



LOGAN RIVER GOLF COURSE

Advisory Board Members

Chair:

Vice Chair: Kaycee Hunt (1st Term Expires 10/18/2019)
lovetogolf23@gmail.com

Tom Wood (1st Term Expires 01/03/2020)
tommycwood1945@gmail.com

Dawn Drost (1st Term Expires 6/05/2021)
dawnmd79@gmail.com

Gary Carlston (1st Term Expires 03/19/2022)
gnjcarlston@yahoo.com

Rick Johnson (1st Term Expires 03/19/2022)
iverrichard@hotmail.com

Men's Association President: Mike Smith
mds4golf@gmail.com

Men's Association Past President: Brandon Casper
brandon.casper@aggiemail.usu.edu

Women's Association President: Marian Nielsen
mariannielsen@msn.com

Women's Association Past President: Holley Allen
holleyb.allen@yahoo.com

Council Liaison for 2019: Tom Jensen
thomascarljensen@gmail.com

Director of Parks and Recreation: Russ Akina
russ.akina@loganutah.org

Golf Professional: Jeff John
jeff.john@loganutah.org

Golf Course Superintendent: Randy Oldham
randy.oldham@loganutah.org

Secretary: Jalayne Hatch
jalayne.hatch@loganutah.org

Logan River Golf Advisory Board

Thursday, March 21, 2019, 5:00pm
Logan River Golf Course
550 West 1000 South
Tournament Room

Agenda Items:

1. Approval of Minutes from February 21, 2019
2. Introductions (Kaycee)
3. Nomination of Officers (Kaycee)
4. Bylaws (Russ)
5. Review Financial Report (Russ)
6. Women's Association Report (Holley)
7. Men's Association Report (Mike)
8. Golf Professional Report (Jeff)
9. Golf Superintendent Report (Randy)
10. Open Forum

Next Meeting: April 18, 2019, 5:00pm



Logan River Golf Advisory Board Meeting

Thursday, March 21, 2019, 5:00pm

Logan River Golf Course Tournament Room

Present: Russ Akina, Jeff John, Randy Oldham, Tom Wood, Brandon Casper, Mike Smith, Holley Allen, Kaycee Hunt, Gary Carlston, Dawn Drost, Marien Nielsen

Absent: Rick Johnson

Approval of Minutes: Holley made a motion to approve the minutes from the February 21, 2019 Logan River Golf Advisory Board Meeting. Dawn seconded the motion. The minutes were unanimously approved as written.

Introductions:

- Gary Carlston introduced himself to the Board; he is one of two new members of the Advisory Board
- Rick Johnson, the other new member of the Advisory Board, was absent

Nomination of Officers:

- Kaycee requested nominations for the Chair of the Board
- Kaycee nominated Dawn to serve as Chair of the Board and Tom Jensen seconded the nomination
 - The motion passed unanimously

Bylaws:

- The bylaws need to be reviewed periodically and they were last reviewed in 2013
- The Board wondered if the three sub-committees discussed during the last meeting should be included in the bylaws
 - The bylaws address those committees on page 2 under Functions; the Board agreed that no additional language was required
- Mike said the Men's Association has committed sponsors for the season and expressed concern about the fundraising sub-committee using the same sponsors
 - The fundraising sub-committee will be more involved with hosting fundraising tournaments for the Golf Course instead of soliciting sponsors

Action Item –

- Mike motioned to approve the bylaws and Holley seconded the motion
 - The bylaws were unanimously approved as written

Review Financial Report:

- Everyone received a copy of the latest monthly financial report
- Jeff said his and Randy's base pays will be cut; Rich set up an incentive program, which begins April 1, and if Jeff and Randy meet the requirements, they can receive incremental increases to their salaries
- Cutting salaries was partially to address the subsidy and to incentivize Jeff and Randy to do more
- Gary asked if the Course should be self-sufficient since it's an enterprise fund; yes
- Everyone also received a copy of the resolution for the fee increases, which go into effect April 1

Women's Association Report:

- The schedule is set and the members will soon receive a letter with the information
- Instead of hosting the opening social one day and playing a different day, the opening social will include a four-person scramble this year
 - Jeff said Justin is willing to provide catering discounts to the Men's and Women's Associations to promote the patio and grill
- The food for the breast cancer awareness tournament will be half the price of last year so more money can go towards the fundraiser

Men's Association Report:

- The schedule is set; some started playing yesterday but the official start date is April 13
- In the process of building a website that will have a calendar, schedule, and a scoring section for the members to follow
 - The calendar will be interactive so users can see more information
 - Randy suggested adding the maintenance schedule to the calendar
- Kaycee asked how the Men's sponsorships will work
 - Sponsors' banners will be on the website all the time
 - Their logos will also be on placards that will be on display during the Men's play days

Golf Professional Report:

- Jeff suggested the Associations utilize the bulletin boards for sponsors and announcements
- Everyone received a copy of the PGA Utah Section Book of Golf; Jeff would love to use some advertising money to be in this book
 - A half-page ad costs about \$600
- Jeff provided everyone a copy of the monthly Z Out Report
- The last page of the report included the revenue from the two days after the Course opened
- Jeff said he's a little behind on merchandise sales compared to this time last year
- Kaycee asked why the Women start later than the Men; Jeff said they could start play sooner but a lot of members are school teachers who can't start until June
- People are taking advantage of the season pass rate before it goes up, which will affect revenue next year
- Jeff said the new punch passes have an expiration date of two years from the date of sale

Golf Superintendent Report:

- The Course has been open for about a week
- Mowed the greens once yesterday and will mow them again before the weekend
- Dealing with a little bit of vole damage
- Cleanup has been pretty extensive, especially with the winds
- The Country Club just opened eight holes today and Birch Creek opened nine holes for walking only
- Painting the benches and some of the outside equipment
- Brandon asked about the first aeration; Randy will aerate the greens the Tuesday after Memorial Day
- #1, #8, and #16 have a lot less shade now and the fungicide program worked really well
- Tom asked if there is a location service on the City's website; probably not, but Logan River Golf Course shows up on Google Maps

Open Forum:

- Dawn asked if Rendezvous Park was removed from the list of parks that allowed dogs off-leash; yes
- Tom Jensen said he has a conflicting meeting at 4:30 on the third Thursday of the month; Jeff suggested putting his and Randy's reports first on the agenda so the other items are discussed later

Next Meeting: April 18, 2019 at 5:00pm

Adjourned: 5:56pm

Minutes Submitted by: Jalayne Hatch

City of Logan
Statement of Revenues and Expenditures - For Fund Golf Course
For Period Ending 02/28/2019

	FY 2019	FY 2018	% Change
Revenue			
Charges For Services			
Golf Green Fees	216,493.21	209,377.80	3.40%
Golf Driving Range Fees	35,619.27	33,436.52	6.53%
Golf Cart Rental	113,558.22	107,261.08	5.87%
Golf Equipment Rental	2,359.58	1,646.92	43.27%
Golf Course Concessions	2,000.00	2,500.00	-20.00%
Golf Pro Shop Sales	109,876.92	132,432.40	-17.03%
Golf Building Rental	5,014.00	13,886.72	-63.89%
Total Charges For Services	484,921.20	500,541.44	-3.12%
Interest Revenue			
Interest Earnings	(180.93)	(622.56)	-70.94%
PTIF 0334 Interest	239.85	17.86	1242.95%
Total Interest Revenue	58.92	(604.70)	-109.74%
Miscellaneous			
Miscellaneous Revenue	12,531.63	9,640.72	29.99%
Total Miscellaneous	12,531.63	9,640.72	29.99%
Transfers In			
General Transfers	114,903.36	119,409.36	-3.77%
Total Transfers In	114,903.36	119,409.36	-3.77%
Total GAAP Revenue	624,048.11	628,986.82	-0.79%
Less GF Transfers	(114,903.36)	(119,409.36)	
Less COGS	(90,678.00)	(114,257.50)	
Golf Course Revenue Adjusted	418,466.75	395,319.96	5.86%

Expense

Salaries And Wages			
Benefited Employees	125,151.70	158,514.06	-21.05%
Non-Benefited Employees	91,934.61	81,828.73	12.35%
Benefits	65,631.99	77,684.78	-15.51%
Total Salaries And Wages	282,718.30	318,027.57	-11.10%
Administrative Fees Expense			
Admin Fees	14,903.36	19,409.36	-23.22%
Total Administrative Fees Expense	14,903.36	19,409.36	-23.22%
Operating And Maintenance			
Maintenance	0.00	240.77	-100.00%
Fuel	12,553.40	7,920.03	58.50%
Vehicle Maintenance	15,170.86	15,737.29	-3.60%
Other Maintenance	4,819.04	3,029.38	59.08%
Utilities	34,043.54	34,780.82	-2.12%
Telephone	465.00	450.00	3.33%
Professional & Technical	236.00	28.00	742.86%
Special Departmental Supplies	44,242.79	36,342.24	21.74%
Other Supplies	90,678.00	114,257.50	-20.64%
Other Supplies Wellness	2,417.30	2,491.36	-2.97%
Other Supplies	12,299.25	14,365.23	-14.38%
Other Supplies	422.08	622.22	-32.17%
Cash Over/Short	(10.10)	65.93	-115.32%
Claims & Insurance	1,435.00	1,386.00	3.54%
IT Assessments	12,394.64	12,147.36	2.04%
Risk Assessments	12,916.00	14,546.64	-11.21%
Total Operating And Maintenance	244,082.80	258,410.77	-5.54%
Depreciation And Amortization			
Depreciation	131,397.73	129,570.67	1.41%
Total Depreciation And Amortization	131,397.73	129,570.67	1.41%
Capital Outlay			
Other Equipment Rolling Stock	51,000.00	44,174.13	15.45%
Total Capital Outlay	51,000.00	44,174.13	15.45%
Contra Expenditures			
Capital Contra Account	(51,000.00)	(44,174.13)	15.45%
Total Contra Expenditures	(51,000.00)	(44,174.13)	15.45%
Total GAAP Expense	673,102.19	725,418.37	-7.21%
GAAP Excess (deficiency) of revenues over (under) expenditures	(49,054.08)	(96,431.55)	-49.13%
Less Admin Fees	(14,903.36)	(19,409.36)	
Less Depreciation	(131,397.73)	(129,570.67)	
Less COGS	(90,678.00)	(114,257.50)	
Golf Course Expense Adjusted	436,123.10	462,180.84	-5.64%
Golf Course Revenue over (under) Golf Course Expense Adjusted	(17,656.35)	(66,860.88)	-73.59%
Less Capital Equipment and Improvements	(51,000.00)	(44,174.13)	
Golf Course Adjusted Cash Flow	(68,656.35)	(111,035.01)	-38.17%

CITY OF LOGAN, UTAH

RESOLUTION NO. 19 -12

A RESOLUTION TO APPROVE AN INCREASE IN FEES AT THE LOGAN RIVER GOLF COURSE

WHEREAS, the City of Logan owns and operates public facilities including the Logan River Golf Course and proposes to increase the following fees; and

<u>Golf Course</u>	<u>Current</u>	<u>Proposed</u>	<u>Birch Creek</u>	<u>Eagle Mtn.</u>
Regular 9-Hole Greens Fee	\$15.00	\$17.00	\$15.00	\$15.00
Regular 18-Hole Greens Fee	\$30.00	\$34.00	\$30.00	\$30.00
Senior 9-Hole Greens Fee	\$12.00	\$13.00	\$13.00	\$12.00
Senior 18-Hole Greens Fee	\$24.00	\$26.00	\$26.00	\$24.00
Junior 9-Hole Greens Fee	\$10.00	\$11.00	\$10.00	\$10.00
Junior 18-Hole Greens Fee	\$20.00	\$22.00	\$20.00	\$20.00
Driving Range Large Bucket	\$9.00	\$10.00	\$8.00	\$8.00
Driving Range Regular Bucket	\$4.50	\$5.00	\$4.00	\$4.00
Driving Range Season Pass	\$400.00	\$450.00	\$300.00	\$250.00
Regular Punch Pass	\$250.00	\$275.00	\$260.00	\$240.00
Senior Punch Pass	\$210.00	\$230.00	\$220.00	\$210.00
Junior Punch Pass	\$150.00	\$160.00	\$125.00	\$140.00
Regular Season Pass	\$875.00	\$950.00	\$950.00	\$900.00
Senior Season Pass	\$830.00	\$900.00	\$880.00	\$800.00
Junior Season Pass	\$250.00	\$300.00	\$300.00	\$300.00

WHEREAS, periodic fee adjustments are deemed necessary for the continued operation and maintenance of these facilities and the services desired by patrons.

NOW, THEREFORE, BE IT RESOLVED BY THE LOGAN MUNICIPAL COUNCIL, that this Council approve the increase of fees as stated and that such fees are effective April 1, 2019.

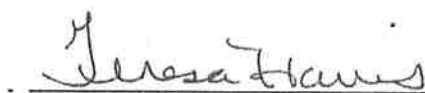
PASSED BY THE LOGAN MUNICIPAL COUNCIL, STATE OF UTAH, THIS 5 DAY OF March, 2019 by the following vote:

/ Ayes: Anderson, Jensen, Olsen
 / Nays: Bradfield, Simmonds
 / Absent: none



Jeannie F. Simmonds, Chairman
 Logan Municipal Council

/ ATTEST:


 Teresa Harris, City Recorder



	# OF ROUNDS/PASSES	RATE	REVENUE	DIFFERENCE
REGULAR PUNCH PASS	144			
NOW		\$ 250.00	\$ 36,000.00	
PROPOSED		\$ 275.00	\$ 39,600.00	\$ 3,600.00
SENIOR PUNCH PASS	301			
NOW		\$ 210.00	\$ 63,210.00	
PROPOSED		\$ 230.00	\$ 69,230.00	\$ 6,010.00
JUNIOR PUNCH PASS	19			
NOW		\$ 150.00	\$ 2,850.00	
PROPOSED		\$ 160.00	\$ 3,040.00	\$ 190.00
REG 9 HOLES	12038			
NOW		\$ 15.00	\$ 180,570.00	
PROPOSED		\$ 16.00	\$ 192,608.00	\$ 12,038.00
REG 18 HOLES	1938			
NOW		\$ 30.00	\$ 58,140.00	
PROPOSED		\$ 32.00	\$ 62,016.00	\$ 3,876.00
SENIOR 9 HOLES	6967			
NOW		\$ 12.00	\$ 83,604.00	
PROPOSED		\$ 13.00	\$ 90,571.00	\$ 6,967.00
SENIOR 18 HOLES	1451			
NOW		\$ 24.00	\$ 34,824.00	
PROPOSED		\$ 26.00	\$ 37,726.00	\$ 2,902.00
JUNIOR 9 HOLES	1069			
NOW		\$ 10.00	\$ 10,690.00	
PROPOSED		\$ 11.00	\$ 11,759.00	\$ 1,069.00
JUNIOR 18 HOLES	667			
NOW		\$ 20.00	\$ 13,340.00	
PROPOSED		\$ 22.00	\$ 14,674.00	\$ 1,334.00
DRIVING RANGE-LRG	5514			
NOW		\$ 9.00	\$ 49,626.00	
PROPOSED		\$ 10.00	\$ 55,140.00	\$ 5,514.00
DRIVING RANGE-REG	6188			
NOW		\$ 4.50	\$ 27,846.00	
PROPOSED		\$ 5.00	\$ 30,940.00	\$ 3,094.00
Season Range Pass	42	\$ 400.00	\$ 14,700.00	
		\$ 450.00	\$ 18,900.00	\$ 2,100.00
Season Senior Pass	41	\$ 830.00	\$ 34,030.00	
		\$ 900.00	\$ 36,900.00	\$ 2,870.00
Regular Season Pass	16	\$ 875.00	\$ 14,000.00	
		\$ 950.00	\$ 15,200.00	\$ 1,200.00
Junior Season Pass	39	\$ 250.00	\$ 9,750.00	
		\$ 300.00	\$ 11,700.00	\$ 1,950.00
TOTAL REVENUE INCREASE				\$ 54,714.00

City of Logan
Budget Revenue Report

To Date: 03/18/2019

From Account: 500

To Account:

Run Date: 03/18/2019

User: jalayne.hatch

Accounts	Total Budget	MTD Rev	YTD Rev	Total Variance	Total %
500-000000-332000 : Other Intergovernmental Revenue	11,633.00	0.00	11,633.00	0.00	0.00
500-000000-344900 : Golf Green Fees	400,000.00	11,743.13	228,236.34	171,763.66	42.94
500-000000-344910 : Golf Driving Range Fees	75,000.00	1,551.78	37,171.05	37,828.95	50.44
500-000000-344920 : Golf Cart Rental	180,000.00	1,125.70	114,683.92	65,316.08	36.29
500-000000-344930 : Golf Equipment Rental	3,000.00	0.00	2,359.58	640.42	21.35
500-000000-344940 : Golf Course Concessions	3,000.00	0.00	2,000.00	1,000.00	33.33
500-000000-344950 : Golf Pro Shop Sales	290,000.00	1,821.78	111,698.70	178,301.30	61.48
500-500100-443010 : Other Supplies COGS	-268,500.00	-1,471.08	-90,421.46	-178,078.54	-66.32
500-000000-344960 : Golf Building Rental	15,000.00	680.00	5,694.00	9,306.00	62.04
500-000000-361100 : Interest Earnings	0.00	0.00	-180.93	180.93	0.00
500-000000-361110 : PTIF 0334 Interest	0.00	0.00	239.85	-239.85	0.00
500-000000-369000 : Miscellaneous Revenue	20,000.00	0.00	12,531.63	7,468.37	37.34
	729,133.00	15,451.31	435,645.68	293,487.32	40.25

500-000000-391000 : General Transfers	172,355.00	0.00	114,903.36	57,451.64	33.33
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Logan River Golf Course
Z Out Report - All Terminals
for 12/01/2018 - 03/21/2019
Generated
03/21/2019 12:24pm

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	13,180.02	0.00	13,180.02	Association Fees	38.00	1,492.00
Check	13,432.20	0.00	13,432.20	Cart Fees	28.00	15,689.45
Credit Card	102,140.70	0.00	102,140.70	Carts	53.00	483.90
New Gift Cards Issued	-2,955.00	0.00	-2,955.00	Gloves	13.00	228.31
Gift Card	1,476.47	0.00	1,476.47	Golf Bags	7.00	1,023.92
New Punch Cards Issued	-31,000.00	0.00	-31,000.00	Golf Balls	107.00	920.78
Punch Card	1,322.99	0.00	1,322.99	Golf Clubs	31.00	8,024.06
Account Balance Charges	304.23	0.00	304.23	Golf Grips	63.00	611.27
		0.00		Golf Shoes	19.00	1,397.35
		0.00		Green Fees	529.00	46,173.52
		0.00		Headwear	13.00	247.56
		0.00		Ladieswear	7.00	227.93
		0.00		Lesson	3.00	205.00
		0.00		Menswear	24.00	1,014.65
		0.00		Merchandise	65.00	84.60
		0.00		misc	24.00	22.56
		0.00		Range	647.00	8,103.11
		0.00		Rentals	32.00	4,028.46
		0.00		Snack Bar	2.00	1,000.00
		0.00		Sundry	55.00	622.85
		0.00		Sweeps	111.00	796.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	128,752.92		128,752.92	6.600 %		5,504.33
Non Revenue Payments Total	-30,851.31		-30,851.31			
Total			97,901.61	Total		5,504.33
Difference			0.00			
Drawer Count			97,901.61	Sales		92,397.28
+ Cash Short			0.00	+ Cash Over		0.00
				+ Taxes/Partial Returns		5,504.33
Total			97,901.61	Total		97,901.61

Logan River Golf Course
Z Out Report - All Terminals
for 03/19/2019 - 03/21/2019
Generated
03/21/2019 12:33pm

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	2,199.73	0.00	2,199.73	Association Fees	24.00	961.00
Check	825.00	0.00	825.00	Cart Fees	4.00	2,181.05
Credit Card	12,364.94	0.00	12,364.94	Carts	50.00	337.55
New Gift Cards Issued	-80.00	0.00	-80.00	Golf Balls	8.00	71.19
Gift Card	398.39	0.00	398.39	Golf Clubs	3.00	2,399.51
New Punch Cards Issued	-1,730.00	0.00	-1,730.00	Golf Grips	26.00	259.00
Punch Card	559.99	0.00	559.99	Golf Shoes	1.00	55.99
Account Balance Charges	573.27	0.00	573.27	Green Fees	202.00	6,442.38
		0.00		Lesson	2.00	155.00
		0.00		Menswear	2.00	74.18
		0.00		Merchandise	25.00	31.96
		0.00		misc	20.00	18.80
		0.00		Range	103.00	1,069.63
		0.00		Rentals	6.00	26.28
		0.00		Sundry	8.00	39.58
		0.00		Sweeps	26.00	156.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	15,389.67		15,389.67	6.600 %		832.22
Non Revenue Payments Total	-278.35		-278.35			
Total			15,111.32	Total		832.22
Difference			0.00			
Drawer Count			15,111.32	Sales		14,279.10
+ Cash Short			0.00	+ Cash Over		0.00
				+ Taxes/Partial Returns		832.22
Total			15,111.32	Total		15,111.32