**South Davis Recreation District**

**Administrative Control Board Meeting**

March 18, 2019 at 3:30 p.m.

At the Recreation Center

Attendance: **Board Members**

Mayor Rick Earnshaw, Woods Cross

Mayor Ken Romney, West Bountiful

Mayor Len Arave, North Salt Lake

Councilmember Tami Fillmore, Centerville

Marti Money, Davis County Representative

 Others: Jayme Blakesley, Hayes, Godfrey & Bell Attorney

 Tyson Beck, Board Clerk

 Tif Miller, Executive Director

 Scott McDonald, Aquatics & Fitness Director

 Lizie Allen, Aquatics Program Manager

 Kathleen Steadman, Aquatics Operation Manager

 Cory Haddock, Recreation & Ice Director

 Heidi Kearsley, Customer Service Manager

 Mary Gadd, Office Manager

 Haley Turner, Recreation Specialist

 Tom Lund, Maintenance Supervisor

 Layne Jenkins, Recreation Coordinator

 Michael Deamer, Centerville Resident

 Ron Mortensen, Bountiful Resident

 Craig Anderson, Bountiful Resident

 Whitney Ward, VCBO Architecture

 Nathan Leavitt, VCBO Architecture

 Brent Tippets, VCBO Architecture

**WELCOME**

Chairman Ken Romney opened the meeting at 3:36 p.m. and excused Nate Pugsley, Bret Millburn and Randy Lewis.

**CITIZEN MATTERS**

 Mr. Mike Deamer, former Centerville City Mayor and previous South Davis Recreation District Board Member, asked the Board to reconsider the fee for senior citizens to use the walking track in the facility. Mr. Deamer gave an account of his recollection of the formation of the District where himself and former Mayor Joe Johnson(Bountiful) were able to gain the support of the senior citizens by offering a place to walk that was free of charge.

**APPROVAL OF MINUTES FOR FEBRUARY 11, 2019**

Minutes of the Administrative Control Board meeting held on February 11, 2019, was approved on a motion made by Mayor Earnshaw and seconded by Councilmember Fillmore. Board Members Romney, Earnshaw, Money, Fillmore and Arave voted “aye.”

**REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR FEBRUARY 2019**

Total expenditures of $478,096.59 for the period of February 1, 2019 to February 28, 2019 was approved on a motion made by Mayor Earnshaw and seconded by Mayor Arave. Board Members Romney, Earnshaw, Money, Fillmore and Arave voted “aye.”

**MASTER PLAN UPDATE**

 Whitney Ward presented the results of the survey the District conducted. Chairman Romney asked if tennis/pickleball were listed together on the survey. Ms. Ward answered that the survey mostly listed them together but noted that in write-in answers from respondents also grouped them together.

 Nathan Leavitt presented his findings from a brief facility analysis. He highlighted a leak in the pool, the locker room finishes, holes on the walking track, corrosion from ice skates in the ice arena and exterior rust on the roof above the natatorium.

 Brent Tippetts discussed the possibility of conducting a follow up survey to clarify some questions and concepts. Mr. Tippetts said the next steps would be to take the data from the survey and combine it with national information and to hold an open house at the facility to engage with the public. Councilmember Fillmore asked if the results of the survey could be displayed during the anniversary breakfast and lunch celebration. Mayor Romney inquired about a maintenance and structural survey and when a recommendation for what to address in the current facility could be had. Mr. Tippetts answered that those will be forthcoming along with possible alternatives to those issues.

 Mrs. Money asked how the steering committee was being composed given the heavy response from the aquatic community. Mr. Miller replied that it is compromised of two staff members, three Board Members, two citizens and one person from the Davis School District.

**INTERLOCAL AGREEMENTS DISCUSSION**

 Jayme Blakesley handed out a summary of the interlocal agreements that the District has entered since 2005. Chairman Romney asked Board Members to review it and if needed could be added onto a future agenda

 Councilmember Fillmore inquired how amenable the Board would be on flexibility of the annual installment regarding the playing fields in Centerville. Councilmember Fillmore mentioned that the ability to pay back those installments is insured with the RAP tax, but another situation has arisen where Centerville City hopes to use those funds. Mayor Earnshaw asked if the terms of priority could be extended to 10 years. Chairman Romney asked what the interest rate is for the loan. Mr. Blakesley answered that it is equal to the yearly average interest paid by the public treasurer. Councilmember Fillmore believes the delay would be for only one year, if any at all was needed.

 Mayor Earnshaw asked what recourse the Board has if the School District is having four High School swim teams utilizing the pool when the District isn’t receiving the same benefit in gym use due to over scheduling by the School District. Mr. Miller replied that the School District feels that they’ve lost time in the pool and District management will be meeting with Dan Linford to discuss these concerns. Mayor Earnshaw continued that the results of the survey show a demand for a pool and feels the School District should be asked to provide funds for a pool.

 Mrs. Money asked about the feedback of the survey inquiring about late scheduled games for youth sport programs. Mrs. Turner replied there were about 130 responses with most of them in favor of eliminating and small amount that were neutral about it.

**EXECUTIVE DIRECTOR REPORT**

 Mr. Miller reported that carpet in the meeting rooms being replaced; an estimate of $10,000 was received to replace the sprinkler heads in the pool to a higher quality one. Councilmember Fillmore offered the option of trying to change the fire code before spending money to fix it. Mrs. Money asked how many times in a year is the pool evacuated due to a broken sprinkler head. Tom Lund replied that it has been twice this year but it happens approximately 2-4 times in a year. Chairman Romney said that Board Members are willing to accept the staff’s recommendation on the issue.

 Mr. Miller said updating the facility to digital signing in coming along; furniture in the lobby is being replaced; several District Staff Members attended the annual URPA conference; the District has moved to First Med for employee drug testing; an email was received from Legacy Baseball offering the District to take over their operation.

 Mr. Miller suggested perhaps starting a scholarship fund to assist in paying for programs and memberships. Mr. Miller informed the Board that the Lion’s Club donation has been depleted completely and asked if the Board would allow it.

**FACILITY EVENTS**

 Mr. Miller briefly reviewed events.

**OTHER MATTERS**

 Councilmember Fillmore passed along a complaint on the music that is played during family orientated fitness classes. Councilmember Fillmore informed District Staff that she called three different times and it kept going back to the recording.

**NEXT BOARD MEETING**

Next Board meeting will be April 15, 2019 at 3:30 p.m.

Chairman Romney postponed the close session until the next meeting.

 Meeting adjourned at 5:10 p.m. on a motion made by Mayor Earnshaw.