**Approved Meeting Minutes**

**from the**

**Thursday, November 8, 2018, 2018**

**Meeting at the Sugar House Garden Center**

Advertised Agenda

# Call to order

#

# Approval of Special Events and Athletic Field Use Requests

 Name, Organization/Event Date(s) PDF file page

 Kyle Hess, Mountain West Flag Football 4/10-6/26/18 1

 Laura Green, Utah Dental Hygienist’s Assoc. 4/27/19 4

 Becky Kellerstrass, AiM at Melanoma Foundation 5/11/19 8

 Jared Eborn, Extra Mile Racing Crit Series 5/25/19 12

 Michelle Guttenplan, Walking with KPeasey 6/22/19 16

 Sarah Brown, ALS Association Rocky Mtn. 9/21/19 20

 (\*)

(\*) These event requests are exempt from having to appear before the board for approval because they have held the same event for three or more years, or are single-day field requests.

# Approval of October 11, 2018 Minutes

# Approval of October Financial Statements

# *George*

# Bylaw Amendment Updates

# President’s Report

# Other Business

# Adjournment

# I. Call to Order

Chad calls the Sugar House Park Authority Board meeting to order at 6:00 pm.

Board members present are: Chad Anderson, George Sumner, Wayne Johnson, Lee Bollwinkel, Elizabeth MacGregor, Taylor Weavil, Holly Nichols.

Board members not present are: Landon Allred, Lucy Hansen.

County staff member present is: Heather Valero.

Chad explains that SHPA is a non-profit organization and the board members are non-paid volunteers.

**II. Approval of Special Event and Athletic Field Use Requests**

**Kyle Hess, Mountain West Flag Football**

Derek Evans is here to request use of the Soccer/Lacrosse Field for Mountain West Flag Football League on Wednesday evenings.

*Wayne makes a motion to approve the dates requested by Mountain West Flag Football League.*

*Elizabeth seconds the motion.
Motion passes by show of hands: all in favor, none opposed.*

**Laura Green, Utah Dental Hygienist’s Association**

Stephanie Shumaker is here to request use of Big Field Pavilion and pedestrian walkway for the Utah Dental Hygienist’s Association 5K.

*Holly makes a motion to approve the date requested by Utah Dental Hygienist’s Association.*

*Taylor seconds the motion.
Motion passes by show of hands: all in favor, none opposed.*

**Becky Kellerstrass, AiM at Melanoma Foundation**

Becky Kellerstrass is here to request use of the Fabian Lakeside Pavilion and pedestrian walkway for the AiM at Melanoma Foundation 5K.

*Wayne makes a motion to approve the date requested by AiM at Melanoma Foundation.*

*George seconds the motion.
Motion passes by show of hands: all in favor, none opposed.*

**Jared Eborn, Extra Mile Racing Crit Series**

Jared Eborn is here to request use of the entire park including road closure for the Extra Mile Racing Crit Series bike races. There will be 600 total participants and spectators. A parking attendant will be required by the organizer. Organizer will need to place signage one week in advance at the entrance and/or exit of the park notifying the public of the road closure.

*George makes a motion to approve the date requested by Extra Mile Racing.*

*Taylor seconds the motion.
Motion passes by show of hands: all in favor, none opposed.*

**Michelle Guttenplan, Walking with KPeasey**

Michelle Guttenplan is here to request use of the Fabian Lakeside Pavilion and pedestrian walkway for the Walking with KPeasey 5K.

*Elizabeth makes a motion to approve the date requested by Walking with KPeasey.*

*Holly seconds the motion.
Motion passes by show of hands: all in favor, none opposed.*

**Sarah Brown, ALS Association Rocky Mtn.**

Emily Jordison is here to request use of the Big Field Pavilion and pedestrian walkway for the ALS Association Rocky Mtn. event.

*Taylor makes a motion to approve the date requested by ALS Association Rocky Mtn.*

*Elizabeth seconds the motion.
Motion passes by show of hands: all in favor, none opposed.*

**III. Approval of October Minutes**

The board reviews the minutes as they have been prepared.

*Wayne makes a motion to approve the October 11, 2018 meeting minutes.*

*George seconds the motion.*

*Motion passes by show of hands: all in favor, Elizabeth abstains.*

**IV. Approval of October 2018 Financial Statement Summary**

George reviews the October Financial Summary. It is correct and the payment for maintenance to the county was money well spent.

*Holly makes a motion to approve the October Financials.*

*Elizabeth seconds the motion.*

*Motion passes by show of hands: all in favor, none opposed.*

**V.** Brennan Loyola appears before the board to discuss concerns regarding homelessness in the park.

She states that she is here to gather information and to find out what is being done. She states that there is a camp on the backside of the Sizzler restaurant and a camp under the pine tree. There has been a social media discussion with concerned citizens. Chad states that the board is aware and is concerned about the issues, but that it is a public park and it is not illegal to be here. Our staff monitors behavior and if they see criminal activity, they contact the police. Chad asks if a park watch program would be beneficial. The recourse at this time is to contact the police if you see criminal activity.

**VI. President’s Report**

Discussion is had regarding the Request for Proposal for the Garden Center building. Holly wonders if it is allowed to tear down the entire building. The board can consider that and also consider adding wording for possible expansion of the size of the building. Wayne would like to have Salt Lake County Contracts and Procurement as well as the District Attorney’s Office review the RFP. Chad will look for any changes to the document from other board members after the weekend and will submit the final draft to Wayne.

**VII. Other Business**

George states that ULGT is not renewing our bonds. The state rules regarding bonding of public offices has changed to allow for crime insurance. The board has the authority to change the bylaws, but previous attempts to change them have withered when submitted to the city and county. It is probable that we will need to amend the Articles of Incorporation. Chad states that we should do it all at the same time. George and Landon will keep working on the amendments.

The discussion is had regarding employing Sites by Sara to update the online calendar once a month with event information. The cost would be $360.00 from November 2018 through October 2019

*Taylor makes a motion to approve employing Sites by Sara from November 2018 through October 2019 to update the online calendar with payment of $360.00.*

*George seconds the motion.
Motion passes by show of hands: all in favor, none opposed.*

Wayne reports that they will start next week re-routing the river and dredging of the pond will hopefully begin after Thanksgiving. There will be approximately 45 trucks per day for 30 days.

It is discussed that there should be revised hours of closure of the Fabian Lakeside restroom during the winter. The proposal is closure from 7pm to 7am daily from November 1st through spring. Signage should be put up notifying the public of the new hours.

*Taylor makes a motion to approve closure of the Fabian Lakeside bathroom from 7pm to 7am daily from November 1st through spring.*

*Elizabeth seconds the motion.
Motion passes by show of hands: all in favor, none opposed.*

Lee reports that the cost of a security guard is $50.00 per hour. There is a possibility that there is a minimum number of hours. George will ask the Sugar House community council about security options and funding. Wayne states that approximately 20 years ago there was a security guard utilized and it did help stop nefarious behavior.

Cathy from the garden clubs appears to ask if there will be a formal contract extension to cover the garden clubs’ interest for use of the building. Chad says yes Landon has been working on it and he will follow up and get it sent before the end of November, that way it can be put in place before January.

**VIII. Adjournment**

 *Elizabeth makes a motion to adjourn.*

 Time is 7:14 pm.