

Members Present: Del Fredde, Greg Hansen, Nathan Tueller, Josh Braegger, Jeff Hollingsworth, Gaylene Nebeker – Board Secretary

Members Excused: Rod Mund,

Others Present:

1. Welcome and Call to Order

Chairman Fredde welcomed everyone to the meeting.

2. Approval of Minutes

MOTION: A motion was made by Board member Tueller to approve the February 19, 2019 minutes as written. The motion was seconded by Board member Hansen. The motion carried with a unanimous vote.

3. Agenda Items

A. Declare Conflict of Interest, If any

B. Approval of the Agenda

MOTION: A motion was made by Board member Tueller to approve the March 19, 2019 agenda. The motion was seconded by Board member Hansen. The motion carried with a unanimous vote.

C. Public Comments (if any)

D. Plant Manager Items – Jeff Hollingsworth

Jeff read the monthly report. Items discussed: Contacted Leland Meyers about flying a drone over the property and reporting the findings from the discharge area to meet the State monitoring requirements and was told it would be \$500.00. semi-annual service on UV system, ordered overhead door opener for Ops Building with GSE coming into wire it, February credit card audit submitted, February MR report sent to the State and EPA, yearly metals report submitted to State and EPA, contacted Huber on step screen parts and replacement who stated the parts have been shipped and they will be out the reinstall them, scum in the clarifier and discharge manhole.

E. BOD loading from 3 outfall lines – Perry, Willard and Flying J.

Jeff Hollingsworth reported the BOD loading has been between 180-500 in the last 6-8 weeks with 500 around February 14th. Board member Hansen is still working on the guidelines and is waiting for more information. The best guidelines he has found have come from Cedar City which is a simple and concise document. Jeff reported on flow numbers stating at 700,000 gallons at 350 COD puts out 2,014 lbs. per day. Board member Tueller stated when overage fees of .40 per lb. are charged it would be approximately

\$4,000 in fees. Jeff said with the BOD readings all over the place it is hard to run the plant smoothly. Board member Hansen asked if this was the readings from this month. Jeff said he is getting high numbers every month. He read the readings for the month with the numbers being around 300. Board member Braegger stated where the plant is designed for 200 the plant could be in trouble if the numbers stay in the 300's. Board member Hansen asked if Leland Meyer could come out and run tests. Jeff stated he could but you could purchase a sampler and do it yourself. Board member Hansen felt when the numbers go into the 500's is when you want someone to take a samples and check things out.

Board member Braegger suggested when the next big holiday comes up they go out and run samples. Jeff said the Industrial Surveys the cities do each year should show any issues. Board member Hansen felt where there is the possibility of going over 300 we need to have Leland come out with his equipment and run some test on the most obvious places and when a location is pinpoint or isolated then we can talk to the business about a pretreatment program and will be nice when we have the data to back up it up. Discussion was held on when to implement a pre-treatment program. It was asked what number they want to see before they go out and do testing. It was suggested when numbers reach 500 Jeff would contact the maintenance personnel for each city to go out and gather samples at their main points.

Discussion was also held on who needs to make that call Jeff, Mayor's or City Council members. Chairman Fredde felt if we had a policy in place it would ok for Jeff to contact maintenance to get samples but if we did not have policies in place we could get into trouble. This information will be taken to both City Councils meeting with a request that it is ok for Jeff to contact maintenance if the numbers go over 500. Board member Hansen stated even though we do not have a policy in place we still need to go out and gather data so once the policy is put in place we have a direction to go. Board member Braegger said he wants to get it managed before we ever have problems with the State.

Board member Tueller suggested talking to the businesses to let them know a policy is being implemented and these are the ramifications if you do not pre-screen. Board member Hansen said you tell the industrial users the guidelines are set by the State and if they step outside the guidelines this is what will happen. He will continue working on those guidelines for the next meeting.

F. Discussion on 2019 Sewer Budget

A discussion was held on the budget handout. There is \$92,000 that has not been used and it was suggested Jeff spend \$85,000 leaving \$5-7,000 for the next few months. Shanna with Perry City is putting together budget items that include salary and benefits. Discussion was held on Jeff Hollingsworth's wish list items that include: new vehicle, replacement of house water pumps, HUB press brush replacement, Step screen and electrical upgrade, automatic 2 pump on the main influent, UV quartz lens and ballasts, blower motor heads, sludge trailer, samplers (new or used) and sidewalks.

After discussion on budget numbers they came up with a tentative budget of \$427,465 that will be submitted to both City Councils.

MOTION: A motion was made by Board member Hansen to submit a proposed tentative 2020 Fiscal Year budget of \$427,465 to the Willard City and Perry City

Council. The motion was seconded by Board member Tueller. The motion carried with a unanimous vote.

G. Discussion on status of Approval of Josh Braegger as 5th member of Sewer Board
Chairman Fredde stated both Perry and Willard City Councils were ok with Board member Braegger as the 5th member and approval will need to be done by resolution. Board member Tueller said it is scheduled to be put on the Perry City and Willard City Council agendas. Chairman Fredde said his term is up in May and Board member Hansen will become Chairman at the May meeting and the board will need to select a new Vice Chairman. They are appointed by the board and not Councils.

H. Board Member Item

I. Payment Approval – Payment approvals will signed at the next meeting. Board member Tueller stated the Perry City Council thanked the Board for the work the great work are doing and how things are going.

4. Action Taken

5. Items for the Next Agenda (if any)

BOD Loading, Payment approval and possible Sewer Budget if it comes back.
Chairman Fredde stated Board member Mund is having a hard time getting to meetings with his business but felt he brings a lot of knowledge to the meetings. He asked if the other board members were ok with Board member Mund attending only a few meetings he would not pursue looking at a replacement. Board member Hansen asked if Willard City is ok with the representation. Board member Tueller said the bylaws state there needs to be a member but was not sure of bylaws stating how many meetings they needed to attend. Board member Braegger reported the bylaws states it would be up to the cities to determine if they want to keep a member. Board member Tueller said with each city having 2 members and Board member Braegger being the neutral member if the city was ok with only having on board member he did not see an issue. Board member Braegger felt at this time the board was not deadlocked on any issues and did not think it would be a problem. Chairman Fredde felt he has a lot a plant knowledge and would like to see him remain as a board member. Board member Tueller will take this information back to the Perry City Council and let them know what has been discussed and come back with any feedback.

6. Adjournment of the regular meeting

A motion was made by Board member Braegger to adjourn the March 19, 2019 Sewer Board meeting. The motion was seconded by Chairman Fredde. The motion carried with a unanimous vote. The meeting adjourned at 6:40 p.m.

Minutes were read individually and approved on **April 16, 2019**