

**Wasatch County Library
Library Board Meeting Minutes
Friday, March 15, 2019 - Started at 12:15 pm**

In attendance: Kristen Bowcutt – Director, Paul Kennard – Chair, Mitzi Nelson – Secretary, Heather Epperson – Trustee, Danny Goode – County Council Chair

Excused: Scott Heath – Trustee

Visitors – Dave Rowley– County Personnel Director, Ed Little – Friends President, Sally Baird - Children’s Librarian

Conducting: Paul Kennard Minutes: Mitzi Nelson

Minutes from February 8, 2019:

Motion made to accept minutes by Danny, second by Paul and motion passed.

I. Reports

A. Friends of the Library

1. Update on Friends from Ed Little.

- a. Handout detailing Friends’ Budget. Most of budget money is from 2 years ago fundraising.
- b. Donor Tree & Plaque on wall for Kristen.
 - i. Donor Tree discussion on the way donations are made. Danny and Ed will talk as follow up.
 - ii. Friends will cover cost of a recognition plaque for Kristen. Discussion was held about where to put it and the need to check with county regulations on such things.
- c. Book carts at the medical facilities and prison reading programs going well.
- d. The friends are going to host a retirement party for Kristen on April 12, 2019 at Noon. Friends, staff, County Officials, Library Board and Kristen’s family will be invited.

2. Book Sale update – Kristen

- a. Kristen emailed Kristi to tell her about the Board’s decision to have the Friends take over the book sale.
- b. Kristi told Kristen that she was working with Stacy Hall of the Friends for the Book Sale and Kristi is dividing the books.

B. Library Director & Trustees

1. Library Activities & Events

- a. Sally gave a presentation to the Board about scheduled and possible future library events.
 - i. Activities well attended and are very good compared to other libraries.

- ii. Discussed how to get adults more involved beyond Stephanie Cook's book clubs and family activities.
- iii. New program suggested for a Story Walk outside the library. Handout outlined needs, costs and construction. Talked about funding options and when to do this. Possibly after new director is in place and library budget needs are determined.
- iv. Talked about getting the staff more involved in presenting reports to the Board.

2. Library Staff Positions/Issues

- a. Three new part time employee hires. They are all working out well.

II. Business

- A. With the completion of the event room, the library needs a policy for room usage for event room, computer lab, etc.

Motion made by Mitzi to move discussion of this item to next month, second by Danny and motion passed.

- B. Kristen mentioned that the internet policy is up for review also.

- C. Review applications for Director's position.

Motion made by Danny to go into Executive Session, second by Heather, and motion passed.

III. Executive Session

Motion to adjourn: Motion made by Danny, second by Paul and motion passed. Meeting ended at 1:30 pm.

Next Board Meeting: April 26, 2019