

# Minutes of Work Session

## Board of Education Ogden City School District 1950 Monroe Boulevard, Ogden Utah

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A Work Session of the Board of Education of Ogden City School District was held Thursday, March 7, 2019 beginning at 5:00 PM in the Board Room. The following were present when the meeting convened:

### Members:

Don E. Belnap, President  
Joyce Wilson, Vice President  
Douglas B. Barker  
Nancy Blair  
Susan Richards  
Sunni Wilkinson  
Jennifer Zundel

### Staff:

Dr. Rich K. Nye, Superintendent  
Zane K. Woolstenhulme, Business Administrator  
Paula Bosgieter, Executive Assistant  
Ken Crawford, Support Services Director  
Jer Bates, Public Information Officer

### 1. Work Session, Board Room

Time: 5:00 PM

#### a. Board Committee Reports

##### 1. Budget, Finance, and Facilities

Presenter: Douglas B. Barker, Chair

Board member Barker gave a report to the board regarding the following items:

- Heritage and New Bridge will be getting new students from Gramercy and there is room for them at both schools.
- Swimming Pool expenditures/revenues: talk of going with outside vendor for cleaning of pools; everything is aligned and going smoothly.
- Ben Lomond groundbreaking was exciting and everyone enjoyed seeing Dr. Nye operating the backhoe.
- Budget revenues were discussed as compared to last year.
- There was a question regarding the bond payoff for the swimming pools; they will be paid off in 2021.

##### 2. Policy and Law

Presenter: Joyce Wilson, Chair

Board member Wilson gave a report regarding the following items:

- Legislature on Fridays – board members are receiving emails from Terry Shoemaker; board members can research any bills at the legislature website. Tax bill HB441 has been put on hold for this session and may be addressed in a special session later this spring.
- Contracts/negotiations/benefits: Susan/Admins, Joyce/licensed, Nancy/ESPs for negotiations.
- Benefits committee met last week and will meet again in April.
- Calendar: team of administrators, teachers, district staff met and calendar was approved last month.
- School LAND Trust plans are in the works and we are working on merging Polk and Wasatch LAND Trust funds.
- Master Board Award: all board members submit goals and visions for the coming year; board leadership will work to integrate these into one document.

##### 3. Student Achievement

Presenter: Jennifer Zundel, Chair

Board member Zundel gave a report regarding the following items:

- Discussion regarding Math textbook adoption; process for getting feedback and piloting materials has been very comprehensive.

- Discussion regarding junior high student behavior issue and need for support for teachers and students in this new wave of student behavior; improving tier 1 classroom instruction to reduce tier 2 and tier 3 behavior.
- Discussion regarding Panorama early warning dashboard and the data available to school administrators and teachers.
- Discussion regarding parameters of committee and future topics such as AP performance, DLI, NEXUS Elevated.
- Action items: conversations with community partners and agencies, such as Ogden United, to help support students and families outside of school hours.

b. BDK Project Management Report

Presenter: Business Administrator Zane K. Woolstenhulme

Mr. Woolstenhulme gave a report to the board regarding BDK Project Management. Kickoff meetings have been held to discuss expectations and how relationship will work. BDK has met with contractors for each of our construction projects. BDK is our representative and they are running these meetings. Their A-team has a lot of experience and seem to be conducting things in a professional way.

Mr. Crawford reported further on meetings with BDK and architects for Polk and Wasatch. Vision and expectations were discussed: we expect 21<sup>st</sup> Century design with STEAM focus; discussed with BDK to develop district standards, such as for roofing, safety and security, HVAC, etc. to develop consistency across the district. Timelines were also developed for the construction process to make sure these projects happen in a timely manner.

BDK will provide a monthly written report and will give a report to the board every work session. BDK will have an office at every work site to give direction and manage projects. They will provide expertise in code compliance, which may reduce change orders. BDK will provide a camera at each location so the community can see the progress on each worksite. We are looking at the possibility of creating a construction link on our website to post monthly updates and links to BDK's dashboard.

c. Board Policy 3.115 Hotline Policy *Draft* [1st Reading]

Presenter: Business Administrator Zane K. Woolstenhulme

Mr. Woolstenhulme gave a presentation to the board regarding new board policy 3.115 Hotline Policy. He read the policy draft for board members and public in attendance. This new policy will be on our website and communicated to employees. It will help mitigate risk of fraud within our district. Response time from the State office is unknown but we would expect they would reach out immediately to our internal auditors to follow up. The audit committee would then be notified by our internal auditors to decide if any action would need to be taken. Draft has been reviewed by state auditors and will have legal review done.

**MOTION:** Board member Nancy Blair moved to approve Hotline Policy for 1<sup>st</sup> reading, seconded by Joyce Wilson. The motion carried unanimously.

d. Marketing Discussion

Public Information Officer Jer Bates gave a presentation to the board regarding marketing strategies currently in place and improvements we can make in telling our story. He is meeting with an outside firm that specializes in targeting audiences and they have had phenomenal success. Hillcrest is regularly seeing students return back to their school. Further discussions will continue in board leadership and work sessions.

2. **Regular Meeting, Board Room**

Time: 6:00 PM

a. Public Hearing for School Closure and Boundary Realignment

The Board of Education of Ogden City School District conducted a hearing at 6:00 p.m., March 7, 2019 in the District Office Board Room, Educational Service Center, 1950 Monroe Blvd, Ogden, Utah for the purpose of closing a school or changing the boundaries of a school effective July 1, 2019. On February 21, 2019 the Board of Education voted to close Gramercy Elementary School, 1270 Gramercy Avenue, Ogden, Utah. The purpose of the hearing is to receive feedback from the public regarding the decision and to inform the public of proposed changes to school boundaries affected by

the closure of Gramercy Elementary School.

The following individuals addressed the Board of Education during the Public Hearing:

- Chad Nielson, 1427 E 5050 S, Ogden UT 84403
- Casey Beesley, 933 Binford St, Ogden UT 84401

b. Action Item: School Closure/Boundary Realignment Decision (*vote*)

Discussion ensued regarding decision to close Gramercy Elementary and boundary realignment. School Consolidation Resolution was read by Dr. Nye. Open enrollment option is available for all families if they so choose. Open houses will be held at Gramercy, Heritage, and New Bridge to welcome families and we will hold a celebration at Gramercy before the school closes.

**MOTION:** Board member Joyce Wilson moved to approve school consolidation resolution as presented, seconded by Jennifer Zundel. The motion carried unanimously.

Note: A copy of related materials and an audio recording of the meeting can be found at [www.ogdensd.org](http://www.ogdensd.org)

President Belnap adjourned the meeting at 6:24 p.m.

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President

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Business Administrator