



**RIVERDALE CITY COUNCIL AGENDA**  
**CIVIC CENTER - 4600 S. WEBER RIVER DR.**  
**TUESDAY – MARCH 19, 2019**

**5:30 p.m. – Work Session (City Council Conference Room)**

*No motions or decisions will be considered during this session, which is open to the public.*

**6:00 p.m. – Council Meeting (Council Chambers)**

**A. Welcome & Roll Call**

**B. Pledge of Allegiance**

**C. Moment of Silence**

**D. Public Comment**

*(This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)*

**E. Presentations and Reports**

1. Mayor's Report

2. Presentation Regarding the YCC (Your Community Connection)  
*Presenter: Julee Smith, YCC Executive Director*

3. **City Administration Report**

- a. Department Reports February
- b. March Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report
- e. Finance Report

4. Presentation and Swearing In – Fire Department

**F. Consent Items**

1. **Review of meeting minutes from:**  
March 5, 2019 City Council Work Session  
March 5, 2019 City Council Regular Session

**G. Action Item**

1. **Consideration or Resolution 2019-05, Interlocal Agreement between Riverdale City and Weber County for 2019 and 2021 Election Services.**  
*Presenter: Jackie Manning, City Recorder*

2. **Consideration of Ordinance 907, Amendments and language addition to Municipal Code 10-13F Hillside and Slope Protection.**  
*Presenter: Rodger Worthen, City Administrator*

**I. Discretionary Items**

**J. Adjournment**

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In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

**Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 15<sup>th</sup> day of March, 2019 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html> and 4) A copy was also provided to the Standard-Examiner.

Jackie Manning  
Riverdale City Recorder

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
March 19, 2019**

**AGENDA ITEM: E3**

**SUBJECT:** City Administration Report

**PRESENTER:** Rodger Worthen, City Administrator

**INFORMATION:**

- a. Department Reports -February
- b. Staff Anniversaries – March
- c. Staffing Authorization Plan
- d. Community Development Report
- e. Financial Report

**BACK TO AGENDA**



## Mayor & City Council Monthly Summary Report

### February 2019



#### City Administration:

##### **1. Rodger Worthen:**

- Held update meetings with Community Dev Director and Mayor.
- Development meetings on property along Riverdale Road.
- Design Committee Review Meetings
- Met with Representatives from South Ogden and staff on Fire District ideas
- LPC work with state legislature
- Held Monthly Emergency Management Meeting – potential meeting with volunteers
- Staff interviews
- Meetings with Mayor on various concerns within the City.
- Held Strategic Planning meeting as part of budget preparation and transparency training
- RAMP Grant meeting with RAMP representative
- Meetings on LeFleur property and Boyer Company regarding possible annexation
- Meeting with Weber School district on 700 West CDA
- Ongoing Landslide issues
- Responded to various Citizen requests for RDA loans, complaints, and assistance

##### **2. Jackie Manning:**

- Prepared, posted, noticed packet/agenda/minutes/recordings for RDA, City Council, and Planning Commission.
- Posted ordinances and resolutions according to State Code and sent to Sterling Codifiers to update city website
- Responded to various customer services pertaining to business licensing and records requests.
- Business License – new licensing, billing, accounting, tracking, annual renewals and billing
- Attended weekly staff meetings
- Attended DMWRA Training
- Final review and presentation of Liquor Ordinance Update
- Research Annexation Laws and Fees
- Responded to GRAMA requests
- Meeting with Weber County regarding interlocal agreement for elections
- Business license ordinance update

#### Business Administration:

##### **1. Cody Cardon:**

- Routine phone & computer problem resolution throughout the City.
- Routine management issues and resolution.
- January's accounting.
- Various meetings and trainings attended.
- Meetings with department heads and Rodger to begin budgeting processes.
- Working on fiscal year 2019 budget preliminary financial information.
- Working on fiscal year 2019 budget enterprise fund report.

- Strategic planning meeting

## **2. Stacey Comeau / HR:**

Promotions:	Garrett Henry	Fire
	Stephanie Fischer	Fire

- Random drug testing for the month
- Attended NUHRA Board Meeting
- Attended NUHRA training luncheon
- Completed annual salary survey
- Processed semimonthly payroll
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

## **3. Chris Stone:**

- Set up and take down for Strategic Planning meeting at the Senior Center.
- Took pictures and created picture sets for the students who attended “Lunch with the Mayor.”
- Covered for part-time custodial staff off sick or on vacation.
- Set up and take down for regular City Council and Planning Commission meetings.
- Various updates to the city website and social media sites.
- Completed the city newsletter for March.
- Completed the employee newsletter for March.

## **Community Services:**

### **Rich Taylor:**

- Attended staff meetings
- Held departmental staff meetings
- Attended city council meeting
- Submitted January Silver Sneaker visits- 30 visit @ \$2.50 each for a total of \$75
- Planned and organized a Valentine's activity
- Attended monthly URPA meeting
- Attended Valentine's Dance at the Senior Center
- Attended Live Fit Committee meeting
- Attended Strategic Planning
- Attended Lunch with the Mayor
- Began planning Old Glory Days- scheduled fireworks and entertainment
- Planned and advertised for a basketball camp
- Compiled and edited Riverdale Connections.

- We served 1201 lunches at the Senior Center
- We have 85 kids signed up for Intramural Dodgeball
- We had 13 private reservations in the meeting rooms at the community Center.
- We had 573 people attend gym open play and 37% were residents
- We had 354 people use the exercise room and 81% were residents
- We had 95 people attend group fitness classes and 86% were residents
- We had 541 people attend pickleball open play and 20% were residents.

## **Police Department:**

### **Police Chief Scott Brenkman:**

#### **Patrol Report February 2019**

**Community Policing-**Officers conducted a tour and K9 demo for a church group.

**Involuntary Commitment-** A female was out in the storm several times throughout the night yelling that she could hear people being hurt and that she was looking for her husband. Officers located the female. The female was an obvious danger to herself and not in a safe mental state of mind. The female was involuntarily admitted at McKay Dee.

**Attempted Suicide-**A female was located by citizens on the Interstate 15 overpass sitting on the ledge leaning forward preparing to commit suicide. An officer responded quickly and removed her from the ledge saving her life, and involuntarily admitted her at McKay Dee for an evaluation. Absolutely phenomenal police work!!!!

**Recovered Stolen Vehicle-** Officers recovered a stolen vehicle that fled from them earlier in the morning. The vehicle was located at the Cherry Creek Apartment complex.

**Lewdness-** A male transient was found passed out with his penis exposed near Michaels on 300 West where multiple citizens observed him as they drove by. The male was unable to maintain consciousness. Medical responded and transported the male to Ogden Regional Hospital. No identification could be located. This case will be pending a citation once the male can be identified.

**Overdose-** Officers responded on an overdose. A male was found unresponsive by an apparent opiate overdose in a vehicle. Narcan was administered and the male was transported to a local hospital. Drug paraphernalia was observed inside of the vehicle in plain view and was booked into evidence.

**Sex Offense-** A female reported she was raped while on a date. Detectives are conducting follow up.

**Traffic Stop/Possession-** Officers stopped a vehicle and detected the presence of marijuana. The passenger admitted to smoking just prior to getting into the car. A search discovered a small amount of “DAB” and some paraphernalia. The suspect was cited and released.

**Warrant Arrest-** An officer conducted a traffic stop. The driver and passenger were both arrested for warrants.

**Trespass of a Dwelling-** A female found a male sitting at her kitchen table. The male left after she ordered him to do so. The female has never seen or met the male prior to this date and was not identified at the time but was on a later case. The suspect was booked into jail.

**Theft**- A male was arrested for theft at Target and found to have multiple warrants for his arrest and meth on his person. The suspect was booked into jail.

**Family Fight**- A male was in a verbal argument with his girlfriend. The domestic dispute appeared non-criminal but the male was arrested for an outstanding warrant. During transport, the male reported chest pains and was eventually transported to the hospital by ambulance. No other action was taken.

**Family Fight**-Officers responded on a family disturbance. A female reported that her husband took her phone during an argument where he was drunk and she was trying to call 911. The female also reported that her husband broke a window. The husband admitted to throwing his phone through the window, drinking alcohol, and taking a phone away from his wife while she was attempting to make a call. The male was booked into the Weber County Jail for DV Criminal Mischief, Interfering with a Communication Device, and Intoxication.

**DUI**- Officers were dispatched to a traffic accident at 500 W. Riverdale Rd. The driver stated he fell asleep and rear ended the vehicle in front of him. A marijuana pipe was observed in plain sight in the male's vehicle. The male was found to be in possession of heroin paraphernalia, and un-prescribed drug. The male was placed under arrest for DUI metabolite, possession of marijuana, and possession of drug paraphernalia. The male consented to a blood draw and he was processed and released to a family member. The vehicle was state tax impounded.

**Warrant Arrest/Fleeing/Resisting**- Officers located a male with warrants at Walmart. Officers attempted to take the suspect into custody, but he fled using unlawful force and violence in an effort to escape. Officers took the suspect into custody after a struggle. An Officer broke his hand during the incident.

**Traffic Accident/ Medical Assist**- Officers responded on a two vehicle collision at 4030 South Riverdale Rd in front of In N' Out. The accident occurred after a vehicle exited the In N' Out parking lot in front of a vehicle on Riverdale Rd. Both vehicles were towed from the scene. Medical responded and evaluated one of the drivers involved. The other driver, denied medical treatment. Shortly after the accident investigation was complete, the female became unresponsive in her granddaughter's vehicle. Medical performed CPR on the female and she was transported to McKay Dee Hospital, where she was ultimately pronounced deceased. It was later reported the female died of heart issues unrelated to the crash.

**Suspicious Circumstance**- Officers responded to 7-11 on a suspicious circumstance where a male was possibly under the influence and harassing customers. Upon arrival the subject was located and contacted. The subject advised he was having withdrawals from meth and heroin and that was why he was acting strange. The subject's mother was contacted and responded to drive him home.

**Suspicious Circumstance**- A female called police after finding an unidentified male standing on the deck to her home. The male left the property and the area prior to my arrival. He was not located.

**Assist**- Officers responded to Roy to assist with an armed robbery. An unidentified male used a firearm to rob the Maverik at 2815 W. 4000 S.

**Warrant Arrest**- Police responded on a theft complaint at Target. One of the suspects was located walking outside of Target. The suspect gave false information and consented to a search of her belongings for stolen property which discovered multiple FTC's to other persons, her ID revealing her identity and suspected stolen merchandise. The suspect was found to have multiple

warrants for her arrest. The suspect was booked on the warrants. This case will remain open for follow up and is pending additional charges.

**Structure Fire-** Police were dispatched to a structure fire at a residence. Police assisted Fire by blocking off the road from other traffic.

**Family Fight-** Police responded to a family disturbance complaint. Upon arrival police made contact with the suspect who admitted he was intoxicated and had attempted to assault his brother. The suspect was booked in to the Weber County Jail for DV assault and intoxication.

**Drug Violation-** Officers responded to assist Roy with a drug violation as they were on other calls. A male was reported to be passed out in his car from huffing canned air. The male attempted to huff the canned air in the officer's presence. The male had to be physically removed from the vehicle to stop him from huffing. The male was transported to the hospital for an unrelated matter and was cited and released for abuse of a psycho toxin and resisting arrest.

**Criminal Mischief / Protective Order Violation-** A female reported that she observed her ex-boyfriend throw something at her vehicle and damage it while it was parked in the Motel 6 parking lot. Officers found an active protective order amongst the two. The suspect was not located and a summons was issued to the court for the damage and violation.

**Warrant / Drug Arrest-** Officers arrested a male in the parking lot of Walmart after being reported to have been seen going through a vehicle. It was determined that there was no vehicle burglary, though the suspect had a warrant for his arrest and was found to be in possession of marijuana and methamphetamines. The suspect was booked into jail.

### **Investigations Report February 2019**

**Retail Theft-** Detectives followed up on a theft at Famous Footwear. The suspect was identified and located by detectives in the Weber County Jail. The suspect was charged with retail theft.

**Retail Theft-** Detectives followed up on a theft of a cell phone at Target. The suspect removed the theft detection device from the cell phone package and left without paying for the phone. Detectives identified and located the suspect. The suspect was booked into WCCF for the theft.

**Retail Theft-** Detectives followed up on a retail theft where the suspect stole beauty products. The suspect was located and confessed to committing the theft. The suspect was cited for retail theft.

**Retail Theft-** A male reported he had his vehicle stolen while shopping at Wal-Mart. It was later discovered the male was shoplifting at Wal-Mart when his vehicle was stolen. The victim/ suspect confessed to committing the retail theft at Wal-Mart. The suspect will be summonsed for F3 retail theft.

**Warrant-** Detectives arrested a suspect on a warrant for a prior theft case. The victim contacted detectives and explained they were frustrated the case hadn't been resolved due to the suspect absconding. The suspect is in custody and the case should now move forward through the court system.

**Retail Theft-** Detectives followed up on a retail theft at Target. A female stole make up and sunglasses. The suspect was located at our Justice Court by detectives. The suspect confessed to committing the theft. She will be summonsed for retail theft.

**Theft of mislaid property-** A female reported her ring was stolen during a burglary. The victim located her ring at a pawn shop. Detectives contacted the female that pawned the ring. The suspect stated she found the ring and made no effort to find the owner. The suspect then pawned the ring for cash. The suspect was charged with theft of mislaid property.

**Retail Theft-** A male entered Wal-Mart and stole a sound bar. The suspect was later identified and interviewed over the phone. The suspect confessed to committing the theft. The suspect was summonsed.

**Issuing Bad Checks-** A female purchased \$6000 worth of furniture from RC Willey and paid with a check. Before the furniture was delivered the female returned the furniture and finagled getting \$6000 cash back instead of canceling the check that hadn't gone through. The female failed to give the cash back to RC Willey after being served with a 14 day notice. The female was charged with issuing a bad check.

**Vehicle Burglary/Credit Card Fraud-** A female reported her vehicle was broken into and her purse was stolen. The female's credit cards were used unlawfully. Detectives identified the suspects whom confessed to committing the vehicle burglary and using the cards unlawfully. The suspects were charged with burglary and credit card fraud.

**Vehicle Theft-** A male suspect entered RC Willey and stole an employee's car keys and then stole the employee's car. The suspect was identified by detectives through video surveillance. The suspect was later located and confessed to committing the vehicle theft.

**During the month of February, investigations received 22 new cases to investigate, closed 35 cases and made 14 arrests.**

**Fire Department:**

**Fire Chief Jared Sholly:**

**Issues with reporting system preventing me running call numbers.**

**Highlights:**

- Lunch with the Mayor
- Weber County Chiefs Meeting
- Officers Meeting
- Meeting with Staff
- Accountability and Communication Training
- Crews Painted Offices
- Carpet for offices and Training Room Completed
- Strategic Planning Meeting
- Weber County Joint Council Meeting
- Dispatch Operations Meeting
- Heavy Machinery Extrication Training
- Weber Fire District took the Heavy Rescue (Coke Truck)
- Meeting with South Ogden Chief to Discuss Agreement Options
- Hired First Full-Time Female Firefighter at Riverdale City Fire Department

## **Public Works Department:**

### **Shawn Douglas:**

- Continued work on Landslide.
- Continued new well investigative work.
- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued work on Storm Water Projects for 2019.
- Continued work on Ritter Dr. Project.
- Continued work and inspections on Coleman Farms.
- Continued inspections on Greenhill.
- Continued Storm Water review to meet new state regulations.
- Continued work on 2019 Sanitary Sewer Projects
- Continued design work on 1050 W Ritter Dr. Roundabout.
- Started work on Civic Center concrete replacement.
- Started work on Roundabout landscaping upgrades.
- Started work on Civic Center parking lot pavement replacement

## **Community Development Department:**

### **Mike Eggett:**

- La-Z-Boy Gallery – Four-way, exterior framing, ceiling grid, above ceiling inspections
- Besst Realty – Four-way, roof drains inspection
- America First Credit Union – Above ceiling, ceiling grid inspection
- Greenhill Apartments – Building F: Four-way inspection
- Coleman Farms Homes – Lot 8: Stucco lathe inspection; Lot 7: Stucco lathe inspection; Lot 6: Stucco lathe inspection; Lot 5: Sewer inspection; Lot 22: Temporary power inspection
- Home inspections for various projects on residential lots
- Inspections for solar power projects and facilities
- Meeting with property owners, contractors, and developers to discuss project plans
- Fire inspections, sprinkler inspections, and associated fire checks for businesses
- Building plan drawings and documents review
- Pick-up of various signs in violation of sign ordinance
- Red tag notice issued for home damaged by fire incident
- Design Review Committee meeting re: Quick Quack Car Wash
- Conference call discussion with Jeff Randall and Dee Hansen re: 550 West/Riverdale RDA area progress update
- Meeting with Delyn Yeates re: Riverdale Assisted Living Center permit
- Meeting with Robert Cooper re: Sweeto Burrito building permitting
- Meeting with Rob Sant re: RDA/CDA planning and scheduling discussion
- Meeting with Weber School District Representatives re: CDA concepts and planning
- Economic development opportunities update and discussion meetings
- Geographical Information Systems training participation by department member
- Emergency Management Committee attendance by department members
- Legislative Policy Committee attendance by department member
- International Association of Electrical Inspectors (IAEI) training participation by department member
- Local Emergency Planning Committee attendance by department member

- Fire Inspection / Code Enforcement Report: attached

## **Legal Services Department:**

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## Steve Brooks:

- Resolutions/Ordinances work—
  - Legal work concerning - Landslide, Bus. Licenses, Vol. Code, Condi. Uses, Hillsides, Subdivisions, Anderson, GRAMA, Charter schools, U visa policy, Budget, Open meetings, Soccer agree., Special events, Pedraza
  - Legal research/review –
  - Legal Department meetings/work –
  - Planning commission review/ordin/mtgs/minutes
  - Walk-ins/Police reviews/Public records requests/Court/Court screenings/Court filings/ Annual reviews
  - Formal training attended-
  - RSAC- Drug Court -
  - Legal reviews of minutes/resolutions/ordinances
  - Records request reviews

## COURT MONTHLY REPORT

344 Total traffic cases	YTD 668 (Jan. 1, 2019 to December 31, 2019)
5 DUI	203 Moving violations 0 FTA
0 Reckless/DUI red.	98 Non-moving violations 0 Other
38 License violations	0 Parking

52 Total Misdemeanor cases YTD 111 (Jan. 1, 2019 to Dec. 31, 2019)

0	Assault	0	Ill. sale Alc.	0	Dom. animal	03	Dom. violence
14	Theft	1	Other liq. viol.	0	Wildlife	08	Other misd./infrac
0	FTA	13	Contr. subst vio	0	Parks/rec.		
2	Public intox	0	Bad checks	1	Planning zon./Fire/Health		

311 Total cases disposed of this month      2424 Total number of cases disposed of for the year (July 1, 2018 to June 30, 2019)  
386 Total offenses this month      3011 Total offenses for year (July 1, 2018 to June 30, 2019)

3 Cases filed 0 Trials  
3 Settled/dismissed 0 Default judgment

## # CITATIONS BY AGENCY

Riverdale City	167	1685
UHP	144	736

**REVENUE/MISC.**

Total Revenue collected	\$ 58,477.87	\$ 449,852.20
Revenue Retained	\$ 15,588.79	\$ 242,669.68
Warrant Revenue	\$ 21, 120.00	\$ 291,314.00
Issued warrants	32	483
Recalled warrants	71	638

## **RSAC MONTHLY REPORT**

23	participants	127	drug tests given	1	walked away/warrants issued
2	orientations	6	in jail/violations	0	ordered to inpatient
2	new participant	24	positive UA's/tests/dilutes	0	other
0	graduates	0	incentive gifts		
0	terminated/quit	10	spice tests given		



## CODE ENFORCEMENT REPORT

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4848 S 900 W	1422	3/13/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00
Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4155 Riverdale Road	1421	2/21/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

### Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
1135 W Riverdale Road	1420	2/20/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

### Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4848 S 900 W	1419	2/20/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

### Violations

Violation		Notes						
Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4848 S 900 W	1418	2/19/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

#### **Violations**

Violation		Notes						
Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4848 S 900 W	1417	2/14/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

#### **Violations**

Violation		Notes						
Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4848 S 900 W	1416	2/13/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

#### **Violations**

Violation		Notes						
Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
1135 W Riverdale Road	1415	2/12/2019			41-1A-414(3)(A)	WARNING	ACCESSIBLE PARKING SPACE VIOLATION.	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4949 S 900 W	1414	2/12/2019			41-1A-414(3)(A)	WARNING	ACCESSIBLE PARKING SPACE VIOLATION.	

#### Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4848 S 900 W	1412	2/12/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

#### Violations

Violation	Notes

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4949 S 900 W	1411	2/11/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00
Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
1135 W Riverdale Road	1410	2/7/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

**Violations**

Violation	Notes
003. Sent to	

Site Address	Case #	Case Date	Owner Name	Owner Address	Code	Status	Description	Citation Amount
4848 S 900 W	1409	2/4/2019			41-1A-414(3)(A)	TRAFFIC COURT	ACCESSIBLE PARKING SPACE VIOLATION.	\$340.00

**Violations**

Violation	Notes
003. Sent to	

**Total Records: 14****3/14/2019**



## Case Activity Report

Case #	Activity Date	Assigned To	Site Address	Activity Type	Code
1408	2/5/2019	Randy Koger	748 W 3950 S	FOLLOW UP	RCC 4-5-3(B)(13)
1408	2/4/2019	Randy Koger	748 W 3950 S	FOLLOW UP	RCC 4-5-3(B)(13)
1405	2/1/2019	Randy Koger	535 W 4925 S	FOLLOW UP	RCC 4-5-3(B)(13), 4-5-10(D)

## Fire Inspections

Inspection Number	Inspection Type				
492	Business lic				
491	Business lic				
493	Business lic				
494	Re-Inspection				
658	Annual Inspection				
665	Re-Inspection				
758	Construction Site				
759	Construction Site				
783	Re-Inspection				
782	Re-Inspection				
785	Re-Inspection				
791	Re-Inspection				

See community development report for trainings and meetings.

# **RIVERDALE POLICE DEPARTMENT**

## **CRIME BULLETIN**

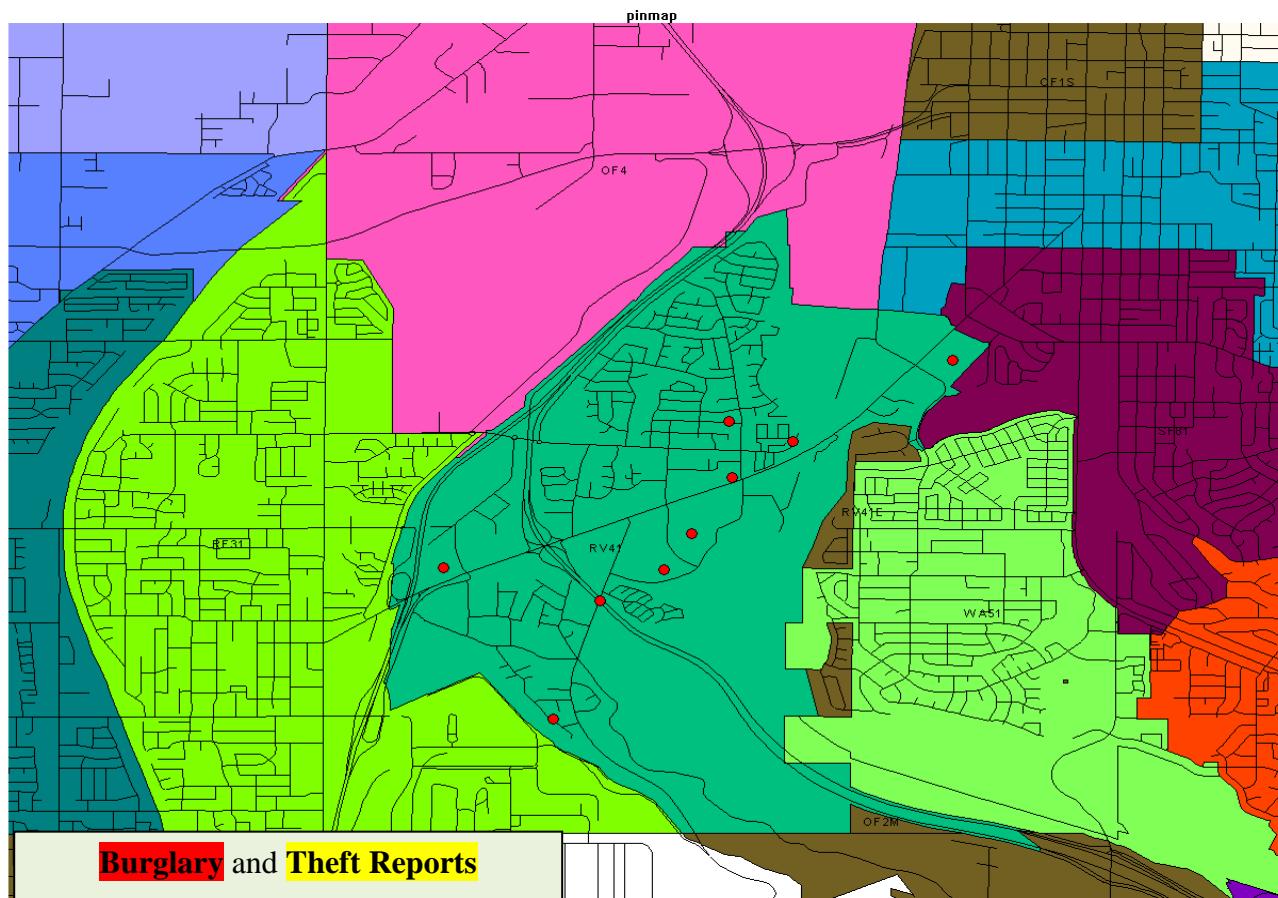
## February 2019 Report #16-2

## *February Police Calls*

- **1383 Calls for Service:**
    - **40 Animal Complaints**
    - **261 Crime Reports Written**
      - **12 Forgery/Fraud**
      - **26 Retail Thefts**
      - **5 Assaults**
      - **23 Drugs**
      - **16 Family Offenses**
      - **9 Burglary/Theft Complaints**
      - **3 Stolen Vehicle Complaints**
      - **7 Damaged Property**
      - **67 Arrests**



**The remainder of calls involved disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Medical Assists, Warrant Services, etc.**



## **Burglary and Theft Reports**

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

**POLICE LINE - DO NOT CROSS**

**POLICE LINE - DO NOT CROSS**

**POLICE LINE - DO**

**FOR LAW ENFORCEMENT USE ONLY!**

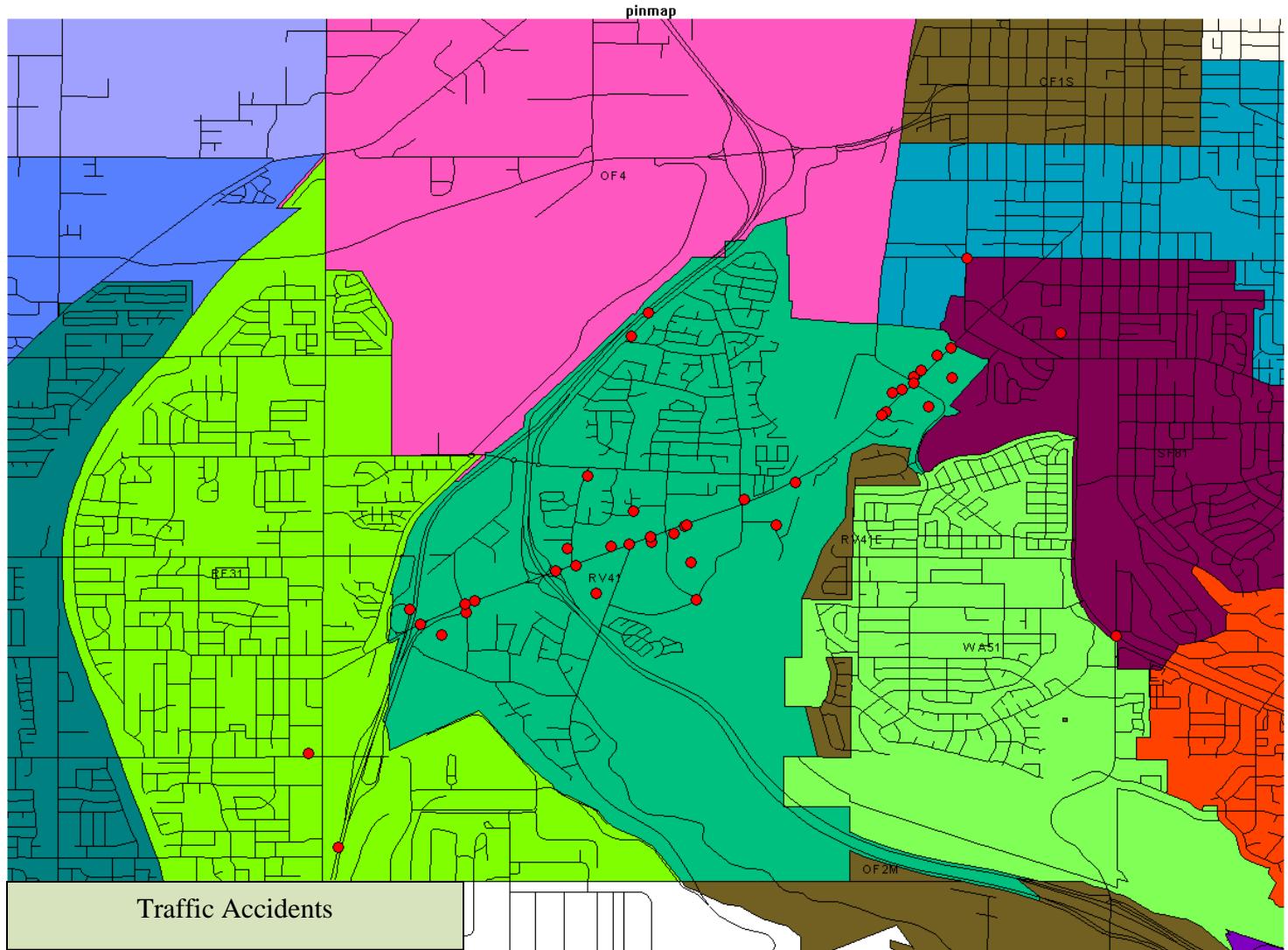
# **RIVERDALE POLICE DEPARTMENT**

## **CRIME BULLETIN**

February 2019  
Report #16-2

### **Traffic Patrol and Enforcement**

- 262 Traffic Stops resulting in:
  - 192 Citations
  - 279 Total Violations
  - 77 Warnings Issued
- 52 Traffic Accidents



- 22 New Cases sent to Investigations
- 35 Investigative Cases Closed
- Value Reported Stolen \$12,970.98
- Value Recovered \$1,903.24

**RIVERDALE CITY**  
**MONTHLY UTILITY REPORT**  
**FOR MAYOR & CITY COUNCIL**  
**FEBRUARY 2019**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	10,997	\$ 35,846	2,118	5	\$ 16.92
Commercial	13,522	\$ 25,507	247	55	\$ 103.27

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 53,855	2,097	\$ 25.68
Commercial	\$ 43,728	214	\$ 204.34

Storm Water Fund

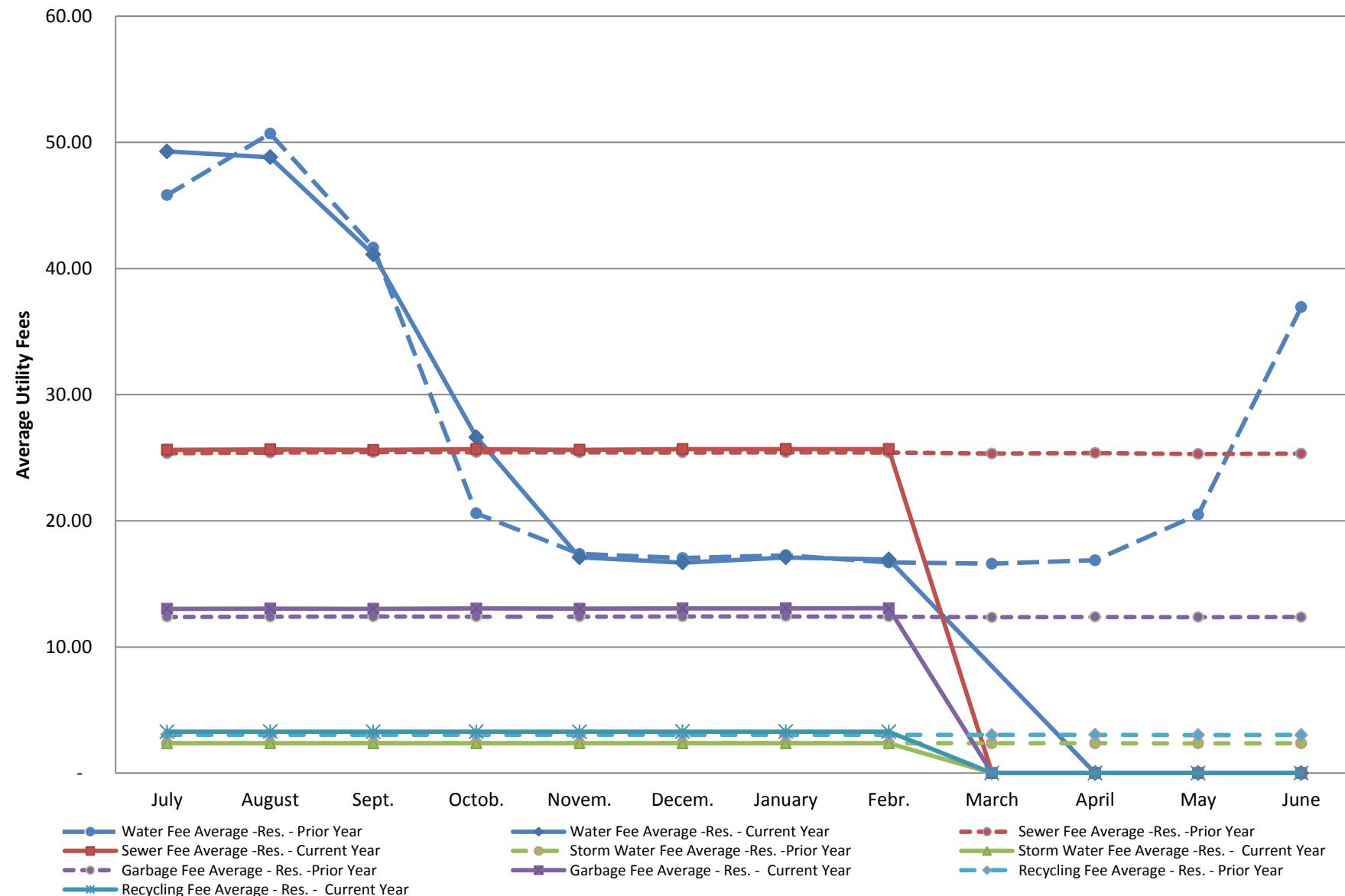
	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 5,008	2,115	\$ 2.37
Commercial	\$ 13,972	188	\$ 74.32

Garbage Fund

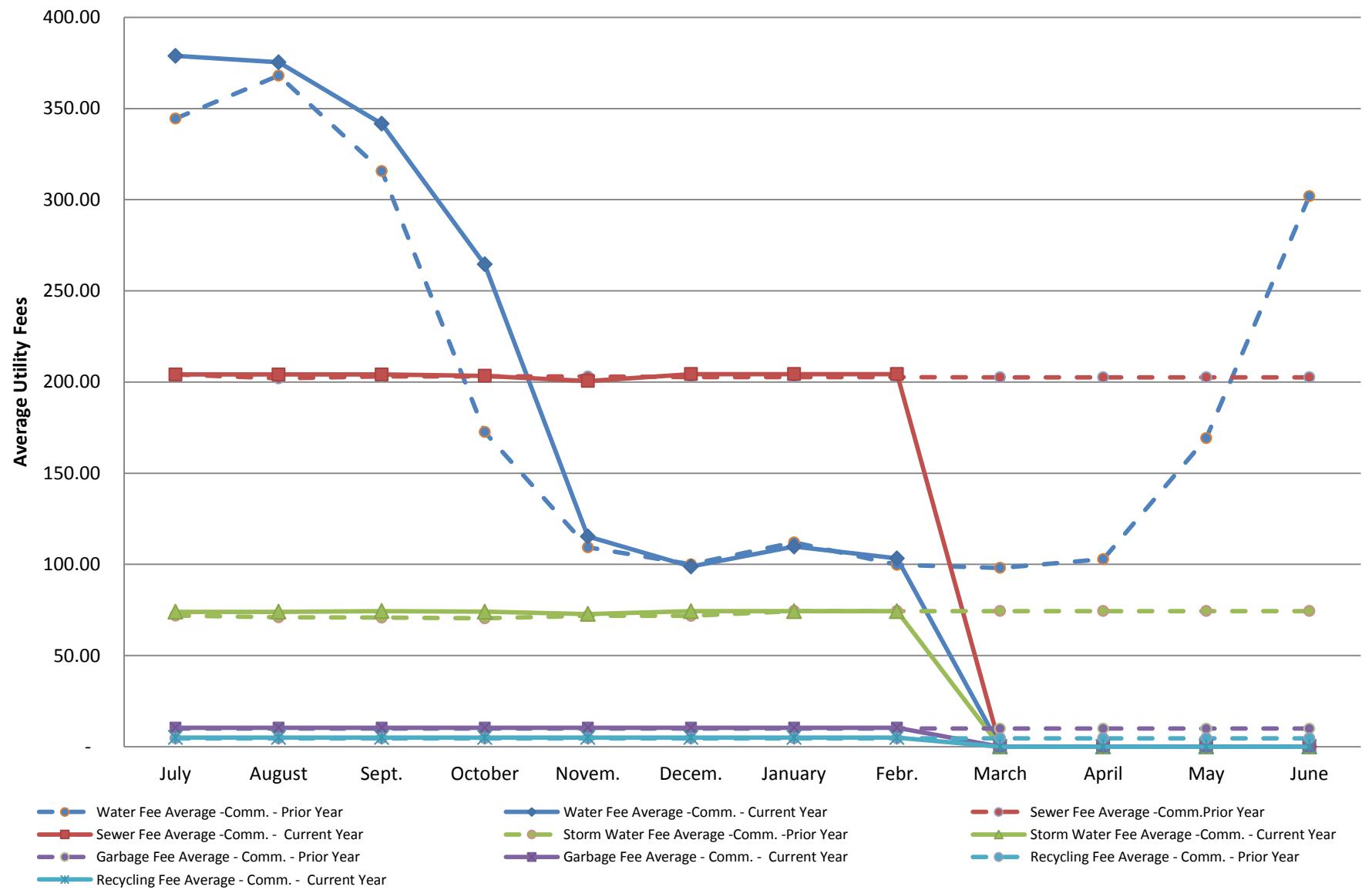
	Total Billings	Total Customers Billed	Average Bill Per Customer	
Residential - Garbage	\$ 27,058	2,071	\$ 13.07	*
Residential - Recycling	\$ 5,851	1,784	\$ 3.28	
Commercial - Garbage	\$ 42	4	\$ 10.42	*
Commercial - Recycling	\$ 25	5	\$ 4.99	

\* Some garbage utility customers have more than one garbage can, this is an average of all customers.

## Residential Average User Fees Fiscal Year 2018 & 2019



## Commercial Average User Fees Fiscal Year 2018 & 2019



Employee Recognition – March 2019 Anniversaries			
Years	Employee	Department	
15	 Camille Tesch		Police
5	 Rodger Worthen		City Administration
5	 Miranda Rizzi		Community Services
3	 Benjamin Williams		Fire
1	 Tyrel Dalton		Police
1	 Thomas Clarke		Community Services



# Riverdale City

## Staffing Authorization Plan

As of December 31, 2005		
Department	FTE Authorization	FTE Actual
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of January 31, 2019		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	4.50
Community Development	3.00	3.00
Business Administration	6.25	6.25
Community Services	9.00	9.00
Public Works	10.00	10.00
Police	22.75	22.75
Fire	15.50	14.50
Total	73.00	72.00

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	0.00	
Bus Admin - Civic Center	0.00	
Community Development	0.00	
Community Services	0.00	
Bus Admin - Civ Ctr	0.00	
Public Works	0.00	
Police	0.00	
Fire	(1.00)	PT Firefighters
Totals	(1.00)	Staffing <u>under</u> authorization

Actual Full Time Employees	56.00
Actual Part Time Employees	52.00
Seasonal Employees	0.00



## **COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT**

**March 15, 2019**

### **OPEN FOR BUSINESS**



Cycle Gear has opened a new store in the old Deseret Book space at 4151 S. Riverdale Road.



Empact Athletics Allstar Cheer, Dance and Tumbling has opened at 1337 West 5175 South #302.

### **ONGOING DEVELOPMENTS**



La-Z-Boy will hold a Grand Opening on March 23<sup>rd</sup> for their new store at 1136 W. Riverdale Road.



Quick Quack Car Wash will build on the corner of 700 W. Riverdale Road. The final site plan has been approved by the Riverdale City Council.



Besst Reality will open an office in the former Johnny's Dairy building at 5098 South 1050 West. Renovations to the building are now taking place.



Dania Furniture has announced that it will open a store in the old Babies-R-Us building at 4042 S. Riverdale Road.



**Monthly Financial Report**  
**Riverdale City and Redevelopment Agency**  
**Report as of January 31, 2019**

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
<b>General Fund</b>	\$ 1,581,603	\$ 1,143,652	\$ 1,515	\$ 832,818	\$ 674,436	\$ 5,960,930	\$ 4,557,496	\$ 1,403,434
						Net of Local Option Sales Tax Highway/Transportation Funds:		1,185,179
								975,012
<b>Redevelopment Agency, RDA</b>	4,282,052			30,525	10,245	679,450	113,263	566,187
<b>Capital Projects Fund</b>	3,913,027			9,332	289	56,950	100,877	(43,926)
<b>Water Fund</b>	2,747,854			75,462	45,727	940,459	617,874	322,585
<b>Sewer Fund</b>	1,796,166			103,262	115,168	716,898	733,909	(17,010)
<b>Storm Water Fund</b>	1,313,007			22,075	15,720	152,544	108,270	44,275
<b>Garbage Fund</b>	360,427			33,781	31,100	235,718	194,675	41,043
<b>Motor Pool Fund</b>	1,817,154			29,806	47,446	274,621	543,873	(269,252)
<b>Information Technology Fund</b>	238,014			10,749	8,535	74,760	99,471	(24,711)
<b>Total</b>	<b>\$ 18,049,304</b>	<b>\$ 1,143,652</b>	<b>\$ 1,515</b>	<b>\$ 1,147,810</b>	<b>\$ 948,666</b>	<b>\$ 9,092,331</b>	<b>\$ 7,069,709</b>	<b>\$ 2,022,623</b>

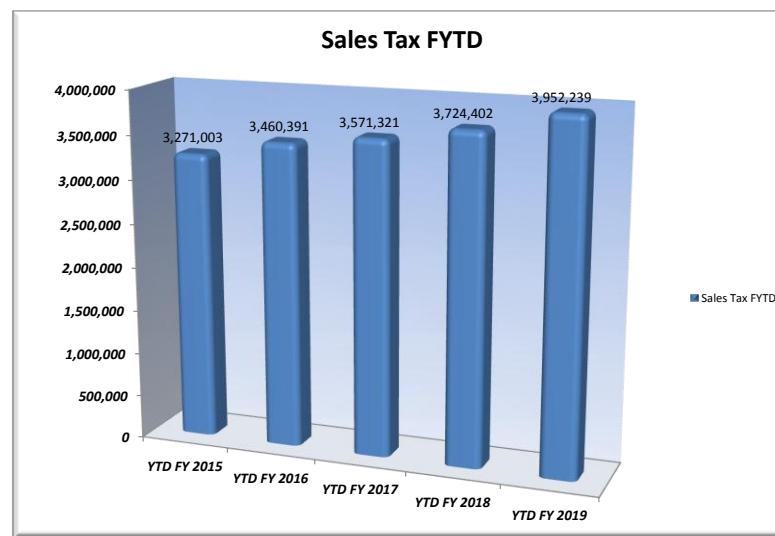
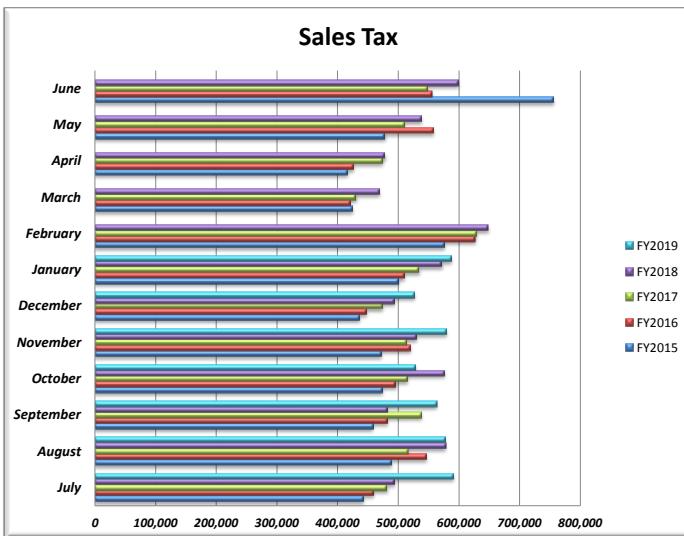
**Cody Cardon**  
**Business Administrator**

**Notes:**

- 1) Savings are held in:
  - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was 2.91%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr. (\$300), Senior's (\$115), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

**Monthly Financial Report**  
**Riverdale City Redevelopment Agency**  
Report as of January 31, 2019

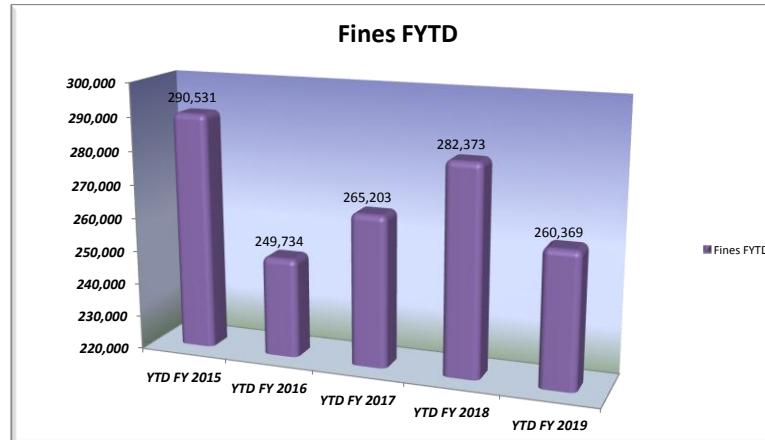
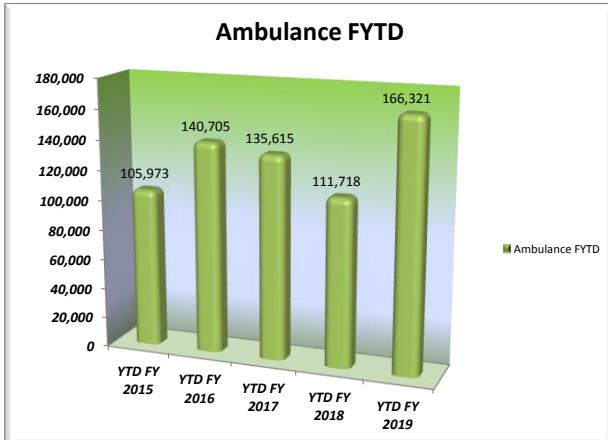
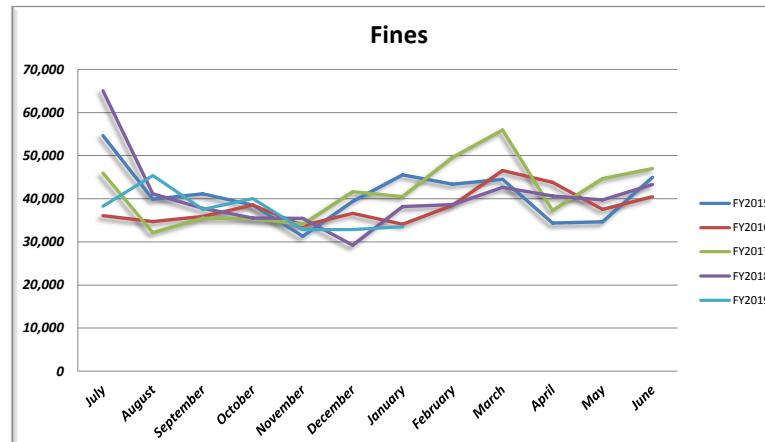
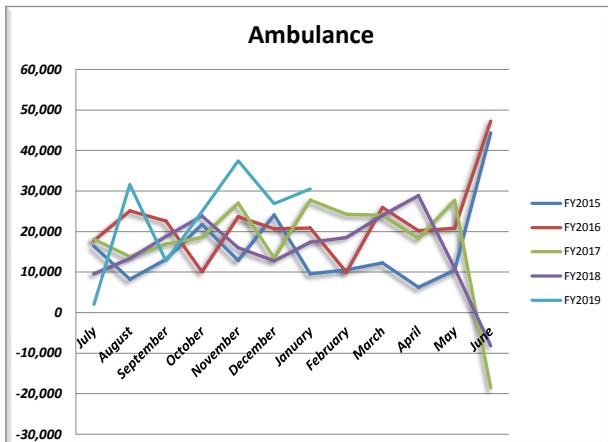
	<b>Amount of Money on Hand</b>			<b>For the Month Reported</b>		<b>For the Fiscal Year To Date</b>		
	<b>Savings</b>	<b>Checking</b>	<b>Cash Drawers</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Difference</b>
<b>RDA General Fund</b>	<b>\$ 411,037</b>			\$ 4,995	\$ 171	\$ 42,406	\$ 4,554	\$ 37,852
Riverdale Road RDA Fund	1,107,282			-	-	-	12,133	(12,133)
1050 West RDA Fund	(1,285)			-	-	-	-	-
550 West RDA Fund	539,996			3,239	2,674	223,460	7,341	216,119
West Bench RDA Fund	(53,993)			-	-	-	-	-
Statutory Housing RDA Fund	309,672			1,603	950	63,534	950	62,584
Housing RDA Fund	597,751			1,696	54	10,994	215	10,779
Senior Facility Fund	1,371,594			18,992	6,395	339,057	88,071	250,986
<b>Total</b>	<b>\$ 4,282,052</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,525</b>	<b>\$ 10,245</b>	<b>\$ 679,450</b>	<b>\$ 113,263</b>	<b>\$ 566,187</b>



Sales Tax	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2015	442,569	488,430	458,153	474,267	472,170	435,446	499,970	575,391	424,999	416,396	478,215	755,204	
FY2016	458,600	545,970	482,051	495,854	519,883	447,381	510,651	627,131	420,008	425,567	558,304	556,078	6,047,479
FY2017	481,004	516,215	538,062	514,769	513,312	473,968	533,991	628,904	430,061	474,567	510,239	547,592	6,162,684
FY2018	492,789	577,720	482,284	576,553	530,387	492,763	571,906	647,775	468,676	478,270	537,682	599,204	6,456,007
FY2019	591,419	576,907	563,499	528,836	578,794	526,228	586,556						3,952,239

Sales Tax FYTD	YTD FY 2015	YTD FY 2016	YTD FY 2017	YTD FY 2018	YTD FY 2019
	3,271,003	3,460,391	3,571,321	3,724,402	3,952,239



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2015	16,388	8,217	13,143	21,750	12,854	24,072	9,549	10,562	12,254	6,254	10,466	44,398	189,908
FY2016	17,721	25,099	22,604	10,096	23,644	20,688	20,854	9,951	25,958	20,185	20,818	47,259	264,876
FY2017	18,113	13,801	16,941	18,559	26,998	13,443	27,761	24,284	23,992	18,246	27,714	-18,586	211,266
FY2018	9,538	13,360	18,798	23,832	16,020	12,787	17,382	18,535	24,015	28,880	10,955	-8,179	185,924
FY2019	2,046	31,645	12,774	24,987	37,483	26,847	30,539						166,321

Ambulance FYTD	YTD FY 2015	YTD FY 2016	YTD FY 2017	YTD FY 2018	YTD FY 2019
	105,973	140,705	135,615	111,718	166,321

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2015	54,647	39,917	41,150	38,535	31,312	39,420	45,550	43,388	44,521	34,360	34,683	44,960	492,443
FY2016	36,066	34,724	35,927	38,538	33,792	36,609	34,078	38,481	46,559	43,787	37,534	40,484	456,579
FY2017	45,953	32,154	35,475	35,406	34,062	41,653	40,500	49,586	55,922	37,266	44,678	47,003	499,658
FY2018	65,050	41,139	37,772	35,553	35,439	29,244	38,177	38,658	42,644	40,636	39,749	43,306	487,366
FY2019	38,246	45,393	37,512	40,014	32,884	32,825	33,495						260,369

Fines FYTD	YTD FY 2015	YTD FY 2016	YTD FY 2017	YTD FY 2018	YTD FY 2019
	290,531	249,734	265,203	282,373	260,369

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>GENERAL FUND REVENUE</b>					
TAX REVENUE	598,334.43	4,575,650.10	7,135,000.00	2,559,349.90	64.1
LICENSES AND PERMITS	51,869.21	261,412.23	260,000.00	( 1,412.23)	100.5
INTERGOVERNMENTAL REVENUE	97,227.79	515,970.12	881,750.00	365,779.88	58.5
CHARGES FOR SERVICES	41,454.74	247,349.88	361,800.00	114,450.12	68.4
FINES AND FORFEITURES	33,494.81	260,368.69	470,200.00	209,831.31	55.4
MISCELLANEOUS REVENUE	10,436.95	100,179.38	1,625,500.00	1,525,320.62	6.2
 TOTAL FUND REVENUE	 832,817.93	 5,960,930.40	 10,734,250.00	 4,773,319.60	 55.5
 <b>RDA GENERAL FUND REVENUE</b>					
SOURCE 36	4,778.98	27,508.38	27,000.00	( 508.38)	101.9
RDA REVENUE	215.95	14,897.33	15,000.00	102.67	99.3
 TOTAL FUND REVENUE	 4,994.93	 42,405.71	 42,000.00	 ( 405.71)	 101.0
 <b>RIVERDALE ROAD RDA FUND REVENUE</b>					
MISCELLANEOUS REVENUE	.00	.00	470,000.00	470,000.00	.0
 TOTAL FUND REVENUE	 .00	 .00	 470,000.00	 470,000.00	 .0
 <b>550 WEST RDA FUND REVENUE</b>					
TAX REVENUE	3,239.28	223,460.06	225,000.00	1,539.94	99.3
MISCELLANEOUS REVENUE	.00	.00	45,000.00	45,000.00	.0
 TOTAL FUND REVENUE	 3,239.28	 223,460.06	 270,000.00	 46,539.94	 82.8
 <b>STATUTORY HOUSING FUND REVENUE</b>					
TAX REVENUE	863.81	59,589.37	60,000.00	410.63	99.3
MISCELLANEOUS REVENUE	738.71	3,944.33	2,850.00	( 1,094.33)	138.4
 TOTAL FUND REVENUE	 1,602.52	 63,533.70	 62,850.00	 ( 683.70)	 101.1
 <b>HOUSING RDA FUND REVENUE</b>					
MISCELLANEOUS REVENUE	1,696.30	10,993.80	18,000.00	7,006.20	61.1
 TOTAL FUND REVENUE	 1,696.30	 10,993.80	 18,000.00	 7,006.20	 61.1

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>SENIOR FACILITY RDA FUND REVENUE</b>					
TAX REVENUE	3,453.71	235,630.78	195,000.00	( 40,630.78)	120.8
CHARGES FOR SERVICES	12,293.00	85,445.00	145,000.00	59,555.00	58.9
MISCELLANEOUS REVENUE	3,245.61	17,981.40	16,000.00	( 1,981.40)	112.4
<b>TOTAL FUND REVENUE</b>	<b>18,992.32</b>	<b>339,057.18</b>	<b>356,000.00</b>	<b>16,942.82</b>	<b>95.2</b>
<b>CAPITAL PROJECTS FUND REVENUE</b>					
CAPITAL PROJECTS REVENUE	9,332.47	56,950.47	1,755,000.00	1,698,049.53	3.3
<b>TOTAL FUND REVENUE</b>	<b>9,332.47</b>	<b>56,950.47</b>	<b>1,755,000.00</b>	<b>1,698,049.53</b>	<b>3.3</b>
<b>WATER FUND REVENUE</b>					
WATER - INTEREST REVENUE	6,469.71	40,336.13	29,500.00	( 10,836.13)	136.7
WATER REVENUE	68,992.22	900,122.55	1,155,000.00	254,877.45	77.9
<b>TOTAL FUND REVENUE</b>	<b>75,461.93</b>	<b>940,458.68</b>	<b>1,184,500.00</b>	<b>244,041.32</b>	<b>79.4</b>
<b>SEWER FUND REVENUE</b>					
SEWER REVENUE	103,261.54	716,898.43	1,182,350.00	465,451.57	60.6
<b>TOTAL FUND REVENUE</b>	<b>103,261.54</b>	<b>716,898.43</b>	<b>1,182,350.00</b>	<b>465,451.57</b>	<b>60.6</b>
<b>STORM WATER FUND REVENUE</b>					
STORM WATER REVENUE	22,075.09	152,544.26	244,000.00	91,455.74	62.5
<b>TOTAL FUND REVENUE</b>	<b>22,075.09</b>	<b>152,544.26</b>	<b>244,000.00</b>	<b>91,455.74</b>	<b>62.5</b>
<b>GARBAGE FUND REVENUE</b>					
GARBAGE REVENUE	33,780.79	235,717.91	395,800.00	160,082.09	59.6
<b>TOTAL FUND REVENUE</b>	<b>33,780.79</b>	<b>235,717.91</b>	<b>395,800.00</b>	<b>160,082.09</b>	<b>59.6</b>
<b>MOTOR POOL FUND REVENUE</b>					
MOTOR POOL REVENUE	29,806.27	274,620.91	569,139.00	294,518.09	48.3
<b>TOTAL FUND REVENUE</b>	<b>29,806.27</b>	<b>274,620.91</b>	<b>569,139.00</b>	<b>294,518.09</b>	<b>48.3</b>

RIVERDALE CITY CORP.  
 FUND SUMMARY  
 FOR THE 7 MONTHS ENDING JANUARY 31, 2019

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>INFORMATION TECH. FUND REVENUE</b>					
IT REVENUE	10,748.73	74,759.96	125,380.00	50,620.04	59.6
<b>TOTAL FUND REVENUE</b>	<b>10,748.73</b>	<b>74,759.96</b>	<b>125,380.00</b>	<b>50,620.04</b>	<b>59.6</b>

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>GENERAL FUND EXPENDITURES</b>					
MAYOR/COUNCIL	7,019.25	63,067.90	133,807.00	70,739.10	47.1
LEGAL	45,123.69	387,854.48	707,729.00	319,874.52	54.8
CITY ADMINISTRATION	22,177.11	161,536.52	288,272.00	126,735.48	56.0
BUSINESS ADMINISTRATION	49,928.11	333,608.88	630,827.00	297,218.12	52.9
NON DEPARTMENTAL	5,833.00	40,831.00	1,350,851.00	1,310,020.00	3.0
POLICE	252,154.24	1,697,601.68	3,028,244.00	1,330,642.32	56.1
FIRE	126,285.54	915,799.17	1,637,795.00	721,995.83	55.9
COMMUNITY DEVELOPMENT	34,058.51	239,747.30	437,085.00	197,337.70	54.9
STREETS	42,168.47	216,597.65	1,397,714.00	1,181,116.35	15.5
PARKS	28,833.47	196,412.14	530,863.00	334,450.86	37.0
COMMUNITY SERVICES	60,855.08	304,439.64	591,063.00	286,623.36	51.5
<b>TOTAL FUND EXPENDITURES</b>	<b>674,436.47</b>	<b>4,557,496.36</b>	<b>10,734,250.00</b>	<b>6,176,753.64</b>	<b>42.5</b>
<b>RDA GENERAL FUND EXPENDITURES</b>					
RDA EXPENSES	171.44	4,553.59	42,000.00	37,446.41	10.8
<b>TOTAL FUND EXPENDITURES</b>	<b>171.44</b>	<b>4,553.59</b>	<b>42,000.00</b>	<b>37,446.41</b>	<b>10.8</b>
<b>RIVERDALE ROAD RDA FUND EXPENDITURES</b>					
EXPENDITURES	.00	12,132.60	470,000.00	457,867.40	2.6
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>12,132.60</b>	<b>470,000.00</b>	<b>457,867.40</b>	<b>2.6</b>
<b>550 WEST RDA FUND EXPENDITURES</b>					
EXPENDITURES	2,674.30	7,341.21	270,000.00	262,658.79	2.7
<b>TOTAL FUND EXPENDITURES</b>	<b>2,674.30</b>	<b>7,341.21</b>	<b>270,000.00</b>	<b>262,658.79</b>	<b>2.7</b>
<b>STATUTORY HOUSING FUND EXPENDITURES</b>					
EXPENDITURES	950.00	950.00	62,850.00	61,900.00	1.5
<b>TOTAL FUND EXPENDITURES</b>	<b>950.00</b>	<b>950.00</b>	<b>62,850.00</b>	<b>61,900.00</b>	<b>1.5</b>
<b>HOUSING RDA FUND EXPENDITURES</b>					
EXPENDITURES	54.00	214.90	18,000.00	17,785.10	1.2
<b>TOTAL FUND EXPENDITURES</b>	<b>54.00</b>	<b>214.90</b>	<b>18,000.00</b>	<b>17,785.10</b>	<b>1.2</b>

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>SENIOR FACILITY RDA FUND EXPENDITURES</b>					
EXPENDITURES	6,394.69	88,071.12	356,000.00	267,928.88	24.7
TOTAL FUND EXPENDITURES	6,394.69	88,071.12	356,000.00	267,928.88	24.7
<b>CAPITAL PROJECTS FUND EXPENDITURES</b>					
CAPITAL PROJECTS EXPENDITURES	288.52	100,876.71	1,755,000.00	1,654,123.29	5.8
TOTAL FUND EXPENDITURES	288.52	100,876.71	1,755,000.00	1,654,123.29	5.8
<b>WATER FUND EXPENDITURES</b>					
WATER EXPENSES	45,727.28	617,874.02	2,584,676.00	1,966,801.98	23.9
TOTAL FUND EXPENDITURES	45,727.28	617,874.02	2,584,676.00	1,966,801.98	23.9
<b>SEWER FUND EXPENDITURES</b>					
SEWER EXPENSES	115,168.29	733,908.92	2,710,780.00	1,976,871.08	27.1
TOTAL FUND EXPENDITURES	115,168.29	733,908.92	2,710,780.00	1,976,871.08	27.1
<b>STORM WATER FUND EXPENDITURES</b>					
STORM WATER EXPENSES	15,720.12	108,269.61	586,417.00	478,147.39	18.5
TOTAL FUND EXPENDITURES	15,720.12	108,269.61	586,417.00	478,147.39	18.5
<b>GARBAGE FUND EXPENDITURES</b>					
GARBAGE EXPENSES	31,100.29	194,675.35	398,688.00	204,012.65	48.8
TOTAL FUND EXPENDITURES	31,100.29	194,675.35	398,688.00	204,012.65	48.8
<b>MOTOR POOL FUND EXPENDITURES</b>					
MOTOR POOL EXPENSES	47,445.90	543,872.95	1,052,250.00	508,377.05	51.7
TOTAL FUND EXPENDITURES	47,445.90	543,872.95	1,052,250.00	508,377.05	51.7
<b>INFORMATION TECH. FUND EXPENDITURES</b>					
IT EXPENSES	8,534.84	99,471.37	197,000.00	97,528.63	50.5
TOTAL FUND EXPENDITURES	8,534.84	99,471.37	197,000.00	97,528.63	50.5

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
March 19, 2019**

**AGENDA ITEM: F**

**SUBJECT:** Consideration to approve meeting minutes.

**PRESENTER:** Jackie Manning, City Recorder

**INFORMATION:**

- a. March 5, 2019 City Council Work Session
- b. March 5, 2019 City Council Regular Meeting

**BACK TO AGENDA**



1 Minutes of the **Work Session** of the **Riverdale City Council & RDA** Tuesday, March 5, 2019 at 5:30 p.m., at the Civic Center  
2 in the Administrative Offices, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.  
3  
4

5 **Present:** City Council: Norm Searle, Mayor  
6 Brent Ellis, Councilmember  
7 Alan Arnold, Councilmember  
8 Cody Hansen, Councilmember  
9 Bart Stevens, Councilmember-via telephone  
10  
11

12 City Employees: Rodger Worthen, City Administrator  
13 Steve Brooks, City Attorney  
14 Mike Eggett, Community Development  
15 Jackie Manning, City Recorder  
16  
17

18 **Excused:** Braden Mitchell, Councilmember  
19  
20

**City Council Agenda**

21 The Work Session meeting began 5:30 p.m. Mayor Searle welcomed the Council Members stating for the record that  
22 all were in attendance.  
23  
24

**Public Comment:**

25 It was noted there may be some people present for public comment.  
26  
27

**Presentations and Reports:**

28 Mayor Searle discussed his recent meeting with Horrocks Engineering, the construction company working on the  
29 Interstate 15 express lane project. Construction is anticipated to begin March or April, weather permitting. The  
30 construction will take a couple of years, due to the significant amount of work. More information will be posted on the city  
31 website.  
32  
33

34 Mayor Searle briefly discussed the most recent lunch with the elementary students who meet with the Mayor, fire  
35 department and police department.  
36  
37

**Consent Items:**

38 Mayor Searle invited any corrections or comments for the work session and regular meeting minutes for the City  
39 Council Meeting held on February 19, 2019. There were no requested changes to the meeting minutes.  
40  
41

42 Mayor Searle invited discussion regarding the second consent item, consideration to ratify the results for the Planning  
43 Commission Vice-Chair position, Amy Ann Spiers. Mike Eggett, in Community Development, explained there was an  
44 election held during the recent planning commission meeting to replace the vice-chair vacancy, in which Commissioner  
45 Spiers was nominated.  
46  
47

48 Mayor Searle invited discussion regarding the third and fourth consent items, multiple public hearings on May 7, 2019  
49 and June 18, 2019 regarding: Riverdale City and Redevelopment Agency (RDA) Tentative Budget for fiscal year 2019-  
50 2020, declaring unclaimed property as public interest use, amending the Riverdale City Budget for fiscal year 2018-2019  
51 (as needed), adopting the Riverdale City Final Budget for fiscal year 2019-2020, proposed amendments to the Riverdale  
52 City Code: Human Resources Manual, 1-7-2 Salaries of City Council and Mayor, and 1-7F-6 Salary of the Justice Court  
53 Judge, culinary water utilized by the City's general operations and the corresponding nonreciprocal interfund transfer to  
54 the City's water enterprise fund. There was no discussion regarding these items.  
55  
56

**Action Items:**

57 Mayor Searle invited discussion regarding the first action item, consideration of Resolution 2019-04, A Resolution of  
58 the legislative body of Riverdale City appointing two representatives to serve on the Taxing Entity Committee (TEC) for all  
59 urban renewal (formerly redevelopment), economic development, and community development project areas in the City of  
60 Riverdale. There were no questions regarding this item.  
61  
62

**Discretionary:**

63 There was a discussion regarding HB 441, the tax reformation bill, and Mayor Searle encouraged the  
64 councilmembers to watch the live stream of the discussions regarding that bill. Rodger Worthen, the City Administrator,  
65 discussed the bill in depth with relation to the calculation formula and described its impact to Riverdale City. There is a lot  
66 of unknowns regarding this bill.  
67  
68

**RDA Agenda**

**Consent Items:**

69 Mayor Searle asked for any discussion regarding the RDA board meeting minutes for the meeting held on February  
70 5, 2019. There were no changes requested.  
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Presentations:

Mr. Worthen explained the discussion regarding a proposed development agreement formation within the 550 West RDA area will be brief because it deals with the purchase, exchange, or lease of real property.

Adjournment:

Having no further business to discuss the Council adjourned at 5:57 p.m. to convene into their Regular City Council Meeting.

DRAFT

1 Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, March 5, 2019, at 6:00 p.m., at the Civic Center,  
2 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

3  
4 **Present:** City Council: Norm Searle, Mayor  
5 Brent Ellis, Councilmember  
6 Alan Arnold, Councilmember  
7 Cody Hansen, Councilmember  
8 Bart Stevens, Councilmember- via conference call  
9  
10  
11 City Employees: Rodger Worthen, City Administrator  
12 Steve Brooks, City Attorney  
13 Mike Eggett, Community Development  
14 Scott Brenkman, Police Chief  
15 Jared Sholly, Fire Chief  
16 Jackie Manning, City Recorder  
17  
18 Excused: Braden Mitchell, Councilmember  
19  
20 Visitors: David A. Leahy Chuck Kerkvliet  
21 Amy Ann Spiers Susette Demar  
22

23 **A. Welcome & Roll Call**

24  
25 The City Council meeting began at 6:01 p.m. Mayor Searle called the meeting to order and welcomed all in  
26 attendance, including all Council Members and all members of the public. It was noted that Councilmember Mitchell was  
27 excused from tonight's meeting, and Councilmember Stevens was participating via conference call.  
28

29 **B. Pledge of Allegiance**

30 Mayor Searle invited City Attorney Steve Brooks to lead the Pledge of Allegiance.  
31

32 **C. Moment of Silence**

33 Mayor Searle called for a moment of silence and asked everyone to remember our police officers, fire fighters, U.S.  
34 Military service members, and members of the City Council as they make decisions this evening.  
35

36 **D. Public Comment**

37 Mayor Searle invited any member of the public with questions or concerns to address the Council and asked that they  
38 keep their comments to approximately three minutes. No action will be taken during public comment.  
39

40 Dave Leahy, a Riverdale Resident, expressed concern regarding the Riverdale Senior Center. He submitted pictures  
41 to the City Council. Mr. Leahy explained there is a drain in the south parking lot that the seniors use in lieu of the side walk  
42 because it is a shorter distance to their cars. He felt this drain presented a tripping hazard, and suggested the Council add  
43 a new pathway near the entrance of the building, so that the seniors wouldn't use the drain entrance.  
44

45 Mr. Leahy further explained there were stepping stones in the landscaping area near the front entrance that is also  
46 used as an unofficial walk way. He described an incident where he witnessed a senior tripping and who then almost fell.  
47 He suggested the stepping stones be removed.  
48

49 Mr. Leahy expressed an additional concern regarding the pillars in the split driveway in the front of the senior center.  
50 He explained the design makes it difficult for drivers to see pedestrians crossing the street. He suggested the Council add  
51 additional "caution" signs to warn drivers and pedestrians to watch out for each other.  
52

53 **E. Presentations and Reports**

54 **1. Mayors Report**

55 Mayor Searle discussed HB 441, the tax reformation bill which would reduce sales tax and apply taxes for services  
56 rendered. It was noted there is a lot unknown about this bill including how it would impact Riverdale. Riverdale City relies  
57 heavily on sales tax for the city budget.  
58

59 Mayor Searle discussed the upcoming construction to occur on Interstate 15, which will extend the express lane to  
60 Riverdale City exit. He explained more information will be available on the city website. There is also an option to sign up  
61 for text message alerts directly through the Utah Department of Transportation's (UDOT) website.  
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74 **2. Council Assignments**  
75

76 Councilmember Ellis explained the director of the mosquito abatement board has resigned. A new director will be  
77 voted upon the upcoming Monday.  
78

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81  
82 **F. Consent Items**  
83

84 **1. Consideration to approve the City Council meeting minutes from: February 19, 2019 Work Session and**  
85 **Regular Session.**  
86

87 Mayor Searle invited any corrections or comments regarding the above referenced meeting minutes.  
88 No requested changes.  
89

90 **2. Consideration to ratify the results for the Planning Commission Vice-Chair position, Amy Ann Spiers.**  
91

92 Mayor Searle explained during the most recent planning commission meeting Commissioner Spiers was nominated  
93 to fill the planning commission vice-chair vacancy.  
94

95 **3. Consideration to set a public hearing on May 7, 2019, to receive and consider comments regarding the**  
96 **following:**  
97

- 98 a. **Riverdale City and Redevelopment Agency (RDA) Tentative Budget for Fiscal Year 2019-2020.**  
99 b. **Declaring unclaimed property as public interest use.**  
100

101 There were no comments regarding this item.  
102

103 **4. Consideration to set a public hearing on June 18, 2019, to receive and consider comments regarding the**  
104 **following:**  
105

- 106 a. **Amending the Riverdale City Budget for Fiscal Year 2018-2019 (as needed)**  
107 b. **Adopting the Riverdale City Final Budget for Fiscal Year 2019-2020**  
108 c. **Proposed amendments to the Riverdale City Code: Human Resources Manual, 1-7-2 Salaries of City**  
109 **Council and Mayor, and 1-7F-6 Salary of the Justice Court Judge.**  
110 d. **Culinary water utilized by the City's general operations and the corresponding nonreciprocal**  
111 **interfund transfer to the City's water enterprise fund.**  
112

113 There were no comments regarding this item.  
114

115 **MOTION:** Councilmember Arnold moved to approve the consent items as proposed.  
116 Councilmember Ellis seconded the motion. There was not any discussion  
117 regarding this motion. The motion passed unanimously in favor of the motion.  
118

119 **G. Action Items**  
120

121 **1. Consideration of Resolution 2019-04, A Resolution of the legislative body of Riverdale City appointing two**  
122 **representatives to serve on the Taxing Entity Committee (TEC) for all urban renewal (formerly**  
123 **redevelopment), economic development, and community development project areas in the City of Riverdale.**  
124

125 Rodger Worthen, City Administrator, summarized the executive summary which explained:  
126

127 Resolution of the legislative body of the City of Riverdale to appoint two City representatives to serve on the Taxing  
128 Entity Committee (TEC) for redevelopment, economic development and housing development areas in the City of  
129 Riverdale.  
130

131 The Redevelopment Agencies Act, 17B-4 of the Utah Code Annotated requires that each redevelopment agency that  
132 adopts economic and community redevelopment areas must participate and create a Taxing Entity Committee. The  
133 legislative body of the City needs to appoint two voting members of the committee. Through discussions with Mayor  
134 Searle, RDA advisors, and City staff, it is recommended that Mayor Norm Searle and City Administrator Rodger Worthen  
135 be appointed as Taxing Entity Committee members with Mike Eggett as alternate. These representatives will vote on  
136 behalf of the City of Riverdale and its legislative body on all matters coming before the Taxing Entity Committee.  
137

138 This action of the City Council is per authorized direction of the state code to appoint two voting members to the  
139 Taxing Entity Committee. (TEC). City staff recommends approval.  
140

141 There was a brief discussion regarding the alternate listed in the resolution, which lists the Community Development  
142 Director position, in lieu of naming Mike Eggett directly.  
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**MOTION:** Councilmember Arnold moved to approve Resolution 2019-04, A Resolution of the legislative body of Riverdale City appointing two representatives to serve on the Taxing Entity Committee (TEC) for all urban renewal (formerly redevelopment), economic development, and community development project areas in the City of Riverdale. Councilmember Ellis seconded the motion.

Mayor Searle invited discussion regarding the motion. There was not a discussion.

**ROLL CALL VOTE:** Councilmembers Hansen, Stevens, Ellis and Arnold voted unanimously in favor of the motion.

## H. Discretionary Items

There were no discretionary items.

## I. Adjournment.

**MOTION:** Having no further business to discuss, Councilmember Hansen made a motion to adjourn. The motion was seconded by Councilmember Arnold; all voted in favor. The meeting was adjourned at 6:25 p.m.

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Norm Searle, Mayor

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### Jackie Manning, City Recorder

**Date Approved: March 19, 2019**

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
March 19, 2019**

**AGENDA ITEM: G1**

**SUBJECT:** Consideration or Resolution 2019-05, Interlocal Agreement between Riverdale City and Weber County for 2019 and 2021 Election Services.

**PRESENTER:** Jackie Manning, City Recorder

**ACTION REQUESTED:** Consideration to approve

**INFORMATION:**

- a. Executive Summary
- b. Resolution 2019-05
- c. Attachment 1 – Interlocal Agreement

**BACK TO AGENDA**



## City Council Executive Summary

For the City Council meeting on: March 19, 2019

Petitioner: Jackie Manning, City Recorder

### Summary of Proposed Action

Consideration to approve Resolution 2019-05, an Inter-Local Agreement between Weber County and Riverdale City for the purpose of assisting in the 2019 and 2021 Riverdale City Municipal Elections.

### Summary of Supporting Facts & Options

Weber County would like the Inter-Local Agreement to last 2 election cycles (2019 and 2021). This is beneficial to the city, because it locks in the price and it helps us to know what to budget for the next election.

The services Weber County will be providing are listed in Exhibit A.

The cost of the Primary and General Election is outlined in Exhibit B. It should be noted that Weber County is only charging for materials and their staff time. There are various factors that affect the overall cost. For example, if the primary election is cancelled, Riverdale City will not be charged for that election. Weber County will have an item on the ballot for the 2019 election year, which will also reduce the overall cost to Riverdale City, because of the sharing costs of noticing and printing.

There will be 9 voting centers located throughout Weber County, as outlined in Exhibit C. Weber County registered voters can go to any polling place or ballot drop box located within Weber County regardless of which city they reside.

### Legal Comments - City Attorney

Steve Brooks,  
City Attorney

### Fiscal Comments - Treasurer/Budget Officer

Cody Cardon  
Cody Cardon,  
Business Administrator

Administrative Comments - City Administrator

Rodger Worthen,  
City Administrator



**RESOLUTION NO. 2019-05**

**A RESOLUTION OF RIVERDALE CITY COUNCIL APPROVING AN INTERLOCAL  
AGREEMENT BETWEEN RIVERDALE CITY AND WEBER COUNTY CONCERNING AN  
INTERLOCAL AGREEMENT TO ASSIST WITH CITY ELECTIONS.**

**WHEREAS**, Utah Code Ann. § 11-13-101 et. sec. permits governmental entities to enter into cooperation agreements with each other; and

**WHEREAS**, Riverdale City wishes to engage Weber County, and their expertise, equipment, assistance and services in performing and providing election services to the general public; and.

**WHEREAS**, the Riverdale City Council has fully reviewed the attached Interlocal Agreement between Weber County and Riverdale City concerning a joint agreement for assistance in providing election services for the public and agrees to all the terms and conditions contained therein; and

**NOW THEREFORE**, the Riverdale City Council hereby approves the attached Interlocal Agreement (attached hereto as Attachment 1 and incorporated hereby) as written and authorizes the Mayor of Riverdale City to execute this Agreement on behalf of the City.

**RESOLVED** this \_\_\_\_\_ day of March, 2019.

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Norm Searle  
Riverdale City

Attest:

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Jackie Manning  
City Recorder

City Contract No. \_\_\_\_\_  
County Contract No. \_\_\_\_\_

**INTERLOCAL COOPERATION AGREEMENT**  
**BETWEEN**  
**WEBER COUNTY**  
**on behalf of the**  
**WEBER COUNTY CLERK'S OFFICE, ELECTIONS DIVISION**  
**-AND-**  
**RIVERDALE CITY**

THIS AGREEMENT is made and entered into the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between WEBER COUNTY, a political subdivision of the State of Utah (“County”), on behalf of its Clerk’s Office, Elections Division, and Riverdale City (“City”). The County and the City may be referred to collectively as the “Parties” and may be referred to individually as a “Party.”

**WITNESSETH:**

WHEREAS, the County desires to provide the services of its Clerk’s office, Elections Division, to the City for the purpose of assisting the City in conducting the City’s 2019 and 2021 primary and general municipal elections; and

WHEREAS, the City desires to engage the County for such services;

NOW, THEREFORE, in consideration of the promises and covenants hereinafter contained, the Parties agree as follows:

1. **Term.** County shall provide election services to the City commencing on the date this Agreement is executed, and terminating on January 1, 2022. The term of this Agreement may be extended by mutual agreement in writing signed by all Parties. Either Party may cancel

this Agreement upon ninety (90) days written notice to the other party. Upon such cancellation, each Party shall retain ownership of any property it owned prior to the date of this Agreement, and the City shall own any property it created or acquired pursuant to this Agreement.

2. **Scope of Work.** The services to be provided by the Weber County Clerk's Office, Elections Division, shall be as set forth in the Scope of Work, attached hereto and incorporated by reference as Exhibit A. Generally, the County Clerk shall perform all elections administration functions as set forth in Exhibit A and as needed to ensure implementation of the City's 2019 and 2021 primary and general municipal elections.

3. **Legal Requirements.** The County and the City understand and agree that the 2019 and 2021 primary and general municipal elections are the City's elections. The City shall be responsible for compliance with all legal requirements for these elections and shall direct the manner in which the elections are conducted. County agrees to work with the City in complying with all legal requirements for the conduct of these elections and conduct these elections pursuant to the direction of the City. The City, not the County, is responsible to resolve any and all election questions, problems, and legal issues that are within the City's statutory authority.

4. **Cost.** In consideration of the services performed under this Agreement, the City shall pay the County an amount not to exceed the rate estimate given to the City by the County in Exhibit B. The County shall provide a written invoice to the City at the conclusion of the elections, and the City shall pay the County from the invoice within thirty (30) days of receiving it. The invoice shall contain the number of active registered voters as of one week before Election Day, the rate used, and jurisdictions participating in the election(s). In the case of a vote recount, election system audit, election contest, or similar event arising out of the City's election, the City shall pay the County's cost of responding to such events, based on a written invoice

provided by the County. The invoice amount for these additional services may cause the total cost to the City to exceed the estimate given to the City by the County. For such consideration, the County shall furnish all materials, labor and equipment to complete the requirements and conditions of this Agreement.

5. **Governmental Immunity.** The City and the County are governmental entities and subject to the Governmental Immunity Act of Utah, Utah Code Ann. §§ 63G-7-101, et seq. (“Act”). Subject to the provisions of the Act, the City and County agree to indemnify and hold harmless the other Party, its agents, officers and employees from and against any and all actions, claims, lawsuits, proceedings, liability damages, losses and expenses (including attorney’s fees and costs) arising out of or resulting from the performance of this Agreement to the extent the same are caused by any negligent or wrongful act or omission of that Party, its officers, agents and employees. Nothing in this Agreement shall be deemed a waiver of any rights, statutory limitations on liability, or defenses applicable to the City or the County under the Act.

6. **Election Records.** The County shall maintain and keep control over all records created pursuant to this Agreement and to the elections relevant to this Agreement. The County shall respond to all public record requests related to this Agreement and the underlying elections and shall retain all election records consistent with the Government Records Access and Management Act, Utah Code Ann. §§ 63G-2-101 et seq. and all other relevant local, state and federal laws.

7. **Service Cancellation.** If the Agreement is canceled by the City as provided herein, the City shall pay the County on the basis of the actual services performed according to the terms of this Agreement. Upon cancellation of this Agreement, the County shall submit to the City an itemized statement for services rendered under this Agreement up to the time of

cancellation and based upon the dollar amounts for materials, equipment and services set forth herein.

8. **Legal Compliance.** The Parties, as part of the consideration herein, shall comply with all applicable federal, state and county laws governing elections.

9. **Interlocal Agreement.** In satisfaction of the requirements of the Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953, as amended (“Interlocal Act”), in connection with this Agreement, the Parties agree as follows:

- (a) This Agreement shall be approved by each Party, pursuant to § 11-13-202.5 of the Interlocal Act;
- (b) This Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney on behalf of each Party, pursuant to Section 11-13-202.5 of the Interlocal Act ;
- (c) A duly executed original counterpart of the Agreement shall be filed with the keeper of records of each Party, pursuant to § 11-13-209 of the Interlocal Act;
- (d) Each Party shall be responsible for its own costs of any action done pursuant to this Agreement, and for any financing of such costs; and
- (e) No separate legal entity is created by the terms of this Agreement. To the extent that this Agreement requires administration other than as set forth herein, it shall be administered by the City Recorder of the City and the County Clerk of the County, acting as a joint board. No real or personal property shall be acquired jointly by the Parties as a result of this Agreement. To the extent that a Party acquires, holds, and disposes of any real or personal property for use in the joint or cooperative undertaking

contemplated by this Agreement, such Party shall do so in the same manner that it deals with other property of such Party.

10. **Counterparts.** This Agreement may be executed in counterparts by the City and the County.

11. **Governing Law.** This Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance.

12. **Integration.** This Agreement, with attached exhibits, embodies the entire agreement between the Parties and shall not be altered except in writing signed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

RIVERDALE CITY

By: \_\_\_\_\_  
MAYOR

ATTEST:

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City Recorder

Approved as to form and compliance  
with applicable law:

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City Attorney

Date: \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
OF WEBER COUNTY

By: \_\_\_\_\_

Scott Jenkins, Chair \_\_\_\_\_  
Commissioner Jenkins voted \_\_\_\_\_  
Commissioner Harvey voted \_\_\_\_\_  
Commissioner Froerer voted \_\_\_\_\_

ATTEST:

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Ricky Hatch, CPA  
Weber County Clerk/Auditor

Approved as to form and compliance  
with applicable law:

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County Attorney

Date: \_\_\_\_\_

**Exhibit A**  
**2019 and 2021 Municipal Elections**  
**Scope of Work for Election Services**

The County shall provide to the City an Official Register as required by Utah Code Ann. § 20A-5-401, (as amended).

The City shall perform all administrative functions related to candidate filing requirements and all other requirements of Utah Code Ann. § 20A-9-203 (as amended), including all administrative functions related to financial disclosure reporting.

The City shall be responsible for all Public Notice(s) required by law. The City may work with the County to publish notices jointly with other jurisdictions.

The City shall be responsible for collecting and delivering ballots that are placed in drop boxes within their City to the County in a timely manner and according to a schedule agreed upon by the City and the County up through and including the end of Election Night.

The City agrees to consolidate all elections administration functions and decisions in the County Clerk to ensure the successful conduct of multiple, simultaneous municipal elections. In a consolidated election, decisions made by the County regarding resources, procedures and policies are based upon providing the same scope and level of service to all the participating jurisdictions and the City recognizes that such decisions, made for the benefit of the whole, may not be subject to review by the City.

Services the County will perform for the City include, but are not limited to:

- Ballot Layout and Design
- Ballot Printing
- Ballot Mailings
- Printing Optical Scan Ballots
- Program and Test Voting Equipment
- Program Electronic Voter Register
- Poll Worker Recruitment and Training
- Compensate Vote Center Poll Worker (Exhibit C)
- Delivery of Supplies and Equipment
- Tabulate and Report Election Results on County Website
- Provisional Ballot Verification
- Update Voter History Database
- Conduct Audits (as required)
- Conduct Recounts (as needed)
- Election Day Administrative Support
- Operation of nine (9) county wide vote centers (Exhibit C)

The City will provide the County Clerk with information, decisions, and resolutions and will take appropriate actions required for the conduct of the election in a timely manner.

The County will provide a good faith estimate for budgeting purposes (Exhibit B). Election costs are based upon the offices scheduled for election, the number of voters, and the number of jurisdictions participating. The City will be invoiced for its share of the actual costs of the elections which will not exceed the estimated rate in Exhibit B.

In the event of a state or county special election being held in conjunction with a municipal election, the scope of services and associated costs, and the method of calculating those costs, will remain unchanged. The costs will be divided between participating jurisdictions in a manner that is agreed upon by the jurisdictions involved. A nominal administrative fee will be charged to each jurisdiction sharing a ballot, not to exceed \$0.05 per active registered voter.

**Exhibit B**  
**2019 and 2021 Municipal Elections**  
**Cost Estimate for Election Services**

Below is the good faith estimate for the upcoming **2019 and 2021 Municipal Elections** for Riverdale City. The City will be billed for actual costs for each election, according to the number of active registered voters, and the per voter rate will not exceed the estimated rate of \$1.75-\$1.85 per active registered voter per election. The number of active registered voters will be determined by the registration deadline, one week prior to each election.

<b>Estimated Cost per Election</b>			
<b>Number of Participating Jurisdictions</b>	<b>Active Registered Voters*</b>	<b>Estimated Rate</b>	<b>Total Cost</b>
1	3,663	\$1.80	\$6,593.40
2	3,663	\$0.95 (half plus \$0.05)	\$3,479.85
3	3,663	\$0.65 (1/3 plus \$0.05)	\$2,380.95

\*Current as of March 2019

**Exhibit C**  
**2019 Municipal Elections**  
**Core Vote Centers**

<b>2019 Locations</b>
Weber County Fairgrounds
North Branch Library
Ogden Valley Branch Library
Main Library
Pleasant Valley Branch Library
Southwest Branch Library

Additional polling locations may be established by consent of both the City and the County, the cost of which will be borne by the City, and which would be in addition to the estimates provided in Exhibit B. All vote centers may not be used in a primary election. In the event of a Primary Election, the vote centers used will be the those in closest proximity to the city holding an election.

**RIVERDALE CITY  
CITY COUNCIL AGENDA  
March 19, 2019**

**AGENDA ITEM: G2**

**SUBJECT:** Consideration of Ordinance 907, Amendments and language addition to Municipal Code 10-13F Hillside and Slope Protection.

**PRESENTER:** Rodger Worthen, City Administrator

**ACTION REQUESTED:** Consideration to approve

**INFORMATION:**

- a. Executive Summary
- b. Ordinance 907
- c. Attachment 1

**BACK TO AGENDA**



## City Council Meeting Agenda Item Summary

For the Council meeting on:  
March 19, 2019

Presenter:  
City Administrator Rodger Worthen

### Summary of Proposed Action

Amend Municipal Code 10-13F with additional requirements for sensitive lands and slope protection criteria. .

### Summary of Supporting Facts & Options

Uncontrolled disturbance of steep slopes and inadequately controlled land-clearing activities on slope areas can lead to failure of slopes and the mass movement of earth; damage to the natural environment, man-made structures and personal safety; and the degradation of aesthetics. The establishment via amendment of City ordinance 10-13F will support the public health, safety and general welfare of the inhabitants of Riverdale City. This ordinance amendment adds additional regulations and enforcement clause to the critical lands and steep slope ordinance of the City; by doing so increases the public safety of the community and protects property and the use thereof as directed by the land use regulation. Lastly, to ensure that all activities involving land clearing and/or land disturbance in sloped areas of the City are carried out so as to ensure the maximization of benefits to the residents of the City and the protection of the natural and man-made environment ensuring that soil erosion is contained to the extent practicable.

City staff recommend approval of these amendments,

### Legal Comments - City Attorney

Steve Brooks, Attorney

### Fiscal Comments - Treasurer/Budget Officer

Cody Cardon

Cody Cardon, Business  
Administrator

### Administrative Comments - City Administrator

Rodger Worthen, City  
Administrator



## ORDINANCE NO. 907

AN ORDINANCE AMENDING THE RIVERDALE MUNICIPAL ORDINANCE CODE, TITLE 10, CHAPTER 13, ARTICLE F, TO ADD NEW PORTIONS TO BETTER IMPLEMENT, CLARIFY AND DEFINE SECTIONS CONCERNING HILLSIDE AND SLOPE PROTECTION ON APPLICABLE AREAS WITHIN RIVERDALE CITY AND TO PROVIDE FOR SEVERABILITY AND AN EFFECTIVE DATE.

**WHEREAS**, Riverdale City (hereafter "City") is a municipal corporation, duly organized and existing under the laws of the State of Utah; and;

**WHEREAS**, Utah Code Annotated S10-9-102 empowers municipalities of the state to enact all ordinances and rules that they consider necessary for the use and development of land located within the municipality; and

**WHEREAS**, the City finds it is in the best interest of the community and its citizens to address issues concerning the regulation and protection of slopes and hillsides in order to better serve the residents and community; and

**WHEREAS**, Riverdale City is surrounded by slopes and hillsides and recent activity on one slide area has given rise to the need for the city impose regulations, where and when it can, in an effort to help protect slope areas.; and

**WHEREAS**, visual inspections of hillside areas have revealed that numerous landowner activities have occurred throughout the years that could pose threats or weaknesses to the hillsides and need to be addressed in order to maintain hillside stability where possible. The City finds that it is important to educate the public about the importance of, and regulate over-watering, illegal and improper water diversion, vegetation destruction and removal, debris accumulations and numerous other things that could contribute to the weakening of a slope or hillside; and

**WHEREAS**, it appearing that the code addition is in accord with the City's goals, desires and needs and will promote health, safety and the general welfare of the community at large, the Riverdale City Council finds it to be in the best interests of the City;

NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE:

**Section 1. Repealer.** Any provision of the Riverdale Municipal Ordinance Code found to be in conflict with this ordinance is hereby repealed.

**Section 2.** The Riverdale Municipal Ordinance, TITLE 10, ZONING AND SUBDIVISION REGULATIONS, CHAPTER 13, SPECIAL USE DISTRICTS, ARTICLE F, HILLSIDES, is hereby adopted as outlined in Attachment 1, attached hereto and incorporated hereby.

**Section 3.** All other titles, chapters and sections not otherwise amended hereby shall remain unchanged, in full force and effect.

**Section 4. Severability.** If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

**Section 5. Effective date.** This ordinance shall take effect immediately upon its adoption and posting.

PASSED, ADOPTED AND ORDERED POSTED this \_\_\_\_ day of March, 2019.

---

Norm Searle, Mayor

Attest:

---

Jackie Manning, City Recorder

## ARTICLE F. HILLSIDE & SLOPE PROTECTION

### 10-13F-1: PURPOSE AND INTENT:

This chapter is to protect public health, safety and general welfare, reduce man-made hazards, protect property and water quality by implementing management practices, criteria, and provisions included herein for land use activities, construction and earth disturbance activities, and to achieve the following throughout the City. Furthermore, to establish the required process to determine whether property on or adjacent to certain critical slopes can be maintained or protected and; used in a safe, orderly and beneficial manner.

Due to the nature of the property located in certain hillside **and slope** areas, the following are requirements that are in addition to noncritical hillside building requirements. The requirements imposed by this article shall take the place or supersede any other building or review requirements that have been previously adopted by the City. Noncritical hillside development matters, defer to the city's standard subdivision ordinance development requirements. (Ord. 616, 3-4-2003)

### 10-13F-2: DEFINITIONS:

All definitions set forth in chapter 2 of this title are applicable to this article.

**CRITICAL HILLSIDE:** Any hillside or slope equal to or greater than a twenty percent (20%) slope or angle.

**DEVELOP, DEVELOPED, DEVELOPMENT:** Any construction, proposed construction, modification or remodel, following the initial enactment date of this article, of any building, structure, facility or appurtenance on a critical hillside or slope for which a city building permit, license, or grant is required pursuant to the provisions of this title, this code, city adopted building codes, plumbing codes, and fire codes. (Ord. 616, 3-4-2003)

**EXCAVATION:** Removal of earth, sand, gravel, rock or other similar material through uncovering, digging, cutting into, grading, quarrying, extraction or displacement.

**FILL:** Deposit or placement of soil, sand, gravel, rock or other similar material.

**SLOPE:** Slope is the relationship of vertical rise to horizontal run, expressed as a percentage from the "toe" to "top" of a slope. The topographic gradient of any area of land, whether or not located on a single parcel, as determined by the change in vertical distance or elevation (rise) over a horizontal distance (run) which, for the purposes of these regulations is expressed as a percentage (e.g., 20-ft gain/100-ft distance = 0.20 or 20%). For construction and grading purposes slope also may be expressed as the ratio of the horizontal to vertical distance (e.g., 2:1). For purposes of these regulations, a "slope" is a natural (pre-development) slope of 20% to 25%. A "very steep slope" is a natural (pre-development) slope of 25% or more.

**SITE/SLOPE DISTURBANCE:** Slope disruption caused by human activities upon the land; removal of vegetation or trees, grading, excavation, fill, water discharge, excretion, redirection, or introduction of water or directed drainage or any combination thereof, and/or site conditions resulting from such human-induced actions.

### **10-13F-3: STUDY REQUIREMENTS:**

The following shall be provided to Riverdale City to determine whether a proposed critical hillside **or slope of a property or** development will be considered by the city. Submission of said information does not guarantee that a critical hillside **or slope** development will be allowed.

#### **A. During Conceptual Discussion:**

Identify the area to be developed. In the event the proposed development is in a sloped area greater than twenty percent (20%) the development requires a geotechnical report, paid for by the applicant, to be submitted to the city engineer for review, prior to proceeding to a preliminary review of the development.

1. Name of the developer.
2. Location of the development.
3. Type of development.
4. Acreage of the property.
5. Current ownership of the property.
6. The property boundaries and the names of the adjacent property owners.
7. Geotechnical study including soil and soil constraints, water and seismic concerns, erosion control and development recommendation to include items specified by the city engineer.
8. If it is deemed necessary to remove vegetation from the hillside in order to complete a study prior to preliminary review, the developer shall submit a vegetation removal plan to the Riverdale City department of community development for review and approval. The vegetation removal plan shall be a thorough plan showing what the site will look like when completed.

#### **B. During Preliminary Review:**

1. Topographic contours no greater intervals than two feet (2'). If the property is steep (greater than 30 percent), five feet (5') contour intervals shall be used. If engineering needs are greater than what is specified, defer to engineering for topographic specifications.
2. Location of existing natural features on hillside (springs, wetlands, ditches, etc.).
3. Location of rights of way and easements.
4. Detailed outline of vegetation proposed to be removed and potential impact.

5. Detail disposal of on-site water and sediment control.

C. Final Review: Any additional engineering requirements must be completed prior to request for final review and determination by Riverdale City planning commission. The Riverdale City engineer shall review all items and make a recommendation prior to final approval review by the planning commission. (Ord. 616, 3-4-2003)

D. At any point during the consideration of the any development application or request of or upon a hillside or slope, the City may obtain their own Geotechnical report to be used as consideration for approval or denial of the development application.

#### **10-13F-4: SLOPE PROTECTION REQUIREMENTS:**

Slopes are naturally unstable and sensitive to change from gravity, vibration, wind, water or disturbance, either natural or man-made, can cause mass earth slope movement, soil erosion, soil slippage or slide. The characteristics that influence the stability of slope include geology, slope drainage, slope topography, soil type, and changes to the slope. Slopes are vulnerable to damage resulting from site disruption, primarily related to soil erosion or man-made influences. The City is empowered to regulate land use activities that affect slope protection, soil stability, storm-water runoff, and surface and groundwater quality and quantity by authority of adopted building regulations and the Land Use, Development, and Management Act, Title 10, chapter 9a of the Utah Code.

- A. All uses, activities and development occurring within any slope area shall be undertaken only in strict compliance with the provisions of this statute, along with all federal and state laws, and with all other applicable geo-technical studies, codes, and ordinances.
- B. Any non-regulated or regulated activity (including but not limited to new development, redevelopment, or earth disturbance) that is to take place incrementally or in phases, or occurs in sequential individual projects on the same parcel or property, shall be subject to regulation by this chapter. The following activities are prohibited by this chapter:
  1. Discharge of water from any source over, upon, near, or onto a hillside slope.
  2. Excessive infiltration or redirection of water caused from man-made sources such as irrigation, roof down spout drainage, irrigation, draining of swimming pools or hot tubs, or water collection or conveyance upon slope areas from structures, property, or any water collection system.
  3. Land use activities that scour, erode or cause sedimentation upon sensitive slope areas.
  4. Removal of vegetation upon any hillside or slope.
  5. Placement of any material upon the hillside or slope area(s). Including, but not limited to: soil, earth-like materials, yard waste, debris, trash, or any deleterious substance or item.
  6. Alteration, grading of, excavation, or undercutting of slope area by removal or disturbance of slope soil(s); or disturbance of the natural hydrologic regime of the land or slope.
  7. Land use activities or interface activities that endanger the vegetation of the slope area or disturbance of the soil within the slope areas of the City of Riverdale.

- C. When new development is proposed which involves land disturbing activity near or upon slope areas within the City, or if geological hazard indicators, are observed on the land which will be disturbed by development, the City will require that the applicant obtain investigation(s) by a licensed geologist(s) and/or licensed geotechnical engineer, as appropriate, before allowing development to proceed. If the City requests additional investigation(s), the City Administrator shall designate in writing the geological hazard indicator observed that requires more analysis and study by professional Geologist or Engineer. When the Administrator requires additional study, this requirement may be appealed to the City Council. The developer shall be required by the City to implement and comply with all recommendations of the Geotechnical study or analysis as submitted to the City prior to development and during construction activities.
- D. Conflicting regulations. In cases of conflict between this chapter and the provisions of existing zoning classifications, building code, subdivision ordinance, or any other ordinance of the city or applicable law, the most restrictive provision shall apply.

## **10-13F-5: ENFORCEMENT, PENALTY CLAUSE AND RECOVERY:**

- A. **ENFORCEMENT AUTHORITY.** The City Building Official or designees shall have the authority to inspect work within critical slope areas. The building Official may issue notices of violation, stop work orders, and citations, and to pursue civil and criminal penalties provided by law for violations of this code. The City Building Official shall be permitted to enter and inspect facilities subject to this ordinance at all reasonable times and as often as necessary to determine compliance. Failure to comply with the terms of this ordinance may result in punitive actions by the City of Riverdale ordinance enforcement, by the Weber County Health Department, Utah State Division of Water Quality, EPA or by other means identified in permits or terms set forth in development or permit applications.
- B. **VIOLATIONS.** Any person who shall commit any act declared unlawful under this ordinance, who violates any provision of this ordinance, who violates the provisions of any permit issued pursuant to this ordinance, or who fails or refuses to comply with any lawful communication or notice to abate or take corrective action by the City, shall be subject to: criminal prosecution punishable as a Class B Misdemeanor; or administrative enforcement pursuant to the procedures set forth in Riverdale City Code Title One Chapter 13. The City shall have sole discretion in deciding whether to file a civil or criminal case or pursue administrative enforcement action.
- C. **RECOVERY OF DAMAGES AND COSTS.** In addition to the penalties set forth in this ordinance, the City may recover:
  1. All damages caused by the violator to the City, which may include any reasonable expenses incurred in investigating violations of, and enforcing compliance with, this ordinance, or any other actual damages or hours of work caused by the violation.
  2. The costs of legal action to enjoin the continuing violation of this ordinance, and the existence of any other remedy, at law or equity, shall be no defense to any such actions.
  3. Cumulative remedies set forth in this section shall be relative, not exclusive, and it shall not be a defense to any action, civil or criminal, that one (1) or more of the remedies set forth herein has been sought or granted.