



PROVO MUNICIPAL COUNCIL

Work Meeting (Budget Retreat)

1:00 PM, Tuesday, May 14, 2019

Room 310, City Conference Room

351 W. Center Street, Provo, UT 84601

Agenda

Roll Call

Prayer

Business

1. A presentation of the proposed 2020 budget including an overview, supplemental requests, and other issues. (19-004)
2. A presentation from the Police Department on staffing and other issues. (19-004)
3. A presentation on the reorganization of Community Development and other departments into Community and Neighborhood Services and Development Services Departments and consideration of budget impacts. (19-004)
4. A presentation on Provo 360. (19-004)
5. A presentation from Customer Services on staffing and parking enforcement. (19-004)
6. A presentation from Administrative Services on operations including internal audit and Information Systems. (19-004)
7. A presentation from Public Works on operations and capital improvements including rate changes, wastewater, airport, and other issues. (19-004)

Closed Meeting

Adjournment

Informal discussion may be held in the Council Conference Room between 4:30 PM and 5:30 PM.

If you have a comment regarding items on the agenda, please contact Councilors at council@provo.org or using their contact information listed at: <http://provo.org/government/city-council/meet-the-council>

Materials and Agenda: agendas.provo.org

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To send comments to the Council or weigh in on current issues, visit OpenCityHall.provo.org.

The next scheduled Council Meeting will be held on 5/21/2019 12:00:00 PM at 5/21/2019 12:00:00 PM in the Council Chambers, 351 West Center Street, Provo, unless otherwise noticed. The Work Meeting start time is to be determined (typically between 12:00 and 4:00 PM) and will be noticed at least 24 hours prior to the meeting.

Notice of Compliance with the Americans with Disabilities Act (ADA)

In compliance with the ADA, individuals needing special accommodations (including auxiliary communicative aides and services) during this meeting are invited to notify the Provo Council Office at 351 W. Center, Provo, Utah 84601, phone: (801) 852-6120 or email evanderwerken@provo.org at least three working days prior to the meeting. The meeting room in Provo City Center is fully accessible via the south parking garage access to the elevator. Council meetings are broadcast live and available for on demand viewing at youtube.com/user/ProvoCityCouncil.

Notice of Telephonic Communications

One or more Council members may participate by telephone or Internet communication in this meeting. Telephone or Internet communications will be amplified as needed so all Council members and others attending the meeting will be able to hear the person(s) participating electronically as well as those participating in person. The meeting will be conducted using the same procedures applicable to regular Municipal Council meetings.

Notice of Compliance with Public Noticing Regulations

This meeting was noticed in compliance with Utah Code 52-4-202 and Provo City Code 14.02.010. Agendas and minutes are accessible through the Provo City website at agendas.provo.org. Council meeting agendas are available through the Utah Public Meeting Notice website at utah.gov/pmn, which also offers email subscriptions to notices.

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PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date: 05-14-2019

SUBJECT: A presentation of the proposed 2020 budget including an overview, supplemental requests, and other issues. (19-004)

RECOMMENDATION: Presentation only.

BACKGROUND: The FY 2020 budget was received on May 7 and the Council expects to adopt a final budget on June 18. The budget review will include today's retreat and blocks of time in work meetings on May 21 and June 4. Additional meetings will be scheduled if needed.

Administrative Services Director John Borget will provide an overview of the budget.

FISCAL IMPACT: FY2020 proposed budget is \$251,212,825.

PRESENTER'S NAME: John Borget

REQUESTED DURATION OF PRESENTATION: 60 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-004

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date: 05-14-2019

SUBJECT: A presentation from the Police Department on staffing and other issues.
(19-004)

RECOMMENDATION: Presentation only.

BACKGROUND: Chief Ferguson and John Borget will discuss the department's supplementary requests, including retirement changes and the request to raise officer staffing levels to 2012 PERF recommended levels. In the last fiscal year, the retention of officers was a major focus for the police department. Chief Ferguson will report to the Council about the effects of the department's effort to recruit and retain officers.

FISCAL IMPACT: Proposed FY2020 budget is \$18,305,691.

PRESENTER'S NAME: Chief Rich Ferguson, John Borget

REQUESTED DURATION OF PRESENTATION: 45 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-004

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date: 05-14-2019

SUBJECT: A presentation on the reorganization of Community Development and other departments into Community and Neighborhood Services and Development Services Departments and consideration of budget impacts. (19-004)

RECOMMENDATION: Presentation only.

BACKGROUND: In her State of the City address at the beginning of 2019, the mayor announced the creation of two new departments, Community and Neighborhood Services (CNS) and Development Services (DS), that would draw on employees from different departments to create a one-stop shop for some of the City's services. The presentation will explain the anticipated staffing of CNS and DS, including a summary of the division directors, management, and personnel structure and how that is expected to impact the budget.

FISCAL IMPACT: Proposed budgets for FY2020 are: CNS \$1,677,080, DS \$1,237,820, Economic Development \$670,804, Redevelopment Agency \$2,391,792.

PRESENTER'S NAME: Wayne Parker, John Borget

REQUESTED DURATION OF PRESENTATION: 45 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-004

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date: 05-14-2019

SUBJECT: A presentation on Provo360. (19-004)

RECOMMENDATION: Presentation only.

BACKGROUND: Since its launch in 2013, the City's project team has been working on Provo360, a \$3,200,581 software upgrade which would facilitate the integration of various City services and also help residents access those services more easily. The program is expected to enhance the customer experience, improve efficiency, increase transparency, empower stewardship, and promote innovation.

FISCAL IMPACT: Proposed FY2020 estimate is \$770,058.

PRESENTER'S NAME: Wayne Parker, John Borget, and Karen Larsen

REQUESTED DURATION OF PRESENTATION: 15 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-004

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date: 05-14-2019

SUBJECT: A presentation from Customer Services on staffing and parking enforcement. (19-004)

RECOMMENDATION: Presentation only.

BACKGROUND: In the tentative budget for FY 2019-2020, a part-time parking enforcement officer position in the Customer Service Department is expected to become a full-time position. This is in keeping with Customer Service's new efforts to improve parking enforcement.

FISCAL IMPACT: Proposed FY2020 Customer Services budget is \$4,217,191.

PRESENTER'S NAME: Karen Larsen, John Borget

REQUESTED DURATION OF PRESENTATION: 10 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-004

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date: 05-14-2019

SUBJECT: A presentation from Administrative Services on operations including internal audit and Information Systems. (19-004)

RECOMMENDATION: Presentation only.

BACKGROUND: The new budget includes funding for an internal audit of the City's finances. Information Systems expressed a need for several new analyst positions in their supplemental requests. The FY 2019-2020 budget provides for three new analyst positions.

FISCAL IMPACT: Administrative Services has a proposed FY2020 budget of \$6,291,259 including \$7,000 supplemental for internal auditing and \$3,733,464 for Information Systems Division.

PRESENTER'S NAME: John Borget, Josh Ihrig

REQUESTED DURATION OF PRESENTATION: 20 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-004

PROVO MUNICIPAL COUNCIL STAFF REPORT



Submitter: HSALZL
Department: Council
Requested Meeting Date: 05-14-2019

SUBJECT: A presentation from Public Works on operations and capital improvements including rate changes, wastewater, airport, and other issues. (19-004)

RECOMMENDATION: Presentation only.

BACKGROUND: Public Works will be coming to present on some of their ongoing projects and the impacts those are expected to have on the budget. The airport will be receiving grant money and is expected to grow substantially in the coming years.

FISCAL IMPACT: Proposed FY2020 budgets for Public Works can be found on pages 67, 68, 73, 79, 81, 83, 85, 105, 126, and 146 of the Tentative Budget document.

PRESENTER'S NAME: David Decker, John Borget

REQUESTED DURATION OF PRESENTATION: 45 minutes

COMPATIBILITY WITH GENERAL PLAN POLICIES, GOALS, AND OBJECTIVES:

CITYVIEW OR ISSUE FILE NUMBER: 19-004