

MINUTES OF THE SALT LAKE CITY COUNCIL WORK SESSION MEETING

TUESDAY, MARCH 5, 2019

The City Council met in Work Session on Tuesday March 5, 2019, in Room 326, Committee Room, City County Building, 451 South State Street.

In Attendance: Council Members Andrew Johnston, Amy Fowler, Chris Wharton, Erin Mendenhall, Charlie Luke, James Rogers, and Analia Valdemoros

Staff in Attendance: Cindy Gust-Jenson, Council Executive Director; Jennifer Bruno, Council Executive Deputy Director; David Litvack, Mayor's Deputy Chief of Staff; Patrick Leary, Mayor's Chief of Staff; Katherine Lewis, Senior City Attorney; Allison Rowland, Council Policy Analyst; Benjamin Luedtke, Council Policy Analyst; Brian Fullmer, Council Constituent Liaison/Budget Analyst; Lynn Pace, Mayor's Senior Advisor; Nick Norris, Planning Director; Lehua Weaver, Council Associate Deputy Director; Cindi Mansell, City Recorder; Nicole Smedley, Assistant City Recorder; Cindy Lou Trishman, Council Staff Assistant; Jennifer McGrath, Community and Neighborhoods Deputy Director; Jonathan Larsen, Transportation Director; Molly Robinson, Planning Manager; Ben Kolendar, Economic Development Deputy Director; William Wright, Economic Development Project Coordinator; Catherine Brabson, Senior City Attorney; Bill Wyatt, Airports Director; Molly Farmer, Council Constituent Liaison/Budget Analyst; and Kory Solorio, Assistant City Recorder.

Guests in Attendance: Paul Skeen, Eide Baily CPA Partner (Item No. 1); Mike Arvidson, Eide Baily Senior Manager (Item No.1); and Mark Morris, VODA Landscape Architect (Item No. 6).

Council Members Luke and Rogers presided at and conducted the meeting.

The meeting was called to order at 2:39 p.m.

AGENDA ITEMS

#1. [2:39:55 PM](#) BRIEFING ON THE CITY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2018, AND THE MANAGEMENT AUDITOR'S LETTERS REGARDING INTERNAL CONTROLS AND COMPLIANCE. [View Attachments](#)

Paul Skeen and **Mike Arvidson** briefed the Council with attachments. Comments included: required communications from audit standards, financial audit report, and compliance reporting.

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Note: [2:49:50 PM](#) Items 2-4 were a combined presentation.

#2. BRIEFING REGARDING A GRANT APPLICATION REQUESTING FUNDS TO EXPAND THE BIKE SHARE NETWORK OPERATED BY GREENBIKE IN SUPPORT OF THE LONG-RANGE GOAL OF 100 BIKE SHARE STATIONS IN SALT LAKE CITY BY 2020. *The grant application is requesting \$600,000 and the city match requirement is \$43,570.* [View Attachments](#)

#3. BRIEFING REGARDING A GRANT APPLICATION REQUESTING FUNDS TO EXPAND THE BIKE SHARE NETWORK OPERATED BY GREENBIKE IN SUPPORT OF THE LONG-RANGE GOAL OF 100 BIKE SHARE STATIONS IN SALT LAKE CITY BY 2020. *The grant application is requesting \$350,000, and the City match requirement is \$25,416.* [View Attachments](#)

#4. BRIEFING REGARDING A GRANT APPLICATION REQUESTING FUNDS TO EXPAND THE GREENBIKE STATION NETWORK INTO THE AREA BOUNDED FROM 900 WEST TO 1100 EAST TO 600 NORTH TO 1100 SOUTH. *The City received \$150,000 in grant funds, and the City match requirement is \$10,892.* [View Attachments](#)

Jonathan Larsen and **Jennifer McGrath** briefed the Council with attachments. Mr. Larsen talked about GREENbike and said with quickly changing landscape, new technologies, and new shared mobility options, Federal grants were still being applied for to expand GREENbike.

Discussion was held regarding the difference between the missions of bike share and scooter programs, shared stations map, Staff time used for grant writing, what other cities were doing with the GREENbike program, dock less versus docking stations, Hive Pass program, GREENbike metrics, station expansions (west side), ensuring contracts were fulfilled, GREENbike's future goals/plans, GREENbike membership fee, Citywide expansion, using grant funding to supplement sales tax for transportation expansion, and GREENbike being more innovative.

Council Members requested the following items from Staff:

- Follow-up to policy questions regarding outcome data.
- Provide Scooter Deployment Report.
- Confirm contracts were being carried out.
- Hold a future discussion with GREENbike.

#5. [3:34:38 PM](#) BRIEFING REGARDING AN ORDINANCE THAT WOULD AMEND VARIOUS SECTIONS OF TITLE 21A OF THE SALT LAKE CITY CODE PERTAINING

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TO CONDITIONAL BUILDING AND SITE DESIGN REVIEW (CBSDR). *The CBSDR process enables development of buildings that are taller or larger than zoning regulations would typically allow. It also enables flexible implementation of some design standards. The proposed amendments would clarify and improve the application process for developers. Under the proposal, minor requests related to zoning and design standards would be handled by the Administration, while major requests would be handled by the Planning Commission. [View Attachments](#)*

Brian Fullmer, Nick Norris, and Molly Robinson briefed the Council with attachments. Mr. Fuller introduced the proposed amendment. Mr. Norris provided further detail of the proposal. Ms. Robinson briefed the Council with a [PowerPoint presentation](#) on Design Review. Comments included: Design Review request/recommendation, how Design Review was used in Salt Lake City, common reasons for Design Review requests, why changes were needed, application review (Administrative- versus Planning Commission), what changes meant for projects/process, community response to proposed changes, and whether changes addressed primary issues.

Discussion was held regarding moderate modification of Design Standards, public space requirement (Standard K), maintaining flexibility in the Standards language, streamlining application/permitting process, and metrics/tracking of improvements.

Councilmember Luke left the meeting at 3:45 p.m.

#6. [4:06:19 PM](#) UPDATE FROM THE ADMINISTRATION ABOUT THE DEVELOPMENT OF A NEIGHBORHOOD ACTION PLAN TO SUPPORT THE COMMUNITIES AROUND THE NEW HOMELESS RESOURCE CENTERS (HRCs). *The goal is to develop an action plan for investments and improvements to neighborhoods that will be hosting new homeless resource centers in 2019, and to help these communities become better integrated with the resource centers. [View Attachments](#)*

Allison Rowland, David Litvack, Jennifer McGrath, and Mark Morris briefed the Council with attachments. Ms. Rowland provided an introduction of the proposed update. Mr. Morris briefed the Council with a [PowerPoint presentation](#). Comments included: neighborhood action strategies, project goal/outcome, additional support needed for the neighborhoods, and additional strategies.

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Discussion was held regarding a tracking plan for community concerns, constituent management software, role of proposed new positions, mitigation funding, strategic plan to see infrastructure/other identified needs reflected in the upcoming budget, points of access/proposed improvement options, lack of snow removal from sidewalks, and employment program expansion.

Council Members requested the following items from Staff:

- Provide an update on the status of the (Citywide) constituent management software and how it was connected to the summer opening of the HRCs.
- Hold a future conversation around Strategy (as a City) in maximizing access to 40% mitigation funding around a legislative strategy, regarding the 60/40 split of State mitigation funding.
- Have the Administration present (before the budget process begins) a holistic view of the recognized/identified needs (infrastructure, transit, street lighting) in the immediate defined vicinity (half-mile radius) of the HRCs.
- Provide costs/analysis of on-going support of sidewalk snow removal around HRCs.
- Provide Engineering information regarding proposed improvement options of access points.
- Further explore applying for federal dollars to help fund infrastructure improvements to transit access.

#7. [4:46:01 PM](#) BRIEFING REGARDING AN ORDINANCE RELATING TO THE CENTRAL BUSINESS IMPROVEMENT AREA THAT WILL START IN APRIL 2019.

The ordinance accepts and adopts the findings of the Board of Equalization, confirms and adopts the assessment list, and levies an assessment on properties within the area. The assessment would continue a funding mechanism for downtown promotions, marketing, and other activities for a three-year period. The area is made up of about 50 city blocks and is currently managed by The Downtown Alliance under a contract with the City (the current contract expires April 21, 2019 with a 3-year option to renew). [View Attachments](#)

Ben Kolendar and **William Wright** briefed the Council with attachments. Mr. Kolendar provided a rundown on the process to establish the new Special Assessment District, including final steps in the process.

Discussion was held regarding boundary modifications, funding

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distributions, addressing property owner disputes, and benefits received in the 600 West/North Temple area.

Council Members requested the following item from Staff:

- Provide information on the benefits/services received from the Downtown Alliance in the 600 West/North Temple area.

#8. Tentative Break

Councilmember Luke rejoined the meeting at 5:35 p.m.

#9. [5:37:05 PM](#) BRIEFING REGARDING A RESOLUTION AUTHORIZING APPROVAL OF AN INTERLOCAL COOPERATION AGREEMENT BETWEEN SALT LAKE CITY CORPORATION AND SALT LAKE COUNTY REGARDING THE COUNTY PROVIDING ELECTION ASSISTANCE SERVICES FOR THE CITY. *The agreement would provide vote-by-mail and in-person voting election services for the 2019 municipal primary and general elections.* [View Attachments](#)

Benjamin Luedtke, Cindi Mansell, and Nicole Smedley briefed the Council with attachments. Mr. Luedtke provided an overview of the proposed contract. He outlined voting options and referenced the Salt Lake County 2018 List of Vote Centers. He further discussed actual/potential election costs, voter turnout from previous elections, and Vote-by-Mail implementation.

Discussion was held regarding vote center locations, voter turnout from the City's first Vote-by-Mail election, and non-English-speaking voter resources.

#10. [5:46:37 PM](#) BRIEFING FROM THE ADMINISTRATION ABOUT PROPOSED AMENDMENTS TO REGULATIONS ON CAR-SHARING COMPANIES AT THE SALT LAKE CITY INTERNATIONAL AIRPORT, INCLUDING POSSIBLE ORDINANCE AND CONSOLIDATED FEE SCHEDULE AMENDMENTS. *The Council may also discuss general policy on car-sharing and Airport operations.* [View Attachments](#)

Councilmember Luke pointed out this item was discussed during the Council's last Work Session Meeting and action was scheduled in tonight's Formal Meeting.

Councilmember Luke read the following statement saying he had sent it out last night: "Based on feedback received from State Legislators, peer-to-peer car sharing companies, and rental car companies the Salt Lake City Council will only be moving forward

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with decriminalization in the establishment of civil fines for peer-to-peer car sharing at the Salt Lake International Airport. During our meeting tomorrow evening, we will also discuss a 90-day warning period before fines take effect. We encourage all peer-to-peer car sharing companies to work with Salt Lake City on a legal path forward for operation at the Airport. As these discussions move forward we hope that the peer-to-peer car sharing companies will notify and educate their app users, that operating at the Airport is currently not authorized, but that all parties are working to legalize the service equitably for users". (A copy of the statement was not provided.)

Councilmember Luke provided an overview of the proposed amendments. Comments included: adjusting the fee schedule, lack of agreement, decriminalizing the ordinance, ordinance effective date (90 days after passage), and hopes of working together towards legalization.

#11. 5:53:21 PM DISCUSS REGARDING THE 2019 UTAH STATE LEGISLATIVE SESSION AND BILLS THAT MAY IMPACT THE CITY. [View Attachments](#)

Lynn Pace and **David Litvack** briefed the Council. Mr. Pace reported on and discussion was held regarding the following Legislative House Bills (HB), Senate Bills (SB), and House Joint Resolution (HJR) items:

- HB 433: Inland Port Amendments
- HB 441: Tax Equalization and Reduction Act
- HJR 1: Proposal to Amend Utah Constitution - Municipal Water Resources
- HB 31: Water Supply and Surplus Water Amendments
- SB 17: Extraterritorial Jurisdiction Amendments
- HB 386: Economic Development and Affordable Homes Amendments
- HB 411: Renewable Energy Source Revisions
- SB 103: Victim Targeting Penalty Enhancements
- HB 139: Motor Assisted Transportation Amendments
- HB 354: Business Regulation Amendments
- SB 190: Rental Car Amendments
- SB 129: Public Safety and Firefighter Tier II Retirement Enhancements

#12 5:32:51 PM INTERVIEW DIANE STEWART PRIOR TO CONSIDERING HER APPOINTMENT TO THE UTAH PERFORMING ARTS CENTER AGENCY FOR A TERM ENDING MARCH 5, 2023. [View Attachments](#)

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Councilmember Rogers said Ms. Stewart's name was on the Consent Agenda for formal consideration.

STANDING ITEMS

#13. 6:11:14 PM REPORT OF THE EXECUTIVE DIRECTOR, INCLUDING A REVIEW OF COUNCIL INFORMATION ITEMS AND ANNOUNCEMENTS. *The Council may give feedback or Staff direction on any item related to City Council business, including but not limited to scheduling items.*

- **Energy Innovation and Carbon Dividend Act;**
- **The Hibernian Society St. Patrick's Day Parade 2019;**
- **Annual Meeting Calendar Update - April;**
- **Annual Meeting Calendar Update - August; and**
- **Scheduling items.**

See File M 19-5 for [announcements](#).

#14. REPORT OF THE CHAIR AND VICE CHAIR

Item not held.

#15. 6:15:51 PM CONSIDER A MOTION TO ENTER INTO CLOSED SESSION, IN KEEPING WITH UTAH CODE §52-4-205 FOR ANY ALLOWED PURPOSE.

Councilmember Rogers moved and Councilmember Johnston seconded to enter into Closed Session to discuss the strategy sessions for pending or reasonably imminent litigation pursuant to Utah Code §52-4-205(1)(c), Utah Open and Public Meetings Law. A roll call vote was taken. Council Members Johnston, Luke, Mendenhall, Fowler, Wharton, Valdemoros, and Rogers voted aye. See File M 19-1 for [Sworn Statements](#).

In Attendance: Council Members Johnston, Mendenhall, Fowler, Luke, Rogers, Valdemoros, and Wharton.

Others in Attendance: Cindy Gust-Jenson, Jennifer Bruno, Catherine Brabson, Molly Farmer, Bill Wyatt, David Litvack, Lehua Weaver, Benjamin Luedtke, Allison Rowland, Cindy Lou Trishman, Katie Lewis, and Kory Solorio.

The Closed Session adjourned at 6:58 p.m.

The Work Session meeting adjourned at 6:58 p.m.

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COUNCIL CHAIR

CITY RECORDER

This document is not intended to serve as a full transcript as other items may have been discussed; please refer to the audio or video for entire content pursuant to Utah Code §52-4-203(2)(b).

This document along with the digital recording constitute the official minutes of the City Council Work Session meeting held March 5, 2019.

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