

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, December 18, 2018** in the Commission Chambers at the Daggett County Courthouse. Commissioners Randy Asay and Clyde Slaugh were present and Commissioner Jack Lytle was excused as he is in the hospital in Salt Lake. Auditor /Recorder Keri Pallesen, Assessor Lesa Asay, Attorney Niel Lund and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 9:06 a.m. by Commissioner Slaugh.

Also present: Chuck Bennington, Vicky Briggs, Sgt Travis Dupaix and Deputy Wes Moser, John and Debbie Weaver, and Bruce Northcott

Old Business: Nothing was presented.

Citizen Comments: Bret Reynolds representing CIVCO Engineering and Sunrise Engineering as they have the Trails Plan Contract. Mr. Reynolds asked the Commission to be on the agenda for a trails plan update the second week of January.

Approve Minutes: The minutes for the Commission Meeting held on Tuesday, December 11, 2018 were available for review. Commissioner Asay made the motion to approve the minutes as prepared. Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Invoice Register of December 17, 2018 for \$28,563.83 was prepared by the Auditor/Recorder's Office. Commissioner Asay asked about the USU Extension payment for \$214.70 as he wasn't sure what that was for and Auditor/Recorder Keri Pallesen said that it was for Boyd Kitchen of the USU to travel here to do work for Daggett County. There is a budget of \$500 for this. Commissioner Asay made the motion to approve the invoice register of December 17, 2018 in the amount of \$28,563.83. Commissioner Slaugh seconded the motion. All were in favor. The motion carried.

Correspondence: None discussed

Commission Calendar Review: Commissioner Asay said that he has a meeting with the Senior Citizen's board on Thursday, and there is a Vernal Special Service District Meeting tomorrow at 5 pm in Vernal that he and Sgt. Dupaix will be attending.

Weekly Budget Review: Nothing provided for review this week.

Policy and Legislation Items from the Posted Agenda:

Discussion And Consideration Of Manila Airport Projects And Proposed Contracts: Commissioner Slaugh turned the time over to Bret Reynolds of CIVCO Engineering for the airport grant. He would like this back on the agenda for January 8th. He has two proposals to get Commission feedback. The AWOS system only has two contractors in the United States, but the lighting RFP is more generic. The lights need a regulator and the Vernal airport has two available for \$1,000 each. We only need one, but the other will be a back up since they are not brand new. The surfacing of the Manila airport needs to be done and so there is paperwork on that. There is another issue that needs to be discussed in the instrument approach that requires a \$10,000 annual investment, and a time consideration along with there is a need to know how many planes are landing at the Manila Airport. Commissioner Asay motioned to approve obtaining the two regulators for \$1,000 and Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Client Services Agreement With Facil HR For 2019: Keri Pallesen said this is a reduced rate from \$5,000 to \$2,000 per year. Commissioner Asay motioned to approve the contract and Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of County Compensation Policy: The Commissioners couldn't find any documentation and Mr. Raymond said there wasn't any in the packet, but Mrs. Pallesen said it had been sent out. Mr. Lund found the email on the 4th, but nobody else could find it, so he resent it to everyone. Mr. Lund had reviewed it and thought there were a couple of options, but Commissioner Slaugh said he had not had a chance to review it, so it was decided to table it for now.

Discussion And Consideration Of DBAC Package Agency Local Consent Form For Red Canyon Lodge: Commissioner Slaugh asked about this and Attorney Niel Lund said that this is something that Red Canyon needs the County to sign off on so they can turn it into the State and be compliant. Commissioner Asay motioned to approve the form and provide Local Consent for them to store their alcohol in their facility. Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Snow Grooming Equipment Agreement: Commissioner Slaugh said this is another annual thing and there are some direct costs of \$1500 and the rest of the costs are in-kind. Commissioner Asay made the motion to approve the agreement and go forward. Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Ratification Of LSTA Grant Partnership Statement For The Regional Nonprofit Support Center of Northeastern Utah: Commissioner Slaugh asked about this and Mr. Raymond responded that this was a correspondence item last week and needed to get turned in for the grant application, so it needs to be ratified. Commission Asay motioned to ratify the LSTA Partnership agreement with the Regional Nonprofit Support Center of Northeastern Utah. Commissioner Slaugh seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of State And Local Indigent Defense Funding Grant Award Agreement: Attorney Niel Lund said the County had already agreed to be a part of the Indigent Defense Fund with Duchesne and Uintah County, and this is the Grant that will help fund that agreement. Commissioner Asay motioned to approve the agreement for the Indigent Defense Fund Award Agreement. Commissioner Slaugh seconded the motion. All were in favor. The motion carried.

Public Hearing To Hear Comments for 2019 Daggett County Budget: Commissioner Slaugh noted that it's not time yet for the public hearing, so we will come back to this.

Discussion And Consideration Of Ordinance #18-26: An Ordinance Establishing And Affixing Salaries Of Elected Officials And Statutory Offices Of Daggett County For 2019: There was no documentation for this and it is up to the Commission to decide. This item was tabled for further discussion with the elected officials.

Discussion And Consideration Of Agreement For Fire Station And Equipment In Dutch John: Mr. Raymond said Commissioner Lytle had wanted to discuss this further to see if there was any sort of agreement that could be reached, but in light of the meeting being cancelled last night and

Commissioner Lytle not being available its up in the air. Mr. Lund had sent a really rough draft of an agreement that could be a starting point for discussion. Commissioner Asay said he had talked with Mayor Rogers a month or so ago and he wasn't sure how it would work, but if they would pay the utilities and maintain it that would probably be enough. The big truck needs some work and they are working on getting a truck of their own. The liability is a challenge but we are willing to work with them if the Town gets a fire department up and going! Mr. Lund recommended limiting any kind of agreement to 1 year. It wasn't known if the Town would want to work with the County, so further discussion was tabled until Commissioner Lytle was available.

Commissioner Asay made a motion at 9:55 am to recess until 10:30 am for the Public Hearing. Commissioner Slaugh seconded the motion and all were in favor. The motion carried.

Commissioner Slaugh welcomed everyone back at 10:36 am. Commissioner Asay made the motion to go into Public Hearing and Commissioner Slaugh seconded the motion. All were in favor. The Public Hearing was started.

Public Hearing To Hear Comments for 2019 Daggett County Budget: Commissioner Slaugh asked Keri Pallesen for assistance and she came forward and spoke to the Commission. She said there were three items that she knows about that need changing. The first is on page three where the budget does not include the recalling of the debt from the RDA, which was budgeted for 2018. The next thing is the Clerk/Treasurer's Budget on pages 4 and 5 as Mr. Raymond had sent her information that is different than what is on the Tentative Budget. Mr. Raymond is asking for \$115,000 and not 100,000. The 3rd thing is the Grounds and Maintenance Department Budget that was left out accidentally. It's on page 6. The proposal from that one is \$189,485. The next item is the Sheriff's Budget, and on the Tentative it shows \$716,110. And it should be only \$640,905 without the vehicle leases, according to the Sheriff but will be slightly higher with some other things added. It will still have to be discussed. The other one is fund 28, which needs to be looked at and is showing an increase in rates and expenditures are both increasing, but the new rates have not been approved, so Mrs. Pallesen wasn't sure you can budget for things not yet approved. There was discussion about using actual numbers vs. copying from previous years. If you take an average of previous years for revenue and use the 1.4% suggested by Terry Smith, that would mean you would need to cut it down almost in half. The sewer is in the same situation.

Chad Reed asked the Commission if they had any changes for the Budget, and they did not. Mr. Reed asked if he could address the Commission, and he was given the floor. He is representing a committee that has been meeting and have been putting a lot of thought into this. They are not always in agreement, but they have some suggestions. They think there is a need to develop an independent board for a Special Service District dealing with EMS. The Emergency Management needs to be taken out of the Sheriff's budget and pay needs to increase for new hires and some Economic Development money can be used or funds pulled from the reserves. The pay scale was adopted, but there was not a policy adopted with it, but Commissioner Slaugh thought it did take into account years of service and a scale of where people fit into the compensation. Mrs. Pallesen said that it is not that detailed. Mr. Reed reiterated that the funding needs to be in place to have a full-time EMS person either as an Advanced or Paramedic. There were no other comments from the group. The group is against the wages being done as proposed, but a study needs to be done and policy needs to put in place so there is equity and knowledge of where people will get their pay increases. There is a moratorium in place on wage increases until a Compensation Policy has been adopted

Mr. Reed also asked if a rate study was done for the water and sewer rates for Dutch John and he was told that Terry Smith of Rural water was involved in the analysis on the rate.

There was discussion of the School District's Policy, and the changes that may come from the State as they continue to work at this. Dr. Northcott addressed the commission and talked about the schools efforts over the years. There was a study done a few years ago for the classifieds, and there were some beginning wages that were increased. Mr. Reed said that there does not seem to be many disgruntled employees at the school district due to low wages. It was suggested that the Commission start the budgeting process in September.

Gretchen Northcott addressed the Commission about the plans to give a raise and it is Resolution 18-26 what dictates that. No, that's not what the raise would be. Commissioner Slaugh said that they were looking at a COLA increase of 2-3%, but nothing has been approved. Mrs. Northcott then asked if the Sheriff's department request was in line with the rest of the pay scale. Sgt. Dupaix addressed Mrs. Northcott and everyone else to explain the proposal. The base wage for a starting deputy would be at \$18/hr and then go up from there. It was figured that would be a 14% increase which seems at odds with the rest of the staff only getting 3%. Mr. Reed said that the committee would be in favor of the starting pay scale. It was then asked if there is a five year plan to address the EMS issues and the Commission said there wasn't a specific plan and it was hoped that it wouldn't take five years. Gretchen asked why the overall revenues are down and Commissioner Slaugh said that he couldn't answer that question. Superintendent Northcott jumped in and talked about spending the people's money wisely. You can overspend a year or two but it's not sustainable. When you are running a deficit that is not the best time to increase wages, because once wages are up it is hard to take them away. There was also a discussion on the issues with Dutch John and Mr. Reed said that the rates need to be raised to the \$102 per residence that he was told it needed to be at that point in 2001, but it was voted against two to one opposing the measure by the Commissioners at that time. If they will not develop, than there needs to be an exchange for land that can be sold, that was what the original plan was. It's great that the County has the Jail up for sale, so the County needs to free themselves from the debt and then reallocate the debt into other places to help things out. The price might be too high and Vicky Briggs said that the price should be higher than just the minimum to cover the Bond obligation. There was a struggle to help find the solutions to these various issues. Gretchen was thanked for comments and questions. She made one last suggestion to move the audit earlier in the year, but there was then discussion that it doesn't need to be audited, but the financial statements can be generated as unaudited that still have a good idea of where things stand. Commissioner Slaugh thanked everyone that participated.

Keri Pallesen said that the Sheriffs budget in 2018 had several temporary bumps, and that if removed would reflect a \$100,000 increase rather than the \$36,000 being promoted. There was some discussion on this. Superintendent Northcott addressed the Commission about finding 20 ways to cut \$10,000 to make up the difference for the things that are really needed, which is what the School District did in the past. The Commission needs to make the hard choices, but if you make a plan for incremental changes, they can work towards making the differences that are needed. You are going to have to raise taxes as unpleasant as that may seem. There was additional discussion of fire coverage in Dutch John and the surrounding areas and it is hoped that we can come up with a solution soon. The County was offered assistance from Manila Fire Department. If we are going to have a Unified Fire Suppression than people will have to pay more to be in it. People can volunteer and fulfill the process that the County needs to run a department so it's not closed down, but it needs people that will be responsible and fulfill their requirements. There are lots of loose ends that need to be cleaned up and taken care of. There are lots of rumors and nobody really knows what is going on. The detail for the Sheriff's department is not available to everyone and Vicky Briggs said she is against the proposal to increase the Sheriff's wages and Sgt. Dupaix's wages, because it was expressed originally that they were looking at increases for new hires and EMS. The wages aren't good around here and that is the way things are and people are aware of it when they hire on. Some

leave for better wages and some stay and weather the low wages. It was generally felt that everyone deserves a raise, but we need to be realistic.

Mr. Reynolds asked what has to be done today and it was replied that nothing needs to be approved today. A budget must be approved by the 31st and we do not have the option of doing a continuing resolution like the Federal Government. Mr. Reynolds suggested that the second portion of the airport project could be pushed off a year or cancelled. Lesa Asay suggested that we have an elected officials meeting and the Sheriff said that we did not have the Departmental meetings like we have held in the past. Mr. Reed said that the Transportation District has seen decreasing revenues to almost 50% of where they used to be, so they are cutting back and not able to provide some of the services they used to provide. The County may have to do the same. Commissioner Asay said that he didn't think that the commission was ready to make a decision. Commissioner Slaugh motioned to go out of Public Hearing at 12:44 pm. Commissioner Asay seconded the motion and all were in favor. The motion passed

Commissioner Asay made the motion to go in and out of RDA and to go back into Public Hearing at 12:47 pm. Commissioner Slaugh seconded the motion. All were in favor. The motion passed. The Public Hearing was opened again. There was an opportunity for people to make comments towards the Redevelopment Agency Budget and the Elected Officials salaries. The salaries were briefly discussed previously, but additional comments were welcomed. Bret Reynolds said he was aware of one person willing to buy land in Dutch John, but the Town has a Moratorium in place. It was thought that the six months of the Moratorium were up. With no further comments Commissioner Asay motioned to go out of the Public Hearing and back into the Regular Session at 12:51 pm. Commissioner Slaugh seconded the motion. All were in favor. The motion carried.

Discussion And Consideration Of Ordinance #18-26: An Ordinance Establishing And Affixing Salaries Of Elected Officials And Statutory Offices Of Daggett County For 2019: d that Commissioner Slaugh said he would like to table this for further discussion. He wasn't sure when Commissioner Lytle would be back and he wasn't sure if he would be able to attend next week. Keri Pallesen said she will not be here next week. It was asked if the Elected Officials could meet this afternoon, and Sheriff said he could be there at 2 pm. Mrs. Pallesen said that she can get the budget together this week and if you make any changes during next week's meeting then she needs to be notified.

Discussion And Consideration Of Resolution #18-24 and #18-25: A Resolution Adopting The 2019 Budget: Not discussed other than as mentioned above.

Discussion And Consideration Of Agreement For Fire Station And Equipment In Dutch John: There still has been no progress on this Agreement, so it will have to be discussed later.

Closed Session: Discussion And Consideration of Jail Security Equipment:

This item was tabled as Kym Slagowski was unavailable and said it did not need to be discussed today. Neil Lund said that there was not a need to hold a Closed Session on the lawsuit.

The Commission went out of RDA and at 1:06 pm the Commissioner Asay made the motion to adjourn and all were in favor

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

Excused
Commissioner Jack Lytle

/s/ Clyde Slaugh
Commissioner Clyde Slaugh

/s/ Randy Asay
Commissioner Randy Asay