

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, January 8, 2019** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay and Clyde Slaugh were present. Commissioner Jack Lytle was excused as he has still not been released by the Doctor to return to work. Assessor Lesa Asay, Sheriff Erik Bailey, Attorney Niel Lund, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:06 a.m. by Commissioner Asay.

Also present: Bret Reynolds of CIVCO Engineering, Daniel Bolton, John Rauch, Gidget Carroll, Sgt Travis Dupaix, Jerry Steglich, Matt Tippets, John Weaver, Jason Blankenagel, David Orr, Rick Ellsworth, Talon Mecham, and Lynda Sidwell of Union Wireless

**Swearing in of newly elected officials Clyde Slaugh-Commissioner “A”; Erik Bailey-Sheriff; and Keri Pallesen –Auditor/Recorder was performed by Clerk/Treasurer Brian Raymond**

**Issues Updates:** Commissioner Asay noted that the title for this agenda item has been changed from “Old Business” to “Issue Updates”.

Bret Reynolds of CIVCO Engineering said he had spoke with the State of Utah and they were willing to delay the \$500,000 grant for the second part of the AWOS, but need to know whether or not we will be going forward with the project in 2020, by July of 2019.

**Citizen Comments:** John Rauch of Cedar Springs Marina said he was the newest member of the Dutch John Fire Department. He said he knows Uintah County is in an agreement with Daggett County but that’s just not really protecting people in the area. He would like to see the doors unlocked so Dutch John can get to their equipment. He is taking this serious and working to get other volunteers to help protect the area.

**Approve Minutes:** The minutes for the Commission Meeting held on Thursday, January 3, 2019 were available for review. Commissioner Slaugh made the motion to approve the January 3, 2019 minutes as amended to delete Matt Tippets and changing “the” to “they”. Commissioner Asay seconded the motion. All were in favor and the motion carried.

**The Open Invoice Register Was Presented For Review And Approval:** The Invoice Register of January 8, 2019 for \$33,508.63 was prepared by the Auditor/Recorder’s Office. Commissioner Asay made the motion to approve the invoice register of January 8, 2019 in the amount of \$33,508.63. Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

**Disbursement Listing:** Auditor /Recorder Keri Pallesen said she hadn’t received anything back from her email and so didn’t prepare anything for this week. Commissioner Asay said that he had talked with Commissioner Slaugh and says it would be worthwhile to be on there.

**Correspondence:** Commissioner Asay said that he had received some correspondence from Mayor Rogers and it will be discussed later.

**Commission Calendar Review:** Commissioner Asay said the Hearing for Dutch John is this Thursday in Salt Lake. Neither Commissioner had any other meetings this week.

**Weekly Budget Review:** Nothing provided for review this week.

## **Policy and Legislation Items from the Posted Agenda:**

**Discussion And Consideration Of Daggett County Trails Plan Update By Sunrise & CIVCO Engineering:** Jason Blankenagel of Sunrise Engineering introduced himself and Bret Reynolds of CIVCO Engineering. He said the Plan was funded by the Seven County Infrastructure Coalition (SCIC) and described the Trail Plan update process and how they've gone about determining what priorities are desired by residents and visitors. There is interest in doing multi-day OHV trips and looking to connect trails with Uintah County. There are lots of good trails and they just need connecting loops and maps to help people find the trails. They are looking at motorized and non-motorized trails. In setting the priorities they looked at Connectivity, Public Input (including usage and local group input) and Financial Feasibility. The planners would like the County Commissioners to review the Priority Lists and give them their comments on the list, which may change the priorities on these draft lists handed out today. The Draft List has the Non-motorized list and two different Motorized Lists - Administrative Trails and New Trails. New Trails are more expensive and time consuming, which is why they were divided out.

The Non-motorized List was reviewed and the first priority was connecting more trails and loops for the Dowd Mountain area to connect to other Areas like Red Canyon. The next is working with UDOT to develop Cycling Routes along state Roads. There is a goal to see bike paths created or at least have the shoulders widened. There is a cycling race scheduled for this summer. Paddling Trail Improvements were discussed including parking areas so people can more easily launch their paddleboards or kayaks. Signage improvements are needed for all trails and will continue. The Bennett Hiking Trails is an old trail but it hasn't been well used recently and has some steep sections that need to be considered. Eagle Basin Connector Trails are most dead-end at the moment and need to be connected with other trails. Dutch John has a loop that people can do around the airport and go out to the rim above the river, but there is need for connections between the campgrounds, the town and the river. The Washam area has some opportunities for developing a biking trails cycling. Red Creek Equestrian Trail improvements are needed and Back Country horsemen want to help improve the trailhead, signage and promotion. The Little Hole Mountain Biking is also being worked on.

Administrative is not new trails, but may need maps or signage or change in permission from U.S. Forest Service or BLM. The Motorized Administrative Trail List has Don Hatch Trail being opened to OHV as their top priority. Brown's Park has some nice trails that need better signage and mapping. The Sheep Creek Lake Trail needs to be widened to allow side-by-sides. Only narrower ATVs are currently allowed. Diamond Mountain to Dutch John Routes need connecting trails, mapping and signage. There are some closed roads that could be reopened to help out. Goslin Mountain Loop needs mapping and signage and the Outlaw Trails Signage and improvements are needed as some parts are steep and dangerous for inexperienced riders. Sheep Creek and Phil Peco Trails also need work. Manila Forest Access Routes is the Town of Manila's #1 priority and several different options are being looked at to open up these connection. Leona Springs is a hiking trail, but snowmobilers and ATV users would like to be able to use the trail.

New Motorized Projects includes trailhead connections in the Greendale area to existing trails. A good trailhead with adequate parking and bathroom facilities is needed for this trail. Sheep Creek Trail has the same issues and the next item is Dutch John Mountain OHV trails. Finch's draw loops and Rye Grass Draw are the next priorities. Manila Forest Access needs some new trail sections to provide the needed connections for these area trails. The old road coming down Sheep Creek is where the new fiber is going and Strata is okay with trails going along this. Deep Creek and Outlaw trails need rerouting of some areas. There are trails and roads north of Manila in Wyoming that people could use, but better mapping and route development needs to be done. The Carter Military Trail needs some improvements near Hacking Lake. The priority lists are preliminary and

so new ideas can move forward. Mr. Blankenagel said he would email a copy of the draft plan to Mr. Raymond for the Commission to review and comment on. It's not really ready to be posted on line, since the maps have lines on them that the federal agencies have not seen or approved yet. How is the connection between this plan and the federal agencies? Mr. Reynolds said once the Plan is finalized the County needs to formally adopt the Master Plan. Their recommendation is to have a trails coordinator to work with the agencies and move the priorities forward. The Final version should be ready by February and will include implementation plans of who should do what, etc. A trails committee from all areas of Daggett County would also be helpful to move the trails forward.

**Discussion And Consideration Of Agendizing Redevelopment Agency Agenda Items:**

Mr. Raymond had put this on the agenda and done a sort of test to see how it could be done based on comments from the Attorney's Office. Mr. Lund said his office felt like it would be better to have a separate agenda for the Redevelopment Agency (RDA), but it's just a suggestion. Mr. Raymond said that if you want them separate you need to plan ahead and follow through with the plan. If not we can just keep doing it the way we have been doing it by going in and out of RDA. Commissioner Asay and Slaugh both thought it might be good to separate the RDA and that it would be good to get Commissioner Lytle's input.

**Discussion And Consideration Of Forming A Committee to help Daggett County: Mr.**

Lund noted there are some draft by-laws in the packet and Mr. Raymond said there is not much meat to them and it's more of a framework than actual by-laws. Commissioner Asay said he doesn't have all the answers and would like to go forward with setting up the committee with maybe 5 members and two alternates to help keep things going. Commissioner Slaugh motioned to move forward with developing the by-laws and Commissioner Asay seconded. The motion was amended to include preparing a resolution for this committee. Commissioner Asay seconded the amended motion. All were in favor and the motion carried. Mr. Lund said he would have it available for next week.

**Discussion And Consideration Of Forming The Shooting Range Committee: Rick**

Ellsworth said that they tried forming the Committee a while back and they got some by-laws and minutes found. He said has more time now to help move this forward and get things going. There are grants available from the NRA and there are options to get people involved and the earth moved to build a nice range. Talon Mecham has some certifications and there are others who probably do and so we are looking to meet on the third Thursday of each month. Commissioner Asay said the annual payment has been made for the 40 acres and there is more land available. Mr. Ellsworth noted that there is a challenge with the landfill, but it could be set up to require people to put down a deposit and get a key from the Sheriff's Office to open the range, which is what they do in Douglas. Also people need to clean up after themselves. There is money for clean-up of ranges which needs to be done. There has been discussion of digging down and moving dirt up to the landfill for covering, but not sure how the lead would be handled. There would need to be some research done on this. Talon Mecham said there is a Friends of NRA and they have a catalog for things you can get to build or improve a range. Their grants are available August through November and they have several different grants you can apply for. Sgt. Dupaix said that the challenge has been finding someone to write the grant. There are some not too expensive items that can be done to reopen the range and work. One of the challenges is that the paperwork needs to be done for volunteers so they can be covered while they are working. Sgt. Dupaix said that there are people that couldn't be on the Committee, but would be willing to help. Mr. Steglich said the Committee could be held responsible to make sure everyone gets properly registered. Matt Tippetts asked about the minimum number and thought that the number of board members could be lowered to three if there are not enough people or enough to do. Commissioner Asay motioned to set up the Committee to work the Shooting range

and set up the by-laws and re-establish what was being set up before. Mr. Lund brought up that if anybody was on before and they have not expired they could continue and that all volunteers get signed up. Mr. Ellsworth said in both locations the trails could be helpful to giving people access and adds to it.

**Discussion And Consideration Of A Future Budget Hearing:** Commissioner Asay said that there is at least one item that needs to be addressed and the Sheriff's Office is another thing that needs more consideration. Keri Pallesen was asked the best way to go and she recommended that the Commission get things ready and approve the needed changes and then close it so those changes can take effect instead of just keeping it open for several weeks.

Other Business: Linda Sidwell of Union Wireless came to the meeting to let the people know that Union is bringing broadband to Manila. David Orr asked about Dutch John, but wasn't sure what was planned for Dutch John area. Manila is one of the core areas and they would like to get it built out this year. There are some conduits and vaults in place in parts of Manila. Mr. Tippets asked about how available it would be for remote locations and again it wasn't sure what all was going to happen, but it was thought that if they could not get hard wired with fiber to their house they would benefit from the increased speeds for wireless internet. Mr. Steglich asked about the past meeting and Commissioner Asay said that Bryan Woody was here to discuss this last year. Mr. Steglich asked to hear more about the possibilities and plans maybe during an evening community meeting. Mrs. Sidwell said she work on this and also said she has been with Union for 30 years and they are very invested in the communities where they provide services.

**Discussion And Consideration Of A Future Budget Hearing:** Mr. Lund asked if a date had been set and Commissioner Asay said that he would like to see it as soon as possible. Keri Pallesen said that it would need to be advertised for 10 days so January 29<sup>th</sup> would give time to post it properly.

**Discussion And Consideration Of County Compensation Policy:** Keri Pallesen recommended that this be discussed in an elected officials meeting before being finalized. Mr. Lund said that the Pay Scale was adopted for existing employees, but there is not a policy regarding how new hires are handled and how people can get promoted. The stuff that was sent out is really preliminary and needs more discussion. Commissioner Asay felt that Commissioner Lytle should be involved in this discussion. Mrs. Pallesen encouraged setting a date for the elected officials meeting, and it was set for Tuesday, January 15, 2019 at 3:00 pm.

**Discussion And Consideration Of Future Hearing Date For Water And Sewer Rate Adjustment:** Commissioner Asay said that he would like to wait until we know Commissioner Lytle can be involved before we discuss this any further.

**Discussion And Consideration Of Agreement For Fire Station And Equipment In Dutch John:** Commissioner Asay said that we received an email from Mayor Rogers and they have a truck and are willing to provide fire service for the east side of the lake. What he sent is like the agreement with Uintah Fire District. They want to get this in place so they can access the firehouse and get to the needed equipment. They didn't think they could get grants if they did not own the firehouse, but Mr. Lund said Manila leases the ground from the County and they still get grants. It was asked if they are leasing/using the BOR's facility how are they going to get grants? Could the County sell the firehouse? The Town would like to know the cost of the utilities for the building for the last two months. There was discussion regarding the agreement with Uintah Fire District, which could be

amended to provide assistance instead of direct service. There was discussion that the Dutch John Fire is a new department with little experience and fortunately few fires to gain experience compared to a more experienced department in Vernal, even though it's farther away. John Rauch said Naples Fire Department has been helping train them and there are new people willing to sign up if the doors get opened. Mr. Rauch said he would like access to the equipment as soon as possible. The agreement presented by Dutch John does not cover the lease of the building. Keri Pallesen asked if they were willing to lease or not as surely that would be better than nothing. Payment of the lease would be utilities and coverage of the unincorporated areas. Commissioner Asay said that he had the impression that Fire Fighters weren't willing to volunteer for the County. Dan Bolton spoke up and said there were originally 12 to 15 people who signed up and they filled out paperwork for both Dutch John and the County, and he wasn't sure why it was such a problem. Mrs. Pallesen said that it was a communication issue as not all the paperwork was completed or turned in. Some were very willing to play by the rules and do what was needed, but some were not. Something needs to be done to work together and make it happen. Commissioner Slaugh was all for allowing them to lease the building and attorney's version of a couple of weeks ago had the language that we want, so can't we put something together for them. Mr. Rauch was willing to mediate since he doesn't live in Dutch John and is willing to help anyway he can. The small equipment is not worth leasing, but the truck and the building make sense to lease. Sgt. Dupaix said we should probably mention something about being able to use the ambulance bay if we can ever get the ambulance going over there again. It was decided to recess and work on the agreement between now and 1 pm.

The meeting was recessed at 11:27 pm until 1:00 pm

**Discussion And Consideration Of Agreement For Fire Station And Equipment In Dutch John (Continued):** The Commission came back into session at 1:08 pm. Mr. Lund said he had added a paragraph and that everything else is the same as what they had sent us. Commissioner Slaugh motioned to approve the Fire Protection Agreement with Dutch John for the use and lease of the Building and space for the ambulance when the time comes. Commissioner Asay seconded the motion and said this allows cooperation between us. All were in favor and the motion carried.

Mr. Lund brought up the purchase of the turnouts as proposed and said we could include all the turnout equipment for the stated price of \$3,000.00. Commissioner Asay motioned to offer all the turnouts and all the other Personal Protective gear in the station for a total of \$3,000.00. Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Commissioner Asay asked about getting the past two months utility bills for the Fire Station and Mr. Raymond said that he would do that for water and sewer, but he doesn't have the other utility bills as they are handled by the Auditor/Recorder's Office.

Commissioner Slaugh noted that today would be his last day here as he has tendered his resignation, but he will participate until the end of the month by phone. Commissioner Asay thanked Commissioner Slaugh for his efforts and said we understand the Chemotherapy affects his ability to fight off infections, so his continued participation is appreciated. Commissioner Slaugh also thanked everyone for their efforts and stated it has been great to work with everyone.

Commissioner Slaugh made the motion to adjourn at 1:15 pm

s/ Brian Raymond  
Clerk/Treasurer\_Brian Raymond

Excused  
Commissioner Jack Lytle

/s/ Clyde Slaugh  
Commissioner Clyde Slaugh

/s/ Randy Asay  
Commissioner Randy Asay