



WORK/STUDY AGENDA
SPRINGVILLE CITY COUNCIL MEETING
MARCH 12, 2019 AT 5:30 P.M.
City Council Chambers
110 South Main Street
Springville, Utah 84663

CALL TO ORDER- 5:30 P.M.

COUNCIL BUSINESS

1. Calendar

- Mar 19 - Work/Study meeting 5:30 p.m., City Council meeting 7:00 p.m.
- Apr 02 - Work/Study meeting 5:30 p.m., City Council meeting 7:00 p.m.
- Apr 09 - Work/Study meeting 5:30 p.m.
- Apr 16 - Work/Study meeting 5:30 p.m., City Council meeting 7:00 p.m.

2. DISCUSSION AND PRESENTATIONS

- a) Hobble Creek Bicycle Association
- b) Springville City Library Annual Report
- c) RAP Tax Discussion - Bruce Riddle, Assistant City Administrator/Finance Director

3. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

- a) Discussion with Department Directors
- b) Commission, Board and Committee Minutes
 - i. Power Advisory Board minutes from December 12, 2018
- c) Mayor and Council Reports

4. CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

5. ADJOURNMENT

CERTIFICATE OF POSTING - THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24-HOURS NOTICE - POSTED 03/08/2019

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

Meetings of the Springville City Council may be conducted by electronic means pursuant to Utah Code Annotated Section 52-4-207. In such circumstances, contact will be established and maintained by telephone or other electronic means and the meeting will be conducted pursuant to Springville City Municipal Code 2-4-102(4) regarding electronic meetings.

s/s - Kim Crane, CMC, City Recorder





Monthly Department Reports

1) Administrative Services

- a) Information Technology
- b) Recorder
 - i) Justice Court

2) Finance

- a) Accounting
- b) Treasury
 - i) Utility Billing

3) Springville Library

4) Hobble Creek Golf Course & Restaurant

5) Recreation & Community Events Department

- a) Community Events
- b) Clyde Recreation Center
- c) Recreation
- d) Senior Citizens

6) Legal

- a) Risk Management
- b) Prevention Coordinator/Youth Court
- c) Victim Advocate

7) Department of Buildings & Grounds

- a) Cemetery
- b) Facilities

- c) Canyon Parks
- d) City Parks
- e) Urban Forest

8) Community Development Department

- a) Building
- b) Code Enforcement
- c) Planning
- d) Business Licensing

9) Springville Museum of Art

10) Power Department

- a) Distribution
- b) Electrical Operations
- c) Generation
- d) Metering

11) Department of Public Safety

- a) Ambulance/EMT
- b) Emergency Preparedness
- c) Fire
- d) Police

12) Department of Public Works

- a) Engineering
- b) Streets/Solid Waste
- c) Culinary Water/Secondary Water
- d) Storm Water/Sewer

Information Services

Mar-19

Monthly Metric	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	Average	Target
Number of computers - servers running up-to-date Sophos Security software.	265	268	299						277.3	300
Total overall Cohesity data backup space		22.27 used of 29.24 TiB							79.58%	85%
Internet Performance Report:	Down Mbps - 266.9	Down Mbps - 329.7							Down Mbps - 297.5	19%
	Uptime 100%	Uptime 100%							Uptime 100%	100%
Number of help tickets received.	72	59							65.5	60
Number of support tickets worked on Not received through Track It	73	41							57	30
Annual Metric	2016	2017	2018	Q1	Q2	Q3	Q4	2019	Average	Target
Number of allowed email vs blocked. Allowed emails average per day.	NA	NA	119597 / 147,531 YTD 895 emails per day.	248,448 / 354,559 YTD 951 email per day.						n/a
Number of ransomware attacks stopped by Sophos	NA	1	1	0				0	0	0
Number of Phishing test conducted / employees caught / training completed.	NA	NA	3/6/2 YTD							n/a
Successful off-site 45 day backup	100% CVE	100% CVE	100% MS Azure	100% MS Azure					100%	100%
% City-wide network uptime.		98%	99%	99%					99%	100%
LOC Printer usage cost by year.	\$16,377	\$19,404	\$11,427						\$15,735.00	\$17,500
of desktop computers replaced by year vs actual number of desktops	62/325 %19	64/326 %20	81/326 %24	87/350 %24					24%	25%
Ipad Tracking	NA	NA	44 Ipads	47 ipads					45.5	40
Cell phone usage & Ipad cost by year.	Cell: \$36,858 Ipad: Included	Cell: \$38,958 Ipad: \$9,480	Cell: \$34,889 Ipad: \$8,521						Cell: \$36901 Ipad: \$9000	Cell: \$36901 Ipad: \$9000
# of servers replaced by year vs actual number of servers	19/4	20/4	20/3							4
Number of devices support by number of IS employees	NA	NA	1,321 / 3 FTE							n/a
Department budget as a percentage of City wide operating budget	\$367,383 / \$15,238,655 2.4%	\$383,917 / \$21,021,699 1.8%	\$384,994 / \$23,435,427 1.6%						1.60%	2%

Metrics are on Fiscal Year

Below	Moving Towards	Meet or Exceed
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Expanded Cohesity data back equipment in server rack to accommodate two Police servers.



City Recorder

March, 2019

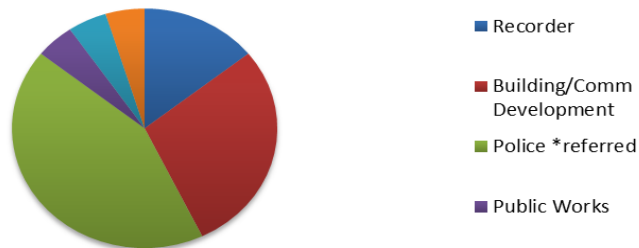
MISSION -The mission of the City Recorder's office is to support the City's legislative process, provide transparent, accurate and timely legislative history; administer open elections, and preserve the accuracy, integrity, and public accessibility to the City's official records.

	FY 2018						2019	
Monthly Metric	September	October	November	December	January	February	Average	Target
GOAL: Preprepare and complete meeting minutes within 30 days with 100% accuracy.								
% Council minutes completed (30 day)	60%	45%	60%	95%	100%	100%	77.00%	100%
% Other Minutes (closed, boards) completed					50%	100%	75%	100%
% Council minutes approved as written					100%	100%	100%	100%
GOAL: Update Springville City Code Title 2								
	# Chapters		Complete					
Chapters Complete	16		3				19%	100%
GRAMA REQUESTS GOAL: Respond to GRAMA Records request within 10 days								
# of requests received	7	21	18	22	18	21	18	
% Processed within 10 business days	100%	100%	93%	90%	95%	100%	96.30%	100%
Annual Metric	FY 2017	FY 2018	Q1	Q2	Q3	Q4	Average	Target
Passport Applications Processed	933	1726	358	446	385		396	1330
Passport Photos Processed	345	993	213	235	242		230	669
Revenue Received - Applications/Photos	\$29,994.95	\$60,262.00	\$15,054.00	\$18,408.00	\$18,722.00		80.00%	\$65,000.00
GRAMA Requests Processed			29	61	39		43	

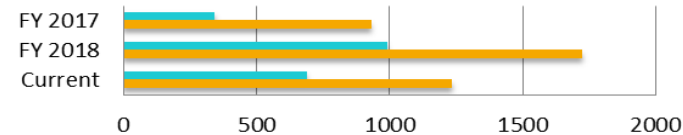
Metrics are on Fiscal Year

<75% 75-95% >95%

FEBRUARY GRAMA REQUESTS by Department



Passports



	Current	FY 2018	FY 2017
Photos	690	993	345
Applications	1237	1726	933

Justice Court

February, 2019

The Mission of the Springville Justice Court is to improve the quality of life in our community,
Ensuring accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.

Monthly Metric	January	February	March	April	May	June	July	Average	Target
CLEARANCE RATE	Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.								
Cases Filed	268	335							100%
Cases Disposed	367	280							
Clearance Rate Percentage	137%	83%							
Appointments Scheduled	Ensure timely treatment of those involved in the criminal justice system.								
	344	233							
REVENUE									
Revenue Retained by City	\$26,327.94	23,194.15							
Revenue Disbursed to State	\$12,548.74	11,275.81							
Revenue from OSDC	\$781.39	195.25							
Total Revenue Collected	\$39,658.07	34,665.21							

Annual Metric	2015	2016	2017	Q1	Q2	Q3	Q4	2018	Average	Target
Cases Filed	2,676.00	3040	4025	1043	978	772	788	3581	895	110% 1000
Cases Disposed	3,285.00	3343	4435	989	1059	886	953	3887	972	
Clearance Rate Percentage	122%	110%	110%	94%	108%	115%	121%	109%	110%	
Appointments Scheduled	4378	4022	4316	1180	1174	1105	876	4335	1084	
Revenue Retained	\$368,067.95	\$340,985.25	\$368,717.43	\$87,067.69	\$94,085.41	\$73,336.75	\$68,819.37	\$323,309.22	\$80,827.31	

Metrics are on a Calendar Year

Below	Moving Toward	Meet or Exceed
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Finance Department

March 2019

The mission of the Finance Department is to promote trust through transparency; safeguard the fiscal integrity of the City through sound financial management; facilitate the delivery of effective and efficient City services with accurate, timely reporting; and contribute to Springville's small-town feel through exceptional customer service.										
Monthly Metric	Jan-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Average	Target	
Finance Goal: Provide the public and decision makers with accurate and useful budget and financial reporting documents in order to increase transparency and promote awareness and confidence in the City's financial management.										
Utility Billing (Revenue) ¹								YTD Total		
Water	\$167,951	\$744,492	\$648,351	\$419,625	\$169,988	\$165,517	\$167,846	\$3,021,047	\$2,875,485	
Pressurized Irrigation	\$438	\$48,043	\$36,754	\$22,749	\$376	\$253	\$276	\$151,045	\$98,555	
Sewer	\$317,546	\$335,656	\$332,309	\$341,106	\$332,255	\$326,809	\$334,649	\$2,335,878	\$2,370,899	
Electric	\$2,141,789	\$2,846,112	\$2,532,557	\$2,059,031	\$1,972,219	\$1,956,207	\$2,104,209	\$16,049,380	\$15,769,660	
Storm Water	\$92,173	\$94,732	\$94,847	\$94,930	\$95,170	\$95,240	\$95,538	\$665,203	\$672,089	
Garbage	\$123,645	\$128,411	\$129,321	\$129,148	\$129,601	\$129,626	\$130,209	\$905,272	\$898,461	
Recycling	\$15,405	\$16,199	\$16,470	\$16,680	\$16,806	\$16,945	\$17,147	\$116,553	\$115,474	
# Dept. Fin. Rpts. Delivered on time (by 15th):	100%	100%	100%	100%	100%	100%	100%	100%	28	
Finance Goal: Ensure all purchases and payments comply with city code and/or policy in order to promote maximum effectiveness of the open market system.										
% Invoices Paid On Time	97%	98%	97%	99%	97%	98%	98%	98%	99%	
% POs Opened After Invoice Date	10%	3%	12%	16%	10%	8%	6%	10%	1%	
Treasury Division Goal: Maximize the City's revenue collection by reducing bad debt through collections.										
# Utility Account Credit Disconnects	138	107	92	117	67	91	91	95	75	
% Utility Account Credit Disconnects	1.17%	0.91%	0.78%	0.99%	0.57%	0.77%	0.77%	0.80%	0.75%	
Treasury Division Goal: Provide professional, accurate and efficient cash receipting and cash management support for the City.										
Cash Receipt Transactions Processed:	13,778	14,692	13,227	14,136	13,228	12,889	13,471	13,607	13,700	
Online	57%	59%	57%	56%	58%	59%	65%	59%	60%	
Treasury Division Goal: Maximize interest earnings with available cash.										
Maximize Interest Earnings ²	87%	85%	82%	85%	86%	87%	89%	86%	90%	
Annual Metric	2015	2016	2017	Q1	Q2	Q3	Q4	2018	Average	Target
Finance Goal: Maintain the City's AA+ (Fitch) bond rating in order to reflect adherence to the City's financial policies and the principles of prudent financial management.										
Bond Rating (Fitch)	AA-	AA-	AA+					AA+		AA+
GFOA Distinguished Budget Award	Yes	Yes	Yes					Yes		Yes
General Fund reserves as % of rev.	20.9%	20.4%	25.0%					25.0%	22.8%	25.0%
Financial Ratios:										
Gen. Fund Op. Cost per capita ³	\$436	\$438	\$459					\$471		\$456
Current Ratio (curr assts/curr liab.)	3.59	6.01	4.94					5.55		> 1.0
G.F. Debt Ratio (debt svc./G.F. rev.)	11%	10%	12%					12%		< 12%
Treasury Division Goal: Enhance Springville's small-town feel by providing exceptional customer service										
Citizen Survey Customer Service NPS ⁴	13	14								15

Metrics are on Fiscal Year

- Utility billing revenue targets based on 5-yr average cumulative percentage of revenue realized through current reported month
- Interest earnings = actual interest earned for period divided by potential interest of all available cash if invested at PTIF monthly rate. Target considers average monthly cash flow needs.
- G.F. Opex per capita target is average of prior year's actuals of surrounding communities plus 2% inflation
- Custerm Service Net Promoter Score (NPS) from Citizen Survey: detractor (ext. poor, v poor, poor); neutral (nvr used, avg, good, v good); promoter (ext good); target based on national survey of electric utility net promoter scores (top private sector score: (Duke Energy) was 16)

Library Department Report February 2019

Springville Public Library

February, 2019

Library mission statement: we transform lives through a world of knowledge, discovery, and imagination

Annual Metric	2016	2017	2018	Q1 19	Q2 19	Q3 19	Q4 19	Average	Target*
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Goal #1 - Collection - Support Springville's passion for reading, personal development, and learning

Total circulation (print)	585033	547557	570315	156643	127665			142154	147500
Total circulation (digital)	36430	49366	62110	16596	19486			18041	15000

Goal #2 - Services and Programs - Spark creativity, promote literacy, and empower participants

Total program attendance	38366	42076	51227	12778	10366			11572	11250
Total number of programs	611	747	882	161	196			178.5	180

Goal #3 - Facility - Be a destination that encourages users to explore, interact, learn, study, and gather

Library visitors	324364	311374	325642	74064	64620			69342	83750
number of computer sessions**	42972	37000	32162	9508	8053			8781	8000

Goal #4 - Community engagement - Actively seek opportunities to involve and support the Springville community

number of social media followers (instagram, facebook, twitter)	2500	4560	5804	6300	6500			cumulative	6500
outreach interactions	N/A	1500	5580	313	3520			1917	1500

Measures are on fiscal year

*Targets are quarterly averages of annual goal

** computer sessions excludes Wi-Fi usage

percentage of goal	< 75%	75 - 95%	> 95%
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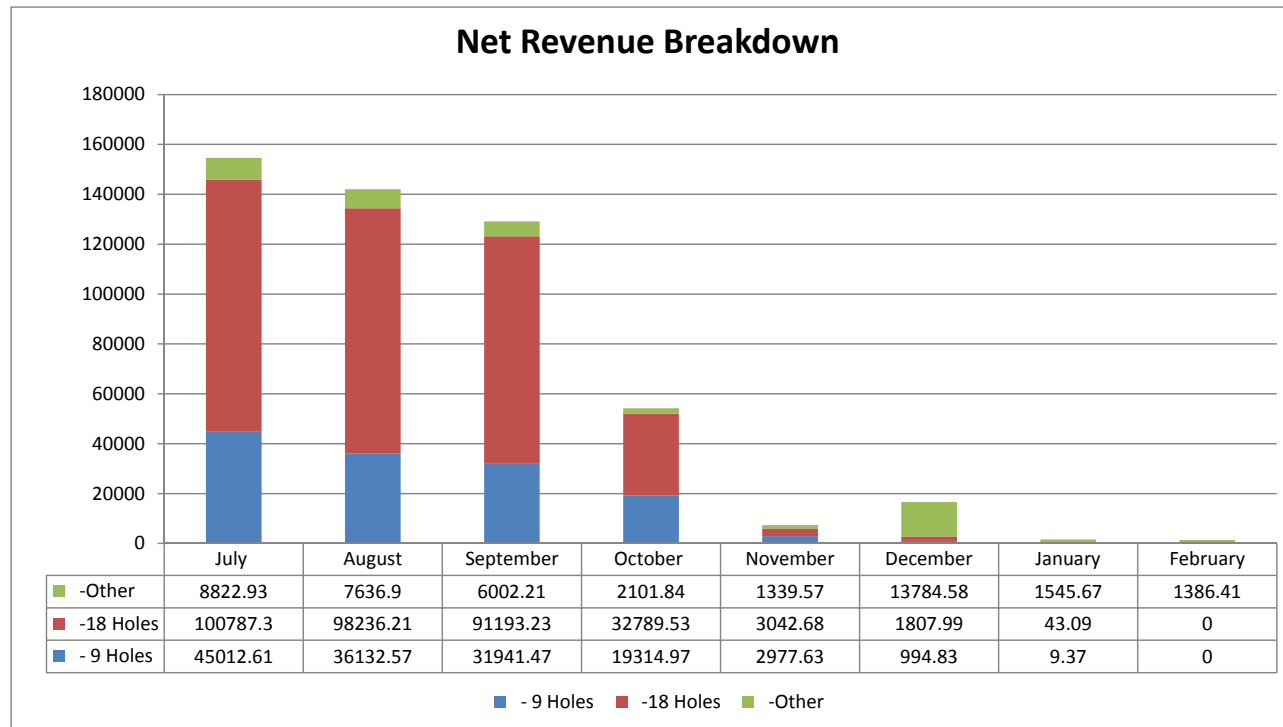
Golf Course

February-19

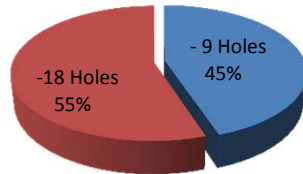
YEAR TO DATE SUMMARY

Monthly Metric	July	August	September	October	November	December	January	February	Total
Revenue 2018-19	\$154,622.84	\$142,005.68	\$129,136.91	\$54,206.34	\$7,359.88	\$16,587.40	\$1,598.13	\$1,386.41	\$506,903.59
Revenue 2017-18	\$153,197.09	\$137,158.35	\$125,734.91	\$73,560.25	\$16,320.32	\$15,087.56	\$4,238.87	\$6,325.99	\$531,623.34
+/- 2018-19 vs 2017-18	\$1,425.75	\$4,847.33	\$3,402.00	(\$19,353.91)	(\$8,960.44)	\$1,499.84	(\$2,640.74)	(\$4,939.58)	(\$24,719.75)

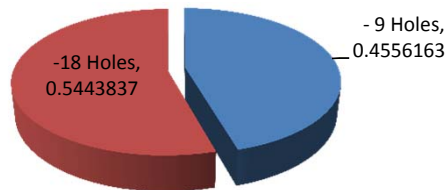
Metrics are on Fiscal Year



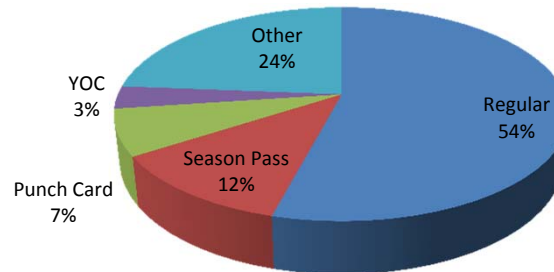
FY 2019 YTD Average Play Breakdown



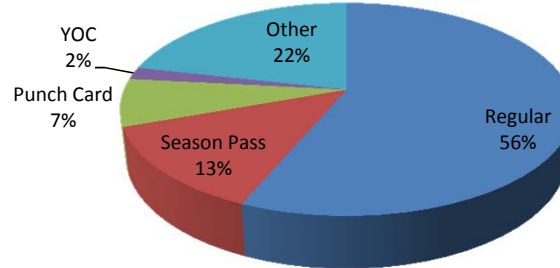
Historical Average Play Breakdown



Breakdown of play by type for FY 2019 YTD Current Average



Breakdown of play by type for Historical Average



Performance Management Statistics

For the month of **February** this fiscal year we were **\$4,939.58** behind of **February** 2018.

For fiscal 2019 we are behind \$24,719.75 compared to fiscal year 2018.

Our Facebook posts for **February** reached 550 people. We now have 1468 likes and 1482 Follows

Course Conditions: The course is closed for the season. We are in winter maintenance practices, including wrapping up equipment maintenance.

Weather: We were closed for play the entire month of **February**.

2019 Annual Passes, Punch cards, Gift Certificates are on sale.

Golf Course Condition: The course is closed for the season, and course is prepared for winter.

We are focusing on equipment maintenance this winter in preparation for the 2019 season.



DETAILED REPORT

Current Fiscal Year 2019

Monthly Metric	February	July	August	September	October	November	December	January	February	Current Average	Historical Average Target
Monthly Utilization											
-Estimated Available Starts		12090	11811	9405	7998	5670				9395	8707
- % Utilization		52.4%	51.3%	57.9%	36.9%	9.0%				41.5%	42.4%
Total Net Revenue	1,386	\$ 154,622.84	\$ 142,005.68	\$ 129,136.91	\$ 54,206.34	\$ 7,359.88	\$ 16,587.40	\$ 1,598.13	\$ 1,386.41	\$ 63,362.95	\$ 72,437.75
- 9 Holes	\$ -	\$ 45,012.61	\$ 36,132.57	\$ 31,941.47	\$ 19,314.97	\$ 2,977.63	\$ 994.83	\$ 9.37	\$ -	\$ 17,047.93	\$ 20,312.57
-18 Holes	\$ -	\$ 100,787.30	\$ 98,236.21	\$ 91,193.23	\$ 32,789.53	\$ 3,042.68	\$ 1,807.99	\$ 43.09	\$ -	\$ 40,987.50	\$ 41,111.99
-Other	\$ 1,386.41	\$ 8,822.93	\$ 7,636.90	\$ 6,002.21	\$ 2,101.84	\$ 1,339.57	\$ 13,784.58	\$ 1,545.67	\$ 1,386.41	\$ 5,327.51	\$ 11,013.19
Net Revenue / Start											
-Net Revenue / 9 Hole Start	\$ -	\$ 15.24	\$ 14.09	\$ 13.91	\$ 13.35	\$ 9.99	\$ -	\$ -	\$ -	\$ 8.32	\$ 15.52
-Net Revenue / 18 Hole Start	\$ -	\$ 29.76	\$ 28.12	\$ 28.98	\$ 21.76	\$ 14.49	\$ -	\$ -	\$ -	\$ 15.39	\$ 26.29
Total Golf Starts	0	6340	6058	5444	2954	508	0	0	0	2663	2873
- 9 Holes	0	2953	2565	2297	1447	298	0	0	0	1195	1309
-18 Holes	0	3387	3493	3147	1507	210	0	0	0	1468	1564
Total Golf Cart Rental	0	4998	4414	3925	1796	249	0	0	0	1923	2021
- 9 Holes	0	2328	1852	1619	952	147	0	0	0	862	910
-18 Holes	0	2670	2562	2306	844	102	0	0	0	1061	1111
Regular Starts	0	3578	3136	3186	1433	198	0	0	0	1441	1619
- 9 Holes	0	1777	1404	1318	800	145	0	0	0	681	781
-18 Holes	0	1801	1732	1868	633	53	0	0	0	761	839
Season Pass Starts	0	620	636	617	488	137	0	0	0	312	376
- 9 Holes	0	122	120	112	91	35	0	0	0	60	103
-18 Holes	0	498	516	505	397	102	0	0	0	252	273
Punch Card Starts	0	463	420	374	166	65	0	0	0	186	208
- 9 Holes	0	298	282	223	119	47	0	0	0	121	143
-18 Holes	0	165	138	151	47	18	0	0	0	65	65
YOC Starts	0	347	219	93	61	10	0	0	0	91	53
- 9 Holes	0	301	188	47	46	8	0	0	0	74	38
-18 Holes	0	46	31	46	15	2	0	0	0	18	15
% Breakdown of Golf Starts											
- 9 Holes	0.0%	46.6%	42.3%	42.2%	49.0%	58.7%	0.0%	0.0%	0.0%	44.9%	45.6%
-18 Holes	0.0%	53.4%	57.7%	57.8%	51.0%	41.3%	0.0%	0.0%	0.0%	55.1%	54.4%
% Breakdown of Golf Cart Rental											
- 9 Holes	0.0%	46.6%	42.0%	41.2%	53.0%	59.0%	0.0%	0.0%	0.0%	44.8%	45.0%
-18 Holes	0.0%	53.4%	58.0%	58.8%	47.0%	41.0%	0.0%	0.0%	0.0%	55.2%	55.0%
% Breakdown of Regular Starts											
- % of Regular Starts To Total Starts	0.0%	56.4%	51.8%	58.5%	48.5%	39.0%	0.0%	0.0%	0.0%	54.1%	56.4%
- 9 Holes	0.0%	49.7%	44.8%	41.4%	55.8%	73.2%	0.0%	0.0%	0.0%	47.2%	48.2%
-18 Holes	0.0%	50.3%	55.2%	58.6%	44.2%	26.8%	0.0%	0.0%	0.0%	52.8%	51.8%
% Breakdown of Season Pass Starts											
- % of Season Pass Starts To Total Starts	0.0%	9.8%	10.5%	11.3%	16.5%	27.0%	0.0%	0.0%	0.0%	11.7%	13.1%
- 9 Holes	0.0%	19.7%	18.9%	18.2%	18.6%	25.5%	0.0%	0.0%	0.0%	19.2%	27.5%
-18 Holes	0.0%	80.3%	81.1%	81.8%	81.4%	74.5%	0.0%	0.0%	0.0%	80.8%	72.5%
% Breakdown of Punch Card Starts											
- % of Season Punch Card Starts To Total Starts	0.0%	7.3%	6.9%	6.9%	5.6%	12.8%	0.0%	0.0%	0.0%	7.0%	7.2%
- 9 Holes	0.0%	64.4%	67.1%	59.6%	71.7%	72.3%	0.0%	0.0%	0.0%	65.1%	68.7%
-18 Holes	0.0%	35.6%	32.9%	40.4%	28.3%	27.7%	0.0%	0.0%	0.0%	34.9%	31.3%
% Breakdown of YOC Starts											
- % of YOC Starts to Total Starts	0.0%	5.5%	3.6%	1.7%	2.1%	2.0%	0.0%	0.0%	0.0%	3.4%	1.9%
- 9 Holes	0.0%	86.7%	85.8%	50.5%	75.4%	80.0%	0.0%	0.0%	0.0%	65.1%	71.4%
-18 Holes	0.0%	13.3%	14.2%	49.5%	24.6%	20.0%	0.0%	0.0%	0.0%	34.9%	28.6%
Golf Cart Usage											
- \$ Per Cart	-	\$ 791.76	\$ 719.68	\$ 641.69	\$ 258.76	\$ 36.13	\$ -	\$ -	\$ -	\$ 306.00	\$ 325.38
- Starts / Cart	-	71.4	63.1	56.1	25.7	3.6	0.0	0.0	0.0	27.47	28.95

	Monthly Average	Shoulder Season	Monthly Average Primary Season
MAINTENANCE AND STANDARDS**	Standard	Standard	Standards
Greens Mowing	12.9		30.5
Tees, Fairways & Approaches	8.6		12.9
Bunkers	8.6		21.4
Course Setup	8.6		15
Rough	4.3		6.5
Tree Work	As Needed	As Needed	

Google Reviews Star Average 4.7

**Standards are based on best practices for the course.



Recreation

March, 2019

Monthly Metric	February	August	Sept	Oct	Nov	Dec	January	%	Target	Total
PreK - 2nd Participation	32.69%	0.00%	30.28%	30.54%	13.54%	9.66%	9.07%		13%	17.97%
3rd - 8th Participation	33.69%	23.66%	24.16%	15.67%	5.04%	13.88%	13.88%		14%	18.57%
9th - 12th Participation	5.27%	3.98%	3.98%	5.66%	2.98%	7.00%	7.00%		5%	5.12%
Total Participation	23.88%	9.21%	19.47%	17.29%	7.19%	10.18%	9.98%			

Annual Metric	2015	2016	2017	Q1	Q2	Q3	Q4	2018	Target	Total
Youth Sports Revenue	\$ 154,753	\$ 192,062	\$ 242,519	\$64,707	\$43,758			\$293,340	\$290,900	\$108,465
Adult Sports Revenue	\$ 16,764	\$ 12,026	\$ 9,833	0	\$8,769			\$5,050	\$5,000	\$8,769
Total Revenue	\$ 211,716	\$ 244,566	\$ 292,231	\$64,707	\$52,527			\$350,490	\$358,500	\$117,234
Total Expenses	\$ 568,156	\$ 640,395	\$ 803,150	\$197,444	\$174,709			\$826,847	\$973,419	\$372,153
Metrics are on Fiscal Year										

Senior Center

March, 2019

Monthly Metric	February	August	Sept	Oct	Nov	Dec	January	Target	Average
Monthly Trips	6	6	5	3	2	2	2		3.71
Monthly Trips - ave attendance	12	18	17	31	33	43	16		24.29
Lunches served	637	717	568	677	568	451	671		612.71
Health Related Classes	33	31	33	33	28	23	31	30	30.29
HR Classes Member Engagement	17.65%	9.40%	13.30%	16.10%	12.30%	12.70%	17.80%	10%	14.18%

Annual Metric	2016	2017	2018	Q1	Q2	Q3	Q4	2019	Target
Membership growth of 3%	448	415	503						518 Calendar
Email List growth of 5%	457	490	554						581 Calendar
8 or better on Annual Survey	8.2	9.18	9.31						9.3 Calendar
2% increase in retained members	75%	76%	77%						79% Calendar

Monthly Highlights

24 Birthdays were celebrated in January

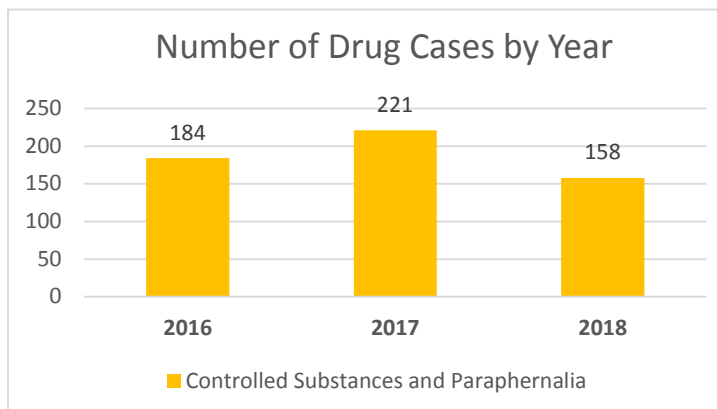
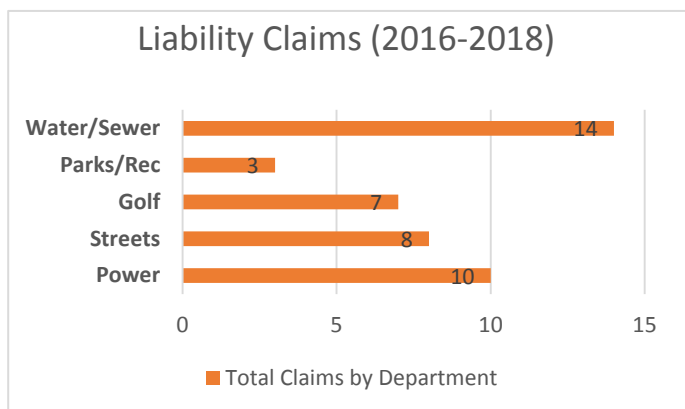
Legal Department

February 2019

Springville City's legal department promotes Springville City's goals and values by providing legal, victim advocate, and risk management services, and by implementing strategies and programs to prevent substance abuse and other unhealthy behaviors in our community.

Monthly Metric	Feb 2018	Aug 2018	Sept 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Average	Target*
Prosecution: % of Success (Includes guilty or no contest pleas and convictions drug, violent and theft related cases. US conviction rate for 2012 was 93%)	85%	97%	100%	97%	95%	87%	100%	100%	96%	95%
Victim Advocate: % of victims advocate attempted to contact within 24hrs. of knowing of an incident to provide services	97%	97%	96%	98%	96%	97%	96%	97%	97%	95%

Annual Metric (Calendar Year)	2016	2017	2018	2018 Q1	2018 Q2	2018 Q3	2018 Q4	Average (2016-2018)	Target
Prosecution: % of cases resolved in 180 days. (98% of misdemeanor cases should be resolved or set for trial within 180 days (ABA standards). Target of 95% is to have all cases, including trials, resolved within 180 days.)	98%	98%	95%	94%	97%	95%	96%	97%	95%
Risk Mgmt: Average Cost per Claim	\$1,601	\$1,708	\$5,680	\$2,089	\$2,005	\$1,213	\$13,333	\$2,996	\$2,500/
Risk Mgmt: Total Amount Paid to Settle Claims and Lawsuits (Annual national average paid per claim per capita is \$6.11 or for Springville approximately \$213,850/year (ICMA 2007))	\$30,416	\$40,993	\$107,920	\$14,624	\$6,015	\$7,281	\$80,000	\$59,776	\$58,500/yr
Workers' Comp: Average Cost per Claim	\$3,023	\$2,905	\$2,068	\$6,049	\$510	\$329	\$695	\$2,665	\$3,125/mo
Workers' Comp: Total Amount Paid (Target to help lower EMOD to <1.00)	\$55,050	\$72,026	\$51,700	\$42,345	\$2,552	\$2,635	\$4,169	\$59,592	\$65,000
Workers' Comp: EMOD	.88	1.34	1.24	-	-	-	-	1.18	<1.00



*Target colors based on a combination of recent month and averages

Youth Court - 25 student volunteers participated in Feb. with a total of 168 hours. Hosted adult leaders throughout state for annual conference.

CTC Program

- Met with/discussed better communication and outreach with Hispanic/Latino community members.

- Awarded \$750 grant to hold a town hall meeting addressing underage drinking.

Buildings & Grounds: Facilities Maintenance

January, 2019

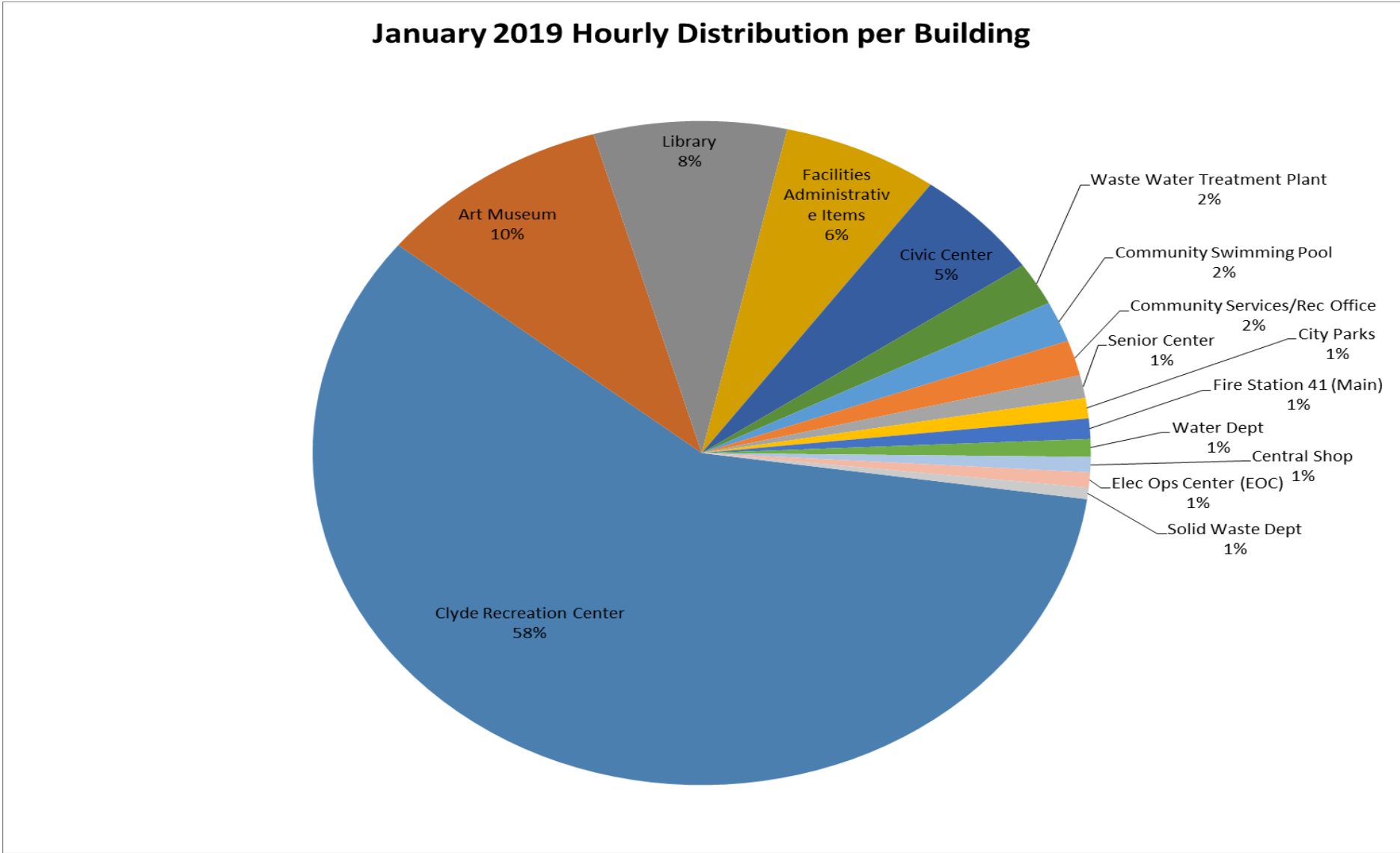
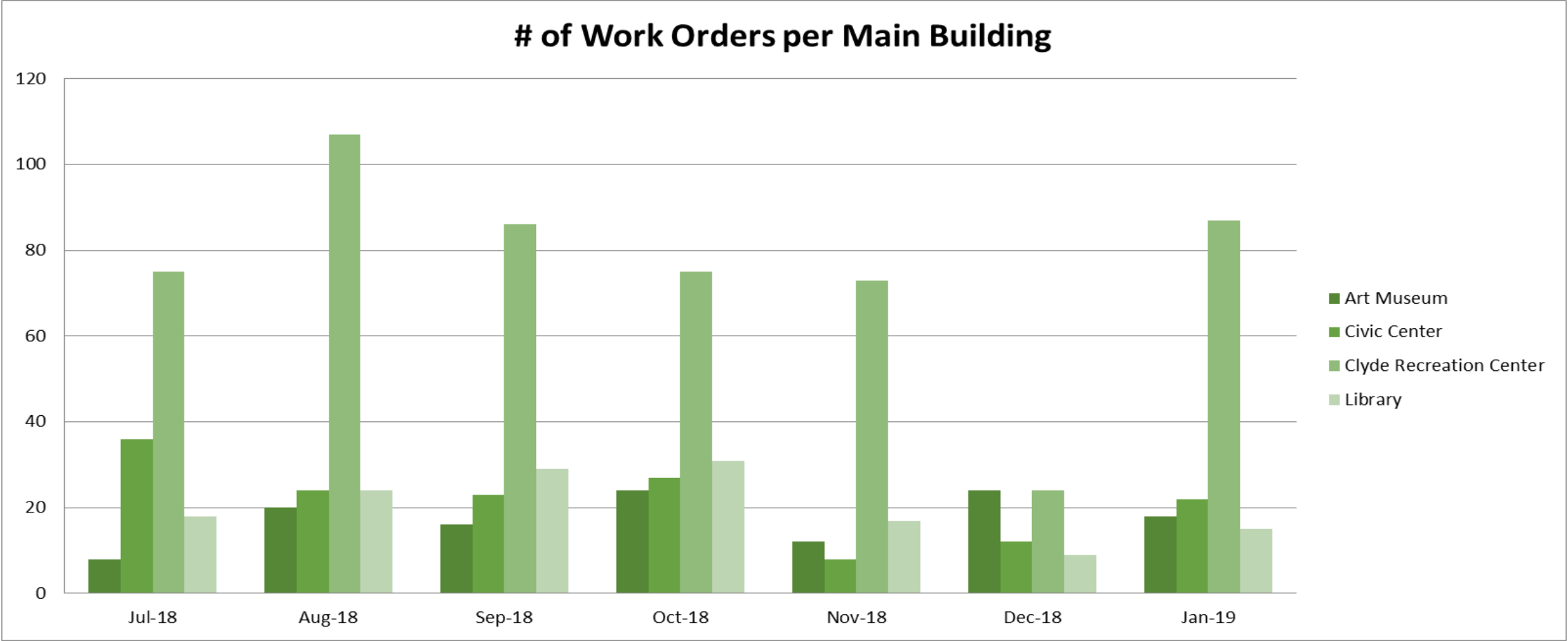
Mission Statement: Creating, sustaining, and enhancing the excellent physical environment of Springville facilities for the citizens of Springville and those who serve them through safe, cost-effective, and proactive maintenance practices.

Monthly Metric	January	August	September	October	November	December	January	FYTD Totals	Average	Target	National/Market Average
Maintenace Cost per Square Foot	\$ 1.19	\$ 1.31	\$ 1.60	\$ 1.16	\$ 0.90	\$ 1.56	\$ 1.19		\$ 1.29	\$ 1.56	\$2.15 (BOMA)
Custodial Cost per Square Foot	\$ 1.07	\$ 3.37	\$ 1.68	\$ 1.68	\$ 1.68	\$ 1.68	\$ -		\$ 1.68	\$ 1.73	\$1.68 (BOMA)
Cleanliness Score	N/a	N/a	N/a	B-	B-	B-	B-		B-	B	
% Work Orders Complete	82%	86%	88%	85%	81%	83%	79%		84%	90%	
Work Orders Generated Via Inspection	68%	74%	88%	88%	95%	75%	83%		84%	50%	
Average Work Order Response Time	5.22	3.2	6.88	4.01	4.81	3.68	1.56		4.02	3 Days	
% WOs Complete on Sched	84%	74%	82%	85%	75%	75%	84%		79%	90%	
% PMs Complete	100%	50%	75%	75%	75%	60%	60%		66%	100%	
% Time Pools Open	N/a	97%	95%	96%	98%	100%	98%		97%	95%	

* Hourly Rate = Total Budget/Total FTE

Hrs Available

Annual Metric	FY2016	FY2017	FY2018	Q1	Q2	Q3	Q4	FY2019	Average	Target
Captital Projects % Complete per allocated budget 17 Total Projects				10%	14%	0		24%		100%
							Metrics are on Fiscal Year			



Buildings & Grounds: Grounds Maintenance



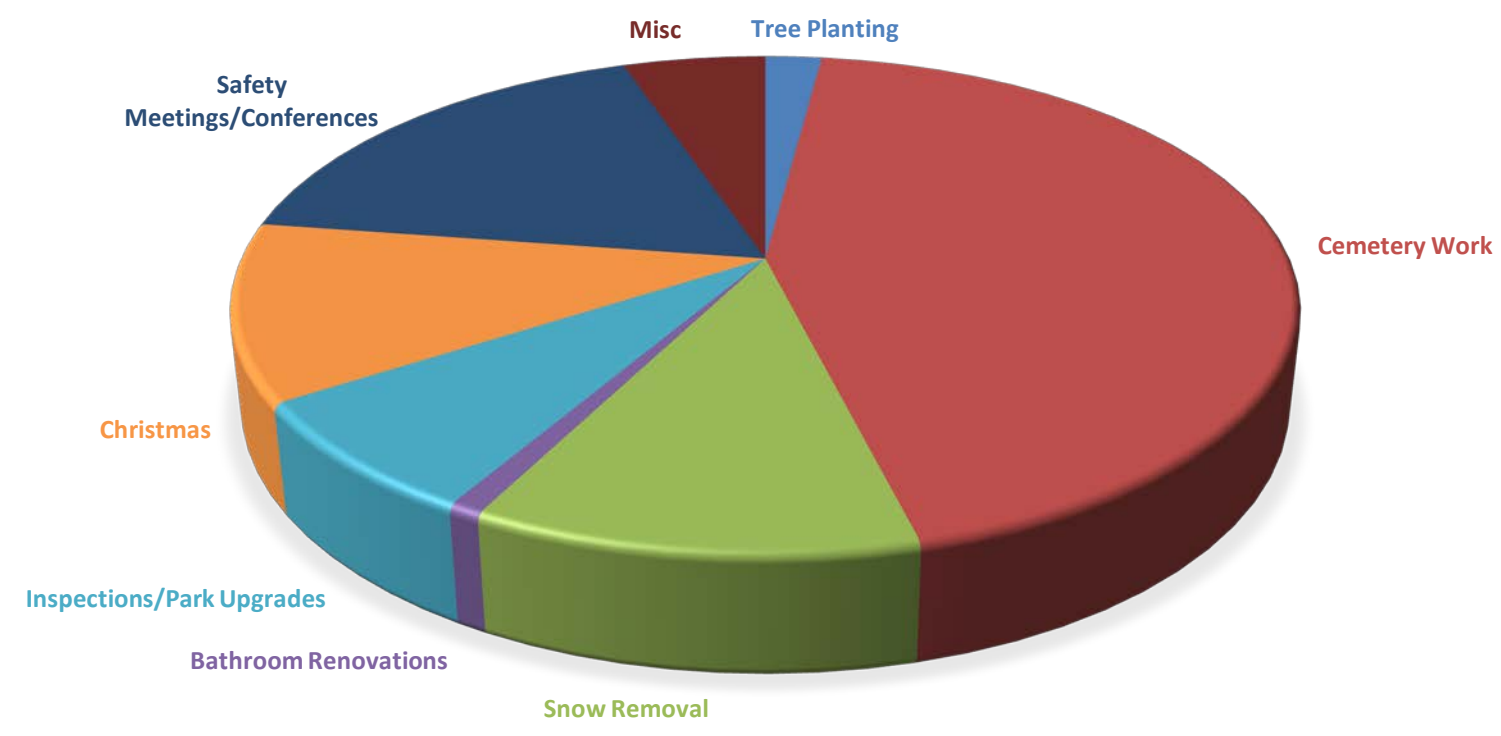
January, 2019

Mission Statement: Working together to provide safe places of beauty, distinction, and happiness for the enjoyment of all.

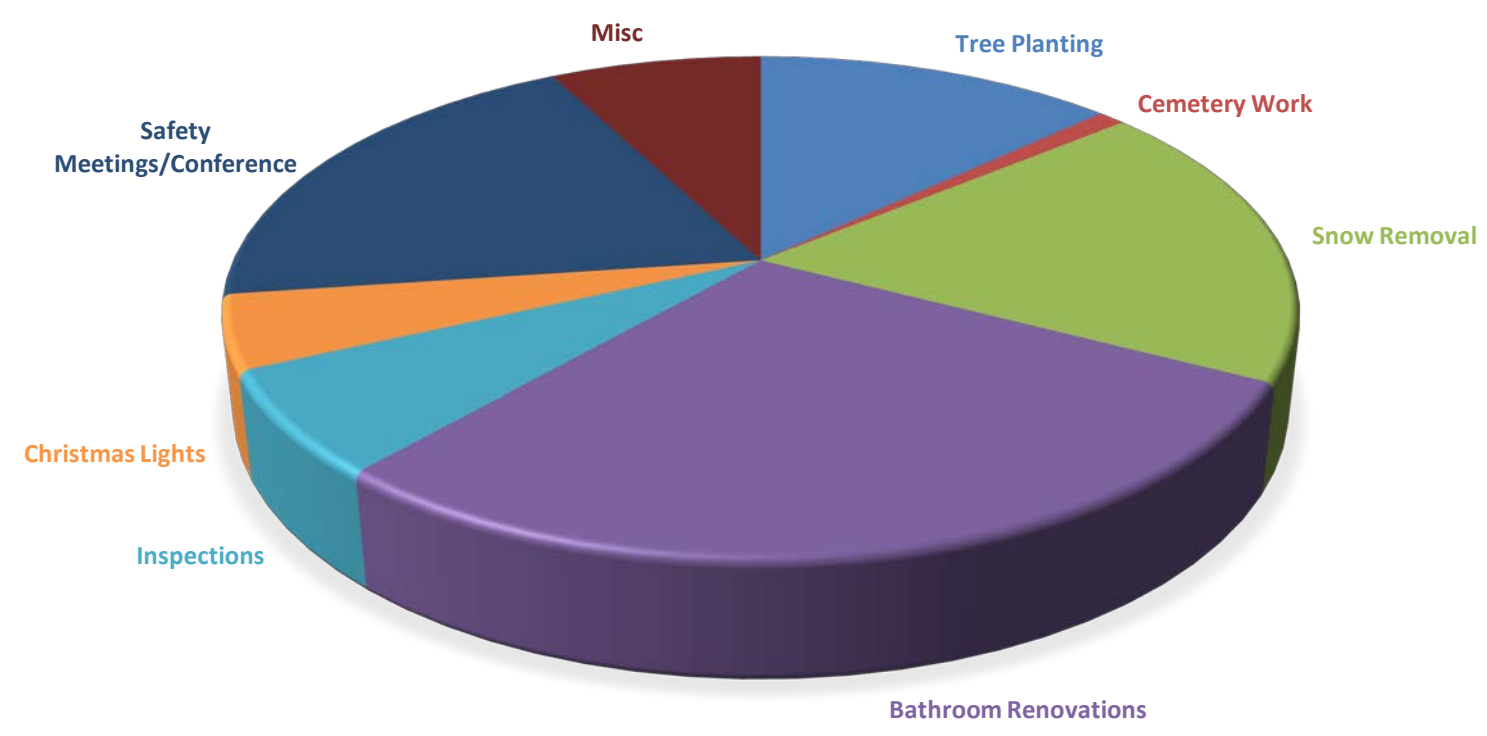
Monthly Metric	January	August	September	October	November	December	January	FYTD Totals	Average	Target	National/Market Average
% of grounds rated "B+" or better on inspection scorecard (Cemeteries [divided into 8 sections], Civic Center, Library, Museum, CRC, Community Park, Memorial Park, Bird Park, Spring Creek Park, Bartholomew Park, Kelly's Grove, Jolley's Ranch, & Rotary Park) (QTY: 20)						90%	85%		88%	90%	85
% of grounds rated "B" or better on inspection scorecard (All other City grounds not listed above) (QTY: 50)						80%	90%		85%	80%	76
Annual Metric	FY2016	FY2017	FY2018	Q1 (Jul-Sept)	Q2 (Oct-Dec)	Q3 (Jan-Mar)	Q4 (April-June)	FY2019	Average	Target	
Cemetery Average Google Review(City, Evergreen)	n/a	n/a	n/a	n/a	4.7			4.7	4.7	TBD	
City Parks Average Google Review(All with Review)	n/a	n/a	n/a	n/a	4.1			4.1	4.1	TBD	
Canyon Parks Average Google Review(Jolleys, Rotary, Kellys, Bartholomew)	n/a	n/a	n/a	n/a	4.6			4.6	4.6	TBD	
Canyon Parks revenue actuals	\$ 127,416.00	\$ 132,200.00	\$ 140,907.00	\$ 21,996.00	\$ 4,453.00	\$ 46,515.00		\$ 72,964.00		\$ 145,000.00	
Canyon Parks revenue targets	\$ 113,000.00	\$ 130,000.00	\$ 138,500.00	\$ 33,000.00	\$ 6,000.00	\$ 53,000.00	\$ 53,000.00	\$ 145,000.00			
Canyon Parks revenue % of annual targets	113%	102%	102%	67%	74%	88%	0%	50%		100%	
Cemeteries revenue actuals	\$ 270,212.00	\$ 240,154.00	\$ 346,719.00	\$ 87,395.00	\$ 50,272.00	\$ 34,110.00		\$ 171,777.00	\$ 57,259.00	\$ 213,000.00	
Cemeteries revenue targets	\$ 183,750.00	\$ 189,000.00	\$ 195,000.00	\$ 53,250.00	\$ 53,250.00	\$ 53,250.00	\$ 53,250.00	\$ 213,000.00			
Cemeteries revenue % of annual targets	147%	127%	178%	164%	94%	64%	0%	81%		100%	
Bartholomew Park revenue actuals (pavillions)	\$ 6,862.00	\$ 7,625.00	\$ 5,705.00	\$ 2,580.00	\$ -	\$ 230.00		\$ 2,810.00		\$ 53,000.00	
Bartholomew Park revenue (parking fees)	\$ -	\$ -	\$ 19,051.00	\$ -	\$ 29,984.90	\$ -	\$ -	\$ 29,984.90		\$ 15,500.00	
Bartholomew Park revenue % of annual target (parking fees)	\$ -	\$ -	123%					193%		100%	
										More info coming soon from NRPA	
Acres per grounds FTE: per NRPA (National Recreation & Parks Assoc.)	15.67	15.67	23.50								

Metrics are on Fiscal Year

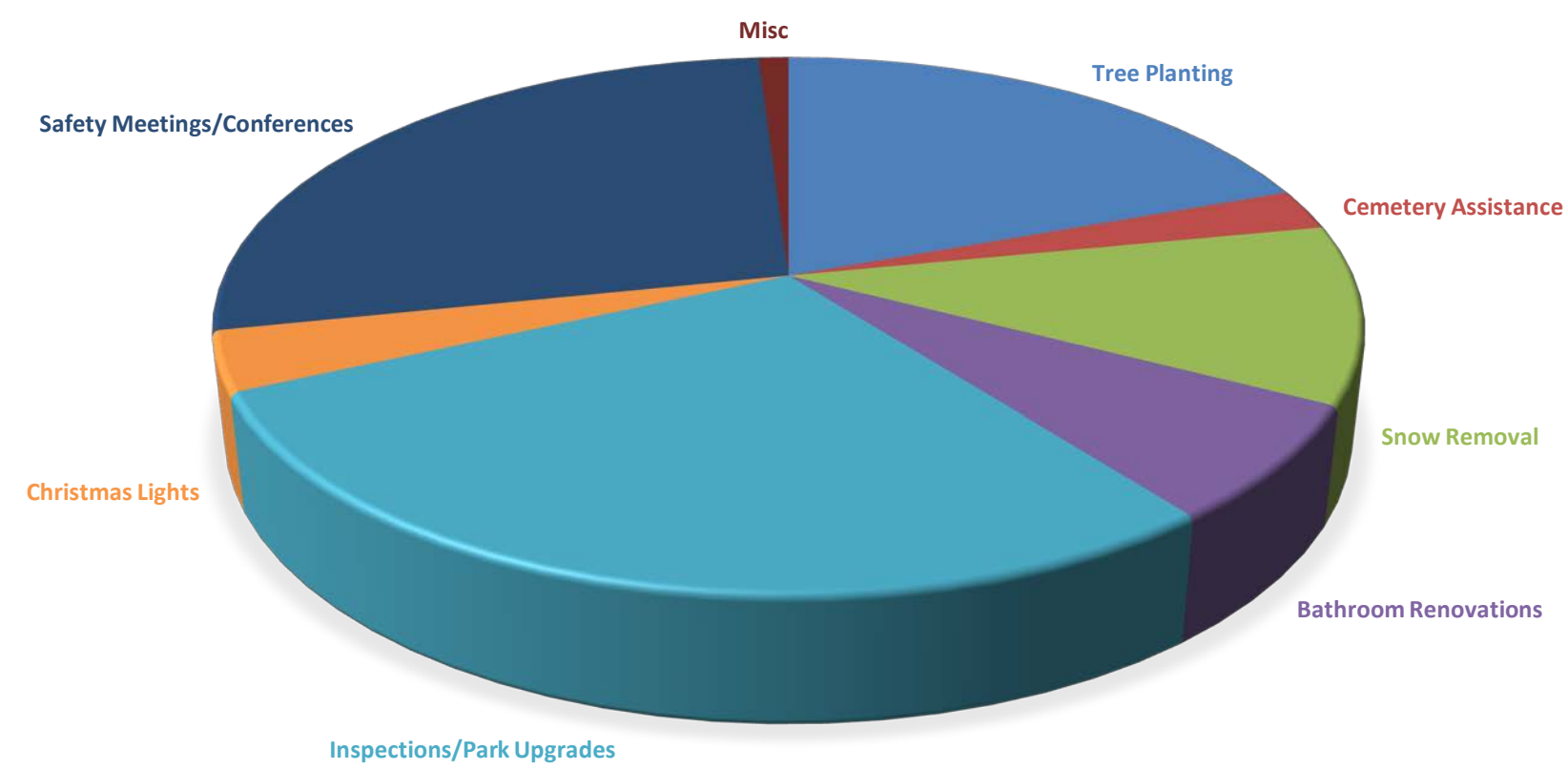
CEMETERY EMPLOYEES/SUPERVISOR



CANYON EMPLOYEES/SUPERVISOR



CITY PARKS EMPLOYEES



MUSEUM										
February 2019										
Monthly Metric	February 2018	September	October	November	December	January (FY19)	February (FY19)	Average	Target (monthly)	
Attendance	5206	4435	5783	3924	4640	4768	4683	5038	5000	
Art Talks Teacher & Students Reached	1571	1955	1341	2664	1897	2001	2193	1707	1995	
Customers Served	6777	6390	7124	6588	6537	6769	6876	6745	6090	
Springville Residents (% of total visitors)	N/A	N/A	N/A	N/A	N/A	22%	17%	N/A	25%	
Annual Metric	fy16	fy17	fy18	Q1	Q2	Q3	Q4	fy19	Average (yearly)	Target (year)
Store Revenue (\$)	N/A	\$ 21,069.00	\$ 44,445.16	\$ 14,886.52	\$ 9,643.00	\$ 5,513.23	N/A	\$ 30,042.75	\$ 32,757.08	\$ 45,000.00
Store Revenue-% of yearly goal met	N/A	N/A	N/A	33%	55%	67%	N/A	67%	N/A	
Rental Revenue (\$)	\$ 73,951.00	\$ 92,030.00	\$ 74,289.00	\$ 31,080.00	\$ 16,760.00	\$ 14,464.00	N/A	\$ 62,304.00	\$ 80,090.00	\$ 80,000.00
Rental Revenue-% of yearly goal met	N/A	N/A	N/A	39%	60%	67%	N/A	78%	N/A	
Contributions (\$)	N/A	\$ 71,105.00	\$ 68,934.60	\$ 19,698.16	\$ 29,502.45	\$ 9,748.49	N/A	\$ 58,949.10	\$ 70,019.80	\$ 77,600.00
Contributions-% of yearly goal met	N/A	N/A	N/A	25%	63%	72%	N/A	76%	N/A	
(fy16 before MOU with city)								Metrics are on Calendar/Fiscal Year		

SOCIAL MEDIA FOLLOWING

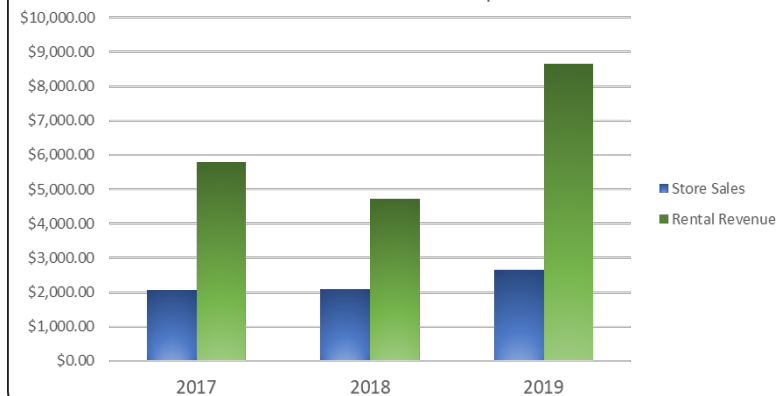


6,319
(up 187)



5,260
(up 127)

FEBRUARY Sales Comparison



47th Annual Utah All-State High School Art Show

By the Numbers:

27 Districts

100 High Schools

242 Teachers

843 Artists

1016 Entries

337 Accepted

69 Awards

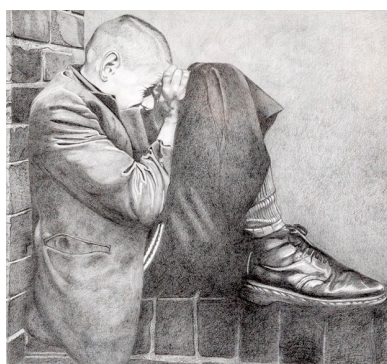
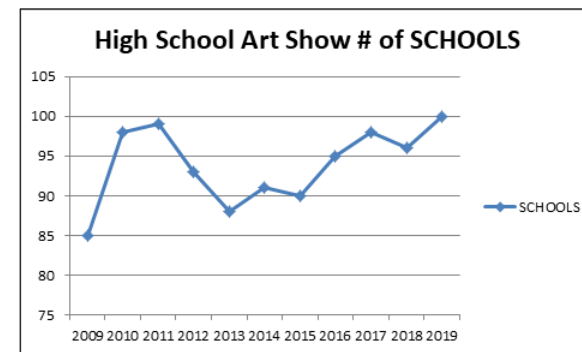
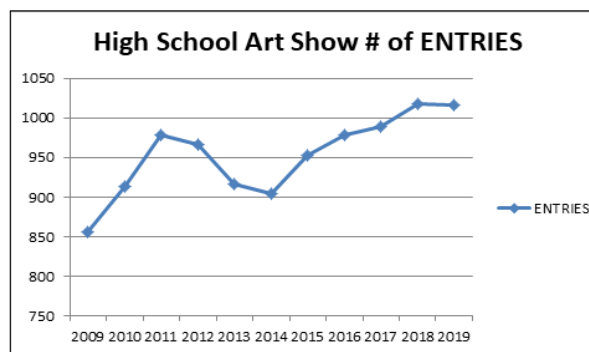
577 Attendees at Opening Reception



Councilman Jason Miller, Councilman Chris Creer and Mayor Richard J. Child with winners of the 47th Annual Utah All-State High School Art Show



Bustling galleries at the opening reception!



"Surrealistic Fantasy" by Eva Rauf of Springville High School, recipient of the Masters Academy of Art Scholarship



Award winners at the Utah State Capitol where they were honored by the Governor's Office, Utah State Senate, and Utah State House of Representatives

Power Department - Generation & Distribution

Power Department Mission Statement - Springville City Power is committed to providing safe, reliable power and services in a friendly, efficient and professional manner, while offering competitive rates to its customers- - **Doing everything in our power to provide your power-**

March 2019

Moving away from target

Approaching target

Exceeds Target

Metrics are on Fiscal Year

Goal #1 - Generation - Efficiently Manage wholesale power costs to maintain annually budgeted expenditures for stable Rates

annually budgeted expenditures for stable Rates	2018	2018				2019	2019		
Monthly Metric	February	September	October	November	December	January	February	Month-Actuals	Target
Power Resource Monthly Cost Per MWh (MegaWatt-hour)	\$ 63.10	\$ 57.60	\$ 57.50	\$ 58.40	\$ 59.54	\$ 60.39	n/a	\$ 60.39	\$ 63.50
System Monthly Energy - % - Growth from Previous Year		1.08%	12.73%	5.65%	2.55%	4.36%	1.56%	1.56%	2.00%
System Monthly Peak - % - Growth from Previous Year		-0.60%	12.66%	3.14%	0.84%	4.78%	3.29%	3.29%	2.00%
Monthly Retail Rate Revenue -\$	\$ 2,018,568	\$ 2,539,207	\$ 2,063,795	\$ 1,976,371	\$ 1,991,886	\$ 2,114,229	\$ 2,066,226	\$ 2,066,226	\$ 2,042,783
Monthly Retail Revenue % of Monthly Budget Forecast		98.36%	109.00%	101.93%	101.47%	98.47%	101.15%	101.15%	100.00%

Goal #2 - Distribution - Provide friendly, professional customer service to all existing and new customers

	2018	2018				2019	2019		
Goal #2 - Distribution - Provide friendly, professional customer service to all existing and new customers	February	September	October	November	December	January	February	Month-Actuals	Target
Total # Active Retail Meter Count	11,756	11,789	11,813	11,855	11,853	11,969	12,029	12,029	12,043
- % - Of Active Customers Receiving Final Past Due Notification		5.30%	6.88%	3.88%	4.63%	4.91%	3.85%		
Shut Off List - Final customer Count -#-	136	107	88	117	67	91	66	66	75
Shut Off List - Final Customer Count - % - Growth From Previous Year		27.54%	95.00%	-6.94%	93.62%	-34.06%	-9.59%		

Goal #3 -Generation - Provide efficient and reliable Generation and Substation System Maintenance

[illegible]

Goal #4 - Distribution - Plan & Provide Safe and Efficient System Maintenance in a Professional Manner
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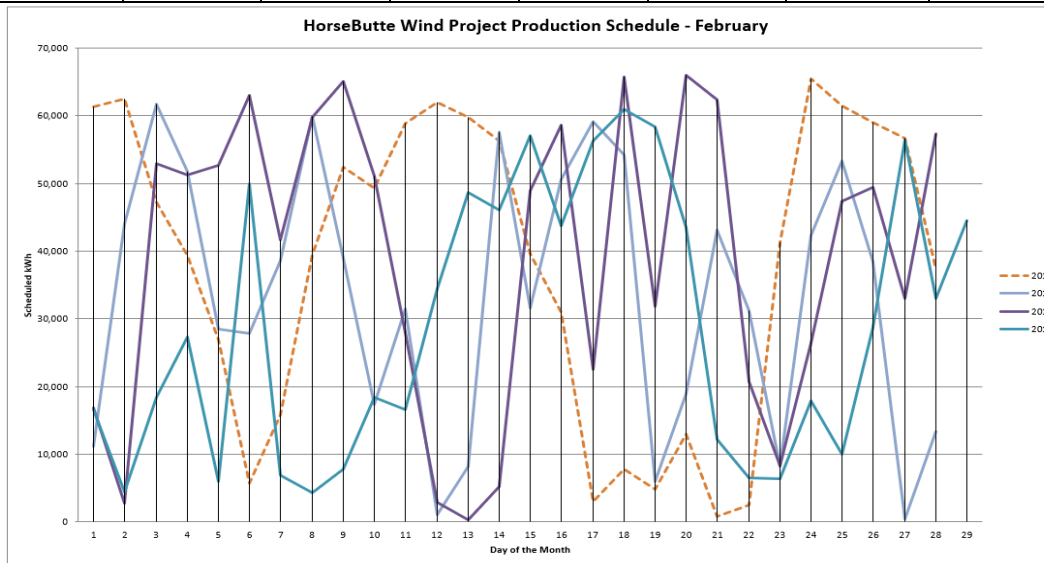
	2018	2018				2019	2019		
Goal #4 - Distribution - Plan & Provide Safe and Efficient System Maintenance in a Professional Manner	February	September	October	November	December	January	February	Month-Actuals	Target
Meter Connections per Distribution Employee	418	420	420	422	422	426	428	423	349**
Hours Worked Without a Lost Time Accident	188,432	334,102	354,715	376,016	417,930	439,231	458,470	439,231	1,000,000

Goal #5 - Distribution - Maintain and Improve the Distribution System Reliability

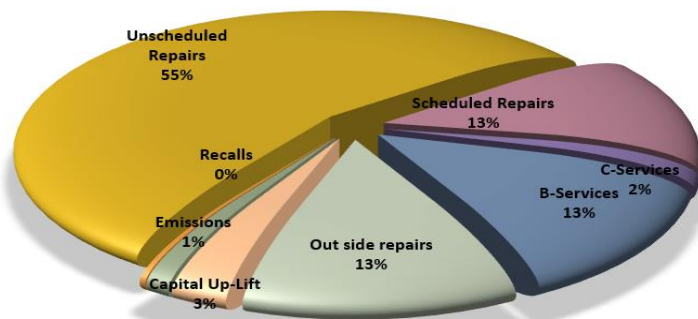
	2018	2018				2019	2019		
Goal #5 - Distribution - Maintain and Improve the Distribution System Reliability	February	September	October	November	December	January	February	Month-Actuals	Target
Outages	3	11	6	2	6	1	4	4	4.083*
# Of Customers Affected by the Outage Events	8	133	47	2	180	20	13	23	369.08*
- % - Of Total Active Customers Impacted by Outage	0.07%	1.13%	0.40%	0.02%	1.52%	0.17%	0.11%	11.00%	3.16%*
Customer Average Interruption Duration Index (CAIDI)(minutes)	84.88	101.09	187.57	55.50	110.21	95.00	20.00	20.00	116.268*
System Average Interruption Duration Index (SAIDI)(minutes)	0.057	1.146	0.738	0.009	1.665	0.158	0.021	0.021	4.451*
Average System Availability Index - % - (ASAI)	99.9998%	99.9973%	99.9982%	99.9999%	99.9961%	99.9996%	99.9999%	99.9999%	99.9903%*

*FY 17-18 Internal Averages & **APPA 2017 Financial & Operating Ratios

Annual Metric	2016	2017	2018	FY19-Q1	FY19-Q2	FY19-Q3	FY19-Q4	Average	Target
Springville City Average Residential Cost Per kWh (Cents per kWh)	10.54	10.61	10.63	10.55	10.55			10.55	
National Residential Average Cost Per kWh (Cents per kWh)	12.65	12.55	12.89	13.01	12.95				
Sytem Energy Loss - % - From Delivered Energy	2.84%	2.71%	3.02%	1.49%	2.66%			2.08%	3-5%
City kWh Usage - (kWh)	12,218,684	13,633,046	12,125,111	4,554,056	2,615,021				
-General Fund Usage - (kWh) - Unbilled	5,250,350	6,340,579	5,676,996	2,079,960	3,852,374				
-Enterprise Funds Usage (kWh) - Internal Quarterly Billing	6,968,334	7,292,467	6,448,115	2,474,096	1,237,353				



Central Shop Work Orders Summary



The shop has completed 1022 work orders since the first of the budget year. We are once again back at a full staff. Our monthly schedules are going well and most vehicles are showing up for their scheduled days. We are staying on top of safety and emissions and should have them all completed and registered by May. We have surplused 7 vehicles since the beginning of the budget year. 6 out of 7 received more then asking price.

Some major saving so far this year have been in warranty and invoicing errors. By tracking this we have saved over \$30,000 since January.

Fun Fact: Between our 2 full time Mechanics we have over 60 years of experience working in the automotive field.



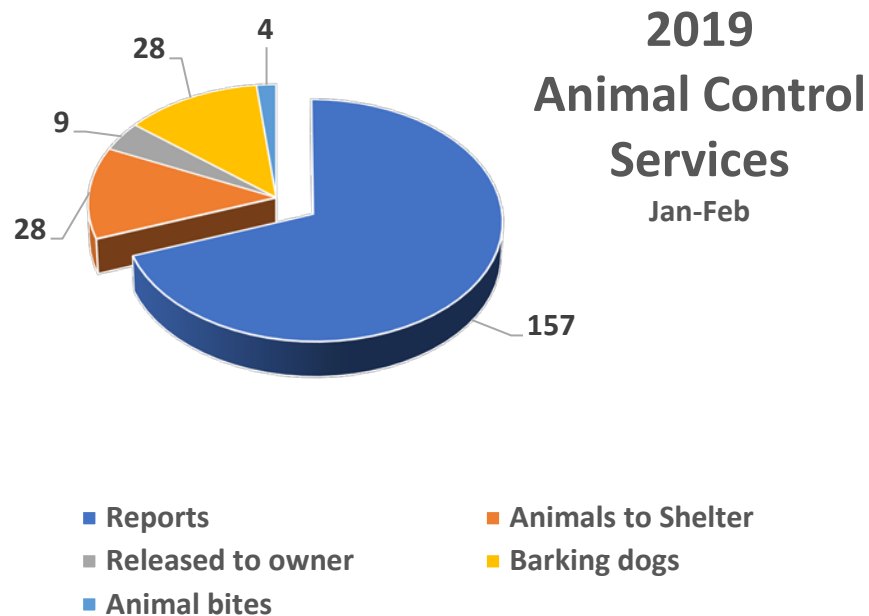
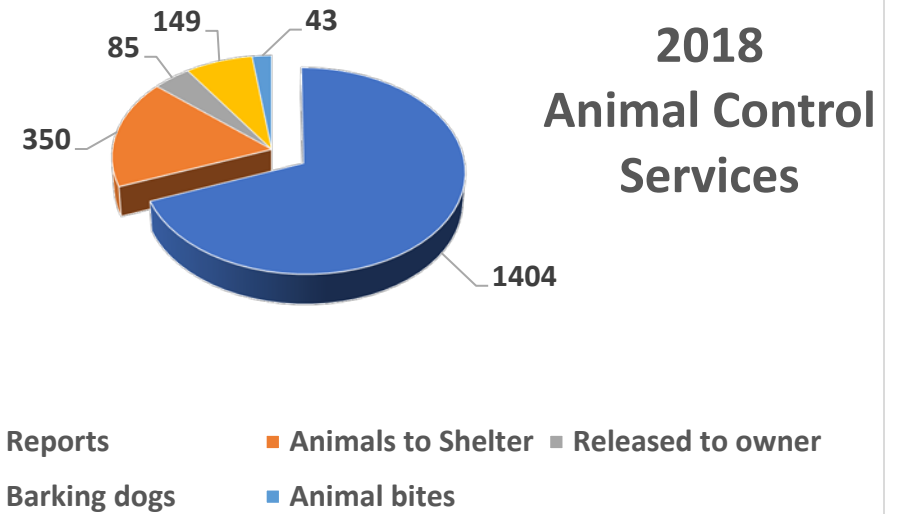
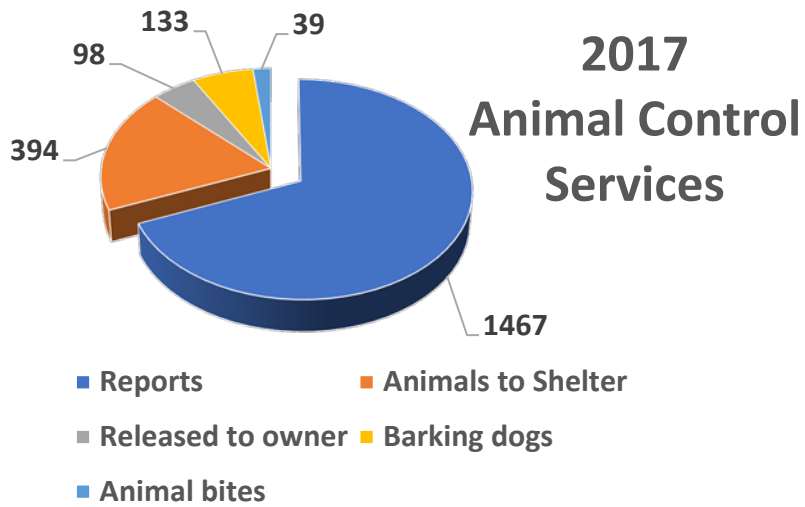
Springville Police Department

March 2019

Monthly Metric	Feb-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19		6 month Average	Target
Total Drug Cases	14	26	17	11	18	19	32		20.5	n/a
Total Adult Arrests	67	74	68	30	48	49	72		56.8	n/a
Total Juvenile Arrests	11	13	11	13	4	7	3		8.5	n/a
Citations Issued per Patrol Officer	12.7	8.7	8	5.9	9.4	6.3	13.4		8.6	n/a
Dom. Violence Cases Investigated	11	11	8	13	15	15	14		12.7	n/a
Number of Officers Authorized / Available	27/26	29/24	29/24	29/25	29/25	29/24	29/24		29/24.3	n/a
911 Calls Average Answer Time < 15 sec	99.1	99.05	98.38	98.68	98.77	98.74	99		98.77	95%
Non 911 Calls Average Answer Time < 15 sec	99.24	99.69	99.66	99.67	99.71	99.42	98		99.36	95%
Total 911 Calls Received	669	723	722	670	714	621	613		677.17	n/a
Total Non 911 Calls Received	3748	4491	4178	3455	3774	3878	2453		3704.83	n/a
Annual Metric	2016	2017	2018	2018 Q1	2018 Q2	2018 Q3	2018 Q4	2018	Yearly Average	Target
Public Contacts per Officer	865.8	961.7	960.2	244.4	258.4	248.5	208.8	960.2	929.2	n/a
Public Contacts per Officer -Comparable Agencies*	600.9	621.5	664.2					664.2	628.9	n/a
Incident Reports per Officer	441.2	467	479	108.4	129.4	130.4	110.8	479	462.4	n/a
Incident Reports per Officer - Comparable Agencies*	361.7	378.2	361.4					361.4	367.1	n/a
Number of Part I Crimes	694	717	653					653	688.0	n/a
Number of Violent Part I Crimes	28	14	22					22	21.3	n/a
UCR Crimes per 1000 residents	21.5	21.7	19.3					19.3	20.8	n/a
UCR Crimes per 1000 residents - Utah	31.7	31.7							31.7	n/a
Average Caseload per Detective		14.3	14.5	16.2	14.4	15	12.5	14.5	14.4	15
Total Adult Arrests	676	802	821					821	766.3	n/a
Total Juvenile Arrests	159	136	143					143	146.0	n/a
Total Peer Court Referrals	45	56	63					63	54.7	n/a
911 Calls Answered < 15 Seconds (State Standard: 95%)	98.07	96.44	99.82	98.14	98.12	98.63	98.47	98.34	98.1	95%
Average Time to Answer Non 911 Call	98.42	89.09	98.41	98.1	98.3	98.6	98.64	98.41	95.3	95%
Total 911 Calls Received	8521	9088	8614	1991	2247	2270	2106	8614	8741.0	n/a
Total Non 911 Calls Received	54,774	53,688	49,111	11,099	13,121	13,484	11407	49,111	52524.3	n/a
% of EMS Calls with Accurate Pre-Arrival Instructions			91.55						91.6	95%

* Comparable Agencies are: Provo, Pleasant Grove, Spanish Fork, Payson, Saratoga Springs, Am. Fork and Lehi

Metrics are on Calendar Year



Animal Control has become a necessity in Springville, an expensive necessity. The city has changed, areas in the city that were farmland are now residential neighborhoods. The change brings with it an increase in domestic animals and pets. The amount of animal control calls account for approximately ten percent of the police department's call volume per year. These calls are handled by our Animal Control Officer as well as our patrol officers. Some calls take more time than others but with an average of over 1400 calls per year that is a lot of time spent dealing with animals of all kinds. Some of the animals we deal with have to be taken to the shelter. As seen in the charts, on average, we take approximately 375 animals to the shelter per year. We pay the shelter a fee for their services and only fees for licensing get returned to the city. The fees we pay divided by the number of animals taken in 2018 equals \$127.00 per animal impounded. That is large expense to the city for a small return in licensing fees.



Springville Fire & Rescue

Monthly Metric	Feb-19						March 2019		
	Feb-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Average	Target
Total Number of Members	72	60	59	58	54	60	65	59	72
Full Time	4	4	4	4	4	4	4	4	4
Part Time	25	26	25	23	21	25	27	25	28
Volunteer	42	36	36	36	34	36	34	35	40
Less Active Members < 30% Resp. to Calls	-3	-6	-6	-5	-5	-5	-5	-5	0
Staffing - Paramedics Day	22	21	21	21	21	21	20	21	26
Staffing - Paramedics Night	7	7	7	7	7	6	6	7	10
Staffing - Advanced EMT Day	4	4	4	4	4	5	6	5	4
Staffing - Advanced EMT Night	8	7	7	7	6	7	7	7	10
Staffing - Basic EMT	18	18	18	18	17	17	16	17	10
Total # of Structure Fires	0	1	0	0	1	0	3	NA	0
Structure Fires w/ 15 FF's	0	0	0	0	1	0	3	100%	90%
Fire Calls w/Fire Attack in > 2 min	0	1	0	0	1	0	3	100%	90%
# of Fires Contained to Structure of Origin	0	1	0	0	1	0	3	100%	90%
# of Fire Calls Day Shift	25	15	22	19	24	24	22	21	
# of Fire Calls Night Shift	9	9	14	9	12	22	12	13	
# of EMS Calls Day Shift	88	94	89	75	77	74	77	81	
# of EMS Calls Night Shift	32	53	57	37	40	37	43	45	
Avg Emergency Calls During the Day	4	3.6	3.6	3.1	3.25	3.2	3.7	3.4	
Avg Emergency Calls at Night (Volunteers)	1.46	2	2.3	1.5	1.7	1.5	2.0	1.8	
% of EMS Calls Meeting the Standard	96	97	95	96	95	96	95	96	90
# of Patient Transports	58	80	77	62	73	60	67	70	
# of Ambulance Back-Up calls	4	11	8	7	15	3	6	8	0
Response time Day shift - Minutes	6.2	6.25	6	6.6	6.1	7.7	6.7	7	< 8 Min
Response time Night shift - in Minutes	12.9	13.9	12.4	13.9	13.5	13.1	12.7	13	< 14 Min
Annual Business Inspections	41	48	42	32	31	30	65	41	60
New Business Inspections	4	6	5	9	6	14	6	8	
Plans Reviewed	8	5	11	14	11	14	7	10	
Field Inspections	4	0	8	5	0	7	2	4	
Revenue Deposited	\$ 51,286	\$ 35,501	\$ 58,956	\$ 34,915	\$ 27,862	\$53,215	\$50,490	\$ 43,489.91	\$ 40,000

Annual Metric	2016	2017	2018	2018 Q1	Q2	Q3	Q4	Average	Target
Total Number of Members	64	64	62	63	62	62	61	62	68
Total 911 Responses	1,590	1,857	1,853	418	487	510	449	466	
Total Structure Fires	10	11	4	1	2	2	1	2	
Structure Fires w/ Minimum of 15 FF's	10	11	1	1	1	0	1	1	90%
Avg Emergency Calls During the Day	2.83	3.18	3.2	3.02	3.38	3.46	3.31	3	4
Avg Emergency Calls During the Night (volunteers)	1.52	1.82	1.85	1.57	1.96	2.14	1.6	2	1
Response time Day shift (Minutes)	6.1	6.5	6.6	6.6	7	6.8	6.2	7	< 8 Min
Response time Night shift (Minutes)	12.16	13	12.9	12.3	12.9	13.1	13.2	13	< 14 Min
Revenue Deposited	\$478,295	\$487,219	\$485,495	\$101,817	\$127,973	\$140,202	\$115,503	121,374	

Defibrillators: EMS emergencies are roughly 80 % of our call volume. One of the most important tools we use on a daily basis is the “Defibrillator” or cardiac monitor, in the hands of a trained medic these tools provides a multitude of emergency medical diagnostics and treatments: In addition to delivering electrical shocks to convert lethal cardiac rhythms, we can provide an externally pace maker for the patient in sudden need. We can identify and diagnose heart blockages, we can look at a patients heart in the field by performing 4 and 12 lead EKG readings that can also be transmitted to the ER prior to our arrival saving valuable time in “Cath Lab” prep time & patient treatment, these units can take and record blood pressures, pulses, we can even monitor the oxygen saturation in your blood system, we can also detect carbon monoxide poisoning. We also have the ability to instantly detect perfusion in the patients respiratory system ,these units give us instant feedback during CPR, evaluating compression, CPR rates, depth and perfusion efforts during resuscitation. Cardiac Monitors or Defibrillators are truly amazing tools and assist our medics in delivering the highest EMS care in the industry to our community.

[illegible]

Public Works - Wastewater Division

Mission:

To provide Springville residents with quality wastewater reclamation and collection services with the most responsible impact on the environment.

February, 2019

Monthly Metric	Jan-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	FYTD	Average	Target
Goal- Track projected revenues V.S. actual revenues on monthly basis and revise/adjust expenditures as appropriate										
FY Target/Month (cumulative %)	58%	25%	33%	42%	50%	58%	67%			
Total Revenue %	58.2%	23.1%	31.7%	39.6%	47.3%	56.8%			56.8%	58%
Operations Expenses %	45%	26%	32%	36%	46%	52.3%			52.3%	<56.8%
Goal- Operate the WRF as efficiently as possible and (strategy 7C) ensure compliance with state and federal laws										
Infiltration % Collections System		8%	17%	6%	9%	17%	16%		9.6%	<5%
Nestle Pretreatment Flow (Cap-Used)	51%	70%	94%	69%	55%	78%	81%		73%	<100%
WWRF Hydraulic Capacity % (used)		55%	59%	52%	51%	57%	56%		56%	<85%
BOD Treatment Capacity Used		48%	59%	52%	54%	49%	54%		52%	<85%
Digester detention time (days)	21.1	21.3	20.7	18.0	16.6	21.9	20.0	-	19.5	>25
Goal- Operate Green Waste Yard as efficiently as possible while providing good customer service										
# Green Waste Loads Received	0	2995	3120	4205	0	0	0	16141	74%	21840
# of Compost cubic yards sold		Out	Out/30	50	Closed	Closed/6	Closed			
Revenue from compost/dump fees	\$ -	\$ 505	\$ 1,583	\$ 2,112	\$ -	\$ 216.00	\$ -	\$ 9,028	21%	\$ 42,000

Metrics are on Fiscal Year

Below

Moving
Toward

Meet or
Exceed

Public Works - Sewer Collections Divison

Mission:

To provide Springville residents with quality wastewater reclamation and collection services with the most responsible

March, 2019

7B-Adopt and carry out a system maintenance program (e.g., viewing the lines to identify problems, cleaning out lines to ensure capacity is maintained and the chance for back-up reduced.)

7C-Ensure compliance with state and federal laws

Goal- Track projected revenues V.S. actual revenues on monthly basis and revise/adjust expenditures as appropriate

Monthly Metric	Jan-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	FYTD	Average	Target
FY Target/Month (cumulative %)	58%	25.0%	33.3%	42%	50%	58%	67%		-	
Total Revenue %	58.2%	23.1%	31.7%	39.6%	47.3%	56.8%		56.8%		58%
Operations Expenses %	37%	30.6%	37.9%	44.0%	50.4%	55.2%		55.2%		<56.8%

General Plan Goal (7B-7C)- To comply with risk management and state requirements.

Monthly Metric	Feb-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	FYTD	Average	Target
CCTV Inspection %	-	0.5%	0.7%	1%	1.0%	1.2%	1.8%	1.8%		58%
Pipe Cleaning %		24%	26%	27%	29%	31%	35%	35%		58%
Pipe Bad Spots cleaned %		10%	11.6%	14%	14.6%	16.8%	21.2%	21%	-	58%
MH Inspected/Cleaned %	-	27%	29%	30%	33%	35%	48.2%	48%	-	58%
MH reoccurring cleaning %	47%	100%	100%	88%	82%	94%	100%		96%	>95%

Dec-16 Dec-17 Dec-18 Jul-Sep 18 Oct-Dec 18 Jan-Mar 19 Apr-Jun 19

Annual Metric - System Size and Growth	C2016	C2017	C2018	Q1	Q2	Q3	Q4	FYTD	Average	Target
# connections (Target = C 2018*Ave)	9220	9388	9582	9574	9582			9582	-	9778
Connections Growth % (Ave= C2016 thru C2018)	2.24%	1.82%	2.07%	0.02%	0.08%			0.10%	2.04%	
# ERUs	10429	10585	10787	10715	10787			10787		10971
ERUs Growth % (Ave = C2017 & C2018)	-3%	1.5%	1.9%	-0.56%	0.67%			0.12%	1.70%	
Annual Metric - Impact Fee Revenue	F 2016	F 2017	F 2018	Q1	Q2	Q3	Q4	FYTD	Average	Target
Target	100%	100%	100%	25%	50%	75%	100%			
Impact Fees Collected %	64.5%	51.5%	75.8%	4.6%	26.8%			26.8%		50%

Metrics are on C = Calendar, F =Fiscal Year

Below	Moving Toward	Meet or Exceed
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Public Works - Storm Water Division

Mission: To provide Springville residents with reliable storm water drain system with the most responsible impact on the environment.									March, 2019	
Goal- Track projected revenues V.S. actual revenues on monthly basis and revise/adjust expenditures as appropriate										
Monthly Metric	Jan-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	FYTD	Average	Target
FY Target/Month (cumulative %)	58%	25%	33%	42%	50%	58%	67%		-	58%
Total Revenue %	56%	23.1%	33.3%	42.2%	51.2%	62.4%	62.4%	62.4%		58%
Operations Expenses %	46%	19.0%	25.2%	32.7%	42.0%	46.5%	46.5%	46.5%		<58%
Goal- Carry out a cleaning and cctv inspection program to comply with risk management and state requirements, and identify problems spots										
Monthly Metric	Feb-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	FYTD	Average	Target
Pipe CCTV Inspect/Clean %	6%	3.7%	3.66%	3.7%	3.7%	5.0%	6.3%	6.3%		67%
Structure Inspection %	1%	17.3%	19.7%	19.7%	20.1%	25.7%	43.5%	43.5%		67%
Street Sweeping (days %)		16.7%	22.2%	33.3%	35.2%	37.0%	41.7%	41.7%	5.6 days/Mo	67%
Street Sweeping (tons)	11.68	22.35	9.86	79.05	2.3	16.14	18.66	213.46	26.68	

Annual Metric - System Size and Growth	C 2016	C 2017	C 2018	Q1	Q2	Q3	Q4	F 2019	Average	Target
# Customers (Target = C 18 * Ave)	8766	8881	9011	8984	9011			9011		9131
Connections Growth % (Ave= C 16-C 18)	1.21%	1.31%	1.46%	-0.08%	0.30%			0.22%	1.33%	
# ERUs (Target = C 18 * Ave)	16376	16604	16936	16873	16936					17280
ERUs Growth % (Ave=C 16-C 18)	2.70%	1.39%	2.00%	0.12%	0.37%			0.49%	2.03%	
Annual Metric - Imapct Fee Revenue	F 2016	F 2017	F 2018	Q1	Q2	Q3	Q4	2019	Average	Target
Target	100%	100%	1%	25%	50%	75%	100%			
Impact Fees Collected %	164%	157%	77%	11%	58%			58.2%		50%

Metrics are on C = Calendar, F =Fiscal Year

Below	Moving Toward	Meet or Exceed
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Public Works - Engineering Division												
March, 2019												
MISSION -We will provide fair and ethical engineering, inspection and technology services and ensure the highest quality design and construction of city infrastructure.												
		2018	2018				2019					
Monthly Metric		February	September	October	November	December	January	February		Average	Target	
Goal - Design and manage CIP, in-house projects, and projects for sponsoring departments to ensure they are completed on schedule and within budget.												
In-House CIP	% of CIP Design Completed (10 CIP projects to be designed and managed in-house for FY 18-19)				30%	30%	40%	60%		40%	100%	
Goal - Provide development engineering review services and assistance to the applicants so that the City can have an efficient and effective development process.												
Engineering Design Review	% of engineering plan reviews completed within 10 working days				100%	100%	100%	100%		100%	100%	
Goal - Provide inspection services for the City on all public improvements to ensure compliance with approved plans, City specifications and ensure quality construction and superior end products.												
SWPPP Inspection	% of active sites visited for monthly inspection				95%	95%	100%	100%		98%	100%	
	% of sites with two or more violations				40%	35%	35%	35%		36%	25%	
PW Inspection	# of active development or CIP construction sites (public ROW)				8	8	10	12		9.5		
	# of MINOR (<\$1000) infrastructure repairs during warranty period per 1000 LF of new ROW				0.92					0.92	1.5	
	# of MAJOR (>\$1000) infrastructure repairs during warranty period per 1000 LF of new ROW				0					0	1.5	
Goal - Provide timely and accurate sub-surface utility locates for all City-owned utilities to minimize infrastructure damage during construction and excavation activities.												
Bluestake	% of miss marks (outside the 2-foot allowance)				0.05%	0.00%	0.00%	0.00%		0.01%	0%	
	% of requests fulfilled within 48 hours (working days) of request:				100%	100%	100%	100%		100%	100%	
Annual Metric		2016	2017	2018	Q1 (Jul-Sep)	Q2 (Oct-Dec)	Q3 (Jan-Mar)	Q4 (Apr-Jun)	2019	Average	Target	
Goal - Design and manage CIP, in-house projects, and projects for sponsoring departments to ensure they are completed on schedule and within budget.												
In-House CIP	% of Capital Improvement Projects completed in budget and per plan.					100%					100%	
	% of projects completed within schedule					100%					100%	
	% of CIP projects with total CO's less than 5% of bid awarded					100%					100%	
	Cost savings for in-house design and CM					\$ 54,677						
Goal - Provide development engineering review services and assistance to the applicants so that the City can have an efficient and effective development process.												
Engineering Design Review	% of Subdivision applications completed with 3 engineering design reviews or less. (Prelim or Final)					60%					100%	
	% of Site Plan applications completed with 3 engineering design reviews or less.										100%	
	Average # of reviews per Subdivision approval (Prelim or Final)					3.2					3	
	Average # of reviews per Site Plan approval										3	
	% of total approval time City has plans for review											
Goal - Provide inspection services for the City on all public improvements to ensure compliance with approved plans, City specifications and ensure quality construction and superior end products.												
SWPPP Inspection	% of active sites visited for monthly inspection					100%					100%	
	% of sites coming into compliance within 48 hours or less					97%					100%	
	% of sites issued stop work order for non-compliance					5%					5%	
PW Inspection	# of infrastructure MINOR (<\$1000) repairs within warranty period per 1000 LF of new ROW					0.92					0.15	
	# of infrastructure MAJOR (>\$1000) repairs within warranty period per 1000 LF of new ROW					0					0.15	
Goal - Provide timely and accurate sub-surface utility locates for all City-owned utilities to minimize infrastructure damage during construction and excavation activities.												
Bluestake	% of miss marks (outside the 2-foot allowance)					0.19%					0%	
	% of miss marks resulting in infrastructure damage.					0%					0%	
	% of requests fulfilled within 48 hours (working days) of request:					100%					100%	
										Metrics are on Fiscal Year		
										Below	Moving Toward	Meet or Exceed

PublicWorks - Streets Divison

Mission : Provide safe and quality roadways and sidewalks to the public through effective and efficient routine maintenance

March, 2019

Annual Metric	2015	2016	2017	Q1 (Jul-Sep)	Q2 (Oct-Dec)	Q3 (Jan-Mar)	Q4 (Apr-Jun)	2018	3-Year Average	Target
Goal : Maintain Quality roadway surfaces and traffic control devises through ongoing maintenance procedures										
% Roadway Pavement Markings Repainted (Crosswalks,Ladders, Stob Bars ETC.)	100%	95%	100%	73%	10%	0%		83%	98%	100%
Goal : Provide a safe circulation system for non-motorized vehicles & Pedestrians										
Concrete Maintenance Plan (Target= Repair 123 Defencies annually (12%) of City	12.41%	10.80%	12.80%	3.10%	3.19%	4.60%		10.89%	12.00%	12.00%
Sign Maint Plan (Target = Update 445 Signs (14%) of the City to MUTCD Retro Standards)			12.35%	2.79%	1.05%	2.05%		5.89%	12.35%	14.00%
Annual Metric	2015	2016	2017	Q1 (Jul-Sep)	Q2 (Oct-Dec)	Q3 (Jan-Mar)	Q4 (Apr-Jun)	2018	3-Year Average	Target
Goal : Develop a street Maint. Program combined with annual visual surveying of city streets to help determine annual maint. Plan.										
Streets Maint. Plan (Treat Every Street once every 7 Years)	12.40%	15.85%	13.46%	10.42%	0.00%	0.00%		10.42%	13.90%	14%
Road Condition (Average of all Streets) Scale 1-10 10 is Best)	5.8	5.2	4.95	6.10		5.05		5.58	5.32	5.3
Pot Hole Cairns (Claims the city has paid out \$)	1	0	0	0	0	0		0.00	0.33	0
C- Road Revenues (Restricted Funds for Roadway Maintenance)	\$1,070,348	\$1,239,827	\$1,249,687	\$197,168	\$22,000	\$231,210		\$681,588	\$1,186,621	\$1,345,000
Snow Plow Operations (# Hours to Clear streets after a Storm)	6.14	7.5	4.5	0.00	6.42	4.48		5.45	6.05	6.4
Snow plow Operations (Annual Cost Per Centerline Mile 140 Total)	\$545.63	\$825.03	\$262.38	\$0.00	\$216.88	\$291.67		\$508.55	\$544.35	\$540.00

Solid Waste & Recycling

Mission : Provide a customer friendly, reliable and timely collection service to the residents of springville

Monthly Metric	18-Feb	August	September	October	November	December	January	19-Feb	Monthly Average	Target
Goal : Maintain our Good customer Service Rating & Provide Reputible service to our customers.										
MSW Total # of cans collected (Target = Maximum capacity For Current Trucks & Drivers)	10,353	10,341	10,348	10,558	10,532	10,534	10,550	10,560	10,489	11,200
MSW Maximum Capacity Remaining (New Truck & New Routes Needed)		92.3%	92.4%	94.3%	94.0%	94.1%	94.2%	94.3%	93.7%	100.0%
Recycling Total # of cans collected (Target = Maximum capacity For Current Trucks & Drivers)	2,147	2,167	2,234	2,301	2,303	2,313	2,376	2,330	2,289	3,600
Recycling Maximum Capacity Remaining (New Truck & New Routes Needed)		60.2%	62.1%	63.9%	64.0%	64.3%	66.0%	64.7%	63.6%	100.0%
Solid Waste & Recycling (Profit/(Loss))	\$7,364	(\$7,966)	(\$29,182)	\$15,110	\$14,151	\$22,319	\$24,449		\$6,480	\$10,000
Truck Operations (Average Costs per Truck- Repair, Maintenance & Fuel)	\$1,960.72	\$5,580	\$5,002	\$3,673	\$3,357	\$1,863	\$2,163		\$3,606	\$2,460
Truck Breakdowns (Effeciency Hours lost Due to Equipment Failures)					9.80	8.00	11.50	11.5	10.20	10.00
Annual Metric	2015	2016	2017	Q1 (Jul-Sep)	Q2 (Oct-Dec)	Q3 (Jan-Mar)	Q4 (Apr-Jun)	2018	3 Year Average	Target
Goal : Maintain our Good customer Service Rating & Provide Reliable service.										
Solid Waste /Recycling Annual (Net Revenues Over Expenditures)	\$179,716	\$219,415	(\$83,402)	\$19,212	\$51,580	\$26,449		\$97,241	\$105,243	\$10,000
Solid Waste Accounts (Increase / Decrease)	10,017	10,160	10,339	10,353	10,525	10,550		197	161	180
Solid Waste Growth Increase	0.83%	1.43%	1.76%	0.14%	1.66%	0.24%		2.03%	1.34%	1.60%
Recycling Accounts	1,201	1,721	2,032	2,023	2,312	2,330		307	277	250
Recycling Growth Increase	34.94%	43.30%	18.07%	-0.44%	14.29%	0.78%		14.62%	32.10%	15.00%

Metrics are on Fiscal Year

Below Moving Toward Meet or Exceed

PUBLIC WORKS - FEBRUARY 2019 SIGNIFICANT EVENTS

March 2019

Water Division:

- **400 South Well #2 - Well House Construction contract - Low Bid \$1,062,355.** Engineer's estimate was \$1,000,000. Contract includes construction of the well house building, a 400 hp electric motor, variable frequency drive and submersible pump; all above-ground piping, valves and electrical work; a 24-inch diameter pump-to-waste storm drain; and a 16-inch water main that connects to the 30-inch diameter transmission main pipeline in 400 South. construction to be completed mid-July 2019.

Wastewater Division:

- A new **Ultraviolet (UV) Disinfection System** is currently being installed at the Wastewater Treatment Plant at a cost of \$230,000. This new UV disinfection system is projected to be at least 30% more efficient in power use than the old system.

Storm Water Division:

- **1150 North Storm Drain project - Low Bid \$328,980.** Engineer's estimate for this project was \$400,000. This project will alleviate periodic minor flooding on 150 East in the area of 1300 North. This project includes the installation of 1,500 linear feet of 15" to 24" diameter gravity storm drain pipeline, with construction to be completed April 2019.

Engineering Division:

- Staff engineer Byron Haslam resigned from Springville City to take a promotion at another city. Mr. Haslam has been a valued employee with Springville City for 1 1/2 years. The Staff Engineer position has been advertised and we are receiving applications at this time.



Additional Department Reports

1. Monthly Financial Report.....2
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3. Minutes 19
 - a. Power Advisory Board December 12, 2018

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	1,058,463.95	7,883,084.92	13,424,768.00	5,541,683.08	58.7
LICENSE REVENUE	85,141.67	567,176.44	1,016,250.00	449,073.56	55.8
INTERGOVERNMENTAL REVENUE	248,083.42	858,708.31	1,866,296.00	1,007,587.69	46.0
CHARGES FOR SERVICES	158,178.81	592,791.95	906,500.00	313,708.05	65.4
FINES AND FORFEITURES	30,164.36	192,489.57	363,000.00	170,510.43	53.0
MISCELLANEOUS REVENUE	353,528.87	1,924,983.85	2,997,820.00	1,072,836.15	64.2
CONTRIBUTIONS & TRANSFERS	389,489.17	2,726,424.19	4,750,893.00	2,024,468.81	57.4
TRANSFERS & OTHER REVENUE SO	85.00	68,977.56	176,378.00	107,400.44	39.1
	<u>2,323,135.25</u>	<u>14,814,636.79</u>	<u>25,501,905.00</u>	<u>10,687,268.21</u>	<u>58.1</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	20,011.12	80,817.49	151,916.80	71,099.31	53.2
ADMINISTRATION	75,028.81	510,893.32	993,108.00	482,214.68	51.4
INFORMATION SYSTEMS	32,447.42	206,305.75	374,398.58	168,092.83	55.1
LEGAL	58,200.87	303,930.93	585,422.00	281,491.07	51.9
FINANCE	47,521.08	349,643.07	585,167.00	235,523.93	59.8
TREASURY	59,414.78	267,468.07	432,698.16	165,230.09	61.8
BUILDING INSPECTIONS	22,341.95	169,856.42	371,904.00	202,047.58	45.7
PLANNING & ZONING	33,853.11	249,023.98	444,380.00	195,356.02	56.0
PUBLIC WORKS	23,285.53	171,049.39	311,975.01	140,925.62	54.8
FACILITIES MAINTENANCE	88.82	325.23	.00	(325.23)	.0
CITY ENGINEER	77,520.03	477,617.20	920,609.71	442,992.51	51.9
POLICE EXPENDITURES	347,121.85	2,046,837.14	3,912,143.42	1,865,306.28	52.3
POLICE DISPATCH	68,346.00	380,586.24	716,770.00	336,183.76	53.1
FIRE DEPARTMENT	99,745.58	692,642.55	1,354,600.52	661,957.97	51.1
MUNICIPAL COURT EXPENDITURES	20,776.10	168,210.86	325,348.00	157,137.14	51.7
STREETS EXPENDITURES	125,310.05	795,417.73	1,309,794.00	514,376.27	60.7
PARKS EXPENDITURES	80,999.85	668,924.10	1,163,491.00	494,566.90	57.5
CANYON PARKS	15,963.24	105,315.61	335,010.29	229,694.68	31.4
ART MUSEUM EXPENDITURES	46,055.80	333,836.14	711,701.00	377,864.86	46.9
ART MUSEUM-POPS	16,335.64	121,794.72	275,917.00	154,122.28	44.1
SWIMMING POOL	109,170.52	814,742.88	1,627,726.00	812,983.12	50.1
RECREATION EXPENDITURES	49,602.74	414,145.86	975,968.00	561,822.14	42.4
CEMETERY	15,754.93	121,965.57	268,784.08	146,818.51	45.4
ARTS COMMISSION	.00	6,615.00	28,700.00	22,085.00	23.1
LIBRARY EXPENDITURES	77,218.25	567,669.40	1,053,663.88	485,994.48	53.9
SENIOR CITIZENS	6,522.51	54,316.45	106,610.04	52,293.59	51.0
TRANSFERS, OTHER	515,354.26	3,607,439.82	6,184,251.00	2,576,811.18	58.3
	<u>2,043,990.84</u>	<u>13,687,390.92</u>	<u>25,522,057.49</u>	<u>11,834,666.57</u>	<u>53.6</u>
	<u>279,144.41</u>	<u>1,127,245.87</u>	<u>(20,152.49)</u>	<u>(1,147,398.36)</u>	<u>5593.6</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

DEBT SERVICE & BOND REDEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	2.25	53.86	.00	(53.86)	.0
CONTRIBUTIONS & TRANSFERS	169,144.75	1,184,013.25	2,029,737.00	845,723.75	58.3
	169,147.00	1,184,067.11	2,029,737.00	845,669.89	58.3
<u>EXPENDITURES</u>					
BOND EXPENDITURES	1,500.00	361,461.36	2,029,737.00	1,668,275.64	17.8
	1,500.00	361,461.36	2,029,737.00	1,668,275.64	17.8
	167,647.00	822,605.75	.00	(822,605.75)	.0

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MBA REVENUE	31,998.17	223,947.19	383,978.00	160,030.81	58.3
	31,998.17	223,947.19	383,978.00	160,030.81	58.3
<u>EXPENDITURES</u>					
MBA DEBT SERVICE	.00	327,779.59	382,328.00	54,548.41	85.7
MBA MISC. EXPENSES	.00	1,650.00	1,650.00	.00	100.0
	.00	329,429.59	383,978.00	54,548.41	85.8
	31,998.17	(105,482.40)	.00	105,482.40	.0

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL IMPROVEMENT REVENUES	165,815.02	1,494,417.19	4,042,280.00	2,547,862.81	37.0
CONTRIBUTIONS & TRANSFERS	500,000.00	502,000.00	904,590.00	402,590.00	55.5
	<u>665,815.02</u>	<u>1,996,417.19</u>	<u>4,946,870.00</u>	<u>2,950,452.81</u>	<u>40.4</u>
<u>EXPENDITURES</u>					
INFORMATION SYSTEMS	828.60	79,285.89	79,650.00	364.11	99.5
ENGINEERING EXPENDITURES	.00	.00	13,000.00	13,000.00	.0
POLICE EXPENDITURES	.00	.00	215,649.93	215,649.93	.0
FIRE DEPARTMENT	.00	41,019.88	67,000.00	25,980.12	61.2
STREETS EXPENDITURES	76,351.84	1,367,979.47	4,324,204.65	2,956,225.18	31.6
PARKS EXPENDITURES	.00	95,166.83	304,502.78	209,335.95	31.3
CANYON PARKS	.00	6,684.22	81,850.00	75,165.78	8.2
ART MUSEUM EXPENDITURES	280.50	18,544.84	185,500.00	166,955.16	10.0
RECREATION EXPENDITURES	6,393.52	480,973.16	1,595,817.02	1,114,843.86	30.1
CEMETERY EXPENDITURES	.00	24,745.00	86,900.00	62,155.00	28.5
LIBRARY EXPENDITURES	.00	.00	9,500.00	9,500.00	.0
TRANSFERS, OTHER	.00	.00	125,829.00	125,829.00	.0
	<u>83,854.46</u>	<u>2,114,399.29</u>	<u>7,089,403.38</u>	<u>4,975,004.09</u>	<u>29.8</u>
	<u>581,960.56</u>	<u>(117,982.10)</u>	<u>(2,142,533.38)</u>	<u>(2,024,551.28)</u>	<u>(5.5)</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SPECIAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL REVENUES	33,024.38	698,116.78	1,158,700.00	460,583.22	60.3
	33,024.38	698,116.78	1,158,700.00	460,583.22	60.3
<u>EXPENDITURES</u>					
LAND ACQUISITION	.00	226,707.35	236,000.00	9,292.65	96.1
PARK IMPACT FEE PROJECTS	2,750.06	22,154.84	21,453.58	(701.26)	103.3
TRANSFERS	42,789.42	1,599,189.44	2,467,857.10	868,667.66	64.8
	45,539.48	1,848,051.63	2,725,310.68	877,259.05	67.8
	(12,515.10)	(1,149,934.85)	(1,566,610.68)	(416,675.83)	(73.4)

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

INTERNAL SERVICE FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	20,638.99	148,189.85	330,067.00	181,877.15	44.9
CONTRIBUTIONS & TRANSFERS	131,130.41	917,912.87	1,699,394.00	781,481.13	54.0
	<u>151,769.40</u>	<u>1,066,102.72</u>	<u>2,029,461.00</u>	<u>963,358.28</u>	<u>52.5</u>
<u>EXPENDITURES</u>					
CENTRAL SHOP	20,638.99	142,065.50	306,634.38	164,568.88	46.3
FACILITIES MAINTENANCE	43,361.95	485,117.82	1,039,370.22	554,252.40	46.7
FACIL MAINT - CAPITAL EXPENSE	2,378.70	41,514.36	181,300.00	139,785.64	22.9
TRANSFERS, OTHER	291.25	46,379.40	71,129.49	24,750.09	65.2
	<u>66,670.89</u>	<u>715,077.08</u>	<u>1,598,434.09</u>	<u>883,357.01</u>	<u>44.7</u>
	<u>85,098.51</u>	<u>351,025.64</u>	<u>431,026.91</u>	<u>80,001.27</u>	<u>81.4</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

VEHICLES AND EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3600	2,079.89	13,267.47	.00	(13,267.47)	.0
SOURCES OF REVENUES	87,990.09	615,930.63	1,062,473.00	446,542.37	58.0
SOURCE 3900	5,877.00	5,877.00	.00	(5,877.00)	.0
	<u>95,946.98</u>	<u>635,075.10</u>	<u>1,062,473.00</u>	<u>427,397.90</u>	<u>59.8</u>
<u>EXPENDITURES</u>					
ADMINISTRATION	.00	20,441.00	45,000.00	24,559.00	45.4
CITY ENGINEER	7,014.66	29,669.10	37,000.00	7,330.90	80.2
POLICE	.00	.00	125,000.00	125,000.00	.0
AMBULANCE	.00	.00	180,000.00	180,000.00	.0
STREETS	39,894.55	39,894.55	40,500.00	605.45	98.5
PARKS	.00	.00	8,000.00	8,000.00	.0
CANYON PARKS	.00	29,028.00	32,000.00	2,972.00	90.7
CEMETERY	.00	20,711.00	59,000.00	38,289.00	35.1
WATER	.00	104,574.46	251,280.09	146,705.63	41.6
SEWER	.00	85,800.00	145,000.00	59,200.00	59.2
ELECTRIC	.00	77,705.48	318,000.00	240,294.52	24.4
STORM WATER	37,929.00	40,147.61	75,000.00	34,852.39	53.5
GOLF COURSE	.00	.00	88,000.00	88,000.00	.0
	<u>84,838.21</u>	<u>447,971.20</u>	<u>1,403,780.09</u>	<u>955,808.89</u>	<u>31.9</u>
	<u>11,108.77</u>	<u>187,103.90</u>	<u>(341,307.09)</u>	<u>(528,410.99)</u>	<u>54.8</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	248,092.61	3,531,958.55	5,241,021.00	1,709,062.45	67.4
	248,092.61	3,531,958.55	5,241,021.00	1,709,062.45	67.4
<u>EXPENDITURES</u>					
WATER EXPENDITURES	191,366.13	1,215,291.86	1,972,485.38	757,193.52	61.6
DEPARTMENT 5150	7,244.99	86,522.69	293,224.83	206,702.14	29.5
PROJECTS	5,157.72	42,713.70	2,113,894.44	2,071,180.74	2.0
IMPACT FEE PROJECTS	155,433.77	356,739.60	2,651,631.83	2,294,892.23	13.5
PRINCIPAL	.00	.00	136,290.00	136,290.00	.0
TRANSFERS, OTHER	77,487.85	541,660.28	976,615.00	434,954.72	55.5
	436,690.46	2,242,928.13	8,144,141.48	5,901,213.35	27.5
	(188,597.85)	1,289,030.42	(2,903,120.48)	(4,192,150.90)	44.4

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	380,124.14	2,662,974.13	4,686,817.00	2,023,842.87	56.8
	380,124.14	2,662,974.13	4,686,817.00	2,023,842.87	56.8
<u>EXPENDITURES</u>					
SEWER EXPENDITURES	50,390.14	290,197.73	505,072.69	214,874.96	57.5
WASTE WATER TREATMENT PLANT	69,261.27	558,007.54	1,067,360.07	509,352.53	52.3
VEHICLES & EQUIP-WASTE WATER	8,291.60	31,385.06	275,000.00	243,614.94	11.4
PROJECTS	.00	283,347.50	2,757,407.50	2,474,060.00	10.3
IMPACT FEE PROJECTS	.00	.00	20,000.00	20,000.00	.0
BOND PRINCIPAL	.00	131,040.00	813,710.00	682,670.00	16.1
PRINCIPAL	.00	.00	110,000.00	110,000.00	.0
TRANSFERS, OTHER	68,260.96	480,735.98	1,048,036.00	567,300.02	45.9
	196,203.97	1,774,713.81	6,596,586.26	4,821,872.45	26.9
	183,920.17	888,260.32	(1,909,769.26)	(2,798,029.58)	46.5

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

ELECTRIC UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	2,467,057.34	18,310,786.82	28,442,722.00	10,131,935.18	64.4
	2,467,057.34	18,310,786.82	28,442,722.00	10,131,935.18	64.4
<u>EXPENDITURES</u>					
ELECTRIC DISTRIBUTION	199,219.14	1,365,302.29	2,569,489.95	1,204,187.66	53.1
ELECTRIC GENERATION	138,585.93	1,086,544.66	1,872,691.24	786,146.58	58.0
NEW DEVELOPMENT	78,324.66	277,255.45	612,500.00	335,244.55	45.3
GENERATION PROJECTS	36,858.94	394,492.93	1,198,078.36	803,585.43	32.9
IMPACT FEE PROJECTS	1,989.38	82,300.28	698,601.76	616,301.48	11.8
TRANSFERS, OTHER	1,749,184.37	11,123,273.23	20,907,658.00	9,784,384.77	53.2
	2,204,162.42	14,329,168.84	27,859,019.31	13,529,850.47	51.4
	262,894.92	3,981,617.98	583,702.69	(3,397,915.29)	682.1

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

STORM WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3700	155,022.41	865,280.26	1,386,519.00	521,238.74	62.4
	155,022.41	865,280.26	1,386,519.00	521,238.74	62.4
<u>EXPENDITURES</u>					
STORM DRAIN EXPENDITURES	23,344.96	239,119.65	521,013.84	281,894.19	45.9
DEPARTMENT 6050	241.16	241.16	975,002.00	974,760.84	.0
DEPARTMENT 6800	144,599.98	396,187.98	1,737,670.00	1,341,482.02	22.8
TRANSFERS, OTHER	28,377.13	198,916.58	419,603.00	220,686.42	47.4
	196,563.23	834,465.37	3,653,288.84	2,818,823.47	22.8
	(41,540.82)	30,814.89	(2,266,769.84)	(2,297,584.73)	1.4

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

WASTE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	148,602.74	1,029,777.89	1,758,500.00	728,722.11	58.6
	148,602.74	1,029,777.89	1,758,500.00	728,722.11	58.6
<u>EXPENDITURES</u>					
SOLID WASTE EXPENDITURES	75,330.24	601,112.17	1,091,746.53	490,634.36	55.1
SOLID WASTE RECYCLING	1,821.79	10,595.89	54,610.00	44,014.11	19.4
TOOLS & EQUIPMENT	.00	.00	61,155.00	61,155.00	.0
TRANSFERS, OTHER	45,001.53	315,876.37	541,602.00	225,725.63	58.3
	122,153.56	927,584.43	1,749,113.53	821,529.10	53.0
	26,449.18	102,193.46	9,386.47	(92,806.99)	1088.7

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

GOLF COURSE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	3,334.95	528,332.29	924,000.00	395,667.71	57.2
	3,334.95	528,332.29	924,000.00	395,667.71	57.2
<u>EXPENDITURES</u>					
GOLF COURSE EXPENDITURES	45,871.35	375,881.83	749,140.98	373,259.15	50.2
GOLF CART PROJECTS	.00	92,064.76	168,180.26	76,115.50	54.7
TRANSFERS, OTHER	11,438.33	103,400.31	139,260.00	35,859.69	74.3
	57,309.68	571,346.90	1,056,581.24	485,234.34	54.1
	(53,974.73)	(43,014.61)	(132,581.24)	(89,566.63)	(32.4)

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

REDEVELOPMENT AGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	164,899.77	194,899.77	185,000.00	(9,899.77)	105.4
	164,899.77	194,899.77	185,000.00	(9,899.77)	105.4
<u>EXPENDITURES</u>					
WATER EXPENDITURES	9,419.76	9,419.76	76,000.00	66,580.24	12.4
	9,419.76	9,419.76	76,000.00	66,580.24	12.4
	155,480.01	185,480.01	109,000.00	(76,480.01)	170.2

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

CEMETERY TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	6,500.00	42,180.06	88,000.00	45,819.94	47.9
	6,500.00	42,180.06	88,000.00	45,819.94	47.9
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	6,500.00	42,180.06	88,000.00	45,819.94	47.9

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 7 MONTHS ENDING JANUARY 31, 2019

SPECIAL TRUSTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3400	.00	21.83	75.00	53.17	29.1
	.00	21.83	75.00	53.17	29.1
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	.00	21.83	75.00	53.17	29.1

Report Criteria:

Business.License Status = ACTIVE

License.Approval date = 02/01/2019-02/28/2019

Business Name	Description	Location	License Description	Business Phone	Name
CALE ANDERSON	PEDDLER/SOLICITOR	VARIES	PEDDLER/SOLICITOR (YEARLY)	214-500-7338	CALE ANDERSON
CREATIVE CARVINGS	HOME OFFICE REQUESTED	801 N 350 W	WOODWORKING FOR HOME DÉCOR	801-696-6988	GINA LYN MASON
DEAL HIVE	HOME OFFICE REQUESTED	75 E CENTER UNIT 43 (MAILING ADDRESS)	ONLINE ARBITRAGE	801-473-7596	CAMERON ZUMWALT
ENVÉE SALON (AMBER HANKS)	COMMERCIAL LICENSE	138 N MAIN STREET	HAIR SALON	801-318-3529	AMBER HANKS
FOURTH STREET SALON	COMMERCIAL LICENSE	411 E 400 S	BEAUTY SALON	801-491-3333	KIMBERLY FOSTER
GOPRO CLEANING	HOME OFFICE REQUESTED	2460 W 450 #1	CLEANING BUSINESS OFFICES	801-850-4020	MELISSA FLORES
JACOB TRASK	PEDDLER/SOLICITOR	VARIES	PEDDLER/SOLICITOR (YEARLY)	949-664-0641	JACOB TRASK
JIM'S POWERSPORTS	COMMERCIAL LICENSE	2499 W 700 S #115	BUY & SELL USED MOTORCYCLES, ATV'S, ETC	801-592-8043	DANIELLE LONG
LIVE STRONG INVESTMENTS (ANYTIME FITNESS)	COMMERCIAL LICENSE	655 E 400 S	GYM (ANYTIME FITNESS)	801-699-3030	BEN EDSTROM AND BRAD LEEFLANG
MARSHALL INVESTIGATIONS	COMMERCIAL LICENSE	1180 N MOUNTAIN SPRINGS PKWY	PRIVATE INVESTIGATOR	801-921-0145	ROBERT ALEXANDER MARSHALL
PROFESSIONAL PLUMBING SYSTEMS, INC	COMMERCIAL LICENSE	1742 W 500 N	PLUMBING SERVICES	801-794-3636	CHAD BLACKBURN
SHAPE STUDIO, LLC	COMMERCIAL LICENSE	138 N MAIN STREET	MICROBLADING	801-369-9600	JOELLE JEPPEPERSON
SHARPBLADE TRIM WORKS LLC	HOME OFFICE REQUESTED	67 S 700 W	HOME OFFICE FOR FINISH CARPENTRY	801-787-9346	JORGE ALBERTO IXTLAHUAC
SUNROC BUILDING MATERIALS (CHEVRON, NEW LICENSE)	COMMERCIAL LICENSE	395 S MAIN ST	GAS STATION AND CONVENIENCE STORE	801-222-3387	CLYDE COMPANIES INC
VORSHEER, LLC	COMMERCIAL LICENSE	221 W 900 N, SUITE 3	CUSTOM METAL FABRICATION & TRAILERS	385-685-5037	SUNSHINE MCCLOUD
WASATCH TRAILER SALES INC	COMMERCIAL LICENSE	1052 S 2000 W	TRAILER SALES	801-544-7575	TODD & CHRIS CAMPBELL
WOODYS RECYCLED WOOD PRODUCTS, LLC	COMMERCIAL LICENSE	2250 SOUTH STATE ROAD	RECYCLING GREEN WASTE INTO REUSABLE	801-798-0469	MONT KAYLE JENSEN
ZACHARY SIMPSON	PEDDLER/SOLICITOR	VARIES	PEDDLER/SOLICITOR (YEARLY)	801-473-3974	ZACHARY SIMPSON

TOTALS:

COMMERCIAL	11
HOME OFFICE REQUESTED	4
SOLICITOR	3

GRAND TOTAL: 18



MINUTES
Springville Power Advisory Board Meeting - DECEMBER 12, 2018

MINUTES OF THE SPRINGVILLE POWER ADVISORY BOARD MEETING HELD ON WEDNESDAY, DECEMBER 12, 2018 AT 6:30 A.M. AT THE WHITEHEAD POWER PLANT, 450 WEST 700 NORTH, SPRINGVILLE, UTAH.

Committee Members in Attendance: Councilman Jason Miller, Chairman Patrick Monney, Rod Andrew, Travis Ball, Liz Crandall, Jason Miller, Mark Lamoreaux
City Staff: Director Leon Fredrickson, Shawn Black, Brandon Graham

CALL TO ORDER

The meeting was called to order at 6:30 a.m. by Chairman Monney. Members were in attendance as noted.

APPROVAL OF THE MINUTES

The motion to approve the October 10, 2018 meeting minutes as transcribed was made by Mr. Andrew. The motion was seconded by Ms. Crandall and then passed by unanimous vote.

Mr. Monney requested current information on an item from the minutes, the Blue Mountain Biogas project sale. Mr. Fredrickson reported that the sale was approved by the bankruptcy court, with the project being sold to PhiBro Americas for \$850,000.00. CAT had a \$14,000,000.00 investment in the project. The new owner stated intentions to run the project. The project PPA is still in effect, but the new owners have the right to renegotiate. A one (1) month contract was negotiated for Springville to purchase the output at \$.025 per kWh.

COMMITTEE BUSINESS

1. RESOURCE COST REPORT

- a. **RESOURCE COST REPORT - FY19, AS OF SEPTEMBER 30, 2018:** Mr. Black noted that the total combined project cost for the month was \$53.96 per MW, this includes the WHPP generation. The average cost for the FY19 time period is \$56.02 per MW, including transmission. Staff utilized Nebo for 9.5 million kWh and the Pool for 4 million kWh at a cost of \$35.44 per MW.
- b. **RESOURCE COST REPORT - FY19, AS OF OCTOBER 31, 2018:** The October total cost was \$62.36 per MW, with the total FY19 cost being \$57.28 per MW. Staff purchased 2.5 million kWh from the Pool at a cost of \$34.70 per MW. The Olmstead Project has started production, providing kWh to the City load at a cost of \$30.58 per kWh.

Natural gas fuel has been hedged until 2026 for the WHPP. The Nebo project recently renegotiated the fuel hedge for the plant until 2026. Mr. Fredrickson voted to decline the contract as it left the participants open to the index pricing from 2023 to 2026. Springville will now need to work out a separate long term contract for the project.

4. RESOURCE DISCUSSION

- a. **NTUA SOLAR PROJECT:** Mr. Fredrickson requested this item be moved up in the agenda for full Board participation. The Navajo Tribe Utility Authority (NTUA) Solar program is soliciting participation for the proposed solar field to be located in the South East corner of Utah, near Blanding. Springville will have access to transmission from the site to Mona, with minimal issues, due to the City's participation in the San Juan project. The transmission will be renegotiated with PacifiCorp in 2025. UMPA is also soliciting participation in their Horseshoe Solar project located in Tooele County. The project is located on Utah State land and is expected to be operational in September 2020. Staff is recommending that Springville participate in one of the projects at 3 MW or 4 MW in order to replace the San Juan project. Either project would be done as a Power Purchase Agreement (PPA). The following motion to recommend was made by Mark Lamoreaux, and was then seconded by Travis Ball. The motion was passed by unanimous vote.

It is the recommendation of the Springville City Power Board to the Springville City Council and Power Department Staff that the City participate in the initial phase of the Navajo Tribe Utility Authority (NTUA) Solar Project.

- b. **MUDDY CREEK PROJECT:** Mr. Fredrickson reported that the Muddy Creek Project, a proposed compressed gas project, is moving forward. The Performa pricing has increased from the original proposal and the proposed capacity has decreased. A \$3,000,000.00 building has been added to the Performa, causing part of the increased cost. Staff feel this is not a viable project for Springville.
2. **RESIDENTIAL REVENUE SUMMARY REPORT**
- a. **RATE REVENUE SUMMARY - FY19, AS OF NOVEMBER 30, 2018:** The Board members were asked to review the handout at their convenience. Mr. Fredrickson did note that there are 11,978 meters deployed in Springville.
3. **RESIDENTIAL RATE COMPARISON REVIEW:** The agenda item was not addressed.

COMMITTEE REPORTS

1. **DISTRIBUTION:** Mr. Graham reported on items listed in his Board packet. There was one (1) outage in November that included twenty (20) customers. October had six (6) outages, with one fairly large outage.
- a. **AMR METER PROJECT:** Crews have started changing out meters when customers are a part of the monthly shut off list. The meter can then be connected via the Command software by Landis + Gyr by the WHPP on-shift operator after hours, saving a truck roll-out and call-out overtime hours. There are currently 2,033 AMR meters have been installed with an additional 400 being held in the EOC warehouse for deployment, a portion being reserved for new construction.
 - b. **SWITCH UPGRADE PROJECT:** Crews are scheduling switch changes as time allows.
 - c. **400 S. DECORATIVE STREET LIGHTING:** The new poles and associated hardware are scheduled to ship December 21, 2018. Installation will be scheduled when they are received.
 - d. **CIRCUIT 704 / 706 RECONDUCTOR:** The project has been put on hold due to the changes in the area for the Wavetronix complex. The project will need to be completed prior to Wavetronix build-out in order to meet their requested service requirements.

Mr. Ball was excused from the meeting.

- e. **CIRCUIT 101 / 106 RECONDUCTOR:** This is an on-going project. Crews have re-conducted the double circuit of C101 and C106 coming out of Baxter to South Main Street. Work continued on C101 down 1600 S. to approximately 500 W. The project will end at the Springville Rodeo Grounds, providing a complete 600 amp system to the area.
- f. **SUBSTATION OIL CIRCUIT BREAKER REPLACEMENT:** Breakers have been ordered and are scheduled to be received in early January.
- g. **CIRCUIT 602 RECONDUCTOR:** The RFP for boring or trenching of a replacement line on Buckley Ave. was awarded to Sorenson Construction. Sorensen's chose to bore the line but was unable to complete due to large rocks. They have since changed to trenching the line.
- h. **LED STREET LIGHT UPGRADE:** LED street lights are in stock in the EOC warehouse. Crews are scheduled to do a mass replacement the week between the Christmas and New Year holidays.

Mr. Miller was excused from the meeting.

2. **GENERATION:** Mr. Black reported that crews have been working on replacing damaged or worn out parts on the equipment as part of the normal replacement schedule.
- a. **EXHAUST STACK EXTENSION:** Mr. Black reported that the exhaust stacks have been extended as required by State Air Quality rules. The project was completed for less than half of what was expected due to a supplier referral from Mr. Anderson. The required Air Quality tests were then completed.
 - b. **CYBER SECURITY CONFERENCE:** Mr. Black and SCADA Specialist Tim Johnson attended an APPA Cyber Security Conference. The conference provided an eye-opening amount of information for being prepared on cyber security. The conference was supported by the Department of Homeland Security and other entities.

OTHER

Board members were invited to join Department Staff at the Christmas party to be held at noon on December 20, 2018.

ADJOURNMENT

Meeting adjourned at 7:45 a.m.