
 Lehi  
 Midway  
 Eagle Mountain  
 Kamas  
 Cedar Hills  
 Pleasant Grove  
 Genola  
 Payson  
 Spanish Fork  
 Henefer  
 Summit County  
 Wasatch County  
 Saratoga Springs

**Staff:**

Andrew Jackson  
 Melanie Haws  
 Heidi DeMarco  
 Shawn Seager  
 Steve Johnson  
 Michelle Carroll  
 Shauna Mecham

**Guests:**

Dave Brown                                        Squire

Matt Gedes	Squire
Lisa Orme	Midway
Sergio Martinez	Dallas Regional Census Center

Council Member Krittenden called the meeting to order at 7:00 p.m. listing the excused Executive Council Members.

**Approve meeting minutes for May 24, 2018**

**Council Member Wright moved to approve the May 24, 2018 meeting minutes. Council Member Baertsch seconded the motion. The motion passed unanimously.**

**Public Comment**

Andrew Jackson received an email on the MAG audit relating to the difference in budgeted vs actual amounts of revenue on page 14 of the audit. He explained that the difference has to do with the new exchange program with the Utah Department of Transportation and with the way that contributed services (match) is budgeted and expanded.

**Annual Audit Review** – Dave Brown and Matt Gedes, Squire & Company

The annual MAG audit was conducted by Dave Brown, Squire & Company. The result of the audit discloses no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. MAG complies with State requirements and the generally accepted accounting principles of the United States.

Compliance reports are filed with the State Auditor and programs are monitored and audited by multiple agencies.

**Mayor Larson moved to accept the Annual Audit Review as presented. Mayor Leifson seconded the motion. The motion passed unanimously.**

**Upcoming 2020 Census - Sergio Martinez, Dallas Regional Census Center**

Utah is one of the top three growing states in the nation and Lehi is one of the top ten growing cities in the nation. The Census is mandated by the constitution to be conducted and takes place every ten years. March 23, 2020 will be the first-time people can submit their information online. Beginning April 1, 2020, KSL and other news outlets will campaign to encourage census participation. Mr. Martinez showed the Council members how to navigate the U.S. Census website. He explained that when people do not respond to the Census, cities lose money.

**MAG Department and Budget Update**

**Aging Department**

- Weatherization Assistance Program effective October 26, 2018.
- Initiated Home Safety Program for isolated individuals - 27 clients served to date
- Initiating Friendly Caller Program to reach isolated adults

- Prepared the Legislative infogram that is being used to inform Legislators

#### Community Development Department

- Utah County CDBG: \$1.2M is available in FY 2019 for eligible Utah County jurisdictions, non-profits, and other organizations for community and economic development projects
- Wasatch and Summit County: \$545,000 awarded in FY 2018 to Small Cities CDBG for water and sewer projects
- Economic Development: Roundtable will be held October 25, 2018 12:00-1:30pm. Meetings held monthly so Economic Development staff can come together and share for a regional collaboration
- Revolving Loan Fund: Averaged two applications per month; 61 loans since December 2009 totaling \$2,288,282; 14 loans in Summit County, 27 loans in Utah County; 20 loans in Wasatch County

#### Regional Planning Department

- Land Use and TIP Program Management: Managed the Federal Exchange for State Funds Program
  - a. Spanish Fork River Trail Phase 2
  - b. Pony Express Widening
  - c. Springville 1200 West
  - d. Orem Lakeview Pkwy
- Data Analysis: Hazard Mitigation Plan
  - a. Data generation for upcoming RTP, Transportation and Forecast modeling, Permits & Population estimation
  - b. Utah County Parcels and Building database
  - c. Socioeconomic forecasting for RTP
- Travel Demand Model:
  - a. Summit County Travel Demand Model development
- GIS Mapping:
  - a. Setup new GIS server allowing access to database management, analysis, map creation, and web mapping
- Active Transportation:
  - a. Working with UDOTm UTA and WFRC to secure funding agreement with Federal Transit Administration for \$20M TIGER grant

Camp Williams contacted Mountainland AOG to lead the Joint Land Use Study as there has been several issues impacting the current and long-term ability to conduct training at Camp Williams. The study will look at transportation needs surrounding Camp Williams to bring all stakeholders together, that will allow communities to grow, but also provide flexibility to long-term military training requirements.

**MAG Pre-Disaster Mitigation Plan Update: Funding Application** - Shauna Mecham

Utah has had several disasters from avalanches, crude oil spills and drought. Pre-Disaster Hazard Mitigation Plans are established to tackle the issue before disaster occurs. The planning process includes updating data, quantify/visualize vulnerabilities, share information, and develop strategies with jurisdictions. The Department of Emergency Management has recommended that MAG apply for a planning grant now. The latest plan was approved by FEMA in May 2017. It takes approximately one year to be awarded the grant and 1-2 years for MAG staff to develop the plan.

**Mayor Brunst moved that the Executive Council authorize MAG's Executive Director to enter into an agreement for the Pre-Disaster Hazard Mitigation Plan. Mayor Westmoreland seconded the motion. The motion passed unanimously.**

**Other Business**

The next Executive Council meeting will be held on Thursday, February 28, 2019, 7:00 p.m. in Utah County.

The Executive Council Christmas Social will be held Thursday, December 13, 2018, 7:00 p.m. in Midway.

**Mayor Richins moved to adjourn the meeting. Council Member Baertsch seconded the motion. The motion passed unanimously.**

*\*Meeting minutes are recorded with a digital recorder. A hard copy of the attendees, a brief summary, and all motions made during the meeting will be approved at the next meeting. A CD of the entire meeting is available upon request, or as an audio file at [www.mountainland.org](http://www.mountainland.org)*