

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

April 16, 2019
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: Elaine Goodey, Ryan Thompson,
Lloyd Bytheway, Nichole Sparks

Kristi Hidalgo, Town Clerk

Public Attendance: Ben Burt, LeRoy Goodey, Hillary Anderson – The Family Place

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember R. Thompson led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held April 2, 2019. Councilmember R. Thompson motioned for the Clarkston Town Council to approve and adopt the minutes of April 2, 2019. Councilmember E. Goodey seconded the motion. All in favor “Aye”. Motion carried

2. NEW BUSINESS

Hillary Anderson - The Family Place – Child Abuse Prevention Month and Kindness Campaign – Hillary Anderson stated that every year The Family Place attends Council meetings in all of the cities and towns in Cache and Rich Counties to remind them that April is Child Abuse Prevention Month and also to advocate on behalf of their agency. The Family Place wants to let City Councils know what they do so they can pass the information on to the community so citizens can use The Family Place as a resource. The Family Place has three core services that are offered to all parents and children, including counseling, educational classes for parents and children, and the Kids Place, which is the shelter for Cache and Rich Counties and provides emergency care and scheduled care for families. The Family Place has three locations; Smithfield, Hyrum, and Logan. Ms. Anderson introduced a new campaign called Be Kind Utah, which is backed by Governor Gary Herbert. The Family Place’s Be Kind Utah movement is an initiative designed to increase and build an awareness of acts of kindness throughout the State of Utah. The goal is to record 1 million acts of kindness in 40 days during Utah Family Month May12 - June 16, 2019. The Hope is the Be Kind campaign will:

- Increase compassion in Utah communities
- Support Utah’s efforts to become a trauma-informed state by bolstering emotional resilience
- Strengthen community bonds by developing empathy, respect, and humanity among community members

- Provide community members with support by providing information about community resources

The Family Place asked the Council to adopt a Clarkston Town Family Month Proclamation. **See Attachment A**

Mayor Hidalgo read the Clarkston Town Family Month Proclamation to the Council and citizens present. The Council voted unanimously to adopt the Clarkston Town Family Month Proclamation. Mayor Hidalgo signed the proclamation.

LeRoy Goodey – Historic Preservation Commission Projects – LeRoy Goodey stated that he had been asked to be on the Historic Preservation Commission to act as a liaison between the Town Council and the Historic Preservation Commission. Mr. Goodey said that his job is to make sure the Historic Preservation Commission and the Town Council have a good relationship with one another. Mr. Goodey pledged to make sure the Council knows exactly what they are doing. Mr. Goodey stated that the Historic Preservation Commission would not be depending on the town for any money. Mr. Goodey informed the Council that the two vacancies on the Historical Preservation Commission Board had been filled by himself and Larry Thompson. The Council will adopt a resolution appointing board members to the Historical Preservation Commission at the next Town Council Meeting held May 7, 2019.

HB 272 Nominating Conventions – Mayor Hidalgo reported that, during the 2019 Legislative Session, HB 272 was passed and signed into law by Governor Herbert. That means that Clarkston can legally hold nominating conventions again. The Municipal offices to be voted on in the Clarkston Town Municipal General Election held November 5, 2019 is (2) Councilmembers – 4 Year Term. The Town Clerk Kristi Hidalgo explained that the nominating Conventions must be held on or before May 30, 2019. Certificates of nominations must be turned into the Town Clerk by May 31, 2019. HB 272 also stipulates that each nominated candidate must declare candidacy June 3-7, 2019. If candidates do not declare candidacy they will be disqualified. Mrs. Hidalgo stated that the nominating conventions would be held on May 14, 2019 at 7:00 pm. and is seeking individuals to administer the conventions. A chairperson and a secretary are needed for both the People's Party and the Citizen's Party. Councilmember E. Goodey recommended Evren and Kristan Draney and Councilmember R. Thompson suggested Kendon and Jaydene Godfrey and Ben and Sasha Burt.

3. DEPARTMENTS

Mayor Hidalgo – Review of Fiscal Year 2019 Budget Position - The Council reviewed the FY 2019 Financial Statements for the 9 months ending March 31, 2019. Mayor Hidalgo stated that there are three months left for the current budget. FY 2019 ends June 30, 2019. Mayor Hidalgo asked the Councilmembers to review the budgets for the departments they are responsible for and make sure expenditures stay within the approved budgeted amounts.

See Attachment A

Road Classification Update – Mayor Hidalgo reminded the Council that a UDOT Submittal Form for update of Class B or Class C Mileage Data was prepared by Sunrise Engineering, and the State of Utah approved the road updates submitted. This will increase the Class B and C Road Funds received from the state.

Ball Diamond Sign – Mayor Hidalgo stated that the Ricky Thompson Ball Diamond plaque is corroded and needs to be replaced. Mayor Hidalgo informed the Council that after Ricky Thompson, son of Ferris and Carolyn Thompson, was killed in a hunting accident the Town Council, at the time, honored him by renaming the ball field, “The Ricky Thompson Memorial Ball Field.” Mayor Hidalgo would like to get the sign replaced by Pony Express Days, June 21-22, 2019. Mayor Hidalgo asked Councilmember L. Bytheway to oversee this project.

Councilmember R. Thompson – Youth Council – Easter Egg Hunt - The Town Easter Egg Hunt will be held Saturday April 20, 2019 at 9:00 a.m. Councilmember R. Thompson stated that he had to work that day and wouldn't be able to be there to help the Youth Council hide the eggs. Mayor Hidalgo and Councilmembers E. Goodey and N. Thompson volunteered to be there to supervise.

Parades – Councilmember R. Thompson stated that Smithfield Health Days Parade would be Saturday May 11, 2019 at 10:00 a.m. Richmond Black and White Days Parade would be Saturday May 18, 2019 at 5:00 p.m. Councilmember R. Thompson asked the Town Clerk Kristi Hidalgo to send in the entry forms for the parades.

Councilmember E. Goodey – Pony Express Days – The Council discussed the Pony Express Booth Permit. The Council determined to eliminate the booth permit fee. Persons desiring to have a booth on Pony Express Days would be required to secure a booth permit from the Town Clerk but there would be no fee assessed.

Councilmember L. Bytheway – Parks Department – Councilmember L. Bytheway proposed using some of the unexpended Park Budget go toward decorative concrete between the curb and sidewalk running north on main street adjacent to the park down to Center Street. Ten foot strips with two foot petunia plots in between them.

Councilmember L. Bytheway feels that it would greatly improve the appearance of the area between the sidewalks and curb. It would also make it a lot easier for the Parks Director to take care of. Mayor Hidalgo believes it's a good idea. Mayor Hidalgo asked Councilmember L. Bytheway to get some cost estimates for the project.

Civic Center Sound System – Councilmember L. Bytheway stated that he would order and install a new speaker in the lower level of the community center.

Town Clean-Up Day - The Town Clean-Up Day will be held April 27, 2019 from 9:00 am – noon with the Town Council providing hamburgers, hot dogs, chips, drinks, and cookies. In case of inclement weather a backup day is scheduled for May 4, 2019.

Councilmember N. Sparks –Cemetery Sexton Job – Councilmember N. Sparks reported that the Cemetery Sexton job had not been filled yet. The job posting will remain open until the position is filled.

Cemetery Lighting – Councilmember N. Sparks stated that she needs to get one more bid on removing the light pole that is in disrepair and installing the light onto the side of the restroom/maintenance building. Councilmember N. Sparks said that it is going to cost under \$1,000 to do it.

LUDMA – Clarification of Fees Charged for Water Meter Installation – Councilmember N. Sparks reported that at the LUDMA Meeting held April 14, 2019 she reviewed Ordinance 19-01 regarding impact fees with the Commission. Councilmember N. Sparks stated that when a resident applies for a water meter, at that time they are being charged the \$1,500 water impact fee in addition to the \$1,000 water meter connection fee. Councilmember N. Sparks reminded the Council that the purpose of the impact fee is to cover the impact the new water connection will have on the water system. Councilmember N. Sparks feels that if a resident is impacting the system by putting in a water meter, for whatever reason, then the impact fee needs to be assessed at that time. Councilmember N. Sparks stated that in 2018 a resident applied for a new water connection for a piece of property that he eventually plans to build on. The water connection was approved and the \$1,500 water impact fee was paid. However, on June 19, 2019 the water impact fee will increase from \$1,500 to \$5,000. Councilmember N. Sparks wondered what happens when this resident decides to build a home. Councilmember N. Sparks believes that there needs to be some clarification regarding this. Councilmember N. Sparks declared that she wasn't aware that landowners were being charged the \$1,500 water impact fee when requesting a water connection. Councilmember N. Sparks stated that the LUDMA Commission discussed the possibility of still charging the \$1,500 impact fee at the time the water meter is installed because they are still impacting the system and then making up the difference when applying for a residential building permit. Councilmember N. Sparks declared that records and receipts would have to be kept so the town could discern what was previously assessed and that amount would be deducted from the \$5,000 impact fee, at the time of building. Mayor Hidalgo agreed that if a property owner just wants a water connection the impact fee should be \$1,500 but if they decide to build a residential home they should be charged the difference. The caveat to that is that the town must maintain accurate records so there is no question what has been paid. Mayor Hidalgo doesn't feel that the \$5,000 water impact fee should be charged, for example, residents that request a meter so they can water animals. Mayor Hidalgo reiterated that if they build on that property at a later date they would have to pay the impact fee difference. Councilmember R. Thompson believes that everyone that builds a home should pay the \$5,000 impact fee but others should only have to pay the \$1,500 impact fee. The Council determined to amend the Master Fee Schedule to include the following:

Water Impact Fee: \$1,500 (To be applied towards the \$5,000 residential water impact Fee if a home is built)

Residential Impact Fee: \$5,000

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday May 7, 2019 at 7:00 p.m.

5. ADJOURN

There being no further business to come before the Council, Councilmember R. Thompson motioned that the Clarkston Town Council Meeting adjourn. Councilmember L. Bytheway seconded the motion. All members present voted “Aye”. Motion carried. The meeting adjourned at 8:10 p.m.



Kristi Hidalgo
Clarkston Town Clerk