Davis County Budget Committee
Meeting Minutes

March 11, 2019

The Budget Committee of Davis County met on March 11, 2019, at 3:00 p.m. in room #306 of the Davis County Administrative Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Committee members present: Commissioner Randy B. Elliott; Commissioner Lorene Miner Kamalu; Commissioner Bob J Stevenson; Curtis Koch, Clerk/Auditor; Heidi Voordeckers; Chief Deputy Clerk/Auditor; Mack McDonald, Facilities Director; Debra Alexander, Human Resources Director; and Mark Langston, Information Systems Director.

Other Davis County staff present: Shairise Bills, Deputy Clerk/Auditor.

No Public was present.

The meeting commenced at 3:08 pm. The following agenda items were proposed and are numbered below.

1. Adoption Specialist Reclassification for Animal Care and Control (follow up to last month) *(Minute 00:38)*

   This proposal was a follow up to last month. The two questions the committee had were if the position was vacant and from where does the funding come. The position has been vacant since October or November of last year and on hold to consider reclassification. Initially, it was funded through a grant, but no recent amendment has been made to the grant. The funding is available in the department's current budget. *(See Attachment A.) — This proposal was accepted.*

2. New Grant Application in the Clerk/Auditor's office for Utah State Historical Records Advisory Board *(Minute 4:38)*

   The Clerk/Auditor's office has money in the current budget for records preservation. This grant would be a match to those funds, and they will be used for the purchase of storage and sleeves for marriage licenses to be better preserved. *(See Attachment B1- B9.)— This proposal was accepted.*

3. Approval of Budget Meeting Minutes for February 11, 2019 *(Minute 8:05) — These were approved.*

4. Miscellaneous items for discussion

   a. Prop 1 Funds/Tourism *(Minute 13:36)*
   b. How to Handle Prop 1 Projects Going Forward *(Minute 22:23)*

APPROVED

5. Meeting adjourned at 3:50 pm.

The audio recording for this meeting is available based upon the County's current retention schedule.

All publicly distributed materials associated with this meeting are on file in the Davis County Clerk/Auditor's Office, and attachments were noted as follows:

A. Proposal to Reclassify Adoption Specialist

B1-B9. Historical Records Grant Application

Minutes prepared by:

Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 4/8/2019

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Curtis Koch
Clerk/Auditor— Budget Officer

APPROVED