

## Chapter 3

# ADMINISTRATIVE AND DECISION MAKING BODIES

### 10-3-1: PLANNING COMMISSION:

### 10-3-2: APPEAL AUTHORITY:

### 10-3-3: EXACTIONS:

#### **10-3-1: PLANNING COMMISSION:**

- A. Membership, Appointment And Quorum: The City Planning Commission consists of five (5) members and **two** alternate members. Members are appointed by the Mayor with the advice and consent of the City Council. Three (3) members of the five (5) shall be sufficient to constitute a quorum. The alternate member shall attend all meetings.
- B. Alternate Members: The alternate members shall attend all meetings and serve and vote in the absence of a member of the Planning Commission under rules established by the commission.
- C. Length Of Term: Members of the Planning Commission shall serve terms of four (4) years. The terms shall be staggered so that only one term shall expire each year. Terms expire on December 31. With the advice and consent of the City Council, the Mayor shall appoint an interim Planning Commissioner to fill vacancies that might arise, and such appointments shall be to the end of the vacating member's term.
- D. Absence Deemed Resignation: Any Planning Commission member who is absent from two (2) consecutive regularly scheduled commission meetings without prior notice to the City Recorder and/or Chairperson of the Planning Commission shall be deemed to have resigned from the commission.
- E. Powers: The Planning Commission shall have all necessary powers conferred on Planning Commissions pursuant to Utah Code Annotated title 10, chapter 9a, as amended.
- F. Chairperson: The Chairperson shall be elected by the Planning Commission, each calendar year at the first meeting of the year, and shall be a full voting member of the body.
- G. Staff: In order to assist the Planning Commission in carrying out its duties, the Planning Commission Chairperson may request the assistance of other employees or agents of the City through an appropriate request made to the Mayor.
- H. Policies And Procedures: The Planning Commission shall adopt rules of policy and procedure consistent with this chapter and State law. **(We may want to talk to Attorney Snow about if the commission needs to adopt Policy and Procedures similar to the recent city council P&P rules.)**